

KINNELOA IRRIGATION DISTRICT

Regular Meeting – Board of Directors
1999 Kinclair Drive, Pasadena, CA 91107
Tuesday, June 23, 2026
2:00 P.M.

AGENDA

This meeting will be conducted at the District office in accordance with the Brown Act and AB 2449. Public comment may be made in person or submitted via email to gm@kidwater.info prior to the meeting, any information submitted will become part of the official record. The public may participate at the office or via computer or telephone using the following information: <https://us02web.zoom.us/j/85061795151?pwd=QURaWGV5Lzg3dmEvcGx1Ujl6akRHdz09>

Meeting ID: 850 6179 5151

Passcode: 156331

Telephone: 669 900 9128

1. CALL TO ORDER –

- a. Declaration of a quorum
- b. Review of agenda

2. PUBLIC COMMENT – Comments from the Public regarding items on the Agenda or other items within the jurisdiction of the District

In compliance with the Brown Act, the Board cannot discuss or act on items not on the Agenda. However, Board Members or District Staff may acknowledge Public comments, briefly respond to statements or questions posed by the Public, ask a question for clarification, or request Staff to place item on a future Agenda (Government Code section §54954.2)

3. REVIEW OF MINUTES – May 26, 2026, Regular Meeting

Recommended Action: Review and approve motion to file.

4. REVIEW OF FINANCIAL REPORTS – May 2026

Recommended Action: Review and approve motion to file.

5. INFORMATION ITEMS

- a. Water Loss Audit – March-May 2026*
- b. Water Quality Testing and Reporting – May 2026*
- c. Capital Project Status Report and Schedule*
- d. General Managers Report – May 2026*
- e. Division 2 Board of Directors Vacancy*
- f. General Manager Compensation Study*
- g. Subeca Performance Update

6. CLOSED SESSION – Pending or threatened litigation (Government Code Section 54956.9(a))

7. DIRECTOR REPORTS AND/OR COMMENTS –

In accordance with Government Code §54954.2 Directors may make brief announcements or brief reports on their own activities. Directors may ask a question for clarification, provide a reference to staff or other resources for information, request staff to report back to the Directors at a subsequent meeting, or act to direct staff to place a matter of business on a future agenda.

8. CALENDAR – Upcoming meetings: July 28, 2026; August 25, 2026; September 22, 2026

9. ADJOURNMENT

In compliance with the Americans with Disabilities Act, if you are a disabled person and need a disability-related modification or accommodation to participate in this meeting, please contact the District office 48 hours prior to the meeting at 626-797-6295. Each item on the agenda, no matter how described, shall be deemed to include any appropriate motion, whether to adopt a minute motion, resolution, payment of any bill, approval of any matter or action, or any other action. Material related to an item on this agenda submitted after distribution of the agenda packet is available for public review at the District office or online at the District's website <https://kinneloairrigationdistrict.info>.

KINNELOA IRRIGATION DISTRICT

Regular Meeting – Board of Directors
1999 Kinclair Drive, Pasadena, CA 91107
Tuesday, May 26, 2026, 2:00 P.M.

MINUTES

The meeting was conducted in the District Board Room and by teleconference in accordance with the Brown Act and AB 2449. The District offered the public the option to attend the meeting by telephone, videoconference or in-person as stated in the agenda.

DIRECTORS PRESENT: (In-Person): Stephen Brown, Timothy Eldridge, John Feliton, Gordon Johnson, William Opel

DIRECTORS ABSENT: None

STAFF PRESENT: (In-Person): Tom Majich, General Manager (GM); Katherine Morrisroe, Assistant Management Analyst; Chris Burt, Chief Operator

PUBLIC PRESENT: Michael Oliver (remote), Michael Miller (remote)

1. CALL TO ORDER:

Chairman Brown called the meeting to order at 2:00 P.M. and took roll call. A quorum of Board Members was present and reviewed the agenda.

2. PUBLIC COMMENT: None

3. REVIEW OF MINUTES

Director Feliton motioned to approve the **April 28, 2026, Minutes** for filing with edits made to Item 1 and 6e and was seconded by Director Opel. It was motioned / seconded / carried unanimously – (Feliton / Opel – 5 Aye / 0 Nay).

4. REVIEW OF FINANCIAL REPORTS:

The General Manager presented the **May 2026 financial reports**. A revised income statement was presented with changes to line items 6005 and 5025. Director Eldridge proposed an agenda item for the June 2026 meeting regarding the consolidation of general ledger items in the income statement. The General Manager answered questions regarding the budget. Director Eldridge motioned to approve the reports for filing and was seconded by Director Feliton. It was motioned / seconded / carried unanimously – (Eldridge / Feliton – 5 Aye / 0 Nay).

5. ELECTION OF KINNELOA IRRIGATION DISTRICT BOARD OFFICERS FOR YEAR 2026:

Chairman Brown presented a letter of resignation from the Board of Directors to the General Manager effective May 29, 2026, with an immediate resignation as Board Chairman. Director Johnson took over as Chair of the meeting immediately.

Director Opel nominated Gordon Johnson for Chairman and was seconded by Director Brown. Director Johnson called for a vote. It was motioned/seconded/carried – (Opel / Brown – 4 Aye / 0 Nay / 1 Abstain - Johnson).

With Director Johnson elected as Board Chair, a vacancy exists in the office of Secretary. Director Brown nominated Director Eldridge for Secretary, Director Eldridge declined and stated his intention to remain in the office of Treasurer. Director Feliton nominated Director Opel for Secretary and was seconded by Director Eldridge. Chairman Johnson called for a vote. It was motioned/seconded/carried – (Feliton / Eldridge – 4 Aye / 0 Nay / 1 Abstain - Opel).

6. PROPOSED REVISIONS TO DISTRICT RESERVE POLICY FUNDING GUIDELINES:

The General Manager provided a review of the existing policy on reserve funds. Director Eldridge inquired about the source of funds that would be used to repay the Columbia loan. The General Manager explained that all loan payments will be made using the Districts net water revenues and that the adopted rate structure and financial plan is intended to provide not only cash to service the debt but also meet any debt service ratio requirements. There was no action taken.

