

# KINNELOA IRRIGATION DISTRICT

Regular Meeting – Board of Directors  
1999 Kinclair Drive, Pasadena, CA 91107  
Tuesday, October 28, 2025  
3:00 P.M.

## AGENDA

This meeting will be conducted at the District office in accordance with the Brown Act and AB 2449. Public comment may be made in person or submitted via email to [gm@kidwater.info](mailto:gm@kidwater.info) prior to the meeting, any information submitted will become part of the official record. The public may participate at the office or via computer or telephone using the following information:  
<https://us02web.zoom.us/j/85061795151?pwd=QRaWGV5Lzg3dmEvcGx1Ujl6akRHdz09>

Meeting ID: 850 6179 5151

Passcode: 156331

Telephone: 669 900 9128

1. **CALL TO ORDER** – 3:00 P.M.
  - a. Declaration of a quorum
  - b. Review of agenda
  
2. **PUBLIC COMMENT** – Comments from the Public regarding items on the Agenda or other items within the jurisdiction of the District  
In compliance with the Brown Act, the Board cannot discuss or act on items not on the Agenda. However, Board Members or District Staff may acknowledge Public comments, briefly respond to statements or questions posed by the Public, ask a question for clarification, or request Staff to place item on a future Agenda (Government Code section §54954.2)
  
3. **REVIEW OF MINUTES** – September 23, 2025, Regular Meeting  
*Recommended Action: Review and approve motion to file.*
  
4. **REVIEW OF FINANCIAL REPORTS** – September 2025  
*Recommended Action: Review and approve motion to file.*
  
5. **REVIEW AND APPROVAL CIP, BUDGET AND FINANCIAL PLAN** –  
*Recommended Action: Review and approve 2025 Operating Budget and revised Capital Improvement Plan.*
  
6. **INFORMATION ITEMS**
  - a. Water Loss Audit – September 2025\*
  - b. Water Quality Testing and Reporting – September 2025\*
  - c. Capital Project Status Report\*
  - d. FEMA PA Status for Eaton Fire Damages
  - e. PWP Ranch Top Interconnection Operations
  - f. Septic to Sewer Feasibility Study
  - g. Subeca Status
  - h. Fall Newsletter
  - i. PGIA Correspondence\*
  - j. Recent Legislation: SB629 and SB782

**7. GENERAL MANAGERS REPORT** – Information item presented by the General Manager.

General Manager to summarize the report and respond to questions.

**8. CLOSED SESSION** – Pending or threatened litigation (Government Code Section 54956.9(a))

**9. DIRECTOR REPORTS AND/OR COMMENTS** –

In accordance with Government Code §54954.2 Directors may make brief announcements or brief reports on their own activities. Directors may ask a question for clarification, provide a reference to staff or other resources for information, request staff to report back to the Directors at a subsequent meeting, or act to direct staff to place a matter of business on a future agenda.

**10. CALENDAR** – Upcoming meetings: November 18, 2025; December 16, 2025; January 27, 2026.

**11. ADJOURNMENT**

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In compliance with the Americans with Disabilities Act, if you are a disabled person and need a disability-related modification or accommodation to participate in this meeting, please contact the District office 48 hours prior to the meeting at 626-797-6295. Each item on the agenda, no matter how described, shall be deemed to include any appropriate motion, whether to adopt a minute motion, resolution, payment of any bill, approval of any matter or action, or any other action. Material related to an item on this agenda submitted after distribution of the agenda packet is available for public review at the District office or online at the District's website <https://kinneloirrigationdistrict.info>.

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# KINNELOA IRRIGATION DISTRICT

Regular Meeting – Board of Directors  
1999 Kinclair Drive, Pasadena, CA 91107  
Tuesday, September 23, 2025, 3:00 P.M.

## MINUTES

The meeting was conducted in the District Board Room and by teleconference in accordance with the Brown Act and AB 2449. The District offered the public the option to attend the meeting by telephone, videoconference or in-person as stated in the agenda.

**DIRECTORS PRESENT:** (In-Person): Stephen Brown, William Opel, John Feliton, Timothy Eldridge

**DIRECTORS ABSENT:** Gordon Johnson

**STAFF PRESENT:** (In-Person): Tom Majich, General Manager (GM); Katherine Morrisroe, Assistant Management Analyst

**PUBLIC PRESENT:** None

**1. CALL TO ORDER:**

Chairman Brown called the meeting to order at 3:00 P.M. and took roll call. A quorum of Board Members was present and reviewed the agenda.

**2. PUBLIC COMMENT:** None

**3. REVIEW OF MINUTES:**

Director Eldridge motioned to approve the **August 26, 2025, Regular Meeting** Minutes for filing and was seconded by Director Feliton. It was motioned/seconded/carried unanimously – (Eldridge / Feliton – 4 Aye / 0 Nay / 1 Absent).

**4. REVIEW OF FINANCIAL REPORTS – AUGUST 2025:**

The General Manager presented the August 2025 financial reports. Director Eldridge motioned to approve the reports for filing and was seconded by Director Feliton. It was motioned/seconded/carried unanimously – (Eldridge / Feliton – 4 Aye / 0 Nay / 1 Absent).

**5. AUTHORIZE GM TO ENGAGE STREAMLINE FOR WEBSITE ADA COMPLIANCE:**

The General Manager presented a memo regarding the DocAccess program offered by Streamline, which would keep the KID website compliant with Federal and State regulations for online document accessibility. Director Opel motioned to table the approval for a future meeting, the motion was not seconded. Director Eldridge motioned to approve the engagement of Streamline for the proposed services. It was seconded by Chairman Brown. It was motioned/seconded/carried – (Eldridge / Brown -3 Aye / 1 Nay - Opel / 1 Absent).

**6. CYBERSECURITY PROJECT APPROVAL:**

The General Manager proposed the purchase of Cricket SCADA LLC materials to complete programming ahead of the Cal OES grant deadline for the Cybersecurity Grant awarded to the District. Director Eldridge motioned to approve the recommendation of the GM and was seconded by Director Opel. It was motioned/seconded/carried unanimously – (Eldridge / Opel – 4 Aye / 0 Nay / 1 Absent).

**7. RESCHEDULE FUTURE MEETINGS:**

Director Eldridge motioned to adjourn the Regular Board Meetings of November 25, 2025 and December 23, 2025; and to schedule Special Board Meetings for November 18, 2025 at 2:00 P.M. and December 16, 2025 at 2:00 P.M. The motion was seconded by Director Feliton. It was motioned/seconded/carried unanimously – (Eldridge / Feliton – 4 Aye / 0 Nay / 1 Absent).

**8. ARTIFICIAL INTELLIGENCE (AI) POLICY AND ENGAGEMENT OF AI SERVICE PROVIDER:**

The Board reviewed the District AI policy presented by the GM. The GM presented a proposal from TeamSolve to implement their AI assisted workflow management solution. The Board directed the GM to review data security and adaptability details with TeamSolve and to re-present the proposal at the next Board meeting for consideration. Director Eldridge motioned to approve the proposed District AI policy and was seconded by Director Feliton. It was motioned/seconded/carried unanimously – (Eldridge / Feliton – 4 Aye / 0 Nay / 1 Absent).

