

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
KINNELOA IRRIGATION DISTRICT
November 19, 2002**

MEMBERS PRESENT: Directors Brain, Matthew, Pickard, Sorell and Stock

STAFF PRESENT: Bill Redcay, Chris Burt and Shirley Burt

CALL TO ORDER: The Meeting of the Board was called to order by the Chair, Melvin Matthews, at 1935 Hours and he noted that a quorum was present

APPROVAL OF AGENDA: The Agenda was approved as presented.

PUBLIC COMMENT

No members of the Public were present to comment.

AWARD CONTRACT TO EXTEND WILCOX WELL COLUMN

The General Manager stated that four bid requests were sent out and three bids were received. He stated that all bids were good bids and recommended that the bid from Beylik Drilling be accepted and approved. It was M/S/C -(Sorell/Pickard)- **“THAT THE BID FROM BEYLIK DRILLING, INC. BE APPROVED FOR A SUM NOT TO EXCEED \$4855.”**

It was decided that this cost would be allocated to the general maintenance budget and it was noted that there are funds available.

APPROVAL OF RESOLUTION 2002-11-19 ---CONFLICT OF INTEREST AND DISCLOSURE CODE

Staff presented this item for Board approval at the request of the Los Angeles County Board Of Supervisors as they have developed a “model” Conflict of Interest Code that they wish all agencies under their jurisdiction to adopt. It was M/S/C (Sorell/Pickard)- **“THAT THE REVISED CONFLICT OF INTEREST AND DISCLOSURE CODE BE ADOPTED.”**

REQUEST FOR DONATION TO BOB HAGEN CHAIR AT UNIVERSITY OF CALIFORNIA

Following discussion it was M/S/C (Sorell/Pickard)- **“That a \$100. donation be sent to the Water Educations Foundation to contribute to the establishment of the Bob Hagen Chair at the University of California.**

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November 19, 2002**

Page 2

REPORT OF THE AD HOC BUDGET COMMITTEE

Director Sorell, Chair of the Budget Committee, reviewed the proposed budget noting the following assumptions that the committee made in preparing the proposed budget.

- 1) The amount of revenue from water sales which includes the new rate starting in January is estimated to be around 300,000 units.
- 2) The \$250,000 from the Kinclair Fund is to serve as the reserve fund which allows all other monies to be used for capital expenditures
- 3) Interest income will continue to be low
- 4) Wholesale water sales will not be included
- 5) The proposed Capital Expenditures of \$540,000. (which includes \$130,000 for Planned Maintenance, and \$ 414,000 for Capital Expenditures) includes \$200,000 for Projects that have already been approved for this year.
- 6) The only significant project that is proposed is the K-3 Well water main at \$275,000.

Following further discussion it was decided that several changes need to be made, and therefore the proposed budget will be brought back for approval at the next meeting.

REVIEW OF KINCLAIR PROJECT

The General Manager reviewed the status of the Project noting the following--

- Sage Tank now has water in it
- Eucalyptus Pump Station continues to have work done
- The Sage Pump Station is completed and ready for Edison to bring in the power
- The West Tank still needs cleaning and disinfection

GENERAL MANAGER'S REPORT

The General Manager reviewed his report a copy of which is attached to this minutes.

REVIEW AND APPROVAL OF MINUTES

The minutes of October 15, 2002 were reviewed and following discussion it was decided to carry them over to the next meeting, and in the interim seek advice from our legal counsel regarding the contents of the minutes.

**MINUTES OF THE REGULAR MEETING
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November 19, 2002**

Page 3

REVIEW OF FINANCIAL REPORT

The Financial Report of October 31, 2002 was reviewed and approved for filing.

ITEMS FOR NEXT AGENDA

Items for the next meeting: 1) 2002 Proposed Budget, 2) Minutes of October 15, 2002

ADJOURNMENT

The meeting was adjourned at 2135 and the next meeting will be held on December 17, 2002.

Respectfully submitted,

Shirley Burt
Secretary To The Board