7. INFORMATION ITEMS:

a. The General Manager presented the Jan-April 2026 Water Loss Audit Report. He reported that the Districts water usage for flushing and irrigation purposes will be metered going forward to further refine the water loss methodology.

b. The General Manager reviewed the April 2026 Water Quality Testing report.

c. The General Manager presented the Capital Project Status Report. He reported that Project 24113 will be put out for bidding when the necessary permits are received from the Division of Drinking Water, the County of Los Angeles and the City of Pasadena.

d. The General Manager presented the monthly report on District activities, water supply, and production. A year-to-date summary of the Watermaster Year ending April 2026 was presented.

e. The General Manager presented the 2025 Consumer Confidence Report that will be distributed to all customers with the next monthly billing.

f. The General Manager reported that Subeca device reporting is up to date and the source of water loss is still being determined.

g. The General Manager provided a reminder to the directors of required Ethics and Harassment Training.

8. CLOSED SESSION – Pending or Threatened Litigation

The Board went into closed session at 3:30pm, the closed session ended at 3:56pm. Chairman Johnson reported that no action was taken.

9. DIRECTOR REPORTS AND/OR COMMENTS

Chairman Johnson reported that he will be travelling out of the country at the next Board meeting and that with a vacancy in Division 2 all other Board members must be present to have a quorum at that time. Secretary Opel will chair the June meeting in his absence.

10. CALENDAR:

Upcoming meetings: June 23, 2026; July 28, 2026; August 25, 2026.

11. ADJOURNMENT:

Chairman Johnson adjourned the meeting at 3:58 P.M.

Prepared and submitted by,

**Katherine Morrisroe
Assistant Management Analyst**

**KINNELOA IRRIGATION DISTRICT
2026 BUDGET FORECAST AS OF 6/16/26**

Account	Account Description	2026 Approved Budget	YTD through 5/31/26	2026 FYE Forecast	Variance	Management Comments
Revenue						
	Total Revenue	2,967,873	1,085,803.70	3,023,340	55,467	
Operating Expense						
	Subtotal Operating Expenses	1,867,839	733,923.74	1,828,382	-39,457	
	GROSS OPERATING INCOME	1,100,034	351,879.96	1,194,958	94,924	
Repair and Maintenance Expenses						
	Subtotal R&M Expenses	135,325	62,712.67	139,636	4,311	
	NET WATER REVENUES	964,709	289,167.29	1,055,323	90,613	
	New Loan			0		
6088	Interest Expense	410,777	10,008.40	144,758	-266,019	first year loan
6121	Loan Closing Fees		82,375.00	82,375	82,375	
	Subtotal Loan Expenses	410,777	92,383.40	227,133	-183,644	
	NET CASH FLOW	553,932	196,783.89	828,189	274,257	

CAPEX PROJECT SUBTOTALS						
6000	Engineering Services	313,800	31,242.50	267,243	-46,558	
1504	Water Mains/Valves	2,000,000	0.00	2,901,558	901,558	
1511	Water Treatment Plant	0	0.00	0	0	
1513	Electrical Equipment	47,000	0.00	47,000	0	
1516	Water Company Facilities	30,676	24,599.00	24,599	-6,077	
1522	Booster Pumps	0	0.00	0	0	
1527	SCADA Components	114,400	0.00	114,400	0	
	SUBTOTAL CAPEX	2,505,876	55,841.50	3,354,800	848,924	

CAPEX PROJECT DETAILS						
PROJECT 24113 BROWN GLEN ZONE						
6000	Engineering Services	152,800	30,262.50	80,263	-72,538	
1504	Water Mains/Valves	2,000,000	0.00	2,072,538	72,538	
PROJECT 25006 K3 WELL PUMP/MOTOR/CHLORINATION SYSTEM UPGRADE						
6000	Engineering Services	5,000	0.00	5,000	0	
1504	Water Mains/Valves	0	0.00	0	0	
1511	Water Treatment Plant	0	0.00	0	0	
1513	Electrical Equipment	47,000	0.00	47,000	0	
1522	Booster Pumps	0	0.00	0	0	
PROJECT 25012 K3 WELL VAULT HVAC PROJECT						
1516	Water Company Facilities	30,676	24,599.00	24,599	-6,077	Project Complete and Closed Out
PROJECT 25014 SCADA CYBERSECURITY PROJECT						
6000	Engineering Services	0	0.00	0	0	
1527	SCADA Components	114,400	0.00	114,400	0	
PROJECT 26001 WILCOX TANK AND BOOSTER PROJECT						
6000	Engineering Services	156,000	0.00	156,000	0	
1504	Water Mains/Valves	0	0.00	0	0	
1513	Electrical Equipment	0	0.00	0	0	
1522	Booster Pumps	0	0.00	0	0	
PROJECT 26004 LOWER PASADENA GLEN ROAD PIPELINE						
6000	Engineering Services	0	980.00	25,980	25,980	
1504	Water Mains/Valves	0	0.00	829,020	829,020	

Kinneloa Irrigation District
Balance Sheet as of May 31, 2026

ASSETS

Current Assets

1010	Operating Checking Account	\$ 285,869.40
1011	CIP Reserve Fund	4,586,427.43
1012	Reserve Fund-LAIF	975,427.91
1100	Accts. Receivable-Water Sales	41,736.88
1101	Accts. Receiv.-Service Charges	9,276.28
1108	AR Public Asst. - Federal	198,249.92
1190	Allowance for Bad Debts	-771.48
1200	Inventory	20,000.00
1340	Accrued Water Sales	228,966.89
	Total Current Assets	<u>6,345,183.23</u>

Property and Equipment

Total Property and Equipment	<u>4,856,108.43</u>
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Other Assets