**9. INFORMATION ITEMS:**

a. The General Manager reviewed the August 2025 Water Loss Audit report.

b. The General Manager reviewed the August 2025 Water Quality Testing Report.

c. The General Manager reviewed the Valve Exercising Status Report as of 8/31/25. This report will be presented annually following the exercising of 100 valves in the calendar year.

d. The General Manager presented the Water Production and Sales Report for July 2024 through June 2025. The GM provided information on the capacity of Wilcox Well and the impact of the loss of all tunnel water to system operations. Director Opel noted an error in the header for Figure 1 regarding dates, the GM will correct this before publishing in final form.

e. The General Manager reported that the process of obtaining FEMA public assistance for the Eaton Fire damages is ongoing.

f. The General Manager reported that the PWP Ranch Top Interconnection Operations are ongoing.

g. The General Manager reported that there is no proposal for the Septic to Sewer Feasibility Study yet as the District is working on a Master Services agreement from LA County so that the County can prepare a proposal for the contemplated services.

h. The General Manager previewed the Financial Plan Update and possible rate adjustment. It will be formally reviewed at the next meeting, along with a 5-year financial plan.

i. The AI policy was previously reviewed and motioned to carry in Item 8.

j. The General Manager reviewed the ACWA-JPIA report of its Annual Risk Assessment Visit.

**10. GENERAL MANAGERS REPORT:** The report was not available at meeting time and not reviewed.

**11. DIRECTOR REPORTS AND/OR COMMENTS:**

Chairman Brown addressed the issue of missing items in the agenda packet and directed staff to review all packets for thoroughness before distributing. Director Brown asked if there was any updates on Subeca's performance status and requested the GM report on it regularly as an information item. Chairman Brown requested a newsletter to be sent out before the end of 2025 addressing post-Eaton Fire issues as well as potential rate impacts, Chairman Brown will work with the GM to produce the newsletter.

**12. CALENDAR:** Upcoming meetings: October 28, 2025; November 18, 2025; December 16, 2025.

**13. ADJOURNMENT:**

Chairman Brown adjourned the meeting at 5:20 P.M.

**Prepared and submitted by,**

**Katherine Morrisroe  
Assistant Management Analyst**

Kinneloa Irrigation District  
Income Statement Compared with Budget for the Nine Months Ending September 30, 2025

	Current Month Actual	Current Month Budget	Current Month Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance	Annual Budget
<b>Revenues</b>							
4001 Retail Water Sales DSC	58,640.74	59,031.17	(390.43)	529,031.33	531,280.53	(2,249.20)	708,374.00
4002 Retail Water Sales Consumption	177,537.00	164,629.20	12,907.80	1,221,729.87	1,251,181.92	(29,452.05)	1,646,292.00
4020 Service Charges	9,186.92	0.00	9,186.92	12,621.28	0.00	12,621.28	0.00
4035 Interest on Cash	0.00	0.00	0.00	22,207.27	11,250.00	10,957.27	45,000.00
4060 Grants/Disaster Assistance	221,129.92	0.00	221,129.92	221,129.92	0.00	221,129.92	0.00
4070 Misc. Income	0.00	0.00	0.00	108,242.00	0.00	108,242.00	0.00
<b>TOTAL REVENUES</b>	<b>466,494.58</b>	<b>223,660.37</b>	<b>242,834.21</b>	<b>2,114,961.67</b>	<b>1,793,712.45</b>	<b>321,249.22</b>	<b>2,399,666.00</b>
<b>Expenses</b>							
5005 Electricity	21,776.00	18,975.00	2,801.00	154,807.18	170,775.00	(15,967.82)	227,700.00
5010 Maintenance Supplies	11,134.21	2,083.33	9,050.88	37,062.65	18,749.97	18,312.68	25,000.00
5011 Material & Labor for Installs	0.00	0.00	0.00	19,279.72	0.00	19,279.72	0.00
5012 Safety Equipment	0.00	250.00	(250.00)	4,588.37	2,250.00	2,338.37	3,000.00
5015 Operations & Maint. Labor	29,763.63	25,833.33	3,930.30	262,939.56	232,499.97	30,439.59	310,000.00
5016 Non-Emergency Operations OT	1,484.39	1,891.67	(407.28)	19,350.60	17,025.03	2,325.57	22,700.00
5020 Standby Compensation	900.00	912.50	(12.50)	7,760.00	8,212.50	(452.50)	10,950.00
5022 Training/Certification	0.00	250.00	(250.00)	1,111.35	2,250.00	(1,138.65)	3,000.00
5025 Water Treatment/Analysis	6,600.25	1,250.00	5,350.25	20,581.49	11,250.00	9,331.49	15,000.00
5026 Water Treatment/Supplies	759.58	833.33	(73.75)	6,385.59	7,499.97	(1,114.38)	10,000.00
5030 Maint. Contractors Scheduled	4,000.00	8,982.92	(4,982.92)	82,458.33	80,846.28	1,612.05	107,795.00
5031 SCADA System O&M	1,736.76	833.33	903.43	10,970.37	7,499.97	3,470.40	10,000.00
5033 Unscheduled/Emergency Repair	2,855.13	0.00	2,855.13	124,006.04	0.00	124,006.04	0.00
5034 Equipment Maintenance	0.00	1,666.67	(1,666.67)	17,286.80	15,000.03	2,286.77	20,000.00
5035 Vehicle Maintenance	278.42	500.00	(221.58)	10,635.47	4,500.00	6,135.47	6,000.00
5036 Fuel - All Equipment	882.35	1,000.00	(117.65)	8,346.12	9,000.00	(653.88)	12,000.00
5040 Equipment Rental	0.00	0.00	0.00	24,202.66	0.00	24,202.66	500.00
5041 Contested Charge	0.00	0.00	0.00	983.70	0.00	983.70	0.00
5045 Insurance-Workers Compensation	0.00	4,750.00	(4,750.00)	9,964.86	14,250.00	(4,285.14)	19,000.00
5046 Insurance-Liability	2,326.13	3,791.67	(1,465.54)	21,833.37	34,125.03	(12,291.66)	45,500.00
5048 Insurance-Property	0.00	448.25	(448.25)	6,576.73	4,034.25	2,542.48	5,379.00
5049 Insurance-Medical	9,368.14	7,527.50	1,840.64	77,490.06	67,747.50	9,742.56	90,330.00
6000 Engineering Services	4,585.00	3,750.00	835.00	42,795.25	33,750.00	9,045.25	45,000.00
6005 RBMB Watermaster Fees	1,529.58	1,583.33	(53.75)	13,710.80	14,249.97	(539.17)	19,000.00
6015 General Manager Compensation	15,361.00	16,077.67	(716.67)	148,061.50	144,699.03	3,362.47	192,932.00
6017 Administrative Travel	0.00	260.00	(260.00)	434.00	2,340.00	(1,906.00)	3,120.00
6020 Board of Directors Comp.	600.00	875.00	(275.00)	5,700.00	7,875.00	(2,175.00)	10,500.00
6021 Administrative/Board Expense	0.00	416.67	(416.67)	0.00	3,750.03	(3,750.03)	5,000.00
6024 Customer/Public Information	352.00	477.00	(125.00)	3,430.00	4,293.00	(863.00)	5,724.00
6025 CalPERS - KID	4,992.01	4,625.00	367.01	43,191.94	41,625.00	1,566.94	55,500.00
6030 Social Security - KID	3,894.79	3,541.67	353.12	34,559.29	31,875.03	2,684.26	42,500.00
6031 Medicare - KID	910.89	850.00	60.89	8,082.50	7,650.00	432.50	10,200.00
6032 State Unemployment Tax - KID	0.00	0.00	0.00	341.52	0.00	341.52	0.00
6035 Office/Computer Supplies	606.51	583.33	23.18	5,071.17	5,249.97	(178.80)	7,000.00

Kinneloa Irrigation District  
Income Statement Compared with Budget for the Nine Months Ending September 30, 2025

