

# KINNELOA IRRIGATION DISTRICT

Regular Meeting – Board of Directors  
1999 Kinclair Drive, Pasadena, CA 91107  
Tuesday, May 26, 2026, 2:00 P.M.

## MINUTES

The meeting was conducted in the District Board Room and by teleconference in accordance with the Brown Act and AB 2449. The District offered the public the option to attend the meeting by telephone, videoconference or in-person as stated in the agenda.

**DIRECTORS PRESENT:** (In-Person): Stephen Brown, Timothy Eldridge, John Feliton, Gordon Johnson, William Opel

**DIRECTORS ABSENT:** None

**STAFF PRESENT:** (In-Person): Tom Majich, General Manager (GM); Katherine Morrisroe, Assistant Management Analyst; Chris Burt, Chief Operator

**PUBLIC PRESENT:** Michael Oliver (remote), Michael Miller (remote)

**1. CALL TO ORDER:**

Chairman Brown called the meeting to order at 2:00 P.M. and took roll call. A quorum of Board Members was present and reviewed the agenda.

**2. PUBLIC COMMENT:** None

**3. REVIEW OF MINUTES**

Director Feliton motioned to approve the **April 28, 2026, Minutes** for filing with edits made to Item 1 and 6e and was seconded by Director Opel. It was motioned / seconded / carried unanimously – (Feliton / Opel – 5 Aye / 0 Nay).

**4. REVIEW OF FINANCIAL REPORTS:**

The General Manager presented the **May 2026 financial reports**. A revised income statement was presented with changes to line items 6005 and 5025. Director Eldridge proposed an agenda item for the June 2026 meeting regarding the consolidation of general ledger items in the income statement. The General Manager answered questions regarding the budget. Director Eldridge motioned to approve the reports for filing and was seconded by Director Feliton. It was motioned / seconded / carried unanimously – (Eldridge / Feliton – 5 Aye / 0 Nay).

**5. ELECTION OF KINNELOA IRRIGATION DISTRICT BOARD OFFICERS FOR YEAR 2026:**

Chairman Brown presented a letter of resignation from the Board of Directors to the General Manager effective May 29, 2026, with an immediate resignation as Board Chairman. Director Johnson took over as Chair of the meeting immediately.

Director Opel nominated Gordon Johnson for Chairman and was seconded by Director Brown. Director Johnson called for a vote. It was motioned/seconded/carried – (Opel / Brown – 4 Aye / 0 Nay / 1 Abstain - Johnson).

With Director Johnson elected as Board Chair, a vacancy exists in the office of Secretary. Director Brown nominated Director Eldridge for Secretary, Director Eldridge declined and stated his desire to remain in the office of Treasurer. Director Feliton nominated Director Opel for Secretary and was seconded by Director Eldridge. Chairman Johnson called for a vote. It was motioned/seconded/carried – (Feliton / Eldridge – 4 Aye / 0 Nay / 1 Abstain - Opel).

**6. PROPOSED REVISIONS TO DISTRICT RESERVE POLICY FUNDING GUIDELINES:**

The General Manager provided a review of the existing policy on reserve funds. Director Eldridge inquired about the source of funds that would be used to repay the Columbia loan. The General Manager explained that all loan payments will be made using the District's net water revenues and that the adopted rate structure and financial plan is intended to provide not only cash to service the debt but also meet any debt service ratio requirements. There was no action taken.

**7. INFORMATION ITEMS:**

a. The General Manager presented the Jan-April 2026 Water Loss Audit Report. He reported that the District's water usage for flushing and irrigation purposes will be metered going forward to further refine the water loss methodology.

b. The General Manager reviewed the April 2026 Water Quality Testing report. The GM discussed the process of measuring nitrate levels.

c. The General Manager presented the Capital Project Status Report. He reported that Project 24113 will be put out for bidding when the necessary permits are received from the Division of Drinking Water, the County of Los Angeles and the City of Pasadena.

d. The General Manager presented the monthly report on District activities, water supply, and production. A year-to-date summary of the Watermaster Year ending April 2026 was presented.

e. The General Manager presented the 2025 Consumer Confidence Report that will be distributed to all customers with the next monthly billing.

f. The General Manager reported that Subeca device reporting is up to date and the source of water loss is still being determined.

g. The General Manager provided a reminder to the directors of required Ethics and Harassment Training.

**8. CLOSED SESSION – Pending or Threatened Litigation**

The Board went into closed session at 3:30pm, the closed session ended at 3:56pm. Chairman Johnson reported that no action was taken.

**9. DIRECTOR REPORTS AND/OR COMMENTS**

Chairman Johnson reported that he will be travelling out of the country at the next Board meeting and that with a vacancy in Division 2 all other Board members must be present to have a quorum at that time. Secretary Opel will chair the June meeting in his absence.

**10. CALENDAR:**

Upcoming meetings: June 23, 2026; July 28, 2026; August 25, 2026.

**11. ADJOURNMENT:**

Chairman Johnson adjourned the meeting at 3:58 P.M.

**Prepared and submitted by,**

**Katherine Morrisroe  
Assistant Management Analyst**