1901	PERS-Deferred Outflows	\$ 87,088.00
	Total Assets	<u><u>11,288,379.66</u></u>

LIABILITIES AND CAPITAL

Current Liabilities

2000	Accounts Payable	\$ 31,354.60
2005	Umpqua Visa Payable	5,353.61
2270	Deferred Grant Revenue	198,249.92
2271	Deposits-Construction Meters	8,478.78
2272	Job Deposits	20,636.14
2275	Deposits-Water Customers	1,544.91
2290	Accrued Vacation	<u>31,921.96</u>
	Total Current Liabilities	297,539.92

Long-Term Liabilities

2300	Columbia Bank Loan 2026	\$ 5,500,000.00
2801	PERS- Net Liability	406,052.50
2901	PERS- Deferred Inflows	<u>86,153.00</u>
	Total Long-Term Liabilities	<u>5,992,205.50</u>

Total Liabilities	6,289,745.42
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Capital

3040	Fund Balance	\$ 4,770,380.18
	Net Income	<u>228,254.06</u>
	Total Capital	<u>4,998,634.24</u>
	Total Liabilities & Capital	<u><u>11,288,379.66</u></u>

Kinneloa Irrigation District
Income Statement
Compared with Budget for the Five Months Ending May 31, 2026

		Current Month Actual	Current Month Budget	Current Month Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance	Annual Budget
Revenues								
4001	Retail Water Sales DSC	71,640.79	72,574.06	(933.27)	348,352.15	353,505.90	(5,153.75)	854,501.00
4002	Retail Water Sales Consumption	164,350.68	154,366.80	9,983.88	660,287.45	578,875.50	81,411.95	1,929,585.00
4020	Service Charges	583.68	0.00	583.68	2,400.18	0.00	2,400.18	0.00
4035	Interest on Cash	0.00	6,549.25	(6,549.25)	19,572.71	32,746.25	(13,173.54)	78,591.00
4060	Grants/Disasters Assistance	0.00	0.00	0.00	51,712.00	0.00	51,712.00	0.00
4070	Misc. Income	0.00	0.00	0.00	3,479.21	0.00	3,479.21	0.00
	TOTAL REVENUES	236,575.15	233,490.11	3,085.04	1,085,803.70	965,127.65	120,676.05	2,862,677.00
Expenses								
5005	Electricity	18,552.37	20,872.50	(2,320.13)	82,463.10	104,362.50	(21,899.40)	250,470.00
5010	Maintenance Supplies	5,710.39	2,187.50	3,522.89	12,633.65	10,937.50	1,696.15	26,250.00
5012	Safety Equipment	74.07	257.50	(183.43)	2,168.68	1,287.50	881.18	3,090.00
5015	Operations & Maint. Labor	29,868.76	29,750.00	118.76	150,226.14	148,750.00	1,476.14	357,000.00
5016	Non-Emergency Operations OT	2,488.81	2,925.00	(436.19)	8,602.12	14,625.00	(6,022.88)	35,100.00
5020	Standby Compensation	930.00	912.50	17.50	4,650.00	4,562.50	87.50	10,950.00
5022	Training/Certification	370.00	260.00	110.00	285.00	1,300.00	(1,015.00)	3,120.00
5025	Water Treatment/Analysis	420.00	1,287.50	(867.50)	13,743.48	6,437.50	7,305.98	15,450.00
5026	Water Treatment/Supplies	2,305.34	875.00	1,430.34	5,951.72	4,375.00	1,576.72	10,500.00
5030	Maint. Contractors Scheduled	8,092.18	9,721.25	(1,629.07)	50,319.96	48,606.25	1,713.71	116,655.00
5031	SCADA System O&M	0.00	862.50	(862.50)	5,205.75	4,312.50	893.25	10,350.00
5033	Unscheduled/Emergency Repair	0.00	0.00	0.00	1,250.00	0.00	1,250.00	0.00
5034	Equipment Maintenance	1,179.85	1,725.00	(545.15)	2,000.85	8,625.00	(6,624.15)	20,700.00
5035	Vehicle Maintenance	1,739.50	517.50	1,222.00	4,617.30	2,587.50	2,029.80	6,210.00
5036	Fuel - All Equipment	2,864.80	1,050.00	1,814.80	5,679.95	5,250.00	429.95	12,600.00
5040	Equipment Rental	0.00	42.75	(42.75)	0.00	213.75	(213.75)	513.00
5045	Insurance-Workers Compensation	0.00	1,781.08	(1,781.08)	9,960.74	8,905.42	1,055.32	21,373.00
5046	Insurance-Liability	0.00	3,041.67	(3,041.67)	0.00	15,208.33	(15,208.33)	36,500.00
5048	Insurance-Property	0.00	470.58	(470.58)	0.00	2,352.92	(2,352.92)	5,647.00
5049	Insurance-Medical	10,646.70	8,837.50	1,809.20	53,233.82	44,187.50	9,046.32	106,050.00
6000	Engineering Services	5,040.00	5,177.08	(137.08)	45,742.50	25,885.42	19,857.08	62,125.00
6005	RBMB Watermaster Fees	0.00	1,622.92	(1,622.92)	18,986.00	8,114.58	10,871.42	19,475.00
6015	General Manager Compensation	15,815.84	16,720.75	(904.91)	78,851.78	83,603.75	(4,751.97)	200,649.00
6017	Administrative Travel	0.00	266.50	(266.50)	348.22	1,332.50	(984.28)	3,198.00
6020	Board of Directors Comp.	600.00	750.00	(150.00)	3,000.00	3,750.00	(750.00)	9,000.00
6021	Administrative/Board Expense	0.00	427.08	(427.08)	590.92	2,135.42	(1,544.50)	5,125.00
6022	Board of Directors Election	0.00	1,041.67	(1,041.67)	0.00	5,208.33	(5,208.33)	12,500.00
6024	Customer/Public Information	352.00	1,288.92	(936.92)	2,460.00	6,444.58	(3,984.58)	15,467.00
6025	CalPERS - KID	5,016.61	4,875.00	141.61	25,278.56	24,375.00	903.56	58,500.00
6030	Social Security - KID	3,925.78	3,819.58	106.20	19,590.86	19,097.92	492.94	5,835.00
6031	Medicare - KID	918.16	944.17	(26.01)	4,581.88	4,720.83	(138.95)	11,330.00