	Current		Current		Year to Date		Year to Date		Year to Date		Annual Budget
	Month Actual	Month Budget	Month Variance	Actual	Budget	Variance	Budget	Variance	Budget	Variance	
6036 Postage/Delivery	840.13	333.33	506.80	5,299.54	2,999.97	2,299.57	2,999.97	2,299.57	4,000.00		4,000.00
6040 Professional Dues	2,766.99	1,748.83	1,018.16	18,374.87	15,739.47	2,635.40	15,739.47	2,635.40	20,986.00		20,986.00
6045 Legal Services	3,727.38	500.00	3,227.38	9,680.52	4,500.00	5,180.52	4,500.00	5,180.52	6,000.00		6,000.00
6050 Phone/Internet/Wireless	1,972.19	708.33	1,263.86	9,652.68	6,374.97	3,277.71	6,374.97	3,277.71	8,500.00		8,500.00
6059 Computer/Software Maint.	542.55	1,000.00	(457.45)	11,118.10	9,000.00	2,118.10	9,000.00	2,118.10	12,000.00		12,000.00
6061 Office Equipment Maint.	0.00	208.33	(208.33)	0.00	1,874.97	(1,874.97)	1,874.97	(1,874.97)	2,500.00		2,500.00
6065 Accounting Services	30.00	0.00	30.00	520.00	7,700.00	(7,180.00)	7,700.00	(7,180.00)	7,700.00		7,700.00
6070 Office & Accounting Labor	15,706.12	14,375.00	1,331.12	122,560.24	129,375.00	(6,814.76)	129,375.00	(6,814.76)	172,500.00		172,500.00
6075 Professional Services	1,532.22	1,250.00	282.22	10,974.03	11,250.00	(275.97)	11,250.00	(275.97)	15,000.00		15,000.00
6076 Contract Services	0.00	3,944.75	(3,944.75)	28,977.00	35,502.75	(6,525.75)	35,502.75	(6,525.75)	47,337.00		47,337.00
6080 FMWD Administrative Fees	1,169.50	1,212.17	(42.67)	10,444.01	10,909.53	(465.52)	10,909.53	(465.52)	14,546.00		14,546.00
6081 Permits/Fees	558.49	1,250.00	(691.51)	10,252.38	11,250.00	(997.62)	11,250.00	(997.62)	15,000.00		15,000.00
6120 Bank Service Charges	3,163.71	2,500.00	663.71	19,450.84	22,500.00	(3,049.16)	22,500.00	(3,049.16)	30,000.00		30,000.00
<b>Subtotal Operating Expenses</b>	<b>158,706.05</b>	<b>143,849.91</b>	<b>14,856.14</b>	<b>1,491,303.20</b>	<b>1,273,849.19</b>	<b>217,454.01</b>	<b>1,273,849.19</b>	<b>217,454.01</b>	<b>1,696,399.00</b>		<b>1,696,399.00</b>
<b>NET OPERATING INCOME</b>	<b>307,788.53</b>	<b>79,810.46</b>	<b>227,978.07</b>	<b>623,658.47</b>	<b>519,863.26</b>	<b>103,795.21</b>	<b>519,863.26</b>	<b>103,795.21</b>	<b>703,267.00</b>		<b>703,267.00</b>
<b>Other Expenditures</b>											
1504 Water Mains/Valves	39,924.81	0.00	39,924.81	198,566.72	29,900.00	168,666.72	29,900.00	168,666.72	121,500.00		121,500.00
1505 Water Tunnels	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10,000.00		10,000.00
1512 Water Meters	3,121.74	0.00	3,121.74	22,333.11	15,750.00	6,583.11	15,750.00	6,583.11	25,000.00		25,000.00
1513 Electrical/Electronic Equip.	0.00	0.00	0.00	10,976.87	0.00	10,976.87	0.00	10,976.87	10,000.00		10,000.00
1514 Computer/Office Equip.	0.00	0.00	0.00	3,963.69	560.00	3,403.69	560.00	3,403.69	2,500.00		2,500.00
1515 Vehicles/Portable Equip.	0.00	0.00	0.00	24,809.33	2,200.00	22,609.33	2,200.00	22,609.33	3,134.00		3,134.00
1516 Water Company Facilities	0.00	0.00	0.00	12,323.58	12,400.00	(76.42)	12,400.00	(76.42)	43,000.00		43,000.00
1522 Eucalyptus Booster Station	0.00	0.00	0.00	37,363.15	3,450.00	33,913.15	3,450.00	33,913.15	52,500.00		52,500.00
1527 SCADA Components	55,612.39	0.00	55,612.39	68,790.71	10,000.00	58,790.71	10,000.00	58,790.71	10,000.00		10,000.00
1530 Tools	102.63	0.00	102.63	8,765.59	1,600.00	7,165.59	1,600.00	7,165.59	4,000.00		4,000.00
<b>Subtotal Other Expenditures</b>	<b>98,761.57</b>	<b>0.00</b>	<b>98,761.57</b>	<b>387,892.75</b>	<b>75,860.00</b>	<b>312,032.75</b>	<b>75,860.00</b>	<b>312,032.75</b>	<b>281,634.00</b>		<b>281,634.00</b>
<b>NET WATER REVENUES</b>	<b>209,026.96</b>	<b>79,810.46</b>	<b>129,216.50</b>	<b>235,765.72</b>	<b>444,003.26</b>	<b>(208,237.54)</b>	<b>444,003.26</b>	<b>(208,237.54)</b>	<b>421,633.00</b>		<b>421,633.00</b>
<b>Debt Service</b>											
2400 Installment Purchase Agreement	0.00	0.00	0.00	82,131.34	82,131.00	0.34	82,131.00	0.34	165,753.00		165,753.00
6088 Interest Expense	0.00	0.00	0.00	17,969.64	17,970.00	(0.36)	17,970.00	(0.36)	34,449.00		34,449.00
<b>Subtotal Debt Service</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>100,100.98</b>	<b>100,101.00</b>	<b>(0.02)</b>	<b>100,101.00</b>	<b>(0.02)</b>	<b>200,202.00</b>		<b>200,202.00</b>
<b>TOTAL INCREASE/(DRAWDOWN)</b>	<b>209,026.96</b>	<b>79,810.46</b>	<b>129,216.50</b>	<b>135,664.74</b>	<b>343,902.26</b>	<b>(208,237.52)</b>	<b>343,902.26</b>	<b>(208,237.52)</b>	<b>221,431.00</b>		<b>221,431.00</b>

Kinneloa Irrigation District  
Balance Sheet as of September 30, 2025

**ASSETS**

**Current Assets**

1010	Checking-Wells Fargo Bank	\$ 231,078.97
1012	Reserve Fund-LAIF	945,410.57
1100	Accts. Receivable-Water Sales	57,477.84
1101	Accts. Receiv.-Service Charges	2,200.94
1108	AR Public Asst. - Federal	200,749.92
1190	Allowance for Bad Debts	(771.48)
1200	Inventory	20,000.00
1340	Accrued Water Sales	232,935.01
1360	Prepaid Expenses	<u>17,854.48</u>
	Total Current Assets	<u>1,706,936.25</u>

**Property and Equipment**

Total Property and Equipment	<u>5,229,757.00</u>
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**Other Assets**

1901	PERS-Deferred Outflows	132,752.00
	Total Assets	<u>\$ 7,069,445.25</u>

**LIABILITIES AND CAPITAL**

**Current Liabilities**

2000	Accounts Payable	\$ 86,029.98
2005	Umpqua Visa Payable	6,236.22
2250	PERS Withholding-Employee	4.67
2271	Deposits-Construction Meters	4,250.00
2272	Job Deposits	17,416.00
2275	Deposits-Water Customers	255.02
2290	Accrued Vacation	<u>35,030.40</u>
	Total Current Liabilities	149,222.29

