

KINNELOA IRRIGATION DISTRICT

Regular Meeting – Board of Directors
1999 Kinclair Drive, Pasadena, CA 91107
Tuesday, October 28, 2025, 3:00 P.M.

MINUTES

The meeting was conducted in the District Board Room and by teleconference in accordance with the Brown Act and AB 2449. The District offered the public the option to attend the meeting by telephone, videoconference or in-person as stated in the agenda.

DIRECTORS PRESENT: (In-Person): Gordon Johnson, William Opel, John Feliton, Timothy Eldridge

DIRECTORS ABSENT: Stephen Brown

STAFF PRESENT: (In-Person): Tom Majich, General Manager (GM); Katherine Morrisroe, Assistant Management Analyst; Chris Burt, Chief Operator

PUBLIC PRESENT: None

1. CALL TO ORDER:

Director Johnson called the meeting to order at 3:00 P.M. and took roll call. A quorum of Board Members was present and reviewed the agenda.

2. PUBLIC COMMENT: None

3. REVIEW OF MINUTES:

Director Opel motioned to approve the **September 23, 2025, Regular Meeting** Minutes for filing and was seconded by Director Eldridge. It was motioned/seconded/carried unanimously – (Opel / Eldridge– 4 Aye / 0 Nay / 1 Absent).

4. REVIEW OF FINANCIAL REPORTS – SEPTEMBER 2025:

The General Manager presented the September 2025 financial reports. Director Eldridge motioned to approve the reports for filing and was seconded by Director Feliton. It was motioned / seconded / carried unanimously - (Eldridge / Feliton- 4 Aye / 0 Nay / 1 Absent).

5. REVIEW AND APPROVAL CIP, BUDGET AND FINANCIAL PLAN:

The General Manager presented a proposed 2026 Operating budget and revised Capital Improvement Plan. A draft of this revised Capital Improvement Plan was reviewed with the Ad Hoc Committee at a meeting on 10/7/25. Director Opel motioned to approve the 2026 Operating Budget and the revised Capital Improvement Plan as presented and was seconded by Director Eldridge. It was motioned/seconded/carried unanimously - (Opel / Eldridge - 4 Aye / 0 Nay / 1 Absent).

6. INFORMATION ITEMS:

- a. The General Manager reviewed the September 2025 Water Loss Audit report.
- b. The General Manager reviewed the September 2025 Water Quality Testing Report.
- c. The General Manager presented the Capital Project Status Report. He reported that it will be presented monthly as an information item with the status and cash flow projections for each project.
- d. The General Manager reported that the process of obtaining FEMA public assistance for the Eaton Fire damages is ongoing.
- e. The General Manager reported that the PWP Ranch Top Interconnection Operations are ongoing.
- f. The General Manager reported that the Septic to Sewer Feasibility Study is on hold as the Master Services agreement from LA County is being prepared.
- g. The General Manager reported that Subeca is providing wired pins as replacement to the previously installed wireless pins. As devices need to be replaced, they are being replaced with the new wired products which are more reliable and communicate with the network more frequently.
- h. The GM shared that the Fall Newsletter will be issued before Thanksgiving. The General Manager reported that it will highlight certain rules and regulations regarding customer shut off valves.
- i. The General Manager presented a letter from the residents of Pasadena Glen which thanked the Board and Kinneloa staff for their responsiveness to the Eaton Fire.
- j. The General Manager provided information on recently vetoed bill SB629 and recently signed bill SB782 as it relates to District operations.

7. GENERAL MANAGERS REPORT:

The General Manager presented the monthly report on District activities and water supply and production. A year-to-date summary of the Watermaster Year ending June 2026 was reviewed.

8. CLOSED SESSION – Pending or Threatened Litigation:

The Board went into closed session at 4:35pm, the closed session ended at 4:52pm. Director Johnson reported that the Board unanimously approved a motion by Director Eldridge, which was seconded by Director Feliton, to reject the Claim submitted by Southern California Edison on July 11, 2025, and directed legal counsel to provide notice of the rejection to the claimant.

9. DIRECTOR REPORTS AND/OR COMMENTS

Director Eldridge reported that the emergency response work to the Pasadena Glen channel has been completed, and the contractor has demobilized.

10. CALENDAR:

Upcoming meetings: November 18, 2025; December 16, 2025; January 27, 2026.

11. ADJOURNMENT:

Director Johnson adjourned the meeting at 4:55 P.M.

Prepared and submitted by,

**Katherine Morrisroe
Assistant Management Analyst**