Kinneloa Irrigation District
Income Statement
Compared with Budget for the Five Months Ending May 31, 2026

	Current Month Actual	Current Month Budget	Current Month Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance	Annual Budget
6035 Office/Computer Supplies	735.95	600.83	135.12	2,322.12	3,004.17	(682.05)	7,210.00
6036 Postage/Delivery	555.82	343.33	212.49	3,024.54	1,716.67	1,307.87	4,120.00
6040 Professional Dues	525.00	1,801.33	(1,276.33)	5,917.80	9,006.67	(3,088.87)	21,616.00
6045 Legal Services	21.40	515.00	(493.60)	4,412.46	2,575.00	1,837.46	6,180.00
6050 Phone/Internet/Wireless	2,458.34	729.58	1,728.76	4,319.13	3,647.92	671.21	8,755.00
6059 Computer/Software Maint.	277.85	1,098.67	(820.82)	9,738.41	5,493.33	4,245.08	13,184.00
6061 Office Equipment Maint.	0.00	214.58	(214.58)	0.00	1,072.92	(1,072.92)	2,575.00
6065 Accounting Services	7,000.00	660.92	6,339.08	7,503.04	3,304.58	4,198.46	7,931.00
6070 Office & Accounting Labor	14,887.52	14,878.17	9.35	77,009.95	74,390.83	2,619.12	178,538.00
6075 Professional Services	1,118.09	1,281.25	(163.16)	6,492.68	6,406.25	86.43	15,375.00
6076 Contract Services	2,250.00	4,082.83	(1,832.83)	10,950.00	20,414.17	(9,464.17)	48,994.00
6080 FMWD Administrative Fees	1,103.70	1,254.58	(150.88)	5,584.30	6,272.92	(688.62)	15,055.00
6081 Permits/Fees	1,302.37	1,293.75	8.62	2,084.35	6,468.75	(4,384.40)	15,525.00
6086 Taxes - Use	0.00	0.00	0.00	96.16	0.00	96.16	0.00
6120 Bank Service Charges	2,956.64	2,587.50	369.14	13,288.32	12,937.50	350.82	31,050.00
Subtotal Operating Expenses	152,103.84	155,653.33	(3,549.49)	765,166.24	778,266.67	(13,100.43)	1,867,840.00
NET OPERATING INCOME	84,471.31	77,836.78	6,634.53	320,637.46	186,860.98	133,776.48	994,837.00
Other Expenditures							
1504 Water Mains/Valves	0.00	4,166.67	(4,166.67)	27,536.00	20,833.33	6,702.67	50,000.00
1505 Water Tunnels	0.00	875.00	(875.00)	0.00	4,375.00	(4,375.00)	10,500.00
1512 Water Meters	0.00	2,187.50	(2,187.50)	22,865.67	10,937.50	11,928.17	26,250.00
1513 Electrical/Electronic Equip.	0.00	875.00	(875.00)	0.00	4,375.00	(4,375.00)	10,500.00
1514 Computer/Office Equip.	0.00	214.58	(214.58)	0.00	1,072.92	(1,072.92)	2,575.00
1516 Water Company Facilities	1,302.00	1,666.67	(364.67)	24,599.00	8,333.33	16,265.67	20,000.00
1527 SCADA Components	0.00	875.00	(875.00)	12,311.00	4,375.00	7,936.00	10,500.00
1530 Tools	0.00	416.67	(416.67)	0.00	2,083.33	(2,083.33)	5,000.00
Subtotal Other Expenditures	1,302.00	11,277.08	(9,975.08)	87,311.67	56,385.42	30,926.25	135,325.00
NET WATER REVENUES	83,169.31	66,559.69	16,609.62	233,325.79	130,475.57	102,850.22	859,512.00
Debt Service							
2300 Columbia Bank Loan 2026	0.00	0.00	0.00	0.00	0.00	0.00	410,777.00
6121 Loan Closing Fees	1,375.00	0.00	1,375.00	82,375.00	0.00	0.00	0.00
6088 Interest Expense	0.00	0.00	0.00	10,008.40	0.00	0.00	0.00
Subtotal Debt Service	1,375.00	0.00	1,375.00	92,383.40	0.00	92,383.40	410,777.00
TOTAL INCREASE/(DRAWDOWN)	81,794.31	66,559.69	15,234.62	140,942.39	130,475.57	10,466.82	48,735.00

Kinneloa Irrigation District
Check Register
For the Period From May 1, 2026 to May 31, 2026