**Long-Term Liabilities**

2400	Installment Purchase Agreement	906,000.73
2801	PERS- Net Liability	419,648.50
2901	PERS- Deferred Inflows	<u>34,282.00</u>
	Total Long-Term Liabilities	<u>1,359,931.23</u>

Total Liabilities	1,509,153.52
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**Capital**

3040	Fund Balance	4,954,602.90
	Net Income	<u>605,688.83</u>
	Total Capital	<u>5,560,291.73</u>
	Total Liabilities & Capital	<u>\$ 7,069,445.25</u>

Kinneloa Irrigation District  
 Check Register  
 For the Period From Sep 1, 2025 to Sep 30, 2025

<b>Date</b>	<b>Check #</b>	<b>Payee</b>	<b>Amount</b>
9/15/25	EFT6846	Arthur M. Aragon	1,402.09
9/15/25	EFT6847	Ramon Jr. Ascencio	2,752.29
9/15/25	EFT6848	Christopher A. Burt	3,533.83
9/15/25	EFT6849	Felipe Gallegos	2,555.22
9/15/25	EFT6850	Thomas L. Majich	4,546.60
9/15/25	EFT6851	Katherine M. Morrisroe	1,883.68
9/15/25	EFT6852	Jeffrey L. Peterson	2,185.74
9/15/25	EFT6853	Melanie E. Timoteo	1,891.83
9/15/25	EFT6854	Christopher A. Burt	300.00
9/15/25	EFT6855	Felipe Gallegos	50.00
9/15/25	EFT6856	Automatic Data Processing, Inc.	8,616.56
9/18/25	11478	ACWA-JPIA	10,364.28
9/18/25	11479	Bluegrass Integrated Communications	465.66
9/18/25	11480	ROBERT BRKICH CONSTRUCTION CORP.	32,480.02
9/18/25	11481	Civiltec Engineering, Inc.	5,970.00
9/18/25	11482	Clinical Lab of San Bernardino	90.00
9/18/25	11483	Clinical Lab of San Bernardino	270.00
9/18/25	11484	Cricket Scada LLC	1,736.76
9/18/25	11485	Underground Service Alert	36.00
9/18/25	11486	FLO-LOC Products International	4,000.00
9/18/25	11487	Foothill Municipal Water District	1,169.50
9/18/25	11488	Geotab USA, Inc.	98.75
9/18/25	11489	Hasa Inc.	759.58
9/18/25	11490	Kinneloa Canyon Gate Committee	100.00
9/18/25	11491	Lagerlof LLP	449.94
9/18/25	11492	McMaster Carr	453.42
9/18/25	11493	Public Water Agencies Group	395.63
9/18/25	11494	Raymond Basin Management Board	6,180.25
9/18/25	11495	Ultimate Cleaning Solutions, Inc.	90.00
9/18/25	11496	Western Water Works	1,360.08
9/18/25	11497	Western Water Works	7,793.67
9/23/25	11498	Bluegrass Integrated Communications	840.13
9/23/25	11499	Griswold Industries	3,337.17
9/23/25	11500	Cricket Scada LLC	3,900.39
9/23/25	11501	Lagerlof LLP	2,827.50
9/23/25	11502	Western Water Works	9,566.70
9/23/25	11503	Civiltec Engineering, Inc.	760.00
9/23/25	11505	Kinneloa EVA LLC	6,148.37

Kinneoloa Irrigation District  
Check Register  
For the Period From Sep 1, 2025 to Sep 30, 2025

<b>Date</b>	<b>Check #</b>	<b>Payee</b>	<b>Amount</b>
9/24/25	EFT6857	Automatic Data Processing, Inc.	133.44
9/24/25	EFT6858	Arco Business Solutions	859.97
9/24/25	EFT6859	CA Public Employees Ret. Sys.	350.00
9/24/25	EFT6860	Nexbillpay	342.15
9/24/25	EFT6861	Pasadena Municipal Services	6,063.00
9/24/25	EFT6862	Southern California Edison Co.	13,253.06
9/24/25	EFT6863	Spectrum	400.00
9/24/25	EFT6864	CA Public Employees Ret. Sys.	9,377.68
9/24/25	EFT6865	Nexbillpay	2,409.07
9/24/25	EFT6866	CalPERS 457 Plan	1,510.00
9/24/25	EFT6867	CalPERS 457 Plan	1,510.00
9/24/25	EFT6868	AT&T Mobility	62.27
9/24/25	EFT6869	CA Public Employees Ret. Sys.	30.00
9/24/25	EFT6870	Umpqua Bank	7,577.28
9/30/25	EFT6871	Automatic Data Processing, Inc.	121.03
9/30/25	EFT6872	Streamline	352.00
9/30/25	EFT6873	Verizon Wireless	38.36
9/30/25	EFT6874	Arthur M. Aragon	1,376.79
9/30/25	EFT6875	Ramon Jr. Ascencio	2,984.57
9/30/25	EFT6876	Stephen Brown	138.53
9/30/25	EFT6877	Christopher A. Burt	3,533.85
9/30/25	EFT6878	Timothy J. Eldridge	138.52
9/30/25	EFT6879	John R. Felton	138.52
9/30/25	EFT6880	Felipe Gallegos	2,483.92
9/30/25	EFT6881	Thomas L. Majich	4,546.60
9/30/25	EFT6882	Katherine M. Morrisroe	1,762.57
9/30/25	EFT6883	Arthur W. Opel	138.53
9/30/25	EFT6884	Jeffrey L. Peterson	2,185.73
9/30/25	EFT6885	Melanie E. Timoteo	1,845.09
9/30/25	EFT6886	Christopher A. Burt	300.00
9/30/25	EFT6887	Felipe Gallegos	50.00
9/30/25	EFT6888	Automatic Data Processing, Inc.	8,704.78
9/30/25	EFT6889	Lagerlof LLP	449.94
<b>Total</b>			<b>206,528.89</b>

Kinneloa Irrigation District  
Cash Disbursements Journal  
For the Period From Sep 1, 2025 to Sep 30, 2025

