

**KINNELOA IRRIGATION DISTRICT**  
**REGULAR MEETING – BOARD OF DIRECTORS**  
1999 KINCLAIR DRIVE, PASADENA, CA 91107  
TUESDAY – JUNE 15, 2010  
7:30 P.M.

**AGENDA**

- 1. CALL TO ORDER**
  - A. Declaration of a Quorum
  - B. Review of Agenda
- 2. PUBLIC COMMENT**– Comments from the public regarding items on the Agenda or other items within the jurisdiction of the District.
- 3. PHYSICAL INVENTORY PROCEDURE**
- 4. APPOINTMENT OF BUDGET COMMITTEE**
- 5. GENERAL MANAGER’S REPORT**
- 6. REVIEW OF MINUTES** – May 18, 2010
- 7. REVIEW OF FINANCIAL REPORTS** – May 31, 2010
- 8. ITEMS FOR NEXT AGENDA**
- 9. CALENDAR** – July 20, 2010  
August 17, 2010  
September 21, 2010
- 10. ADJOURNMENT**

Each item on the Agenda, no matter how described, shall be deemed to include any appropriate motion, whether to adopt a minute motion, resolution, payment of any bill, approval of any matter or action, or any other action. Material related to an item on this agenda submitted after distribution of the Agenda Packet is available for public review at the District Office or online at the District’s website <http://www.kinneloairrigationdistrict.info>.

# General Manager's Report

## June 15, 2010

### I. Capital Improvement and Preventative Maintenance Projects

- A. Brown Reservoir – SCADA battery voltage indicator problem being investigated.
- B. Valve Repair – Replaced broken street valve on Kinneloa Canyon Road at Eucalyptus Reservoir.
- C. Booster Maintenance – Eucalyptus #1 has been removed for overhaul. Expected back later this month.
- D. Equipment Purchase – Generator for the Wilcox Reservoir has been purchased and is expected to be delivered this month. It is a used Caterpillar 225 KW trailer-mounted unit similar in type and age to the one at the Eucalyptus Reservoir.
- E. Vosburg Warehouse – Restocking and organizing is in progress.
- F. SMV/Windover Pipeline – Initial surveying and layout is in progress.
- G. Eye Wash Stations – Installation of remaining stations is in progress.
- H. Doyne Road Tract – Project is on hold. Developer is in Chapter 7 Bankruptcy.

### II. Customer Service Issues

- A. Delinquent Accounts –
  - 21 accounts received 10 day letters
  - 5 accounts received 5 day letters
  - 10 accounts received 24-hour shut off notice
  - 0 accounts were shut off for non-payment and turned back on after payment
  - 1 account remains shut off for non-payment

### III. General Manager's Highlights

- A. Audit – Completed.
- B. Newsletter – Summer newsletter has been completed and will be mailed with bills in July.
- C. Department of Public Health – Annual report has been submitted. Preparation of the Annual Consumer Confidence Report is in progress.
- D. Budget for 2011 – Analysis and setup started.

**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF DIRECTORS OF THE  
KINNELOA IRRIGATION DISTRICT  
MAY 18, 2010**

**MEMBERS PRESENT:** Directors Barkhurst, Griffith, Kilburn, Pickard and Sorell

**STAFF PRESENT:** Chris Burt, Facilities Supervisor  
Shirley Burt, Administrative Assistant  
Melvin Matthews, General Manager

**CALL TO ORDER:** The Meeting was called to order by the Chair, Director Sorell, at 1933 hours. He noted that there was a quorum present. The Agenda was unanimously approved as presented.

**PUBLIC COMMENT:**

No one from the Public wished to comment at this time.

**ACCEPTANCE OF YEAR 2009 AUDIT:**

The Final Audit was presented with the changes made as indicated at the last meeting.

It was M/S/C – (Barkhurst/Pickard-5/0) – **“That the 2009 Year Audit be accepted as presented.”**

**DISCUSSION OF MEETING MINUTES FORMAT:**

The detail of meeting minutes was discussed and it was unanimously agreed to use the minutes of March 16, 2010 as submitted by the Chair as a model to be used by the minute takers.