Date	Check#	Payee	Amount
05/15/2026	11678	ACWA JPIA	-11,918.40
05/15/2026	11679	Bluegrass Integrated Communications	-539.92
05/15/2026	11680	BMC Landscape Management	-2,250.00
05/15/2026	11681	Foothill Municipal Water District	-1,103.70
05/15/2026	11682	Waypoint Geospatial LLC	-1,200.00
05/15/2026	11683	Generator Services Co.	-1,179.85
05/15/2026	11684	Public Water Agencies Group	-412.00
05/15/2026	11685	Rubio Canon Land and Water Assoc.	-370.00
05/15/2026	11687	OnPage Corporation	-2,099.40
05/15/2026	EFT7125	Southern California Edison Co.	-13,348.80
05/15/2026	EFT7126	Ultimate Cleaning Solutions, Inc.	-90.00
05/15/2026	EFT7127	Streamline	-352.00
05/15/2026	EFT7128	Underground Service Alert	-37.95
05/15/2026	EFT7129	Umpqua Bank	-7,232.82
05/15/2026	EFT7130	Automatic Data Processing, Inc.	-133.44
05/15/2026	EFT7131	CA Public Employees Ret. Sys.	-9,906.21
05/15/2026	EFT7132	CalPERS 457 Plan	-1,232.17
05/15/2026	EFT7133	Nexbillpay	-2,288.44
05/18/2026	EFT7134 - EFT7136	Payroll	-21,822.73
05/18/2026	EFT7137	Automatic Data Processing, Inc.	-8,784.26
05/22/2026	11688	Civiltec Engineering, Inc.	-3,840.00
05/22/2026	11689	Egan & Egan	-7,000.00
05/22/2026	11690	Interstate Battery Systems	-153.43
05/22/2026	11691	SC Fuels	-1,891.76
05/22/2026	11692	Western Water Works	-2,619.90
05/22/2026	11693	California Debt and Investment Advisory	-1,375.00
05/26/2026	11694	Clinical Lab of San Bernardino	-397.50
05/26/2026	11695	McMaster Carr	-213.93
05/26/2026	11696	Clinical Lab of San Bernardino	-90.00
05/28/2026	11697	Christopher A. Burt	-306.89
05/29/2026	EFT7138	Arco Business Solutions	-954.03
05/29/2026	EFT7139	CalPERS 457 Plan	-1,232.17
05/29/2026	EFT7140	Griswold Industries	-8,092.18
05/29/2026	EFT7141	Lagerlof LLP	-2,219.96
05/29/2026	EFT7142	Matt Chlor Inc.	-715.38
05/29/2026	EFT7143	National Construction Rentals	-196.05
05/29/2026	EFT7144	Nexbillpay	-349.05
05/29/2026	EFT7145	Pasadena Municipal Services	-2,031.91
05/29/2026	EFT7146	Verizon Wireless 1	-38.36
05/29/2026	EFT7147	South Coast AQMD	-1,302.37
05/29/2026	EFT7148	Spectrum	-257.17
05/31/2026	EFT7149	Automatic Data Processing, Inc.	-121.03
05/31/2026	EFT7150 - EFT7153	Payroll	-21,947.94
05/31/2026	EFT7154	Automatic Data Processing, Inc.	-8,605.54
	TOTAL		-152,253.64

Kinneloa Irrigation District
Cash Disbursements
For the Period From May 1, 2026 to May 31, 2026

Date	Check#	Name	Memo/Description	Cr ID	Account Description	Amount
05/03/2026	20260503TM-1	GOOGLE LLC	Google Workspace	6059	Computer/Software Maint.	184.80
05/03/2026	20260503KM-1	Ware Disposal	Trash Services	6075	Professional Services	509.79
05/03/2026	20260503TM-1	SimpliSafe	Simplisafe	6059	Computer/Software Maint.	9.99
05/03/2026	20260503TM-2	GOOGLE LLC	Google Cloud	6059	Computer/Software Maint.	78.06
05/08/2026	20260508RA-1	Arco Business Solutions	Fuel - Generators	5036	Fuel - All Equipment	19.01
05/08/2026	20260508MA-1	Amazon	Ink, Clipboard, Pens	6035	Office/Computer Supplies	612.59
05/08/2026	20260508MA-1	Staples	Paper	6035	Office/Computer Supplies	107.91
05/08/2026	20260508FG-1	Amazon	Tree Root Killer	5010	Maintenance Supplies	526.09
05/10/2026	20260510RA-1	HOME DEPOT	Door Mat	6035	Office/Computer Supplies	15.45
05/10/2026	20260510RA-2	HOME DEPOT	Boot Cleaner	5010	Maintenance Supplies	24.91
05/11/2026	20260511TM-1	STARLINK	Internet	6059	Computer/Software Maint.	5.00
05/12/2026	20260512KM-1	AT&T Mobility	FirstNet Wireless	6050	Phone/Internet/Wireless	63.41
05/15/2026	20260515FG-1	HOME DEPOT	Water Softener - Salt	5026	Water Treatment/Supplies	1,376.03
05/15/2026	20260515CB-1	America's Tire	New Rear Tires	5035	Vehicle Maintenance	919.70
05/17/2026	20260517JP-1	HOME DEPOT	Towels, Broom	5010	Maintenance Supplies	59.54
05/17/2026	20260517RA-1	HOME DEPOT	Tape, Screen	5010	Maintenance Supplies	30.00
05/18/2026	20260518JP-1	Amazon	Gloves	5012	Safety Equipment	74.07
05/18/2026	20260518JP-1	Amazon	Gas Struts	5035	Vehicle Maintenance	52.66
05/19/2026	20260519FG-1	Amazon	Plier Protectors	5010	Maintenance Supplies	44.16
05/19/2026	20260519CB-1	Star Ford Service	Truck Alignment	5035	Vehicle Maintenance	195.65
05/21/2026	20260521FG-1	American Water Works Association	Membership Dues	6040	Professional Dues	113.00
05/23/2026	20260523CB-1	O'Reilly Auto Parts	Oil and Towel	5035	Vehicle Maintenance	58.51
05/24/2026	20260522JP-1	HOME DEPOT	Extension Cords	5010	Maintenance Supplies	58.52
05/26/2026	20260526JP-1	Amazon	Gas Struts - Reorder	5035	Vehicle Maintenance	52.66
05/28/2026	20260528MA-1	USPS	Delivery Services	6036	Postage/Delivery	15.90
05/28/2026	20260528TM-1	Sky Blueprint & Blueprint	Printing	6075	Professional Services	29.83
05/28/2026	20260528FG-1	Amazon	Power Supply	5010	Maintenance Supplies	32.31
05/31/2026	20260531TM-1	Superior Courts LA	Research	6045	Legal Services	21.40
05/31/2026	20260531FG-1	HOME DEPOT	Batteries, Knife	5010	Maintenance Supplies	62.66
TOTAL						\$5,353.61

