

**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF DIRECTORS OF THE  
KINNELOA IRRIGATION DISTRICT  
DECEMBER 15, 2015**

**MEMBERS PRESENT:** Directors—Eldridge, Griffith, Johnson, Kilburn

**STAFF PRESENT:** Melvin Matthews, General Manager  
Chris Burt, Facilities Supervisor  
Shirley Burt, Administrative Assistant & Secretary to the Board

**CALL TO ORDER:** The meeting was called to order by Director Eldridge, Secretary, at 1928 hours. Since the prior chairman left office on December 5, 2015, the Board Members present elected Director Eldridge to the position of Chairman pro tem for the current meeting. A quorum of Board Members was present and the Agenda was approved as presented.

**GENERAL MANAGER'S REPORT:**

The Board reviewed the report as submitted in the packet.

The **General Manager** directed the Board's attention to two items:

ITEM I-B noting that the 60-day delinquent accounts had reduced to zero.

ITEM II-B noting that the overall reduction of water production was 31% when comparing the same period of time in 2013 with the same period of time in 2015.

**Director Kilburn** questioned as to the status of the landscaping for the Brown Well site and the General Manager replied that the customer adjacent to the property had not submitted his deposit for the Project.

**Director Griffith** questioned as to the status of the Landscape Easement for the property south of the Vosburg reservoir and the General Manager stated that the Resident had signed the License Agreement and was now in the process of selecting a landscaping company.

**REVIEW OF MINUTES:**

The Minutes of November 17, 2015, were reviewed and approved as submitted with minor typographical corrections.

**FINANCIAL REPORTS:**

The Financial Reports for November 30, 2015, were reviewed and approved for filing. Several Board Members requested that the General Manager prepare a forecast for the 2016 year.

**ITEMS FOR NEXT AGENDA:**

None

**ADJOURNMENT:**

The meeting was adjourned at 2013 hours. The next meeting will be on January 19, 2016.

Respectfully submitted,

Shirley Burt  
Secretary to the Board