**GENERAL MANAGER’S REPORT:**

**UCLA Agreement:**

**Director Sorell** requested Mr. Matthews to discuss the agreement that had been signed with UCLA.

**Mr. Matthews** reported that the agreement involved UCLA placing reflectors at the West Tank site and the Office site in order to monitor air quality. The project is in cooperation with Caltech and will probably last for approximately one month.

**Inventory:**

**Director Barkhurst** questioned whether the Auditor performs a physical inventory examination as part of her scope of work and Mr. Matthews replied she does not. Mr. Matthews explained that he has set up an inventory program in the computer and he does track it.

**Director Barkhurst** questioned whether it might not be appropriate to periodically perform a physical inventory and **Director Sorell** replied that it would be a good idea to review the inventory beginning and ending balance records as a way to determine the usage.

**Director Barkhurst** questioned the amount spent for inventory acquisition last year and Mr. Matthews replied that it was around \$7000.

**Director Sorell** suggested this item be placed on the Agenda for the next meeting.

**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF DIRECTORS OF THE  
KINNELOA IRRIGATION DISTRICT  
MAY 18, 2010**

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**REVIEW OF MINUTES:**

The minutes of March 16, 2010 were reviewed and approved as presented by Director Sorell. The minutes of April 20, 2010 were reviewed and approved as presented.

**REVIEW OF FINANCIAL REPORTS:**

**Director Barkhurst** reviewed the Financial Reports and noted the following –  
-Water Sales Income was below budget but offset by the sale of water to Pasadena  
-Expenses were \$55,000 under budget for the year  
The Financial Reports were unanimously approved for filing.

**ITEMS FOR NEXT AGENDA:**

Physical Inventory Procedure  
Appointment of Budget Committee

**ADJOURNMENT:**

The meeting was adjourned at 2000 hours and the next meeting will be held on June 15, 2010.

