

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
KINNELOA IRRIGATION DISTRICT
FEBRUARY 19, 2013**

MEMBERS PRESENT: Directors Barkhurst, Eldridge, Griffith, Kilburn and Sorell

STAFF PRESENT: Melvin Matthews, General Manager
Chris Burt, Facilities Supervisor
Shirley Burt, Administrative Assistant

CALL TO ORDER: The Meeting was called to order by the President, Gerrie Kilburn, at 1930 hours. She noted that there was a quorum present.

PUBLIC COMMENT: The **General Manager** introduced two members of the public who wished to make presentations to the Board.

Mike Hamilton stated that he would make his presentation at the time the Agenda Item Brown Well Landscaping was discussed by the Board.

Mala Arthur gave a brief review of the Pasadena Glen Fire Safe Council and their interaction with the Kinneloa Irrigation District. The Board questioned Ms. Arthur about many of the details regarding the operation of the Council including financial responsibility, areas to be served, and insurance coverage. She stated that not all the details of the operation have been finalized and that she would provide more information at a later date.

The Board took no action on this item.

REVIEW OF L. A. COUNTY'S CLEAN WATER, CLEAN BEACHES MEASURE

Director Kilburn thanked the General Manager for his comprehensive written review of this measure as provided in the Board Packet and questioned whether the public would have a chance to vote on the measure. The **General Manager** replied that if the Supervisors choose to move the measure to a ballot it could be done in two ways-1) By mail ballot to property owners in which 50% approval of ballots returned would be sufficient to pass the measure or 2) By putting the measure on a general election ballot in which two thirds of registered voters would be required to approve the measure.

Following extensive discussion **Director Griffith** stated that he was opposed to the Measure and recommended that the Board take whatever action is necessary to let the public and the Board of Supervisors know that the Board is opposed to the Measure.

Director Kilburn requested the General Manager to draft a resolution stating the Board's opposition to the Measure including the basis for their opposition.

It was unanimously decided that a Special Meeting would be held to review the resolution.

REVIEW OF BROWN WELL LANDSCAPING REQUEST:

Director Kilburn invited Mr. Hamilton to make his presentation to the Board regarding his proposed landscaping plan noting that the details and sketch had been included in the Board Packet.

Director Griffith stated that another person also had a plan to present regarding this matter but was detained and could not appear before the Board this evening.

Mr. Hamilton presented his landscaping plan for the Brown Well site which is across the street from his property, explaining that he was interested in shielding the site with plantings and also giving him a place to raise a garden.

Director Griffith described in brief the alternate plan that had been presented to him by Mr. Wong, the neighbor adjacent to the Brown Well Site.

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REVIEW OF BROWN WELL SITE LANDSCAPING REQUEST: (continued)

Following further discussion involving the source for water, the boundaries of the site, and the need for parking on the property, Director Kilburn directed that the five persons involved-Director Griffith, Mr. Matthews, Mr. Burt, Mr. Hamilton and Mr. Wong- meet and report back to the Board at the next meeting.

REVIEW OF GENERAL MANAGER'S REPORT:

The Report as presented in the Board Packet was reviewed by the Board and accepted as presented.

Director Barkhurst thanked the General Manager for the financial analysis included in his report.

Director Eldridge questioned whether, in the overview of the two assets-Improvement district #1 and the Kinneloa Irrigation District Office-it included items such as pipes that are shown as assets in other items on the asset list. The **General Manager** stated that there could be other assets that are included. The **General Manager** noted that the value currently shown on the Asset List does not represent the true value of the assets as of today.

Director Barkhurst stated that, according to general accounting rules, real property is not appreciated or depreciated, but that for other items on the Asset List a depreciation schedule needs to be established based on the useful life of the asset. He noted that some of the items in the Asset List could be very close to reality, such as the SCADA System.

The **General Manager** stated that the Auditor sets the depreciation schedule for the asset classes.

REVIEW OF MINUTES:

The minutes of January 15, 2013 were reviewed and approved as presented with the following changes.

- 1-Under the item-CLEAN WATER, CLEAN BEACHES-the word "fees" should be substituted for the word "taxes".
- 2-Under the item-UPDATE ON EAST-WEST PIPELINE-the word "routes" should be substituted for the word "sites".

REVIEW OF FINANCIAL REPORTS:

The reports were reviewed and accepted for filing as presented.

ITEMS FOR NEXT AGENDA:

Review of General Manager's Performance –Closed Session

Review of Proposed Resolution-Open Session

ADJOURNMENT:

The meeting was adjourned at 2050 hours. The next meeting will be a Special Meeting on March 6, 2013 at 7:00 P.M.

Respectfully submitted,

Shirley Burt
Secretary to the Board