

KINNELOA IRRIGATION DISTRICT

Regular Meeting – Board of Directors
1999 Kinclair Drive, Pasadena, CA 91107
Tuesday, March 26, 2024
3:00 P.M.

AGENDA

This meeting will be conducted at the District office in accordance with the Brown Act and AB 2449. Public comment may be made in person or submitted via email to kinneloa@outlook.com prior to the meeting, any information submitted will become part of the official record. The public may participate at the office or via computer or telephone using the following information: <https://us02web.zoom.us/j/85061795151?pwd=QURaWGV5Lzg3dmEvcGx1Ujl6akRHdz09>

Meeting ID: 850 6179 5151

Passcode: 156331

Telephone: 669 900 9128

1. **CALL TO ORDER** – 3:00 P.M.
 - a. Declaration of a quorum
 - b. Review of agenda

2. **PUBLIC COMMENT** – Comments from the Public regarding items on the Agenda or other items within the jurisdiction of the District
In compliance with the Brown Act, the Board cannot discuss or act on items not on the Agenda. However, Board Members or District Staff may acknowledge Public comments, briefly respond to statements or questions posed by the Public, ask a question for clarification, or request Staff to place item on a future Agenda (Government Code section §54954.2)

3. **REVIEW OF MINUTES** – February 27, 2024, Special Meeting
Recommended Action: Review and approve motion to file.

4. **REVIEW OF MINUTES** – February 27, 2024, Regular Meeting
Recommended Action: Review and approve motion to file.

5. **REVIEW OF FINANCIAL REPORTS** – February 2024
Recommended Action: Review and approve motion to file.

6. **ELECTION: LAFCO SPECIAL DISTRICT REPRESENTATIVE**
Recommended Action: Review candidates and authorize the General Manager to submit a ballot on behalf of the District for Special District LAFCO Voting Member for the term expiring in May 2028.

7. **RESOLUTION: DESIGNATION OF APPLICANT’S AGENT FOR FEMA & CaIOES FUNDING** –
Recommended Action: Adopt Resolution designating the General Manager the Agent of the District to file applications and execute necessary documents to receive funding for all open and future disasters for up to three (3) years.

8. **FIVE YEAR REVIEW OF CONSULTANT ENGAGEMENTS** -
Review current engagements for District Attorney, Auditor and Engineer.

9. INFORMATION ITEMS (items with * indicate that supporting documents are included)

- a. February 2024 Water Audit*
- b. Draft Fire Response Action Plan
- c. Water Quality Testing Report – January 2024*
- d. Customer Outreach/Newsletter - Jan/Feb 2024
- e. Fluoride Treatment Update
- f. Division 1 Board Vacancy*
- g. MWD Rate Increases and Potential Property Tax Increase
- h. Strategic Goals and Objectives for 2024 posted to website*
- i. KID Goals 2024

10. AD HOC MASTER PLAN COMMITTEE REPORT – Information item presented by the Committee Chair. Summarize Master Plan Workshop activities, discuss Mission Statement development.

11. GENERAL MANAGERS REPORT – Information item presented by the General Manager. General Manager to summarize the report and respond to questions.

12. CLOSED SESSION – PUBLIC EMPLOYEE PERFORMANCE EVALUATION – Government Code – §54954.5(e): Title: General Manager

13. DIRECTOR REPORTS AND/OR COMMENTS –

In accordance with Government Code §54954.2 Directors may make brief announcements or brief reports on their own activities. Directors may ask a question for clarification, provide a reference to staff or other resources for information, request staff to report back to the Directors at a subsequent meeting, or act to direct staff to place a matter of business on a future agenda.

14. CALENDAR – Upcoming regular meetings: April 23, 2024; May 28, 2024; June 25, 2024

15. ADJOURNMENT

In compliance with the Americans with Disabilities Act, if you are a disabled person and need a disability-related modification or accommodation to participate in this meeting, please contact the District office 48 hours prior to the meeting at 626-797-6295. Each item on the agenda, no matter how described, shall be deemed to include any appropriate motion, whether to adopt a minute motion, resolution, payment of any bill, approval of any matter or action, or any other action. Material related to an item on this agenda submitted after distribution of the agenda packet is available for public review at the District office or online at the District's website <https://kinneloirrigationdistrict.info>.

KINNELOA IRRIGATION DISTRICT

Special Meeting – Board of Directors
1999 Kinclair Drive, Pasadena, CA 91107
Tuesday, February 27, 2024, 2:00 P.M.

MINUTES

The meeting was conducted in the District Board Room and by teleconference in accordance with the Brown Act and AB 2449. The District offered the public the option to attend the meeting by telephone, videoconference or in-person as stated in the agenda.