Respectfully submitted,

Shirley Burt,  
Secretary to the Board

**Kinneloa Irrigation District**  
**Income Statement**  
**For the Five Months Ending May 31, 2010**

|                                     | Current Month<br>Actual | Current Month<br>Budget | Year to Date<br>Actual | Year to Date<br>Budget |
|-------------------------------------|-------------------------|-------------------------|------------------------|------------------------|
| <b>Revenues</b>                     |                         |                         |                        |                        |
| 4000 Water Sales                    | \$ 93,604.22            | \$ 107,000.00           | \$ 353,537.67          | \$ 384,800.00          |
| 4015 Wholesale Water Sales          | 17,035.45               | 0.00                    | 51,657.98              | 0.00                   |
| 4020 Service Charges                | 602.87                  | 833.33                  | 5,718.98               | 4,166.65               |
| 4025 Asset Sale                     | 0.00                    | 0.00                    | 2,000.00               | 0.00                   |
| 4035 Interest-Reserve Fund          | 309.97                  | 1,166.67                | 3,687.02               | 5,833.35               |
| 4050 Capacity Charge                | 0.00                    | 0.00                    | 0.00                   | 3,000.00               |
|                                     | <hr/>                   | <hr/>                   | <hr/>                  | <hr/>                  |
| <b>Total Revenues</b>               | <b>111,552.51</b>       | <b>109,000.00</b>       | <b>416,601.65</b>      | <b>397,800.00</b>      |
| <b>Expenses</b>                     |                         |                         |                        |                        |
| 5005 Electricity                    | 8,223.76                | 9,000.00                | 31,663.13              | 31,000.00              |
| 5010 Maintenance Supplies           | 6,483.80                | 2,000.00                | 12,964.24              | 10,000.00              |
| 5012 Safety Equipment               | 44.25                   | 0.00                    | 4,257.04               | 2,000.00               |
| 5015 Maintenance Labor              | 12,456.54               | 13,500.00               | 63,512.85              | 66,000.00              |
| 5020 Stand-by Compensation          | 750.00                  | 625.00                  | 3,090.00               | 3,125.00               |
| 5022 Training/Certification         | 0.00                    | 200.00                  | 115.00                 | 1,000.00               |
| 5025 Water Treatment/Analysis       | 1,940.61                | 1,833.33                | 6,168.15               | 9,166.65               |
| 5030 Maintenance Contractors        | 5,887.14                | 10,500.00               | 37,930.44              | 52,500.00              |
| 5034 Equipment Maintenance          | 0.00                    | 500.00                  | 1,375.88               | 2,500.00               |
| 5035 Vehicle Maintenance            | 0.00                    | 300.00                  | 767.38                 | 1,500.00               |
| 5036 Fuel - All Equipment           | 561.68                  | 1,000.00                | 2,683.64               | 5,000.00               |
| 5045 Insurance-Workers Compensation | 0.00                    | 0.00                    | (6,252.00)             | 3,000.00               |
| 5046 Insurance-Liability            | 1,359.75                | 1,250.00                | 3,053.74               | 6,250.00               |
| 5048 Insurance-Property             | 169.00                  | 208.33                  | 436.22                 | 1,041.65               |
| 5049 Insurance-Medical              | 3,158.13                | 3,166.67                | 15,790.65              | 15,833.35              |
| 6000 Engineering Services           | 6,684.27                | 2,000.00                | 7,584.27               | 10,000.00              |
| 6005 Watermaster                    | 901.33                  | 1,000.00                | 4,506.65               | 5,000.00               |
| 6015 Administrative Salary          | 10,004.40               | 10,609.64               | 50,022.00              | 51,232.48              |
| 6017 Administrative Travel          | 467.50                  | 416.67                  | 1,250.78               | 2,083.35               |
| 6020 BofD Compensation              | 500.00                  | 500.00                  | 3,400.00               | 2,800.00               |
| 6021 Administrative & Board Expense | 0.00                    | 208.33                  | 754.00                 | 1,041.65               |
| 6022 BofD-Election                  | 0.00                    | 0.00                    | 32.96                  | 0.00                   |
| 6024 Customer/Public Info. Prog.    | 0.00                    | 333.33                  | 265.26                 | 1,666.65               |
| 6025 PERS - KID                     | 909.49                  | 1,228.00                | 4,589.04               | 6,004.00               |
| 6030 Social Security - KID          | 2,092.26                | 2,300.00                | 10,600.28              | 11,300.00              |
| 6035 Office Supplies                | 92.90                   | 750.00                  | 2,958.71               | 3,750.00               |
| 6036 Postage/Delivery               | 260.18                  | 500.00                  | 1,642.25               | 2,500.00               |
| 6040 Professional Dues              | 828.75                  | 416.67                  | 2,228.75               | 2,083.35               |
| 6045 Legal Services                 | 0.00                    | 1,250.00                | 1,645.64               | 6,250.00               |
| 6050 Telephone                      | 369.13                  | 500.00                  | 1,892.29               | 2,500.00               |
| 6051 Mobile Telephone               | 204.70                  | 200.00                  | 731.64                 | 1,000.00               |
| 6052 Pagers                         | 18.93                   | 166.67                  | 94.65                  | 833.35                 |
| 6053 Internet Service               | 64.94                   | 83.33                   | 319.75                 | 416.65                 |
| 6059 Computer/Software Maintenance  | 0.00                    | 833.33                  | 3,062.31               | 4,166.65               |
| 6061 Office Equipment Maintenance   | 0.00                    | 83.33                   | 0.00                   | 416.65                 |
| 6065 Accounting                     | 6,200.00                | 0.00                    | 6,200.00               | 6,000.00               |
| 6070 Office Labor                   | 3,638.88                | 4,000.00                | 18,540.96              | 20,000.00              |
| 6075 Outside Services               | 671.64                  | 1,666.67                | 4,243.25               | 8,333.35               |
| 6080 Operational Fees               | 562.17                  | 0.00                    | 2,810.85               | 0.00                   |
| 6081 Permits/Fees                   | 0.00                    | 208.33                  | 575.00                 | 1,041.65               |
| 6120 Bank Service Charges           | 245.31                  | 250.00                  | 1,369.74               | 1,250.00               |
|                                     | <hr/>                   | <hr/>                   | <hr/>                  | <hr/>                  |
| <b>Total Expenses</b>               | <b>75,751.44</b>        | <b>73,587.63</b>        | <b>308,877.39</b>      | <b>361,586.43</b>      |
|                                     | <hr/>                   | <hr/>                   | <hr/>                  | <hr/>                  |
| <b>Net Income</b>                   | <b>35,801.07</b>        | <b>35,412.37</b>        | <b>107,724.26</b>      | <b>36,213.57</b>       |

