

**MINUTES OF THE ADJOURNED MEETING  
OF THE BOARD OF DIRECTORS OF THE  
KINNELOA IRRIGATION DISTRICT  
APRIL 22, 2014**

**MEMBERS PRESENT:** Chair-President Gerrie Kilburn  
Directors-Frank Griffith, Steven Sorell, Tim Eldridge, Gordon Johnson

**STAFF PRESENT:** Melvin Matthews, General Manager  
Chris Burt, Facilities Supervisor  
Shirley Burt, Administrative Assistant & Secretary to the Board

**CALL TO ORDER:**

The meeting was called to order by the Chair, Gerrie Kilburn, at 1845 hours. She declared that there was a quorum present. The Board then adjourned to Executive Session.

The Board reconvened at 2037 hours and the Chair reported that the General Manager's Performance had been reviewed and that the Board was pleased with the General Manager's performance for the year 2013.

The **Chair** then asked for approval of the Agenda and it was unanimously agreed that Information Items #5, #6, and #8 would be deleted from this meeting due to the lateness of the hour and would be placed on the Agenda for the next Board Meeting.

**Director Eldridge** requested that the item "General Manager's Compensation" be added to the Agenda.

It was M/S-(Eldridge/Sorell)-"**That the General Manager's Compensation be added as item #4 to the Agenda.**"

Directors Kilburn, Eldridge, Griffith, Johnson and Sorell voted Aye. The motion carried.

**PUBLIC COMMENT:** No persons wished to comment at this time.

**REVIEW AND ACCEPTANCE OF THE 2013 YEAR AUDIT:**

**Gail Egan**, Auditor, reviewed the Draft Audit as presented in the Board Packet. She noted that the Financial Statements present fairly the financial position of the District and that there had been no disagreement with management.

It was M/S/-(Sorell/Griffith)-"**That the Draft Audit be accepted as the Approved Audit for the year 2013 with a few minor changes in wording.**"

Directors Kilburn, Eldridge, Griffith, Johnson, and Sorell voted Aye. The motion carried.

**REPORT ON PASADENA GLEN FIRE SAFE COUNCIL ACTIVITIES:**

Mala Arthur reviewed the activities of the Council up to this point in time and presented a review of the brush clearance that had been done in the Pasadena Glen and Far Mesa Tunnel areas showing pictures of the areas cleared before and after clearance.

The Board thanked her for an excellent report.

**SELECTION OF LAFCO REPRESENTATIVE:**

Jerry Gladbach and Melvin Matthews were presented as candidates on the ballot.

It was M/S/-(Griffith/Sorell)-"**That the Board vote for Melvin Matthews.**"

Directors Kilburn, Eldridge, Griffith, Johnson and Sorell voted Aye. The motion carried.

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**Page 2**

**GENERAL MANAGER'S COMPENSATION:**

It was M/S-(Eldridge/Sorell)-“**That the General Manager not be given an increase in salary or bonus at this time.**”

Directors Kilburn, Eldridge, Griffith, Johnson and Sorell voted Aye. The motion carried.

**GENERAL MANAGER'S REPORT:**

The **General Manager** reviewed his report in the Board packet and the report was approved for filing as presented.

**Director Griffith** questioned whether the Lease Agreement had been signed by the property owners to the east of the Brown Well site and the General Manager stated it had not been signed but the final draft as reviewed by our attorney and approved by the board has been presented for signature and there are no outstanding issues with the agreement.

**Director Sorell** noted that on the copy he had in hand that the statement by the Notary Public does not have the current correct format and that it needed to be updated. The General Manager will provide a revised notary form to the property owners.

**REVIEW OF MINUTES:**

The minutes of March 18, 2014, were reviewed and approved for filing as presented.

**REVIEW OF FINANCIAL REPORTS:**

**Director Sorell** reviewed the Reports for March 31, 2014, and they were accepted for filing as presented.

**POSSIBLE ITEMS FOR NEXT AGENDA:**

Discussion of a possible cost of living increase  
Review of Master Plan  
Report Metropolitan Water District  
Review Water Supply Alternates

**ADJOURNMENT:**

The meeting was adjourned at 2137 hours. The next meeting will be on May 20, 2014.

Respectfully submitted,

Shirley Burt  
Secretary to the Board