

# KINNELOA IRRIGATION DISTRICT

Regular Meeting – Board of Directors  
1999 Kinclair Drive, Pasadena, CA 91107  
Tuesday, July 22, 2025, 3:00 P.M.

## MINUTES

The meeting was conducted in the District Board Room and by teleconference in accordance with the Brown Act and AB 2449. The District offered the public the option to attend the meeting by telephone, videoconference or in-person as stated in the agenda.

**DIRECTORS PRESENT:** (In-Person): Stephen Brown, Gordon Johnson, William Opel, John Feliton  
Timothy Eldridge

**DIRECTORS ABSENT:** None

**STAFF PRESENT:** (In-Person): Tom Majich, General Manager (GM);

**PUBLIC PRESENT:** Jim Ciampa, District Counsel, Lagerlof LLP  
John Phan, Campenile Group, Inc.

**1. CALL TO ORDER:**

Chairman Brown called the meeting to order at 3:00 P.M. and took roll call. A quorum of Board Members was present and reviewed the agenda.

**2. PUBLIC COMMENT:**

None

**3. REVIEW OF MINUTES:**

Director Eldridge motioned to approve the **July 1, 2025, Regular Meeting** Minutes for filing, subject to various revisions suggested by Director Opel and was seconded by Director Feliton. It was motioned/seconded/carried unanimously – (Eldridge / Feliton – 5 Aye / 0 Nay / 0 Abstain)

**4. REVIEW OF FINANCIAL REPORTS – JUNE 2025:**

The General Manager presented the June 2025 financial reports. Director Eldridge motioned to approve the reports for filing and was seconded by Director Johnson. It was motioned/seconded/carried unanimously – (Eldridge / Johnson – 5 Aye / 0 Nay / 0 Abstain)

**5. ENGAGEMENT OF CAMPENILE GROUP, INC. TO PROVIDE ADVISORY SERVICES:**

The Board reviewed the proposal from Campenile Group, Inc. to provide advisory services related to financing for execution of the Districts Capital Improvement plan. John Phan of the Campenile Group was present to respond to Director's questions. Director Opel recommended that additional language be added to the agreement regarding confidentiality and required disclosures of the advisor. Director Feliton motioned to approve the General Manager to execute the agreement subject to the additional provisions and was seconded by Director Eldridge. Chairman Brown conducted a roll call vote. It was motioned/seconded/carried unanimously – (Feliton / Eldridge – 5 Aye / 0 Nay / 0 Abstain)

**6. INFORMATION ITEMS:**

- a. The General Manager reviewed the June 2025 water loss report.
- b. The General Manager reviewed the June 2025 report on water quality testing. The District Facilities Manager will be present at the August meeting to respond to questions regarding system chlorine residual.
- c. The GM noted that the FEMA Public Assistance process is ongoing with damages being identified and site visits being scheduled with FEMA and CalOES. The projects for Emergency Protective Measures and completed work are being finalized for obligation by FEMA presently.
- d. The GM noted that he will be preparing a complete project application for the Vosburg Reservoir Resilience Project which is due 9/15/25.
- e. The General Manager noted that the Ranch Top Interconnection with Pasadena Water and Power (PWP) is continuing as previously reported and will be for several years until PWP completes reconstruction of the Don Benito Tanks.
- f. The GM noted that the Old Grove Road temporary main project has been concluded, the primary main is in service and the temporary main has been removed..
- g. The GM noted that a meeting is scheduled with the GM and Los Angeles County Department of Public Works staff to review what options may be available for the District to pursue sanitary sewer infrastructure in the District.
- h. The GM noted that Southern California Edison (SCE) is underway with an overhead to underground conversion project in Altadena and intends to perform a similar conversion in the District service area in the next 3 years.

**7. GENERAL MANAGER'S REPORT:**

The General Manager presented the monthly report on District activities and water supply and production. A year-to-date summary of the Watermaster Year ending June 2025 was reviewed.

**8. CLOSED SESSION – Pending or Threatened Litigation:**

The Board went into closed session at 3:55pm, the closed session ended at 4:30pm. Board Chair Brown reported that two items were discussed. No reportable action was taken on the first discussion item. Direction was given to District Counsel regarding the second discussion item.

**9. DIRECTOR REPORTS AND/OR COMMENTS:**

Director Opel noted that residents of North Kinneloa Ranch have contacted him about a landscaping concern at the Brown Well, Director Brown and the GM are aware of the issue and it is being addressed. Director Opel also asked that when the Delores Tunnel flow is restored that the District perform a detailed sampling analysis for mineral content to compare to commercially available mineral waters.

**10. CALENDAR:** Upcoming regular meetings: August 26, 2025; September 23, 2025; October 28, 2025.

**11. ADJOURNMENT:**

**Chairman Brown adjourned the meeting at 5:15 P.M.**

**Prepared and submitted by,**

**Tom Majich  
General Manager**