

KINNELOA IRRIGATION DISTRICT

Regular Meeting – Board of Directors
1999 Kinclair Drive, Pasadena, CA 91107
Tuesday, September 19, 2023
3:00 P.M.

AGENDA

This meeting will be conducted at the District office in accordance with the Brown Act and AB 2449. Public comment may be made in person or submitted via email to kinneloa@outlook.com prior to the meeting, any information submitted will become part of the official record. The public may participate at the office or via computer or telephone using the following information: <https://us02web.zoom.us/j/85061795151?pwd=QRaWGV5Lzg3dmEvcGx1Ujl6akRHdz09>

Meeting ID: 850 6179 5151

Passcode: 156331

Telephone: 669 900 9128

1. **CALL TO ORDER** – 3:00 P.M.
 - a. Declaration of a quorum
 - b. Review of agenda

2. **PUBLIC COMMENT** – Comments from the Public regarding items on the Agenda or other items within the jurisdiction of the District
In compliance with the Brown Act, the Board cannot discuss or act on items not on the Agenda. However, Board Members or District Staff may acknowledge Public comments, briefly respond to statements or questions posed by the Public, ask a question for clarification, or request Staff to place item on a future Agenda (Government Code section §54954.2)

3. **REVIEW OF MINUTES** – August 22, 2023, Regular Meeting
Recommended Action: Review and approve motion to file.

4. **REVIEW OF FINANCIAL REPORTS** – August 31, 2023
Recommended Action: Review and approve motion to file.

5. **PROCUREMENT OF CONSTRUCTION SERVICES**
Recommended Action: Review and approve General Manager's recommendations for replacement of VFD Air Conditioner at the K-3 Well vault and award of the East Tank Earthwork Removal Project.

6. **INFORMATION ITEMS**
 - a. Board Appointment Update for Divisions 1 and 4
 - b. Election Update for Board Division 5
 - c. Customer Outreach/Newsletter
 - d. Subeca Reporting
 - e. Meter Replacement Program
 - f. Tunnel Production and Status Update
 - g. Fluoride Variance Expiration and Proposed System Changes

7. **APPROVAL OF PROPOSED 2024 BUDGET**
Recommended Action: Review and approve proposed 2024 Operating Budget

8. MASTER PLAN AND FIRE PREPAREDNESS POLICY

Recommended Action: Review current versions of District Master Plan and Fire Prevention Policy. Discuss needed revisions and direct General Manager on desired action.

9. AD HOC PERSONNEL COMMITTEE REPORT – Information item presented by the Committee Chair

10. AD HOC 2024 BUDGET AND RATE SETTING COMMITTEE REPORT – Information item presented by the Committee Chair

11. ELECTION: LAFCO SPECIAL DISTRICT ALTERNATE REPRESENTATIVE

Recommended Action: Authorize the General Manager to submit a ballot selecting Stephen Brown for appointment as special district alternate member to the Los Angeles Local Agency Formation Commission. Ballots are due by 5:00 p.m. on October 27, 2023.

12. APPOINTMENT OF ACWA-JPIA REPRESENTATIVE AND ALTERNATE TO PARTICIPATE IN SEMI-ANNUAL BOARD MEETINGS – ACWA-JPIA Conference will be November 27-28 with Board Meeting on November 27th, ACWA Fall Conference will be November 28-29.

13. GENERAL MANAGERS REPORT – Information item presented by the General Manager.

Recommended Action: General Manager to summarize the report and respond to questions

14. DIRECTOR REPORTS AND/OR COMMENTS –

In accordance with Government Code §54954.2 Directors may make brief announcements or brief reports on their own activities. Directors may ask a question for clarification, provide a reference to staff or other resources for information, request staff to report back to the Directors at a subsequent meeting, or act to direct staff to place a matter of business on a future agenda.

15. CALENDAR – Upcoming regular meetings: October 17, 2023; November 21, 2023; December 19, 2023

16. ADJOURNMENT

In compliance with the Americans with Disabilities Act, if you are a disabled person and need a disability-related modification or accommodation to participate in this meeting, please contact the District office 48 hours prior to the meeting at 626-797-6295. Each item on the agenda, no matter how described, shall be deemed to include any appropriate motion, whether to adopt a minute motion, resolution, payment of any bill, approval of any matter or action, or any other action. Material related to an item on this agenda submitted after distribution of the agenda packet is available for public review at the District office or online at the District's website <https://kinneloairrigationdistrict.info>.