Date	Check #	Name	Line Description	Debit Amount	Account ID	Account Description
9/1/25	20250901MA-1	Staples, Inc.	Office Supplies	96.76	6035	Office/Computer Supplies
9/1/25	20250901TM-1	Google LLC	Google Cloud	76.87	6059	Computer/Software Maint.
9/1/25	20250901TM-2	Google LLC	Google Workspace	184.80	6059	Computer/Software Maint.
9/2/25	20250902JP-1	Airgas USA, LLC	Nitrogen	63.90	5010	Maintenance Supplies
9/2/25	20250902MA-1	Amazon.com Inc	Office Supplies	405.53	6035	Office/Computer Supplies
9/5/25	20250905FG-1	MK Battery	Batteries	651.96	5010	Maintenance Supplies
9/5/25	20250905JP-1	Carrillo Outdoor Power Company	Pull Cord	4.38	5010	Maintenance Supplies
9/8/25	20250908KM-1	Intuit Inc.	Quickbooks	29.50	6059	Computer/Software Maint.
9/9/25	20250909JP-1	Home Depot	Blades	54.11	5010	Maintenance Supplies
9/9/25	20250909JP-2	Home Depot	Blades	44.69	5010	Maintenance Supplies
9/9/25	20250909TM-1	Upwork	Upwork	222.62	6075	Professional Services
9/10/25	20250910MA-1	Ralphs	Office Supplies	68.88	6035	Office/Computer Supplies
9/10/25	20250910TM-1	Rocky Talkie	Radio (3)	629.86	6050	Phone/Internet/Wireless
9/10/25	20250910TM-2	Rocky Talkie	Radio Antenna	29.84	6050	Phone/Internet/Wireless
9/10/25	20250910TM-3	Starlink	Starlink	10.00	6059	Computer/Software Maint.
9/11/25	20250911FG-1	Home Depot	Ratchet/ Socket Set	102.63	1530	Tools
9/11/25	20250911JP-1	Carrillo Outdoor Power Company	Blower - Engine Repair	111.65	6075	Professional Services
9/16/25	20250916MA-1	Ware Disposal	Trash Pickup	489.43	6075	Professional Services
9/16/25	20250916MA-2	National Construction Rentals	Portable Restroom	196.05	6075	Professional Services
9/17/25	20250917JP-1	Harbor Freight	Rope / Quick links	48.00	5010	Maintenance Supplies
9/17/25	20250917MA-1	Charter Communications	Internet/Phone	500.00	6050	Phone/Internet/Wireless
9/17/25	20250917MA-2	Ralphs	Office Supplies	35.34	6035	Office/Computer Supplies
9/17/25	20250917MA-3	Applied Technology Group, Inc.	PWAG Radios	120.00	6050	Phone/Internet/Wireless
9/17/25	20250917RA-1	Arco Business Solutions	Fuel	7.17	5036	Fuel - All Equipment
9/17/25	20250917TM-1	Assoc. of Calif. Water Agencies	ACWA Program	79.00	6040	Professional Dues
9/18/25	20250918RA-1	Arco Business Solutions	Fuel	10.95	5036	Fuel - All Equipment
9/19/25	20250919JP-1	Home Depot	Rebar/Concrete Blocks	53.48	5010	Maintenance Supplies
9/19/25	20250919TM-1	SimpliSafe	SimpliSafe	31.99	6059	Computer/Software Maint.
9/22/25	20250922FG-1	Ferguson Waterworks #1083	Air Vac - Reducers	517.79	1504	Water Mains/Valves
9/22/25	20250922RA-1	Ganahl Lumber Company	Broom	18.77	5010	Maintenance Supplies
9/22/25	20250922TM-1	Upwork	Upwork	42.00	6075	Professional Services
9/23/25	20250923FG-1	MK Battery	Batteries (4)	878.85	5010	Maintenance Supplies
9/23/25	20250923FG-2	Home Depot	Tape	12.99	5010	Maintenance Supplies
9/23/25	20250923RA-1	Arco Business Solutions	Fuel	4.26	5036	Fuel - All Equipment
9/25/25	20250925JP-1	Ebay	Truck 5 - Seat Cover	79.67	5035	Vehicle Maintenance
9/25/25	20250925RA-1	Ganahl Lumber Company	Shop Towels	19.82	5010	Maintenance Supplies
9/26/25	20250926FG-1	Amazon.com Inc	Liquid Wrench	32.30	5010	Maintenance Supplies
9/26/25	20250926JP-1	Home Depot	Quikrete	11.32	5010	Maintenance Supplies
9/28/25	20250928FG-1	Amazon.com Inc	Road Reflectors	49.67	5010	Maintenance Supplies
9/29/25	20250929CB-1	Splashtop	Splashtop Software	209.39	6059	Computer/Software Maint.
Total				6,236.22		



Date: October 28, 2025  
 To: Board of Directors  
 From: Tom Majich, General Manager (GM)  
 Subject: 2026 Proposed Budget and Revised Capital Improvement Plan

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On November 19, 2024, the Kinneloa Irrigation District Board of Directors approved a new water rate structure and 5-year water rate schedule for 2025-2029. These changes took effect on January 1, 2025, with annual rate adjustments each January 1 through 2029.

On January 7, 2025, the regionally devastating Eaton Fire occurred which resulted in the destruction of many customers homes and disruptions to District operations and loss of expected revenue. The financial plan approved in November 2024 assumed that the District would maintain its 590 active accounts through the 5-year rate study period and that annual consumption would be 250,000 ccf in 2025, reduced 1% annually going forward based on increased customer conservation. Following the Eaton Fire, the District active accounts have been reduced to 547, annual consumption for 2025 is estimated to be 235,000 ccf. Management has made estimates on customer rebuild velocity and prepared an updated financial plan with the following estimates on active accounts and annual consumption levels:

<u>YEAR</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>
ACCOUNTS	547	549	553	587	589
USAGE( ccf)	235,000	235,000	240,000	250,000	250,000

Management has prepared a proposed 2026 operating budget for consideration and approval by the Board of Directors based on this estimated customer base and consumption level for 2026, using the previously approved 2026 rates.

The GM has also prepared a revised Capital Improvement Plan deferring certain projects that were previously contemplated to be completed in the 2025-2029 period.

The GM recommends that the Board of Directors approve the proposed 2026 Operating Budget, approve the revised Capital Improvement Plan and make no adjustments to the previously approved rate structure currently.