WATER SAMPLE RESULTS SUMMARY
May 2026

SAMPLE DATE	LAB	SOURCE OR DISTRIBUTION	TEST ANALYSIS	DESCRIPTION	# SAMPLES	# TESTS	RESULTS	COMMENTS
5/5/26	Clinical	Distribution	Bacteriological	Total Coliform, E.coli	6	12	ND	
5/5/26	Clinical	Distribution	General Physical	Color, Odor, Turbidity	6	18	< MCL	Color, odor, turbidity are regulated by a secondary standard to maintain aesthetic qualities such as taste, smell, & appearance.
5/5/26	Clinical	Distribution	Field	Chlorine Residual	6	6	0.91 - 1.69 mg/L	District permit requires Chlorine Residual to be > 0.5 mg/L.
5/5/26	Clinical	Source*	Bacteriological	Total Coliform, E.coli	2	4	ND	1st week sources tested are groundwater wells - Kinneloa #3 Well & Wilcox Well.
5/19/26	Clinical	Distribution	Bacteriological	Total Coliform, E.coli	6	12	ND	
5/19/26	Clinical	Distribution	Field	Chlorine Residual	6	6	0.84 - 1.73 mg/L	District permit requires Chlorine Residual to be > 0.5 mg/L.
5/19/26	Clinical	Source*	Bacteriological	Total Coliform, E.coli	2	4	Total Coliform Detected Eucalyptus: 1 MPN/100 Far Mesa: 11 MPN/100	3rd week sources are raw ground water tunnels. All tunnels are diverted to spreading. In-house sampling for Eucalyptus Tunnel & Far Mesa Tunnel only.

Total Samples 34 62

NOTES:

*All source groundwater tunnels were diverted to spreading on 12/01/2023. Delores Tunnel was turned into the system on 5/1/24 and again diverted to spreading on 1/7/25 due to Eaton Fire damage. As of 1/7/2025, all source groundwater tunnels are diverted to spreading.

< MCL = less than Maximum Contaminant Level, ND = not detected, mg/L = milligrams per liter, ug/L = micrograms per liter, A = Absence, MPN/100 = Most Probable Number per 100 mL (milliliters)

6/16/26							
KID Job #	KID Job Name	Summary	Status	Engineer / Contractor	2026	2027	2028
25012	K3 Well Vault HVAC Project	Install water source fan coil in K3 Vault for air conditioning, slight modification to electrical and plumbing in vault	Project Complete as of 2/12/26		\$ 30,676		
25014	SCADA RTU Upgrade Project	With grant assistance from CalOES upgrade all RTU's in SCADA system due to obsolescence	All 16 devices in hand, start programming and install March 2026. Project must be complete by 12/31/2026 per CalOES grant guidelines	KID / CRICKET	\$ 9,204	\$ -	
24113	Brown-Glen Reduced Pressure Zone Project	Extend 12" DIP Vosburg Pressure to Villa Highlands, install PSV/PRV station. Replace all piping, hydrants and services on Edgecliff. Provide connection for future Wilcox to Vosburg Pumping Line	Permits with LA County, DDW and City of Pasadena under review. When permits in hand project will be issued for bidding.	CIVILTEC / TBD	\$2,152,800	\$ -	
26004	Lower Pasadena Glen Road Pipeline Replacement	Lower Pasadena Glen Road: Replace 780' of 3" STL to 8" DIP on Vosburg Pressure (14 services, 2 new VPZ hydrants, abandon GV-1&2)	Design complete, will be bid with Project 24113 and combined into one project	CIVILTEC / TBD	\$ 855,000	\$ -	
25006	K3 Well/Pump/Motor/Electrical Rehab, new Disinfection Station	Rehab K3 well pump and motor, install new chlorination system and controls, replace electrical MCC due to age/corrosion	GM proposes deferring 1-year to January 2028	KID / GENERAL PUMP CO	\$ 52,000		\$ 675,000
26003	Eucalyptus Reservoir Rehab Project	While K3 is out of service, bypass Eucalyptus reservoir via PWP connection, fix identified cracks in walls, repair deficient roof hatch, recoat interior of reservoir, remove abandoned piping and valves in reservoir, replace old isolation gate valve at reservoir inlet	GM proposes deferring 1-year to January 2028	KID / TBD	\$ -	\$ -	\$ 165,000
26001	Wilcox Reservoir and Booster Station Rehab	Replaced failing reservoir liner, replace (2) booster pumps, rehab pump platform/enclosure, new pumping line up to Villa Highlands/Dove Court, new backup generator for pump station, solar for non-pumping electrical loads	KID GM scope memo 75% complete, no design proposal solicited yet. Assumes \$156,000 spent in 2026 on design work and planning	TBD / TBD	\$ 156,000	\$1,695,949	
26002	Vosburg Reservoir Resilience Project	Install CSPE liner in concrete reservoir, replace wood framed roof with non-combustible steel or aluminum	2027 Budget includes \$100,000 for complete design work so that grant and other funding opportunities may be pursued for "shovel ready" project of ~\$2.5m	TBD / TBD	\$ -	\$ 100,000	
26005	AMR/AMI Metering Upgrade						\$ -
26006	Septic to Sewer Feasibility Study		waiting on proposal from consultant				\$ -
28001	Solar Power Systems at all Generator Powered Sites		conceptual only, no scope defined				\$ 112,486
28002	Backup Generators for Eucalyptus and Vosburg/Sage		conceptual only, no scope defined				\$ 281,216
	SUBTOTAL				\$ 3,255,680	\$ 1,795,949	\$ 1,233,702

General Manager's Report for the Board of Directors Meeting on June 23, 2026

I. Customer Account Information

A. Customer Accounts – as of 6/16/25

Active accounts: 547 (down from 592 pre-Eaton Fire, disconnected County Parks meter)
 Delinquent accounts receiving late charges: 9
 Accounts shut off for non-payment: 0
 Accounts in current amortization agreements: 1

II. Customer Care Report

Customer Leaks	System Leaks	Water Waste	Water Quality	Customer Service*	Comments
2	0	0	0	12	

* Customer service includes requests for water shutoff to facilitate customer plumbing repairs, inquiries about water bills, requests for leak checks and general questions.

