

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
KINNELOA IRRIGATION DISTRICT
July 18, 2006**

MEMBERS PRESENT: Directors Barkhurst, Kilburn, Krieger, Pickard and Sorell.

STAFF PRESENT: Melvin Matthews, Christopher Burt, and Shirley Burt

CALL TO ORDER: The meeting was called to order at 1940 hours by the **Chair, Richard Barkhurst**. He noted that there was a quorum of the Board present. The Agenda was unanimously approved after Item #3 was retitled to "Report from Director Sorell regarding Accounting Procedures."

PUBLIC COMMENT

No members of the public wished to comment at this time.

The Chair reminded the Board of the two scheduled meetings being provided by the Los Angeles County Board of Supervisors' Executive Office regarding the development of the Conflict of Interest Code.

REVIEW OF ACCOUNTING PROCEDURES

Director Sorell reported that he had contacted the Auditor regarding a prepaid expense item that always showed on the balance sheet and never seemed to change and he had also requested a list of the items that she adjusted in the last year's audit. He explained that he had not received the requested information yet but that he had gone over the procedure with the General Manager.

REVIEW WEST TANK REFURBISHMENT PROJECT

Director Sorell reported that he had not been able to obtain further information from the District's counsel regarding this matter, as counsel has been involved out of town with a trial matter.

HOLLY TANK PIPELINE MUDSLIDE PROJECT

The General Manager stated that the District had not yet received a request for reimbursement and that there was some question as to whether the project had been completed.

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
KINNELOA IRRIGATION DISTRICT
July 18, 2006**

Page 2

APPOINTMENT OF THE BUDGET COMMITTEE

The Chair requested volunteers for the committee noting that because it is an AD Hoc Committee it has no approving powers and that it could be as few as two members or as many as all of the Board Members. He explained that the committee makes no decisions, but reports findings to the Board who then will review the budget, make recommendations, and either approve or not approve the budget.

Director Sorell stated that he would like to volunteer Director Pickard and himself and the Chair asked Director Kilburn if she would like to participate.

The **Chair** then appointed Directors Sorell, Pickard, and Kilburn to the 2007 Ad Hoc Budget Committee.

GENERAL MANAGER'S REPORT

The **General Manager** reviewed his report that was included in the Board Packet. He stated that he hopes to receive two or more bids for the bid opening on August 11, 2006 for the House Tunnel and the Hi-Lo Tunnel Projects. He explained that the District expects to be fully reimbursed for these projects under the FEMA/OES storm related reimbursement noting that the District has already received preliminary funds for part of the project. He noted that it will be necessary for the District to apply for an extension because the original deadline was for August 4, and that these extensions are not unreasonably withheld so no problem is expected with the request.

REVIEW OF THE MINUTES

The minutes of June 20, 2006 were unanimously approved as presented after a typo correction.

REVIEW OF FINANCIAL REPORT

The **Treasurer** reviewed the Financial Report June 30, 2006 and it was approved for filing.

The General Manager reported that, although the item does not appear on the Aged Receivables Report, the District did collect nearly \$5,000 for damage to the water system that dates back to 2003.

Director Krieger questioned whether the settlement included an interest component and the General Manager replied that it did not include approximately \$800. in interest which he waived thinking that getting the principle was the important factor.

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
KINNELOA IRRIGATION DISTRICT
July 18, 2006**

Page 3

ITEMS FOR THE NEXT MEETING

West Tank Refurbishment
Holly Tank Pipeline Mudslide
Hi-Lo and House Tunnel Project Bids
Certification of Conflict of Interest Code
Ethics Training Report

The **Chair** reminded the Board that those members who are carpooling to the Ethics Training on July 20, 2006 need to be very sure that no business is discussed, no decisions are made and everyone is adhering to the Brown Act. He further stated that in order to be sure everyone is adhering to the Brown Act, the minutes of the next meeting will show that four members of the Board carpooled together and that no business was discussed and no decisions were made.

ADJOURNMENT

The meeting was adjourned at 2015 hours and the next meeting will be on August 15, 2006.

Respectfully submitted,

Shirley Burt
Secretary to the Board