Account	Account Description	2025 Budget	through September	October	November	December	2025 FYE	Variance	Comments on 2025 Budget
Revenue		Approved	Actual	Forecast	Forecast	Forecast	Forecast	Variance	
4001	Retail Water Sales - DSC	708,374	529,031	60,000	59,000	60,000	708,031	-343	
4002	Retail Water Sales - Consumption	1,646,292	1,221,730	150,000	145,000	140,000	1,656,730	10,438	
4015	Wholesale Water Sales-Pasadena	0	0	0	0	0	0	0	
4020	Service/Installation Charges	0	12,621	0	0	0	12,621	12,621	
4035	Interest-Reserve Fund	45,000	22,207	0	0	22,793	45,000	0	
4060	Eaton Fire Insurance/Public Assistance	0	221,130	0	0	0	221,130	221,130	PA Pending for Emergency Response Work
4070	Misc. Income	0	108,242	0	0	0	108,242	108,242	Holly Transfer and Doyne Road
	<b>Total Revenue</b>	<b>2,399,666</b>	<b>2,114,962</b>	<b>210,000</b>	<b>204,000</b>	<b>222,793</b>	<b>2,751,755</b>	<b>352,089</b>	
<b>Operating Expense</b>									
5000	Leased Water Rights.	0	0	0	0	0	0	0	
5005	Electricity	227,700	154,807	20,000	20,000	20,000	214,807	-12,893	
5010	Maintenance/Repair Supplies	25,000	37,063	5,000	5,000	5,000	52,063	27,063	
5011	Material & Labor for Installations	0	19,280	0	0	0	19,280	19,280	
5012	Safety Equipment	3,000	4,588	500	500	500	6,088	3,088	
5015	Operations & Maintenance Labor	310,000	262,940	29,750	29,750	29,750	352,190	42,190	
5016	Operations & Maintenance OT	22,700	19,351	1,500	1,500	1,500	23,851	1,151	
5020	Stand-by Compensation	10,950	7,760	900	900	900	10,460	-490	
5022	Training/Certification	3,000	1,111	500	500	500	2,611	-389	
5025	Water Treatment/Analysis	15,000	21,341	2,000	2,000	2,000	27,341	12,341	
5026	Water Treatment Equipment	10,000	5,626	750	750	750	7,876	-2,124	
5030	Scheduled Maintenance Contractors	107,795	82,458	6,072	6,072	6,072	100,676	-7,119	
5031	SCADA O&M	10,000	10,970	2,500	1,500	1,500	16,470	6,470	
5033	Unscheduled Repair Contractors	0	124,006	12,500	0	0	136,506	136,506	
5034	Equipment Maintenance	20,000	17,287	2,500	2,500	0	22,287	2,287	
5035	Vehicle Maintenance	6,000	10,635	0	1,500	0	12,135	6,135	
5036	Fuel	12,000	8,346	900	900	900	11,046	-954	
5040	Equipment Rental	500	24,203	0	0	0	24,203	23,703	
5045	Insurance-Workers Comp.	19,000	9,965	4,973	0	4,973	19,911	911	
5046	Insurance-Liability	45,500	21,833	4,000	4,000	4,000	33,833	-11,667	
5048	Insurance-Property	5,379	6,577	450	450	450	7,927	2,548	
5049	Insurance-Medical	90,330	77,490	9,368	9,368	9,368	105,594	15,264	
6000	Engineering Services	45,000	42,795	5,000	20,000	5,000	72,795	27,795	
6005	Watermaster Services	19,000	13,711	1,530	1,530	1,530	18,300	-700	
6015	General Manager Compensation	192,932	148,062	15,361	15,361	15,361	194,145	1,213	
6017	Administrative Travel	3,120	434	0	0	2,500	2,934	-186	
6020	BoD Compensation	10,500	5,700	600	600	600	7,500	-3,000	
6021	Administrative & Board Exp.	5,000	0	0	0	0	0	-5,000	
6022	B of D Election	0	0	0	0	0	0	0	
6024	Customer/Public Info. Prog.	5,724	3,430	0	0	2,000	5,430	-294	
6025	PERS - KID	55,500	43,192	4,992	4,992	4,000	57,176	1,676	
6030	Social Security - KID	42,500	34,559	3,895	3,895	3,895	46,244	3,744	
6031	Medicare - KID	10,200	8,083	911	911	911	10,816	616	
6035	Office/Computer Supplies	7,000	5,071	0	0	1,929	7,000	0	
6036	Postage/Delivery	4,000	5,300	840	840	840	7,820	3,820	multiple special mailings due to Eaton Fire
6040	Professional Dues	20,986	18,375	0	0	2,611	20,986	0	
6045	Legal Services	6,000	9,681	1,500	1,500	1,500	14,181	8,181	increased due to Eaton Fire issues
6050	Phone/Internet/Wireless	8,500	9,653	500	500	500	11,153	2,653	
6059	Computer/Software Maintenance	12,000	11,118	0	0	0	11,118	-882	
6061	Office Equipment Maintenance	2,500	0	0	0	0	0	-2,500	
6065	Accounting Services	7,700	520	0	0	7,180	7,700	0	
6070	Office & Accounting Labor	172,500	122,560	16,000	16,000	16,000	170,560	-1,940	
6075	Professional Services	15,000	10,974	1,500	1,500	1,026	15,000	0	
6076	Contract Services	47,337	28,977	6,000	6,000	6,360	47,337	0	
6080	FMWD Fees	14,546	10,444	1,170	1,170	1,170	13,953	-593	
6081	Permits/Fees	15,000	10,252	0	0	4,748	15,000	0	
6086	Taxes - Use	0	0	0	0	0	0	0	
6120	Bank Service Charges	30,000	19,451	0	0	0	19,451	-10,549	increased use of online payments
	<b>Total Operating Expenses</b>	<b>1,696,399</b>	<b>1,491,303</b>	<b>163,962</b>	<b>161,989</b>	<b>167,824</b>	<b>1,985,077</b>	<b>288,678</b>	
<b>Repair and Maintenance Expenses</b>									
1504	Water Mains/Valves	121,500	198,567	0	0	0	198,567	77,067	
1505	Water Tunnels	10,000	0	0	0	0	0	-10,000	
1511	Water Treatment Plant	0	0	0	0	0	0	0	
1512	Water Meters	25,000	22,333	0	0	0	22,333	-2,667	
1513	Electrical/Electronic Equipment	10,000	10,977	0	0	0	10,977	977	
1514	Computer/Office Equipment	2,500	3,964	0	0	0	3,964	1,464	
1515	Vehicles/Portable Equipment	3,134	24,809	0	0	0	24,809	21,675	
1516	Water Company Facilities	43,000	12,324	0	0	30,676	43,000	0	K3 Well HVAC Install Dec 2025
1522	Booster Pumps	52,500	37,363	0	0	0	37,363	-15,137	
1527	SCADA Equipment	10,000	68,791	0	0	0	68,791	58,791	\$51,712 paid Deposit for RTU Grant
1530	Tools	4,000	8,766	0	0	0	8,766	4,766	
	<b>Subtotal O&amp;M</b>	<b>281,634</b>	<b>387,893</b>	<b>0</b>	<b>0</b>	<b>30,676</b>	<b>418,569</b>	<b>136,935</b>	
	<b>NET OPERATING REVENUE</b>	<b>421,633</b>	<b>235,766</b>	<b>46,038</b>	<b>42,011</b>	<b>24,293</b>	<b>348,109</b>	<b>-73,524</b>	
6088	Legacy Loan - Interest Expense	34,449	17,970	16,479	0	0	34,449	0	
2400	Legacy Loan - Principal Paydown	165,753	82,131	83,622	0	0	165,753	0	
	<b>NET CASH FLOW</b>	<b>221,431</b>	<b>135,665</b>	<b>-54,063</b>	<b>42,011</b>	<b>24,293</b>	<b>147,907</b>	<b>-73,524</b>	