III. General Manager's Projects and Activities

A. Meetings/Outreach/Key Contacts

1. PWAG Quarterly Meeting on 5/27/26
2. FMWD Managers Meetings and Annual Budget Meetings
3. DDW Meeting with Fire Impacted Water Agencies on 6/15/26
4. FMWD Meeting with MWD GM regarding Conjunctive Use Programs on 6/17/26
5. ACWA-JPIA Leadership Essentials Cohort Meeting on 6/4-6/5/26
6. SCE Litigation Related Meetings and Coordination with Counsel
7. KID BOD Division 2 Vacancy Outreach

B. Grant Funding Opportunities

1. Hazard Mitigation Grants: KID staff are monitoring EPA BRIC (Building Resilient Infrastructure and Communities) grant opportunities to apply once the PWAG Multi-Agency Hazard Mitigation Plan is complete and approved. **Multi-Jurisdictional Hazard Mitigation Plan approved by KID BOD at November 2025 meeting, with PWAG Consultant for final FEMA approval.**

C. Office Staff Updates

1. Quickbooks Reconciliation Complete, transitioned from Sage effective 12/31/25
2. Operations Coordinator has relocated out of state; position is fully remote now.

D. System Project Updates

1. **Wilcox Interconnection: PWP Meter Installed, all work complete, testing completed.**
2. **GIS and Asset Management Updates Underway by consultant with field support**
3. **Valve Exercising for 2026 underway with KID Staff (51 of 100 valve goal completed YTD)**
4. **Meter replacement program for 2026 underway (43 of 60-meter swap goal completed YTD)**
5. **Equestrian Lot Line Isolation work complete with line plug by Brkic Construction on 6/16/26**

E. Regulatory Compliance and Reporting

1. **2026 Electronic Annual Report (eAR) Submitted and Accepted by DDW on May 15, 2026**
2. **2025 Consumer Confidence Report (CCR) to be issued with May 2026 bills**
3. Sanitary Survey Report from DDW received by KID on March 20, 2025. Responses submitted to DDW May 19, 2025.
4. Permit Amendment 1910035PA-001 Issued April 30, 2025, for standby sources
5. Cross Connection Policy Handbook – new policy adopted by KID Board July 2025.
6. Fluoride Variance – KID fluoride variance expires on 12/13/23. Compliance Plan submitted to DDW on 7/10/23. Revised permit application and blending plan submitted to DDW on 12/5/24.
7. Monthly Water Quality Reporting – Monthly reporting due by the 10th of each month.
8. Water Quality Emergency Notification Plan – annual requirement, filed timely in March 2026
9. Drought and Conservation Report – required per Order No. DDW_HQ_Drought2023-001 issued on 1/1/23. New requirement for monthly data due quarterly.
10. PFOA, PFOS and PFAS Chemicals: Impacts of regulations are being monitored through trade groups that KID is affiliated with and Raymond Basin monitoring.
11. SB 552 – status of compliance, must meet Fire Flow requirements by January 2032. Costs to be considered in Master Planning.
12. SB 1020 – Clean Energy, Jobs, and Affordability Act of 2022 – requires 100% of all state agency electricity consumption to be from renewable and carbon neutral sources by 2035.

* Acronyms:

ACWA – Association of California Water Agencies
ACWA JPIA – Association of California Water Agencies Joint Powers Insurance Authority
CSDA – California Special Districts Association
CUEA – California Utilities Emergency Association
DDW – Dept. of Drinking Water
DWR – Dept. of Water Resources
FMWD – Foothill Municipal Water District
KID – Kinneloa Irrigation District
LAFCO – Local Agency Formation Commission of Los Angeles County
PWAG – Public Water Agencies Group
RBMB – Raymond Basin Management Board
SWRCB – State Water Resources Control Board
LCRR – Lead and Copper Rule Revisions

IV. Water Supply Summary as 5/31/26 for the Watermaster Year 2025-2026

Raymond Basin Groundwater (Acre Feet)		Kinneloa Irrigation District Water Tunnels (Acre Feet)	
1955 Decreed Rights	516	Holly High-Low	0.0
Less Pasadena Subarea 30% Reduction in Water Rights	-154.8	Eucalyptus	0.0
Net Effective Decreed Rights	361.2		
Prior Year Carryover	51.6	Far Mesa	0.0
Leases/Exchanges	0	House	0.0
Prior Year Spreading	283.5	Delores	0.0
Short Term Storage	248.4		
Total Allowable Extractions	944.7		
Less Water Extracted YTD This Watermaster Year	-551.0	Year to Date Tunnel Production	0.0
Remaining Allowable Groundwater Extractions	393.7	Remaining Estimated Tunnel Production	0.0
Total Available Water Supply (Remaining Allowable Groundwater + Remaining Estimated Tunnel Production through June 2026)			393.7 Acre Feet
Less Remaining Forecasted Pumping for Retail Water Sales			-60.0 Acre Feet
Estimated Surplus Water through June 2026**		333.7 Acre Feet	

As of 5/31/26 approximately 2.5 AF excess water delivered to PWP from KID through Ranch Top IC

Total Retail Water Sales for Watermaster Year 2024-2025 = 585.8 Acre-Feet

Total Retail Water Sales for Watermaster Year 2023-2024 = 474.8 Acre-Feet

Total Retail Water Sales for Watermaster Year 2022-2023 = 493.2 Acre-Feet

** This is the forecasted surplus water available for sale in the current year and/or carryover to the next Watermaster year which starts on July 1 subject to the carryover limits established by the Raymond Basin Management Board.



June 10, 2026

To: Residents of Division 2
From: Kinneloa Irrigation District

NOTICE OF VACANCY

The Governing Board of the Kinneloa Irrigation District hereby gives notice that a vacancy exists in the office of Board Member of Division 2 of the Kinneloa Irrigation District.

