

**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF DIRECTORS OF THE  
KINNELOA IRRIGATION DISTRICT  
AUGUST 15, 2000**

**MEMBERS PRESENT:** Directors Brain, Matthews, Sorell and Stock

**STAFF PRESENT:** Jean Di Angelous, Chris Burt, and Shirley Burt

**COUNSEL PRESENT:** William Kruse

**CALL TO ORDER:** The meeting was called to order by the Acting Chair, Jay Stock, and he declared a quorum was present, stating that Bob Brain, Mel Matthews, Steve Sorell, and Jay Stock were present.

**APPROVAL OF AGENDA:** The Chair requested approval of the Agenda and the General Manager requested that Item G. be switched with Item E. The Board unanimously approved the request, and the Agenda was approved as amended.

**PUBLIC COMMENT :**

Suzanne Patterson requested information regarding the paving of Pasadena Glen Road now that the pipeline installation is completed. The General Manager replied that a fog coat is supposed to be applied which will give the road a nice black color, and that he will call Mrs. Patterson when he knows the date that the work will be done.

Linda Williams stated that the debris that was left on private property in the upper part of the Glen needs to be removed. The General Manager stated that the contractor has been made aware of the problem and knows that it is his responsibility to clean it up.

Ray Towne stated that he wanted to remind the Board that there is a settlement agreement between himself and the Kinneoloa Irrigation District and that he hoped the Board continues to conduct the Fluoride issue process with that agreement in mind.

Ben Walker expressed his concern about the current fire season and the District's Fire Preparedness Plan and felt that the Plan should be expanded to include other type of emergencies. He stated that the Fire Preparedness Committee had had several very good meetings and that he hoped the committee would not fall through the cracks, now that the Chair of that committee has resigned. The General Manager replied that the next item on the Agenda was the election of Officers and that the vacancies on the committees would be addressed.

Nancy McKenna questioned the blue markings that have appeared in the street by her house and the General Manager stated that those are markings put down by the District to denote our underground facilities present in an area where other contractors will possibly be digging. He stated that the District had not been notified of any work to be performed in that area but that when the staff saw the white markings in the street they put out the District markings as a

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precautionary measure in case the District had not been properly notified.

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**ELECTION OF OFFICERS**

The Acting Chair, Director Stock, requested nominations from the Board for the position of Chairman. Director Brain nominated Director Sorell. Director Sorell nominated Director Brain.

Director Stock suggested Director Matthews and Director Sorell concurred. The nominations were then closed. Director Sorell refused the nomination, and Director Brain refused the nomination. The Acting Chair then asked who would like to vote for Director Matthews as

Chairman. Director Matthews was then unanimously elected to the position of Chair (4/0).

The meeting was then turned over to the new Chairman, Director Matthews.

Director Matthews then requested nominations for Treasurer. Director Brain nominated Director Sorell which was seconded by Director Matthews. Director Sorell was then unanimously elected to the position of Treasurer (4/0).

Director Matthews then asked for volunteers for the Budget, Emergency Preparedness, and P.R. Committees. Director Stock volunteered for the Budget Committee and was appointed to that committee by the Chair.

It was decided that appointments to the P.R. Committee would be discussed at a later date, and since Director Brain is on the Emergency Preparedness Committee, and no one else volunteered at this time, that that Committee would have just the one Board Member.

**PROCEDURE FOR FILLING DIVISION IV DIRECTOR VACANCY**

The Chair then turned the meeting over to Mr. Kruse who stated that Director Schindler had resigned effective August 9, 2000. He then summarized the procedure to be followed in filling the vacancy according to Government Code as follows:

- 1) The Registrar/Recorders Office needs to be notified within fifteen days.
- 2) The District should post the Notice of Vacancy in three or more conspicuous places within the District with at least two of those notices being within the boundaries of Division IV.
- 3) The Board has the opportunity to fill that vacancy by appointment which would require three votes as long as the Board is able to do this within sixty days following the date that the vacancy was created, which is October 9, 2000 approximately.
- 4) The person who is appointed to fill the vacancy will serve until the next District General Election after the one in November 2000.
- 5) The person appointed would need to stand for election at that next District General Election if he wished to continue on the Board and whoever is elected would serve out the balance of the term .
- 6) If the Board fails to act within sixty days then the Board of Supervisors has the opportunity to make an appointment which must also be done within a limited time period.
- 7) If the Board of Supervisors fails to make an appointment then the District must call an election in order to fill that vacancy.
- 8) Once the vacancy is filled then the Registrar/Recorder's Office must be notified.

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Mr. Kruse suggested that the Board proceed by soliciting applications from those persons who are interested in serving and are registered voters living within the boundaries of District IV.

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The Chair then directed staff to do the posting as recommended and to send a letter to all customers within Division IV informing them-- 1) of the vacancy, 2) of the procedure for submitting an application with their resume, and 3) that the application must be submitted by September 13 at 5:00 P.M.

The Chair then appointed Directors Stock and Sorell to serve as a subcommittee to review the applications submitted.

**RATE STUDY**

The General Manager then introduced Mr. Chris Aldinger, a partner from the firm of Peasley, Aldinger, and O'Bymachow, who is performing the rate study for the District. He gave a review of the methodology and approach being used to perform the study, and a report of the current status of the study.

**FLUORIDE VARIANCE COST ANALYSIS**

The General Manager reviewed the Cost Analysis that had been submitted to the Board for their review prior to the meeting.

Director Sorell noted that it appeared that the cost varied between \$10,000. and \$40,000.

Director Matthews stated that this provided additional information that could be included in the Fluoride Fact Sheet.

**BID DELORES TUNNEL THOMAS**

The General Manager reviewed the following actions that he had taken at the Board's direction.

1)He obtained a revised estimate for the construction from our Engineer which was \$27,500, and reviewed the estimate with Thomas Construction as related to time and materials, but deleting the costs involved. Thomas Construction came back with a bid of \$27,592. although they questioned the amount of time that the Engineer had allowed for the job.

2)He contacted E&R Construction, and the City of Pasadena soliciting bids for the job and has received no response to date.

The Board will review the bids and make a decision at the next meeting.

**ANNUAL WAGE REVIEW**

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It was M/S/C (Sorell/Brain) that a 3% wage increase be given to all hourly employees. The motion carried (3/0)  
with Director Stock abstaining.

It was decided that the personnel committee would meet and make a recommendation to the Board regarding a wage increase for the General Manager.

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**GENERAL MANAGER'S REPORT**

The General Manager reported that ASL Engineers have stopped work on the Doyne Road non-payment for work performed. At this time there is no impact to the District nor the Kinclair Project.

Project because of

**REVIEW OF MINUTES**

The minutes of June 20, 2000 were reviewed and approved as amended.  
The minutes of July 17, 2000 will be reviewed at the next meeting.

**REVIEW OF FINANCIAL REPORT**

The Financial Report of July 31, 2000 was reviewed and approved for filing.

**ADJOURNMENT**

The Regular Meeting was adjourned. The next meeting will be held on September 19, 2000.

**OPENING OF THE BOARD OF EQUALIZATION MEETING**

The Chair announced the opening of the Board of Equalization Meeting. The meeting was continued to September 19, 2000.

Respectfully submitted,

Shirley Burt, Secretary to the Board

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