Account	Account Description	2025 FYE	2026 Budget PROPOSED	Management Comments
<b>Revenue</b>		<b>Forecast</b>	<b>Proposed</b>	
4001	Retail Water Sales - DSC	708,031	854,501	includes reduced customer base + 19% scheduled increase
4002	Retail Water Sales - Consumption	1,656,730	1,929,585	includes reduced customer base + 19% scheduled increase
4015	Wholesale Water Sales-Pasadena	0	-	
4020	Service/Installation Charges	12,621	-	
4035	Interest-Reserve Fund	45,000	78,591	
4060	Eaton Fire Insurance/Public Assistance	221,130	-	
4070	Misc. Income	108,242	-	
	<b>Total Revenue</b>	<b>2,751,755</b>	<b>2,862,677</b>	
<b>Operating Expense</b>				
5000	Leased Water Rights.	0	-	
5005	Electricity	214,807	250,470	assume 15% increase from 2025
5010	Maintenance/Repair Supplies	52,063	26,250	
5011	Material & Labor for Installations	19,280	-	net neutral line item with income in GL 4020
5012	Safety Equipment	6,088	3,090	
5015	Operations & Maintenance Labor	352,190	357,000	
5016	Operations & Maintenance OT	23,851	35,100	
5020	Stand-by Compensation	10,460	10,950	
5022	Training/Certification	2,611	3,120	
5025	Water Treatment/Analysis	27,341	15,450	
5026	Water Treatment Equipment	7,876	10,500	
5030	Scheduled Maintenance Contractors	100,676	116,655	Claval + Tanks + GenPump + PumpCheck + DSElectric + ASCO
5031	SCADA O&M	16,470	10,350	
5033	Unscheduled Repair Contractors	136,506	-	paid for out of Emergency Reserves if incurred
5034	Equipment Maintenance	22,287	20,700	Generator Repairs
5035	Vehicle Maintenance	12,135	6,210	
5036	Fuel	11,046	12,600	
5040	Equipment Rental	24,203	513	
5045	Insurance-Workers Comp.	19,911	21,373	
5046	Insurance-Liability	33,833	36,500	
5048	Insurance-Property	7,927	5,647	
5049	Insurance-Medical	105,594	106,050	
6000	Engineering Services	72,795	62,125	excludes Engineering Services for CIP (see CapEx budget)
6005	Watermaster Services	18,300	19,475	
6015	General Manager Compensation	194,145	200,649	
6017	Administrative Travel	2,934	3,198	
6020	BoD Compensation	7,500	9,000	
6021	Administrative & Board Exp.	0	5,125	
6022	B of D Election	0	12,500	Assumes Election for Div 2 and Div 3 in November 2026
6024	Customer/Public Info. Prog.	5,430	15,467	increased cost for Website ADA compliance
6025	PERS - KID	57,176	58,500	
6030	Social Security - KID	46,244	45,835	
6031	Medicare - KID	10,816	11,330	
6035	Office/Computer Supplies	7,000	7,210	
6036	Postage/Delivery	7,820	4,120	
6040	Professional Dues	20,986	21,616	ACWA+CUEA+AWWA+CRWA+PWAG
6045	Legal Services	14,181	6,180	
6050	Phone/Internet/Wireless	11,153	8,755	
6059	Computer/Software Maintenance	11,118	13,184	Subeca / Ampstun / Firewall / Misc IT Support
6061	Office Equipment Maintenance	0	2,575	
6065	Accounting Services	7,700	7,931	
6070	Office & Accounting Labor	170,560	178,538	
6075	Professional Services	15,000	15,375	Payroll Processing, ESRI GIS, Dgalert
6076	Contract Services	47,337	48,994	Trash, Janitorial, Landscape Maintenance
6080	FMWD Fees	13,953	15,055	
6081	Permits/Fees	15,000	15,525	Generator Registration
6086	Taxes - Use	-	-	
6120	Bank Service Charges	19,451	31,050	increased value of online payments
	<b>Total Operating Expenses</b>	<b>1,985,077</b>	<b>1,867,839</b>	
<b>Repair and Maintenance Expenses</b>				
1504	Water Mains/Valves	198,567	50,000	Replace (2) System Valves Annually
1505	Water Tunnels	0	10,500	Misc Repairs to Spreading Infrastructure
1511	Water Treatment Plant	0	-	
1512	Water Meters	22,333	26,250	Continue Meter Replacement Program
1513	Electrical/Electronic Equipment	10,977	10,500	
1514	Computer/Office Equipment	3,964	2,575	
1515	Vehicles/Portable Equipment	24,809	-	defer new 3/4 ton pickup to 2027
1516	Water Company Facilities	43,000	20,000	Roof replacement on (2) Booster Stations
1522	Booster Pumps	37,363	-	none scheduled for 2026
1527	SCADA Equipment	68,791	10,500	
1530	Tools	8,766	5,000	
	<b>Subtotal O&amp;M</b>	<b>418,569</b>	<b>135,325</b>	
	<b>NET OPERATING REVENUE</b>	<b>348,109</b>	<b>859,513</b>	
6088	Legacy Loan - Interest Expense	34,449	-	assumes refinanced in Q2 2026 with new loan
2400	Legacy Loan - Principal Paydown	165,753	-	assumes refinanced in Q2 2026 with new loan
	Proposed Debt Service	-	410,777	assumes new loan with \$4.75m of net proceeds for CIP
	Rate Funded CIP	-	-	\$2,579,200 CIP in 2026 will be funded by Debt Proceeds
	<b>NET CASH FLOW</b>	<b>147,907</b>	<b>448,736</b>	



## System Water Loss Audit - September 2025

Subeca Read Date	8/31/25	9/30/25				
Subeca Read Time	9:22	8:04			Variance	
	Level	Level	Variance	Gal/Foot	Gallons	
Eucalyptus Reservoir	20.03	18.34	(1.69)	8,410.00	(14,212.90)	
Sage Tank	21.19	20.81	(0.38)	10,000.00	(3,800.00)	
West Tank	20.73	21.91	1.18	22,000.00	25,960.00	
Wilcox Reservoir	17.55	16.95	(0.60)	65,739.00	(39,443.40)	
Holly East	19.24	20.08	0.84	6,388.00	5,365.92	
Holly West	14.97	15.84	0.87	7,610.00	6,620.70	
Glen Reservoir	12.91	14.69	1.78	7,812.00	13,905.36	
Brown Reservoir	15.15	14.68	(0.47)	7,812.00	(3,671.64)	
Vosburg Reservoir	13.49	12.44	(1.05)	110,000.00	(115,500.00)	
East Tank	16.35	18.62	0.34	6,976.00	2,371.84	
				TANK VOLUME CHANGE	(122,404)	gallons
				TOTAL GROUNDWATER PRODUCED	19,566,932	gallons
				PWP IMPORT	5205332	gallons
				PWP EXPORT	(3,197,700)	gallons
				NET KID SYSTEM DEMAND	21,696,968	gallons
					29,007	CCF
				Metered Sales	25,730	CCF
				Loss	3,277	CCF
				Loss	2,450,928	gallons
				Loss %	11.3%	
				Previous Month Loss%	13.1%	
				YTD System Demand	50,584	
				YTD Metered Sales	43,064	
				YTD Loss %	14.87%	

**WATER SAMPLE RESULTS SUMMARY  
SEPTEMBER 2025**

SAMPLE DATE	LAB	SOURCE OR DISTRIBUTION	TEST ANALYSIS	DESCRIPTION	# SAMPLES	# TESTS	RESULTS	COMMENTS
9/2/2025	Clinical	Distribution	Bacteriological	Total Coliform, E.coli	6	12	ND	
9/2/2025	Clinical	Distribution	General Physical	Color, Odor, Turbidity	6	18	< MCL	Color, odor, turbidity are regulated by a secondary standard to maintain aesthetic qualities such as taste, smell, & appearance.
9/2/2025	Clinical	Distribution	Field	Chlorine Residual	6	6	.99 - 1.81 mg/L	District permit requires Chlorine Residual to be > 0.5 mg/L.
9/2/2025	Clinical	Source*	Bacteriological	Total Coliform, E.coli	2	4	ND	1st week sources tested are groundwater wells - Kinneloa #3 Well & Wilcox Well.
9/16/2025	Clinical	Distribution	Bacteriological	Total Coliform, E.coli	6	12	ND	
9/16/2025	Clinical	Distribution	Field	Chlorine Residual	6	6	.93 - 2.10 mg/L	District permit requires Chlorine Residual to be > 0.5 mg/L.
9/16/2025	Clinical	Source*	Bacteriological	Total Coliform, E.coli	2	4	ND	3rd week sources are raw ground water tunnels. All tunnels are diverted to spreading. In-house sampling for Eucalyptus Tunnel & Far Mesa Tunnel only.
<b>Total Samples</b>					34	62		

**NOTES:**

\*All source groundwater tunnels were diverted to spreading on 12/01/2023. Delores Tunnel was turned into the system on 5/1/24 and again diverted to spreading on 1/7/25 due to Eaton Fire damage. As of 1/7/2025, all source groundwater tunnels are diverted to spreading.

< MCL = less than Maximum Contaminant Level, ND = not detected, mg/L = milligrams per liter, ug/L = micrograms per liter, A = Absence





October 19, 2025

Kinneloa Irrigation District  
Tom Majich, General Manager  
John Feliton, Board Member  
Stephen Brown, Board Member  
Gordan Johnson, Board Member  
Timothy Eldridge, Board Member  
William Opel, Board Member  
1999 Kinclair Dr  
Pasadena, CA 91107

Dear Mr. Majich, Board Members, and Staff of the Kinneloa Irrigation District:

The residents of Pasadena Glen wish to express our deepest appreciation to you and everyone at the Kinneloa Irrigation District for your extraordinary efforts in the wake of the devastating fires and floods this past winter.

