

**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF DIRECTORS OF THE  
KINNELOA IRRIGATION DISTRICT  
OCTOBER 21, 2014**

**MEMBERS PRESENT:** Chair - President Gerrie Kilburn  
Directors - Griffith, Eldridge, Johnson, Sorell

**STAFF PRESENT:** Melvin Matthews, General Manager  
Chris Burt, Facilities Supervisor  
Shirley Burt, Administrative Assistant & Secretary to the Board

**CALL TO ORDER:**

The meeting was called to order by the Chair, Gerrie Kilburn, at 1930 hours. She declared a quorum was present. The Agenda was approved as presented.

**PUBLIC COMMENT:** No persons desired to speak.

**DISCUSSION OF PROPOSAL FROM SOUTHERN CALIFORNIA GAS COMPANY FOR INSTALLATION OF  
ADVANCED METER DATA COLLECTION UNIT ON DISTRICT PROPERTY:**

**Dennis Lord**, representative from the Southern California Gas Company, presented a written proposal to acquire an easement for the installation of a network communication facility at the Vosburg Reservoir Site. The installation would involve a 31 foot steel pole with a data collector unit cabinet, two antennas and one solar panel attached. The easement area would involve a 6 foot circle and the Company would give the District a one-time payment of \$3,000.

It was M/S/C-(Sorell/Johnson)

**“That the Board grant this easement and that the General Manager has the appropriate Easement and Quit Claim documents prepared for signature.”**

Directors Eldridge, Johnson, Kilburn and Sorell voted Aye. Director Griffith voted Nay.

**RESOLUTION 2014-10-21A WATER CONSERVATION PROGRAM – Adding Article 19 and Appendix L to the  
Rules and Regulations of the Kinneloa Irrigation District.**

The document was reviewed and it was noted by the General Manager that Kinneloa is required to have a Water Conservation Program in place but that the Board could make changes to the document anytime in the future.

It was M/S/C-(Griffith/Sorell)

**“That the Board approve Resolution 2014-10-21A WATER CONSERVATION PROGRAM.”**

Directors Eldridge, Griffith, Johnson, Kilburn and Sorell voted Aye.

**RESOLUTION 2014-10-21B CSDA PURCHASE CARD**

The **General Manager** explained that the CSDA Purchase Card offered more advantages to Kinneloa than the current card being used.

It was M/S/C-(Eldridge/Sorell)

**“That the Board authorize the General Manager to apply for the CSDA/Bank of the West Purchase Card and discontinue the Bank of America Purchase Card.”**

Directors Eldridge, Griffith, Johnson, Kilburn and Sorell voted Aye.

**GENERAL MANAGER’S REPORT:**

The **General Manager’s report** was reviewed by the Board.

**Director Griffith** stated that he would like to receive more information regarding the content of the meetings that the General Manager attends.

**Director Johnson** stated that he would like to be informed as to any actions taken at any of the meetings.

**Director Johnson** inquired as to whether any further information had been obtained regarding financing opportunities and the **General Manager** stated that he had not made any further inquiries.

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**Page 2**

**REVIEW OF MINUTES:**

The minutes of September 16, 2014, were reviewed and approved for filing. Director Griffith requested that he be provided with the information received and sent by the General Manager in his search for information regarding Financing Opportunities.

**REVIEW OF FINANCIAL REPORTS:**

Director Sorell reviewed the reports for September 30, 2014, and they were accepted for filing as presented.

**POSSIBLE ITEMS FOR NEXT AGENDA:**

Review projects for 2015  
Consider Bids for Vosburg Booster Project  
Consider Loan Applications

**ADJOURNMENT:**

The meeting was adjourned at 2120 hours.  
The next meeting will be on November 18, 2014.

Respectfully submitted,

Shirley Burt  
Secretary to the Board