**Kinneloa Irrigation District**  
**Income Statement**  
**For the Five Months Ending May 31, 2010**

|                                     | Current Month<br>Actual | Current Month<br>Budget | Year to Date<br>Actual | Year to Date<br>Budget |
|-------------------------------------|-------------------------|-------------------------|------------------------|------------------------|
| <b>Other Expenditures</b>           |                         |                         |                        |                        |
| 1504 Water Mains                    | 0.00                    | 3,750.00                | 0.00                   | 18,750.00              |
| 1509 Wilcox Well/Wilcox Booster     | 0.00                    | 0.00                    | 15,974.12              | 15,000.00              |
| 1511 Water Treatment Plant          | 0.00                    | 450.00                  | 0.00                   | 2,250.00               |
| 1512 Trans. & Dist. Plant Meters    | 3,143.78                | 0.00                    | 28,308.13              | 21,000.00              |
| 1513 Electrical/Electronic Equip.   | 0.00                    | 4,166.67                | 2,517.80               | 20,833.35              |
| 1514 Computer/Office Equipment      | 0.00                    | 416.67                  | 7,500.00               | 2,083.35               |
| 1515 Vehicles & Portable Equipment  | 0.00                    | 5,183.33                | 0.00                   | 25,916.65              |
| 1527 SCADA Equipment                | 0.00                    | 1,250.00                | 1,199.13               | 6,250.00               |
| 1530 Tools                          | 0.00                    | 0.00                    | 958.99                 | 0.00                   |
| <b>Total Other Expenditures</b>     | <b>3,143.78</b>         | <b>15,216.67</b>        | <b>56,458.17</b>       | <b>112,083.35</b>      |
| <b>Total Increase or (Drawdown)</b> | <b>\$ 32,657.29</b>     | <b>\$ 20,195.70</b>     | <b>\$ 51,266.09</b>    | <b>\$ (75,869.78)</b>  |

**Kinneloa Irrigation District**  
**Balance Sheet**  
**May 31, 2010**

**ASSETS**

**Current Assets**

|      |                                |               |
|------|--------------------------------|---------------|
| 1010 | Checking-Wells Fargo Bank      | \$ 190,345.40 |
| 1012 | Reserve Fund-LAIF              | 235,889.41    |
| 1014 | Reserve Fund-CalTRUST          | 251,553.77    |
| 1015 | Accrued Interest - CalTRUST    | 1,045.36      |
| 1016 | Accrued Interest - LAIF        | 262.28        |
| 1100 | Accts. Receivable-Water Sales  | 64,103.59     |
| 1101 | Accts. Receiv.-Service Charges | 28,836.80     |
| 1190 | Allowance for Bad Debts        | (9,088.93)    |
| 1200 | Inventory                      | 20,000.00     |
| 1340 | Accrued Water Sales            | 111,288.47    |
| 1350 | Prepaid Insurance              | 11,393.20     |
| 1360 | Prepaid Expenses               | 15,832.82     |
|      |                                | <hr/>         |
|      | Total Current Assets           | 921,462.17    |