Your efficiency, professionalism, flexibility, and courtesy with which you pursued the repairs to our channel exemplify the very best in service and dedication. Because of your team's skill and responsiveness, our community is now safer and better prepared to face future challenges with renewed confidence.

Please accept our sincere gratitude for the tangible and timely support you provided. Your work has strengthened not only our infrastructure but also our sense of hope, unity, and resilience.

With warmest thanks and appreciation,

The Residents of Pasadena Glen

# General Manager's Report for the Board of Directors Meeting on October 28, 2025

## I. Customer Account Information

- A. Customer Accounts – as of 10/21/25
  - Active accounts: 547 (down from 592 pre-Eaton Fire)
  - Delinquent accounts receiving late charges: 12
  - Accounts shut off for non-payment: 0

## II. Customer Care Report

Customer Leaks	System Leaks	Water Waste	Water Quality	Customer Service*	Comments
4	1	0	0	18	System leak on Larmona, repaired on a Saturday with contractor assistance

\* Customer service includes requests for water shutoff to facilitate customer plumbing repairs, inquiries about water bills, requests for leak checks and general questions.

## III. General Manager's Projects and Activities

- A. Meetings/Outreach/Key Contacts
  1. Litigation Engineering Expert Scoping Meetings
  2. FMWD Manager Meeting re: Budget Impacts
  3. LA County Public Works bi-weekly water systems recovery meetings
  4. CSDA San Gabriel Chapter Meeting at Altadena Library on 9/10/25
  5. LAOEM/LASD/LACoFD Interagency IMT Tabletop Exercise 9/30/25
  6. ACWA-JPIA Leadership Essentials Training 10/1/25-10/3/25
  7. LA County Water Plan Communications Task Force meeting on 10/6/25
  8. KID Ad Hoc Planning Committee Meeting on 10/7/25
  9. ACWA Region 6/7 event in Bakersfield on 10/10/25
  10. Water Education for Latino Leaders (WELL) tour and discussion 10/18/25
  11. PGIA Annual Meeting on 10/19/25
  12. Altadena Water Agency and Public Safety Agencies Readiness Tailgate – 10/21/25
  13. PWAG Great Shake out 10/23/25
  
- B. Grant Funding Opportunities
  1. Hazard Mitigation Grants: KID staff are monitoring EPA BRIC (Building Resilient Infrastructure and Communities) grant opportunities to apply once the PWAG Multi-Agency Hazard Mitigation Plan is complete and approved. **Multi-Jurisdictional Hazard Mitigation Plan revisions underway, potential Board action requested in November 2025.**
  
- C. Office Staff Updates
  1. Splashtop remote access to SCADA: individual logins established using 2FA
  2. Cybersecurity Upgrades for various office systems
  3. Cross Connection Control Program update complete

**D. System Project Updates**

- 1. Wilcox Interconnection project underway, waterworks scope complete. Electrical/SCADA programming being scheduled**
- 2. House Tunnel Spreading Optimization Project underway**
- 3. Old K3 Pumping Line Abandonment Project in Design Phase**

**E. Regulatory Compliance and Reporting**

1. Sanitary Survey Report from DDW received by KID on March 20, 2025. Responses submitted to DDW May 19, 2025.
2. Permit Amendment 1910035PA-001 Issued April 30, 2025, for standby sources
3. Cross Connection Policy Handbook – new policy, plan required to submit by July 1, 2025
4. 2024 Electronic Annual Report (eAR) Submitted and Accepted by DDW
5. 2024 Consumer Confidence Report (CCR) issued with May 2025 bills
6. Fluoride Variance – KID fluoride variance expires on 12/13/23. Compliance Plan submitted to DDW on 7/10/23. Revised permit application and blending plan submitted to DDW on 12/5/24.
7. Monthly Water Quality Reporting – Monthly reporting due by the 10<sup>th</sup> of each month.
8. Water Quality Emergency Notification Plan – annual requirement, filed timely in March 2025
9. Drought and Conservation Report – required per Order No. DDW\_HQ\_Drought2023-001 issued on 1/1/23. New requirement for monthly data due quarterly. 2024Q4 report was filed timely.
10. PFOA, PFOS and PFAS Chemicals: Impacts of regulations are being monitored through trade groups that KID is affiliated with and Raymond Basin monitoring.
11. SB 552 – status of compliance, must meet Fire Flow requirements by January 2032. Costs to be considered in Master Planning.
12. SB 1020 – Clean Energy, Jobs, and Affordability Act of 2022 – requires 100% of all state agency electricity consumption to be from renewable and carbon neutral sources by 2035.

\* Acronyms:

ACWA – Association of California Water Agencies  
ACWA JPIA – Association of California Water Agencies Joint Powers Insurance Authority  
CSDA – California Special Districts Association  
CUEA – California Utilities Emergency Association  
DDW – Dept. of Drinking Water  
DWR – Dept. of Water Resources  
FMWD – Foothill Municipal Water District  
KID – Kinneloa Irrigation District  
LAFCO – Local Agency Formation Commission of Los Angeles County  
PWAG – Public Water Agencies Group  
RBMB – Raymond Basin Management Board  
SWRCB – State Water Resources Control Board  
LCRR – Lead and Copper Rule Revisions

**IV. Water Supply Summary as 9/30/25 for the Watermaster Year 2025-2026**

Raymond Basin Groundwater (Acre Feet)		Kinneloa Irrigation District Water Tunnels (Acre Feet)	
1955 Decreed Rights	516	Holly High-Low	0.0
Less Pasadena Subarea 30% Reduction in Water Rights	-154.8	Eucalyptus	0.0
<b>Net Effective Decreed Rights</b>	<b>361.2</b>		
Prior Year Carryover	51.6	Far Mesa	0.0
Leases/Exchanges	0	House	0.0
Prior Year Spreading	283.5	Delores	0.0
Short Term Storage	248.4		
Total Allowable Extractions	944.7		
Less Water Extracted YTD This Watermaster Year	-167.5	Year to Date Tunnel Production	0.0
<b>Remaining Allowable Groundwater Extractions</b>	<b>777.2</b>	<b>Remaining Estimated Tunnel Production</b>	<b>0.0</b>
Total Available Water Supply (Remaining Allowable Groundwater + Remaining Estimated Tunnel Production through June 2026)		777.2 Acre Feet	
Less Remaining Forecasted Pumping for Retail Water Sales		-360.0 Acre Feet	
<b>Estimated Surplus Water through June 2026**</b>		<b>417.2 Acre Feet</b>	

**As of 9/30/25 approximately 16.0 AF excess water delivered to KID from PWP through Ranch Top IC**

**Total Retail Water Sales for Watermaster Year 2024-2025 = 585.8 Acre-Feet**  
**Total Retail Water Sales for Watermaster Year 2023-2024 = 474.8 Acre-Feet**  
**Total Retail Water Sales for Watermaster Year 2022-2023 = 493.2 Acre-Feet**

\*\* This is the forecasted surplus water available for sale in the current year and/or carryover to the next Watermaster year which starts on July 1 subject to the carryover limits established by the Raymond Basin Management Board. Regarding the available surplus water, we will maximize the carryover to the next year and deliver the balance of the forecasted surplus water (if any) to the City of Pasadena. *Current Agreement with City of Pasadena for sale of excess groundwater expires June 30, 2025.*