

KINNELOA IRRIGATION DISTRICT

Regular Meeting – Board of Directors
1999 Kinclair Drive, Pasadena, CA 91107
Tuesday, June 20, 2023, 3:00 P.M.

MINUTES

The meeting was conducted in the District Board Room and by teleconference in accordance with the Brown Act and AB 2449. The District offered the public the option to attend the meeting by telephone, videoconference or in-person as stated in the agenda.

DIRECTORS PRESENT: (In-Person): Gordon Johnson, Gerrie Kilburn, Timothy Eldridge

DIRECTORS ABSENT: Stephen Brown

STAFF PRESENT: (In-Person): General Manager, Tom Majich; Board Clerk, Martin Aragon; Field Staff; Chris Burt & Michele Ferrell

PUBLIC PRESENT: Robert Cruz

1. CALL TO ORDER:

Chairman Johnson called the meeting to order at 3:00 P.M. and took roll call. A quorum of Board Members was present and reviewed the agenda.

2. PUBLIC COMMENT: Mr. Robert Cruz, resident of Division 5, was in attendance and shared his desire to be appointed to the Board of Directors representing Division 5.

3. REVIEW OF MINUTES:

Director Kilburn motioned to approve the **May 16, 2023** Minutes for filing, subject to correction of the typo in Item 8, and was seconded by Director Eldridge. It was motioned/seconded/carried unanimously – (Kilburn / Eldridge– 3 Aye/0 Nay /0 Abstain/1 Absent)

4. REVIEW OF FINANCIAL REPORTS:

The General Manager presented the May 2023 financial reports. Director Eldridge motioned to approve the May 2023 financial reports for filing and was seconded by Director Kilburn. It was motioned/seconded/carried unanimously – (Eldridge / Kilburn – 3 Aye/0 Nay /0 Abstain/1 Absent)

5. INFORMATION ITEMS:

Mr. Robert Cruz responded to the Division 5 Board vacancy with the desire to be considered for appointment. The deadline for the Board to make the appointment has passed and action is now with the County Board of Supervisors.

General Election candidacy materials for the Board seats representing Divisions 1, 4 and 5 have not yet been made available by the County.

The next customer newsletter will go out late June. The General Manager will write a section about our water supply sources. Director Brown will work with the General Manager and CV Strategies to develop the newsletter.

District Staff noted that the Subeca customer dashboard is still not fully functional and does not recommend rolling out to all customers at this time until alert issues are resolved.

The customer associated with the 1850 Kinneloa Canyon Road project has signed the agreement and provided the professional services deposit. The project has been advertised for bids due July 6th. Provided customer funds are received timely following the bid opening the award of this project will be on the agenda for the next regular Board Meeting.

Foothill Municipal Water District will have a vacancy on their Board for Division 2 which includes the KID service area. Notifications provided to KID staff will be furnished to the Board upon receipt and other public notice will be made as required.

6. AD HOC PERSONNEL COMMITTEE REPORT:

The Ad Hoc Personnel Committee has not met since the last Board meeting and has nothing to report.

7. AD HOC FINANCE COMMITTEE REPORT:

The Ad Hoc Finance Committee has not met since the last Board meeting and has nothing to report.

8. GENERAL MANAGER'S REPORT:

The General Manager presented the monthly report on District activities and water supply and production. A year-to-date summary of the Watermaster Year ending June 2023 was provided. An estimate of water supply and demand for the forthcoming water year was provided, it was recommended by District Staff to not pursue lease rights for additional pumping for the 2023-2024 water year.

9. DIRECTOR REPORTS AND/OR COMMENTS:

Director Eldridge asked District Staff to survey District property in the Pasadena Glen area for needed brush clearing.

Director Eldridge shared an article from the California Special Districts magazine regarding potential legislative initiatives to allow Special Districts to include wildfire mitigation to be included in their scope of services.

Director Johnson attended the most recent board meeting of the Foothill Municipal Water District and reported that the new FMWD representative to the Metropolitan Water District will be Garry Bryant.

10. CALENDAR: Upcoming regular meetings: July 18, 2023; Aug. 15, 2023; Sept. 19, 2023

11. ADJOURNMENT:

**Chairman Johnson adjourned the meeting at 4:25 P.M.
Prepared and submitted by,**

Martin Aragon

**Martin Aragon
Office Manager/Board Clerk**