**Property and Equipment**

|      |                               |                 |
|------|-------------------------------|-----------------|
| 1501 | Water Rights                  | 52,060.41       |
| 1503 | Land Sites                    | 96,700.08       |
| 1504 | Water Mains                   | 1,647,012.03    |
| 1505 | Water Tunnels                 | 705,985.75      |
| 1506 | K-3 Well                      | 70,233.86       |
| 1507 | Improvement District #1       | 602,778.12      |
| 1508 | Mountain Property             | 6,620.00        |
| 1509 | Wilcox Well/Wilcox Booster    | 87,286.82       |
| 1510 | Interconnections              | 14,203.27       |
| 1511 | Water Treatment Plant         | 172,044.97      |
| 1512 | Trans. & Dist. Plant Meters   | 88,978.60       |
| 1513 | Electrical/Electronic Equip.  | 200,660.53      |
| 1514 | Computer/Office Equipment     | 42,261.42       |
| 1515 | Vehicles & Portable Equipment | 180,552.49      |
| 1516 | Water Company Facilities      | 60,079.20       |
| 1517 | KID Office                    | 51,362.92       |
| 1518 | Shaw Ranch                    | 280,789.92      |
| 1519 | Dove Creek Project            | 487,383.87      |
| 1521 | Kinneloa Ridge Project        | 690,492.58      |
| 1522 | Eucalyptus Booster Station    | 471,817.81      |
| 1526 | Vosburg Booster               | 12,590.00       |
| 1527 | SCADA Equipment               | 175,600.36      |
| 1528 | Tanks and Reservoirs          | 97,944.39       |
| 1529 | Holly Tanks                   | 181,113.76      |
| 1530 | Tools                         | 958.99          |
| 1600 | Accum. Depreciation           | (2,444,905.00)  |
|      |                               | <hr/>           |
|      | Total Property and Equipment  | 4,032,607.15    |
|      |                               | <hr/>           |
|      | Total Assets                  | \$ 4,954,069.32 |
|      |                               | <hr/> <hr/>     |

**Kinneloa Irrigation District**  
**Balance Sheet**  
**May 31, 2010**

**LIABILITIES AND CAPITAL**

**Current Liabilities**

|      |                              |              |           |
|------|------------------------------|--------------|-----------|
| 2000 | Accounts Payable             | \$ 23,884.24 |           |
| 2271 | Deposits-Construction Meters | 1,650.00     |           |
| 2273 | Job Deposits-Doyne Rd.       | 16,898.87    |           |
| 2290 | Accrued Vacation             | 14,349.70    |           |
|      |                              |              |           |
|      | Total Current Liabilities    |              | 56,782.81 |

**Long-Term Liabilities**

|      |                             |           |            |
|------|-----------------------------|-----------|------------|
| 2400 | Truck Loan Payable          | 70,907.81 |            |
|      |                             |           |            |
|      | Total Long-Term Liabilities |           | 70,907.81  |
|      |                             |           |            |
|      | Total Liabilities           |           | 127,690.62 |

**Capital**

|      |                             |              |                 |
|------|-----------------------------|--------------|-----------------|
| 3040 | Fund Balance                | 4,718,654.44 |                 |
|      | Net Income                  | 107,724.26   |                 |
|      |                             |              |                 |
|      | Total Capital               |              | 4,826,378.70    |
|      |                             |              |                 |
|      | Total Liabilities & Capital |              | \$ 4,954,069.32 |
|      |                             |              |                 |



