

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
KINNELOA IRRIGATION DISTRICT
February 17, 2004**

MEMBERS PRESENT: Directors Brain, Pickard, Sorell and Stock.

STAFF PRESENT: William Redcay and Shirley Burt

CONSULTANT PRESENT: William Kruse, Esq.

CALL TO ORDER: The Executive Session of the Board was convened at 1920 Hours by the Acting Chair, Steve Sorell, with only Members of the Board and Legal Counsel in attendance.

STATEMENT REGARDING EXECUTIVE SESSION:

After the Executive Session , the Board convened in open session at 2057 Hours. The Acting Chair, Steve Sorell, reported that the Board had met in Executive Session to discuss the General Manager position and that no decisions were made. He noted that a quorum of four Board Members were present and that the Agenda was before the Board.

PUBLIC COMMENT

Linda Williams, representing the Pasadena Glen and the Pasadena Glen Community Services District, stated that she is once again voicing her concern over the hazard being created on District property adjacent to 2006 Pasadena Glen Road. She stated that footing spoils and about 100 yards of dirt have been placed on the hillside of District property directly in the drainage channel. She stated that if there is a significant rain, this debris will go out into the street, and that any cleanup will be charged to the Kinneloa Irrigation District. She stated that the Kinneloa Irrigation District has been notified of these concerns before. Following discussion between the Board and the General Manager it was determined that since topography of the District property had been changed by the Contractor, the District Engineer should be consulted and determine how the problem should be solved. The General Manager also stated that the survey of the adjacent District owned property is in process.

Frank Griffith noted that the above mentioned District property serves as a substandard Fire Department turn around and that the Fire Department should be consulted before any changes such as retaining walls are made.

Linda Williams then questioned as to whether there is a complete set of "As built" drawings on everything in this District. The General Manager stated that the majority of the District is on "As built" drawings and that the District's Engineer has most of the information in their files.

Director Sorell reported that the California Supreme Court had recently issued an opinion that water access fees, connections fees, etc. are not subject to Proposition 218.

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REVIEW OF GENERAL MANAGER JOB DESCRIPTION

Director Sorell stated that the report of the Board Ad Hoc Committee appointed to study the options and alternatives to filling the General Manager position was discussed in the Executive Session. He stated that it was decided that the job description should be reviewed to see if it is not too restrictive in the way that it is worded and that a draft of suggested language was circulated by Director Brain at the Executive Session. He stated that essentially it changes these “must have these requirements” to “should have” or “better to have” particularly with terms of immediate licensing, because it would allow the Board to consider a broader range of candidates and one candidate in particular that is being considered. The Board then agreed that the changes suggested by Director Brain would be considered at a later meeting since they had just been given to the Board. He further stated that the reasons the Board is not ready to make a decision is because they want to have an opportunity to see if members of the public have any comments, to discuss the matter more thoroughly, and to plan for a Special Board Meeting in two weeks time. It was decided that a notice of the Special Meeting would be sent to all customers in the District.

Mr. Tibbet said he thought that the Board should make the announcement regarding the meeting although legally we are not required to do so.

It was decided also that a flyer would be sent to all customers of Division III announcing the vacancy on the Board and Mr. Kruse stated that the District is required to post the “Vacancy On the Board Notice” in three places within Division III.

GENERAL MANAGER’S REPORT

The General Manager reviewed his report as presented in the Board Packet. He also reported that he had talked with the City of Pasadena regarding the paving of Eaton Canyon Drive and had been told that due to financial constraints they were not expecting to pave until mid summer or late fall.

REVIEW OF THE MINUTES

The minutes of the Regular Meeting of January 20, 2004 were unanimously approved. The minutes of the Special Meeting of February 10, 2004 were unanimously approved.

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REVIEW OF FINANCIAL REPORTS

The Financial Report of January 31, 2004 was reviewed and unanimously approved for filing.

ITEMS FOR NEXT AGENDA

General Manager Position

ADJOURNMENT

The meeting was adjourned at 2115.

Respectfully submitted,

Shirley Burt
Secretary To The Board