The Governing Board intends to fill this vacancy by appointment pursuant to Government Code Section 1780. Interested candidates are invited submit a letter of interest and resume to the Kinneloa Irrigation District office located at: 1999 Kinclair Drive, Pasadena. 91107.

The deadline for submittals is 4:30 pm, Tuesday, July 21, 2026.

Qualified candidates must be registered voters, landowners within the District, and a resident of the division they seek to represent at the time of nomination or appointment and throughout their term of office. (California Water Code 21100 (a) and California Elections Code 201).

The Division number is shown on the customers' water statement in the top left corner just below the Kinneloa Irrigation District logo. The map of the District boundaries is on the District's website at Kinneloa Irrigation District Division Boundaries.

For additional information contact the District office by email kid@kidwater.info or by phone (626)797-6295.

Notice of Vacancy posted locations:

1. Kinneloa Irrigation District office bulletin board: 1999 Kinclair Dr.
2. Community Bulletin Board: Intersection of Kinneloa Canyon Rd. and Kinneloa Mesa Rd.
3. Community Bulletin Board: North of intersection Sierra Madre Villa and Mesita Rd.
4. Kinneloa Irrigation District Website: www.kinneloairrigationdistrict.info

May 29, 2026

Tom Majich
General Manager
Kinneloa Irrigation District
1999 Kinclair Drive
Pasadena, CA 91107

Via e-mail to: tm@kidwater.info

Subject: Compensation Comparison – General Manager

Dear Tom,

Thank you for the opportunity for CPS HR Consulting to collect base pay compensation data for your Agency's General Manager position.

CPS HR received responses from our inquiries from six of the seven identified comparator agencies. One agency (Pico Water District) did not respond directly, but we were able to obtain salary data from the State Controller's website. Please note, this information is dated as the most recent information on the state's website and is from 2024. We identified benefit information from the General Manager recruitment that was done in 2022. All of the information that was obtained from comparators is included in the attached spreadsheet for the board's comparison and review.

As you can see from the spreadsheet, the Kinneloa Irrigation District GM salary is approximately 36% below the average salary of the comparators and 43% below the median salary of the comparators. The benefits offered by the comparators vary and are listed for review.

Please let me know if you have any questions.

Sincerely,



Karen Rodriguez
Project Consultant

Kinneloa Irrigation District

Salary and Benefit Comparison Summary Tables

Agency	Annual Max Salary Range	Plan/Type/Tier	Employer (ER) Cost Sharing "Pick-Up"	Social Security	Plan Type (457/401 A/403B)	Employer Match/Contribution	Health Insurance	Vacation/Sick Leave**	Holidays	Short/Long Term Disability	Cell Phone	Vehicle Allowance
Kinneloa Irrigation District	\$ 187,400.00	CalPERS	no	Yes	457b	No Employer Match or Contribution	District pays 100% of employee only cost and 70% of family/dependent coverage	MGT PTO 25 days	13	None	\$40/mo	\$160/mo
Crescenta Valley Water District	\$ 327,000.00	CalPERS	District pays \$14,000 to cover employee share	Yes	Yes	3% match	JPIA - covers employee plus 1 for Anthem HMO	VAC - 15 days Sick - 12 days Personal Days - 3 Admin Leave - 65 hours	12	no, but offers Life Insurance up to salary	\$42 per month or cell phone provided by district	Up to \$600 per month - and covers insurance and charging (stipulation that it is an EV)
La Canada Irrigation District	\$ 275,000.00	Lincoln Financial Pension Plan	100%	No	Multi-fund plan	No Employer Contribution	JPIA - covers employee plus 1 for Anthem Blue Cross PPO, Dental, and Vision. Employer pays \$124.99/pay period for additional family coverage for health and \$85.84/pay period for vision and dental for family coverage	PTO - 12 days @1 yr, with 1 additional day per year up to 22 days for 11+ years	11 holidays, 3 half days, plus 2 floating holidays	Employer paid STD and LTD	No allowance	district vehicle provided
La Habra Heights County Water District	\$ 206,256.00	CalPERS	7% - 100% of employee share	Yes	457	2%	JPIA - 100% of employee; 98% of employee plus family	VAC - 10 - 20 days depending on years of service SL - 12 days MGT - 5 days	9 holidays, plus 2 floating holidays	none	district provides phone	district provides vehicle
La Puente Valley County Water District	\$ 268,325.62	CalPERS	no	Yes, with employee share covered by the district	457b	100% match up to annual limitation on such contributions	JPIA offers different medical and vision plans (Kaiser, Anthem) and outside broker for dental - 100% for employee and dependents	Vac - 20 days SL - 10 days	12 holidays, plus 2 floating holidays	Employer paid plans offered	district provides phone	\$500 monthly auto allowance
Pico Water District *	\$ 174,000.00	CalPERS	no	No	457	No Employer Contribution	Medical - 100% for employee, 75% for dependents, District pays 100% of dental and vision for employee and dependents	VAC - 5 - 20 days, depending on years of service; 3 personal days, and 10 days of SL	10 holidays, plus 2 floating holidays	none	not identified	not identified
Quartz Hill Water District	\$ 283,550.00	CalPERS	100% paid by employer	Yes	457b	No Employer Contribution	JPIA - Kaiser, 100% paid by employer	VAC - 12 - 22 days depending on years of service SL - 12 days	12	none	district provides phone	district provides vehicle for work use only
San Gabriel County Water District	\$ 248,304.00	CalPERS	no	No	457b	No Employer Contribution	JPIA - 100% of employee and family	8 Personal days, VAC - 20 days, SL - 10 days	13	Offers plans at employee expense	No allowance or phone	\$500 monthly auto allowance

Average Monthly \$254,633.66
Median Monthly \$268,325.62

Kinneloa General Manager \$ 187,400.00

market variance to the mean 35.88% below market comparators
market variance to the median 43.18% below market comparators

*Pico Water District did not respond, but CPS HR used 2024 salary data from the State Controller website and benefit data from a 2022 GM recruitment flyer.

** VAC/SL shown as days for consistency/comparability