## Aged Receivables Report -- Previous 12 Months

| ACCOUNTING PERIOD | CURRENT PERIOD  | OVER 30 DAYS   | OVER 60 DAYS  | OVER 90 DAYS  | TOTAL BALANCE | LATE PAYMENT CHARGES  |
|-------------------|-----------------|----------------|---------------|---------------|---------------|-----------------------|
| JUNE<br>2009      | \$53,661<br>248 | \$14,800<br>64 | \$1,797<br>19 | \$1,646<br>9  | \$71,904      | \$563.19<br>34 Accts. |
| JULY<br>2009      | \$25,758<br>149 | \$12,413<br>69 | \$2,729<br>25 | \$2,236<br>19 | \$43,136      | \$620.01<br>36 Accts. |
| AUGUST<br>2009    | \$63,851<br>248 | \$9,571<br>70  | \$2,324<br>20 | \$1,931<br>11 | \$77,677      | \$557.13<br>33 Accts. |
| SEPTEMBER<br>2009 | \$29,107<br>259 | \$15,194<br>74 | \$2,647<br>20 | \$1,570<br>8  | \$48,518      | \$680.85<br>40 Accts. |
| OCTOBER<br>2009   | \$38,273<br>251 | \$12,885<br>77 | \$2,304<br>19 | \$3,119<br>9  | \$56,581      | \$470.00<br>27 Accts. |
| NOVEMBER<br>2009  | \$67,749<br>405 | \$9,659<br>83  | \$1,950<br>12 | \$1,632<br>8  | \$80,990      | \$568.31<br>33 Accts. |
| DECEMBER<br>2009  | \$43,397<br>322 | \$6,175<br>55  | \$3,964<br>32 | \$2,222<br>12 | \$55,758      | \$695.19<br>40 Accts. |
| JANUARY<br>2010   | \$38,196<br>329 | \$2,721<br>57  | \$213<br>15   | \$2,139<br>14 | \$43,268      | \$440.86<br>26 Accts. |
| FEBRUARY<br>2010  | \$27,015<br>360 | \$8,461<br>140 | \$1,207<br>35 | \$1,636<br>14 | \$38,320      | \$767.92<br>46 Accts. |
| MARCH<br>2010     | \$22,986<br>259 | \$4,532<br>120 | \$6,680<br>79 | \$2,894<br>13 | \$37,093      | \$695.72<br>43 Accts. |
| APRIL<br>2010     | \$34,652<br>312 | \$2,631<br>122 | \$1,469<br>49 | \$4,848<br>19 | \$43,599      | \$433.27<br>26 Accts. |
| MAY<br>2010       | \$58,922<br>355 | \$1,870<br>56  | \$1,432<br>28 | \$1,621<br>17 | \$63,845      | \$432.87<br>26 Accts. |

**Kinneloa Irrigation District**  
**Statement of Cash Flow**  
**For the five Months Ended May 31, 2010**

|   | Current Month       | Year to Date        |
|---|---------------------|---------------------|
| <b>Cash Flows from operating activities</b>   |                     |                     |
| Net Income  | \$ 35,801.07        | \$ 107,724.26       |
| <i>Adjustments to reconcile net income to net cash provided by operating activities</i> |                     |                     |
| 1100 Accts. Receivable-Water Sales  | (20,504.30)         | (9,346.09)          |
| 1101 Accts. Receiv.-Service Charges   | 350.00              | (389.33)            |
| 1350 Prepaid Insurance  | 1,528.75            | 5,688.75            |
| 1360 Prepaid Expenses   | 1,230.08            | (6,009.60)          |
| 2000 Accounts Payable   | 13,184.76           | 6,967.18            |
| 2271 Deposits-Construction Meters   | 0.00                | (50.00)             |
| 2272 Job Deposits   | 0.00                | (1,300.00)          |
| 2273 Job Deposits-Doyme Rd.   | 0.00                | (2,198.25)          |
|   | (4,210.71)          | (6,637.34)          |
| <b>Net Cash provided by Operations</b>  | <b>31,590.36</b>    | <b>101,086.92</b>   |
| <br><b>Cash Flows from investing activities</b>   |                     |                     |
| <i>Used For</i>   |                     |                     |
| 1509 Wilcox Well/Wilcox Booster   | 0.00                | (15,974.12)         |
| 1512 Trans. & Dist. Plant Meters  | (3,680.46)          | (30,672.53)         |
| 1513 Electrical/Electronic Equip.   | 0.00                | (2,517.80)          |
| 1514 Computer/Office Equipment  | 0.00                | (7,500.00)          |
| 1527 SCADA Equipment  | 0.00                | (1,199.13)          |
| 1530 Tools  | 0.00                | (958.99)            |
|   | (3,680.46)          | (58,822.57)         |
| Net cash used in investing  | (3,680.46)          | (58,822.57)         |
| <br><b>Cash Flows from financing activities</b>   |                     |                     |
| <i>Proceeds From</i>  |                     |                     |
| <i>Used For</i>   |                     |                     |
|   | 0.00                | 0.00                |
| Net cash used in financing  | 0.00                | 0.00                |
| <b>Net increase (decrease) in cash</b>  | <b>\$ 27,909.90</b> | <b>\$ 42,264.35</b> |
| <br><b>Summary</b>  |                     |                     |
| Cash Balance at End of Period   | \$ 790,384.69       | \$ 790,384.69       |
| Cash Balance at Beg. of Period  | (761,938.11)        | (745,755.94)        |
| <b>Net Increase (Decrease) in Cash</b>  | <b>\$ 28,446.58</b> | <b>\$ 44,628.75</b> |

