

**MINUTES OF THE ADJOURNED MEETING  
OF THE BOARD OF DIRECTORS OF THE  
KINNELOA IRRIGATION DISTRICT**

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**January 4, 2000**

**MEMBERS PRESENT:** Directors Brain, Matthews, Schindler, Sorell and Stock

**STAFF PRESENT:** Jean Di Angelous, Chris Burt, and Shirley Burt

**COUNSEL PRESENT:** William Kruse, Esq.

**CALL TO ORDER:** The meeting was called to order by the Chair, Steve Sorell, who noted that all five members were present thereby constituting a quorum. The Agenda was then approved as presented.

**ADMINISTRATION OF OATH OF OFFICE**

Mr. Kruse administered the oath of office to Mr. Robert Brain, newly elected Director for Division I of the Kinneloa Irrigation District.

**PUBLIC COMMENT**

The Chair asked for comment from the public and there were no requests to speak.

**DELORES TUNNEL**

The General Manager stated that he had sent the Board the Economic Report on the Delores Tunnel prepared by Mr. Chris Aldinger dated November 16, 1999 and asked if there were any questions. After some discussion it was M/S/C (Stock/Matthews) that the report be accepted. Director Stock then made the motion "To initiate the Delores Tunnel Pipeline Restoration Project and fund the project entirely in the 2000 budget." The motion failed for want of a second. Director Matthews then made the motion "To approve the Delores Tunnel Pipeline Restoration Project."

Director Stock stated that the Board had already approved the project.

Director Matthews stated that he was not aware of that.

Director Schindler reviewed the three resolutions that were approved at the special meeting held regarding the Delores Tunnel noting that the first resolution approved the Final EIR, the second resolution approved the Mitigation Plan, and the third resolution approved the project.

Director Stock stated that what the Board needs to do now is to proceed and fund the project.

Director Matthews then withdrew his motion.

Director Stock made the motion-"To initiate the Delores Tunnel Pipeline Reconstruction Project with the schedule dependent on Board decision on funding." It was seconded by Director Brain. The motion was approved with Directors Brain, Matthew, Sorell and Stock voting yes, and Director Schindler abstaining.

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**KINCLAIR PROJECT**

The General Manager stated that in the draft copy of the contract with the Developer certain issues needed clarification.

-Septic System -- The General Manager reported that the county has not approved the Micro-Septic system, and the General Manager was directed to contact the Health Department to determine

1) Whether a septic system has been approved by the Health Department for the Development and if so what system or

2) If a system has yet not been approved, would the Health Department consider a system that provides at least a seven foot distance between the drain pool or leach lines and the bed rock.

-Escrow Account -- It was decided that the \$500,000 Escrow Account was a reasonable demand but that the issue needs to be evaluated after the septic system has been determined so as to know the level of risk that is being assumed. There was general agreement however that the five year time span would start after 16 homes were occupied and part of those 16 homes would include all of those lots on the front side of the fault line.

-Contamination Trigger -- The General Manager stated that the staff is developing a recommendation that will include multiple factors in determining that point at which contamination of the Eucalyptus Tunnel is occurring, and the consequential effect on the Escrow account.

-Costs to Developer -- The General Manager stated that approximately \$73,000. will be charged to the Developer for the installation of meters, and the Capacity Charge.

-Shared Costs -- The General Manager stated that District's share will be approximately \$120,000. and is based on the original estimate made back in 1998. He also stated that the District should not be paying for the retaining wall around the reservoir. (The list of shared costs is attached to these minutes.)

**EMPLOYEE HANDBOOK**

The General Manager stated that he was presenting the Employee Handbook to the Board for their approval as he had included all of the changes that had been requested by the Board Members. The Chair noted that changes can always be made by the Board if issues come up in the future. It was M/S/C (Sorell/Schindler) that the Employee Handbook be accepted as presented.

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**BUDGET 2000**

The General Manager reviewed the proposed Budget noting that it did not include funding for the total Delores Tunnel Pipeline Reconstruction Project, only those portions that are listed on the third page. He stated that the Budget was being presented for their questions and that he was not expecting approval at this time. He noted that the second pump being proposed on this budget could affect some of the projects listed on the Master Plan and in the Emergency Preparedness Plan. The Board requested that the Twelfth Month Actual column be updated before the final proposed Budget is brought to the Board at the next meeting.

Director Sorell asked if anyone on the Board was interested in considering a rate increase. The General Manager stated that he thought it was premature at this time until the rate study is completed.

**ELECTION OF BOARD OFFICERS**

The Chair asked for nominations for the position of Chair. It was M/S/C (Matthews/ Stock) that Director Schindler be named Chair.

The Chair asked for nominations for the position of Secretary. It was M/S/C (Schindler/ Matthews) that Director Stock be named Secretary.

The Chair asked for nominations for the position of Treasurer. It was M/S/C (Schindler/Sorell) the Director Matthews be named Treasurer.

**GENERAL MANAGER'S REPORT**

Fire Preparedness Policy -- The General Manager reviewed his actions taken as a result of the recent fire above Arcadia. Because of the following observations and discussions he ordered three generators to be brought into the District-

- 1) Fire Apparatus was observed staging in Kinneoloa Canyon and up Sierra Madre Villa.
- 2) The Fire Department stated that the fire was not contained and could possibly reach our area in 20 minutes if the winds picked up.

The General Manager stated that he notified the Chair and the Treasurer of the Board regarding his actions and that he thought he was making these decisions upon the authority as provided to him in the Fire Preparedness Plan. He further stated that Director Stock took exception to his actions and therefore he was asking the Board at this time whether the Fire Preparedness Plan was still in effect or not.

Director Sorell stated that plan or no plan he thought that that was a decision vested in the authority of the position of General Manager whether he notified the Board or not.

Director Matthews stated that he agreed that it was an operational issue and felt that it was entirely appropriate for the General Manager to make that decision on his own.

Director Stock stated that Station 66 told him an entirely different story, and that he knew nothing about the 20 minutes statement.

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**REVIEW OF MINUTES**

The minutes of November 16, 1999 were approved as presented.

**REVIEW OF FINANCIAL REPORT**

The financial report of November 30, 1999 was approved for filing.

(It was noted by the Chair that concern had been expressed by a member of the audience that the Financial Report did not show the amount of water sales outstanding.)

**ADJOURNMENT**

The next meeting will be held on January 18, 2000.

Respectfully submitted,

Shirley Burt  
Acting Secretary