

KINNELOA IRRIGATION DISTRICT

Regular Meeting – Board of Directors
1999 Kinclair Drive, Pasadena, CA 91107
Tuesday, February 25, 2025, 3:00 P.M.

MINUTES

The meeting was conducted in the District Board Room and by teleconference in accordance with the Brown Act and AB 2449. The District offered the public the option to attend the meeting by telephone, videoconference or in-person as stated in the agenda.

DIRECTORS PRESENT: (In-Person): Stephen Brown, William Opel (until 5:15pm), John Feliton, Timothy Eldridge, Gordon Johnson

STAFF PRESENT: (In-Person): Tom Majich, General Manager (GM); Chris Burt

PUBLIC PRESENT: none

1. CALL TO ORDER:

Chairman Brown called the meeting to order at 3:00 P.M. and took roll call. A quorum of Board Members was present and reviewed the agenda.

2. PUBLIC COMMENT: none

3. REVIEW OF MINUTES:

Director Johnson motioned to approve the **January 28, 2025 Regular Meeting** Minutes for filing, subject to correction of typos on items 7g and 7h and addition of clarifying language to item 10, and was seconded by Director Opel. It was motioned/seconded/carried unanimously – (Johnson / Opel - 5 Aye / 0 Nay / 0 Absent)

4. REVIEW OF FINANCIAL REPORTS:

The General Manager presented the Year End 2024 financial reports. Director Feliton motioned to approve the reports for filing and to engage the auditor for the 2024 audit, and was seconded by Director Eldridge. It was motioned/seconded/carried unanimously – (Feliton / Eldridge – 5 Aye / 0 Nay / 0 Absent)

5. REVIEW OF FINANCIAL REPORTS:

The General Manager presented a draft of the January 2025 financial reports and will present final reports for approval at the March 2025 meeting. No action was taken.

6. REVISED 2025 OPERATING BUDGET:

The General Manager presented a revised operating budget for 2025 with inclusion of additional costs incurred by the response to the Eaton Fire and loss of revenue associated with the Eaton Fire. Director Opel motioned to adopt the revised 2025 operating budget as presented and was seconded by Director Eldridge. It was motioned/seconded/carried unanimously – (Opel / Eldridge – 5 Aye / 0 Nay / 0 Absent)

7. EATON FIRE RESPONSE AND RECOVERY:

The General Manager provided an update on the Eaton Fire response activities to date. The GM noted that customers whose homes were destroyed by the fire had an abnormal amount of water use for the month as when the home was destroyed water freely flowed through the meter unrestricted until District staff could safely access the area to turn off water to the meter. Director Feliton motioned that the District shall exclude any water used by customers of destroyed homes from 6pm on January 7th through the time when service was shut off from the customer's amount due and was seconded by Director Opel. It was motioned/seconded/carried unanimously – (Feliton / Opel – 5 Aye / 0 Nay / 0 Absent)

8. HOLLY BOOSTER BYPASS / TRANSFER VALVE PROJECT:

The General Manager presented a memo outlining the details and costs of this project. It was motioned by Director Johnson and seconded by Director Eldridge that the General Manager proceed as proposed in the memo to execute the project upon receipt of funds from the applicable customer. It was motioned/seconded/carried unanimously – (Johnson / Eldridge – 5 Aye / 0 Nay / 0 Absent)

9. INFORMATION ITEMS:

a. The General Manager reviewed the January 2025 water loss audit report.

b. The General Manager reviewed the January 2025 report on water quality testing and results including the special testing required following the Eaton Fire.

c. The General Manager noted that the Ranch Top Interconnection with Pasadena Water and Power (PWP) is now in use with PWP utilizing water from KID's Vosburg Reservoir. It is anticipated that PWP will modify the interconnection and start delivering water from its Thomas Reservoir in March.

d. The GM advised that final documentation associated with the purchase and taking possession of the KEPOA storage container are ongoing.

e. The customer newsletter will be prepared by the GM and Director Brown and issued prior to the next board meeting.

f. The General Manager is working on the 2024 Business Report and intends to publish that at the March Board Meeting.

10. GENERAL MANAGER'S REPORT:

The General Manager presented the monthly report on District activities and water supply and production. A year-to-date summary of the Watermaster Year ending June 2024 was reviewed.

11. KINNELOA IRRIGATION DISTRICT GOALS AND OBJECTIVES FOR 2025:

It was motioned by Director Brown and seconded by Director Feliton that an ad hoc committee be established to prepare the District Goals and Objectives for 2025 for discussion and approval at the March Board meeting. Directors Eldridge and Johnson volunteered for the committee assignment. It was motioned/seconded/carried unanimously – (Brown / Feliton – 4 Aye / 0 Nay /1 Absent - Opel)

12. CLOSED SESSION – PUBLIC EMPLOYEE PERFORMANCE EVALUATION – Government Code §54954.5(e):

Chairman Brown concluded the closed session at 4:55 pm and reported that no action was taken.

13. DIRECTOR REPORTS AND/OR COMMENTS:

None.

14. CALENDAR: Upcoming regular meetings: March 25, 2025; April 22, 2025; May 27, 2025

15. ADJOURNMENT:

Chairman Brown adjourned the meeting at 5:30 P.M.

Prepared and submitted by,

Tom Majich
General Manager