**Kinneloa Irrigation District**  
**Check Register**  
**For the Period From May 1, 2010 to May 31, 2010**

| <b>Date</b> | <b>Check #</b> | <b>Payee</b>                     | <b>Amount</b>           | <b>Description</b>                             |
|-------------|----------------|----------------------------------|-------------------------|--|
| 5/11/10     | 6266           | Ameripride Uniform Service       | 68.48                   | shop rag service                               |
| 5/11/10     | 6267           | Athens Services                  | 129.38                  | trash pickup                                   |
| 5/11/10     | 6269           | CLA-VAL                          | 1,837.19                | valve maintenance                              |
| 5/11/10     | 6270           | Cook Paging, Inc.                | 18.93                   | pagers   |
| 5/11/10     | 6271           | Egan & Egan                      | 6,200.00                | audit  |
| 5/11/10     | 6272           | Foothill Municipal Water Distric | 562.17                  | capital improvement fee                        |
| 5/11/10     | 6273           | McMaster Carr                    | 288.25                  | maintenance supplies                           |
| 5/11/10     | 6274           | Measurement Control Systems, I   | 2,956.10                | meter registers                                |
| 5/11/10     | 6275           | MWH Laboratories                 | 105.60                  | water analysis                                 |
| 5/11/10     | 6276           | Red Supply                       | 532.63                  | maintenance supplies                           |
| 5/11/10     | 6277           | SA Associates                    | 6,684.27                | Kinneloa Mesa as-builts and system map updates |
| 5/11/10     | 6278           | Underground Service Alert        | 3.00                    | dig alerts                                     |
| 5/11/10     | 6279           | Utility Service Co., Inc.        | 5,455.29                | tank maintenance                               |
| 5/11/10     | EFT797         | Arco Gaspro Plus                 | 561.68                  | truck gas                                      |
| 5/11/10     | EFT798         | Bank of America Business Card    | 566.37                  | see attached schedule                          |
| 5/11/10     | EFT799         | Charter Communications           | 59.99                   | Internet service                               |
| 5/11/10     | EFT800         | Pasadena Municipal Services      | 1,044.05                | Wilcox Well power                              |
| 5/11/10     | EFT801         | Calif. Public Employees Retiren  | 2,280.19                | KID and employee PERS contributions            |
| 5/11/10     | EFT802         | Southern California Edison Co.   | 5,589.29                | electrical power                               |
| 5/18/10     | EFT803         | Christopher A. Burt              | 2,003.09                | salary   |
| 5/18/10     | EFT804         | Shirley L. Burt                  | 1,297.10                | salary   |
| 5/18/10     | EFT805         | Melvin L. Matthews               | 3,219.51                | salary   |
| 5/18/10     | 64384231       | Brian L. Fry                     | 1,434.59                | salary   |
| 5/18/10     | 64384232       | Felix Galindo                    | 412.03                  | salary   |
| 5/18/10     | 64384233       | Chris J. Mellinger               | 404.86                  | salary   |
| 5/18/10     | EFT806         | ADP                              | 77.29                   | payroll processing                             |
| 5/18/10     | EFT807         | Christopher A. Burt              | 150.00                  | salary   |
| 5/18/10     | EFT808         | ADP                              | 4,151.62                | payroll withholding/taxes                      |
| 5/24/10     | EFT808a        | Earthlink Network                | 4.95                    | Internet service                               |
| 5/31/10     | EFT809         | Richard L. Barkhurst             | 92.35                   | salary   |
| 5/31/10     | EFT810         | Christopher A. Burt              | 2,097.91                | salary   |
| 5/31/10     | EFT811         | Shirley L. Burt                  | 1,398.08                | salary   |
| 5/31/10     | EFT812         | Francis J. Griffith              | 92.35                   | salary   |
| 5/31/10     | EFT813         | Gerrie G. Kilburn                | 92.35                   | salary   |
| 5/31/10     | EFT814         | Melvin L. Matthews               | 3,219.52                | salary   |
| 5/31/10     | EFT815         | Maurice A. Pickard               | 92.35                   | salary   |
| 5/31/10     | EFT816         | Steven G. Sorell                 | 57.35                   | salary   |
| 5/31/10     | 64403226       | Brian L. Fry                     | 1,763.34                | salary   |
| 5/31/10     | 64403227       | Felix Galindo                    | 399.54                  | salary   |
| 5/31/10     | 64403228       | Chris J. Mellinger               | 404.85                  | salary   |
| 5/31/10     | EFT817         | ADP                              | 86.97                   | payroll processing                             |
| 5/31/10     | EFT818         | Christopher A. Burt              | 150.00                  | salary   |
| 5/31/10     | EFT819         | ADP                              | 4,711.46                | payroll withholding/taxes                      |
|             | <b>Total</b>   |                                  | <b><u>62,756.32</u></b> |  |

