

KINNELOA IRRIGATION DISTRICT

Regular Meeting – Board of Directors
1999 Kinclair Drive, Pasadena, CA 91107
Tuesday, May 18, 2021, 3:00 P.M.
MINUTES

Meeting conducted by teleconference under the provisions of Executive Order N-29-20.

The meeting was conducted by teleconference pursuant to the Brown Act Waivers provided for under the Governor’s Executive Orders in response to COVID-19 State of Emergency. As stated in the agenda, there was no public location for attending the meeting in person, however the public was provided with alternative methods of listening or participating telephonically or by videoconference.

DIRECTORS PRESENT: Zoom teleconference/videoconference (Zoom)/Office: Stephen Brown, Tim Eldridge, Gordon Johnson, Gerrie Kilburn and Dave Moritz

DIRECTORS ABSENT: None

STAFF PRESENT: Zoom/Office: General Manager Melvin Matthews, Office Manager Martin Aragon

PUBLIC PRESENT: Brenna Bowlen, Gail Egan & Bobby Egan

1. CALL TO ORDER:

Director/Chair Gordon Johnson called the meeting to order at 3:00 P.M. and called the roll. A quorum of Board Members was present. The agenda was reviewed.

2. OATH OF OFFICE: Stephen Brown, Director Division 2

3. PUBLIC COMMENT: No comments

4. REVIEW OF MINUTES:

April 13, 2021 – It was motioned by Stephen Brown and seconded by Tim Eldridge to approve minutes as presented for filing. A roll call vote was taken. Directors Stephen Brown, Tim Eldridge, Gordon Johnson, Gerrie Kilburn and Dave Moritz all voted *Aye*.

April 20, 2021 – It was motioned by Tim Eldridge and seconded by Stephen Brown to approve minutes for filing with the following edits: First paragraph last sentence, edit to read “... listening or participating telephonically or by videoconference.”; Item 5, edit to read “General Manager’s report was presented, and no actions were taken.”; Item 7, change the word “affect” to “effect” and insert comma between “meetings, or meetings...”

A roll call vote was taken. Directors Stephen Brown, Tim Eldridge, Gordon Johnson, Gerrie Kilburn and Dave Moritz all voted *Aye*.

April 27, 2021 – It was motioned by Gerrie Kilburn and seconded by Stephen Brown to approve minutes as presented for filing. A roll call vote was taken. Directors Stephen Brown, Tim Eldridge, Gordon Johnson, Gerrie Kilburn and Dave Moritz all voted *Aye*.

5. REVIEW OF FINANCIAL REPORTS:

Director Dave Moritz reviewed the Financial Reports. It was motioned by Tim Eldridge and seconded by Stephen Brown to approve Financial Reports for filing. A roll call vote was

taken. Directors Stephen Brown, Tim Eldridge, Gordon Johnson, Gerrie Kilburn and Dave Moritz all voted Aye.

6. GENERAL MANAGER'S REPORT:

General Manager's report was presented, and no action was recommended.

7. 2020 FINANCIAL AUDIT:

Certified Public Accountants, Egan & Egan, presented the Independent Auditor's Report. It was motioned by Stephen Brown and seconded by Tim Eldridge to approve the Independent Auditor's Report for publication after making suggested minor corrections. A roll call vote was taken. Directors Stephen Brown, Tim Eldridge, Gordon Johnson, Gerrie Kilburn and Dave Moritz all voted Aye.

8. SIERRA MADRE VILLA & VILLA HEIGHTS WATER MAIN IMPROVEMENT PROJECT:

General Manager presented the latest project information and explained the communication methods used to keep the public informed before and during the project.

9. INFORMATION ITEMS

The Public Water Agency Group (PWAG) is establishing an emergency radio system to be used among the 20 members including the Kinneloa Irrigation District.

10. DIRECTOR REPORTS AND/OR COMMENTS:

Water Use Efficiency best practices are most impactful when one is knowledgeable of the specific plant watering requirements in combination with the awareness of the local environment's susceptibility to fire dangers.

11. ADJOURNMENT

The meeting was adjourned at 4:25 pm.

Prepared and submitted by,



**Martin Aragon
Office Manager/Board Clerk**

In compliance with the Americans with Disabilities Act, if you are a disabled person and need a disability-related modification or accommodation to participate in this meeting, please contact the District office 48 hours prior to the meeting at 626-797-6295. Each item on the agenda, no matter how described, shall be deemed to include any appropriate motion, whether to adopt a minute motion, resolution, payment of any bill, approval of any matter or action, or any other action. Material related to an item on this agenda submitted after distribution of the agenda packet is available for public review at the District office or online at the District's website <https://kinneloairrigationdistrict.info>.
