

**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF DIRECTORS OF THE  
KINNELOA IRRIGATION DISTRICT  
AUGUST 19, 2014**

**MEMBERS PRESENT:** Chair-President Gerrie Kilburn  
Directors-Frank Griffith, Gordon Johnson  
Director Sorell arrived at 7:05 P.M.

**STAFF PRESENT:** Melvin Matthews, General Manager  
Chris Burt, Facilities Supervisor  
Shirley Burt, Administrative Assistant & Secretary to the Board

**CALL TO ORDER:**

The meeting was called to order by the Chair, Gerrie Kilburn, at 1830 hours. She declared that there was a quorum of three members present. The Agenda was approved as presented.

**PUBLIC COMMENT:** No persons desired to speak.

**PRESENTATION ON VALVE AND HYDRANT MAINTENANCE PROGRAM:**

A power point presentation of the program was given by the General Manager which included recommendations for work to be done. He noted that some of the work had already been done. He stated that placement of all of the valves will now be included on our map books and that will allow the field personnel to more accurately isolate various parts of the system when needed for repair or in emergency.

**REVIEW AND APPROVAL OF RESOLUTION 2014-08-19--DECLARING EMERGENCY WATER CONSERVATION RESTRICTIONS AND ADOPTING STATE WATER RESOURCE CONTROL BOARD REGULATIONS :**

The Board reviewed the draft resolution as presented in the packet. **Director Johnson** questioned as to how the customers would be notified about the content of the Resolution and the **General Manager** replied that he had already included information in the last billing and that he was preparing an email that would be sent out to all of the customers that have provided the office with their email. In addition he noted that it would be on the District's website.

It was M/S/C- (Griffith/Johnson-3/0)-**"That Resolution 2014-08-19 be approved as presented."** Directors Griffith, Johnson and Kilburn voted-Aye. Directors Sorell and Eldridge were not present.

**REVIEW OF APPENDIX L-PROPOSED WATER CONSERVATION PROGRAM:**

The Board reviewed the proposed document as presented in the Board Packet and on the suggestion of the Chair, due to time limits, it was agreed that the document would be reviewed in more detail at the next Board Meeting as this document is a requirement of the State Water Resources Board.

**REVIEW OF PROPOSED BUDGET FOR YEAR 2015:**

The **General Manager** reviewed the proposed budget for year 2015 in detail and provided clarification for various items as requested by the Board Members.

It was M/S/C-(Griffith,Sorell-4/0)-**"That the proposed budget for year 2015 be approved as presented."** Directors Griffith, Johnson, Kilburn and Sorell voted-Aye. Director Eldridge was not present.

**GENERAL MANAGER'S REPORT:**

The **General Manager** briefly reviewed his report as presented in the Board Packet. He noted that he had included information on the Water Bond that has been passed by the State Legislature and hoped that the Board would vote support for the Bond sometime in the future.

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**REVIEW OF MINUTES:**

The minutes of July 15, 2014, were reviewed and approved for filing as presented.

**REVIEW OF FINANCIAL REPORTS:**

Director Sorell reviewed the reports for July 31, 2014, and they were accepted for filing as presented.

**POSSIBLE ITEMS FOR NEXT AGENDA:**

Review of Appendix L

Discussion of Rates

Discussion of Financing of Major Projects

Presentation of 2013-14 Production and Sales Report

**ADJOURNMENT:**

The meeting was adjourned at 2010 hours.

The next meeting will be on September 16, 2014.

Respectfully submitted,

Shirley Burt  
Secretary to the Board