**CREDIT CARD CHARGES  
APRIL 2010**

| Category            | Shirley | Mel    | Brian    | Chris B  | Chris M | TOTAL           |
|---------------------|---------|--------|----------|----------|---------|-----------------|
| Maint. Supply       |         |        | \$123.16 | \$189.61 |         | \$312.77        |
| Maint. Tools        |         |        |          |          |         | \$0.00          |
| Maint. Exp.         |         |        |          |          |         | \$0.00          |
| Postage             | \$2.10  |        | \$39.49  |          |         | \$41.59         |
| Computer Supplies   |         |        |          |          |         | \$0.00          |
| Computer Program    |         |        |          |          |         | \$0.00          |
| Scada               |         |        |          |          |         | \$0.00          |
| Kinn. Mesa Pipeline |         |        |          |          |         | \$0.00          |
| Emp. Cert.          |         |        |          |          |         | \$0.00          |
| Truck Exp.          |         |        |          |          |         | \$0.00          |
| Truck Fuel          |         |        |          |          |         | \$0.00          |
| Generator/Pump Fuel |         |        |          |          |         | \$0.00          |
| Office Supplies     | \$92.90 |        |          |          |         | \$92.90         |
| Safety              |         |        |          |          |         | \$0.00          |
| Water Quality       |         |        |          |          |         | \$0.00          |
| Adm. Exp.           |         |        |          |          |         | \$0.00          |
| Doyne Road Project  |         |        |          |          |         | \$0.00          |
| Telephone           |         |        | \$119.11 |          |         | \$119.11        |
| Office equip.       |         |        |          |          |         | \$0.00          |
| Finance Chg.        |         |        |          |          |         | \$0.00          |
| Finance Credit      |         |        |          |          |         | \$0.00          |
| <b>TOTAL</b>        | \$95.00 | \$0.00 | \$281.76 | \$189.61 | \$0.00  | <b>\$566.37</b> |