DIRECTORS PRESENT: (In-Person): Stephen Brown, Gordon Johnson, Gerrie Kilburn, William Opel
(Teleconference): Timothy Eldridge

DIRECTORS ABSENT: none

STAFF PRESENT: (In-Person): Tom Majich (General Manager), Chris Burt (Facilities Supervisor)

PUBLIC PRESENT: None

1. CALL TO ORDER:

Chairman Brown called the meeting to order at 2:00 P.M. and took roll call. A quorum of Board Members was present and reviewed the agenda.

2. PUBLIC COMMENT:

None

3. KINNELOA IRRIGATION DISTRICT MASTER PLAN:

As part of the Board's work on the development of a Water Master Plan the General Manager provided a verbal update on the condition assessment of various system components, reviewed the in progress GIS Mapping development and presented a draft 10-year project list with rough order of magnitude budget prices for various projects. After a substantive discussion, no action was taken.

4. DIRECTOR REPORTS AND/OR COMMENTS:

None

5. CALENDAR: Upcoming regular meetings: March 26, 2024; April 23, 2024; May 28, 2024.

6. ADJOURNMENT:

Chairman Brown adjourned the meeting at 3:05 P.M.
Prepared and submitted by,

Tom Majich, General Manager

KINNELOA IRRIGATION DISTRICT

Regular Meeting – Board of Directors
1999 Kinclair Drive, Pasadena, CA 91107
Tuesday, February 27, 2024, 3:00 P.M.

MINUTES

The meeting was conducted in the District Board Room and by teleconference in accordance with the Brown Act and AB 2449. The District offered the public the option to attend the meeting by telephone, videoconference or in-person as stated in the agenda.

DIRECTORS PRESENT: (In-Person): Stephen Brown, Gordon Johnson, Gerrie Kilburn, William Opel

DIRECTORS ABSENT: Timothy Eldridge

STAFF PRESENT: (In-Person): Tom Majich; Chris Burt,

PUBLIC PRESENT: John Felton

1. CALL TO ORDER:

Chairman Brown called the meeting to order at 3:10 P.M. and took roll call. A quorum of Board Members was present and reviewed the agenda.

2. PUBLIC COMMENT:

Mr. John Felton introduced himself as a resident in the District.

3. RESOLUTION OF APPRECIATION 2024-02-27-1:

Director Kilburn motioned to approve Resolution 2024-02-27-1 regarding Recognition of Appreciation of Service for Director Gordon Johnson and was seconded by Director Brown. It was motioned/seconded/carried unanimously – (Kilburn/Brown – 3 Aye / 0 Nay / 1 Abstain – Johnson / 1 Absent)

4. REVIEW OF MINUTES:

Director Kilburn motioned to approve the **January 23, 2024 Special Meeting** Minutes for filing and was seconded by Director Opel. It was motioned/seconded/carried unanimously – (Kilburn / Opel – 4 Aye / 0 Nay / 0 Abstain/1 Absent)

5. REVIEW OF MINUTES:

Director Johnson motioned to approve the **January 23, 2024 Regular Meeting** Minutes for filing with a noted correction in Item 1 and was seconded by Director Kilburn. It was motioned/seconded/carried unanimously – (Johnson / Kilburn – 4 Aye / 0 Nay / 0 Abstain/1 Absent)

6. REVIEW OF FINANCIAL REPORTS:

The General Manager presented the December 2023 and Year End 2023 financial reports. Director Kilburn motioned to approve the reports for filing and was seconded by Director Johnson. It was motioned/seconded/carried unanimously – (Kilburn / Johnson – 4 Aye/0 Nay / 0 Abstain/1 Absent)

7. REVIEW OF FINANCIAL REPORTS:

The General Manager presented the January 2024 financial reports. Director Johnson motioned to approve the reports for filing and was seconded by Director Kilburn. It was motioned/seconded/carried unanimously – (Johnson / Kilburn – 4 Aye/0 Nay /0 Abstain/1 Absent)

8. REGULAR BOARD MEETING DAY CHANGE:

Director Opel motioned to move the Regular Board Meeting from the 3rd Tuesday of the month to the 4th Tuesday of the month effective with the March Regular Board Meeting and was seconded by Director Kilburn. It was motioned/seconded/carried unanimously – (Opel / Johnson – 4 Aye/0 Nay /0 Abstain/1 Absent)

9. DOCUMENT RETENTION POLICY:

The General Manager requested authorization to destroy certain water quality sampling records that are beyond the time frame to be retained per regulatory requirements. The Board reviewed the existing Document Retention Policy as part of the District Rules and Regulations. Such records are not specifically addressed in the policy. Director Kilburn motioned to Authorize the General Manager to destroy Bacteriological sampling results and reports beyond the time frame to be retained per regulatory requirements and was seconded by Director Johnson. It was motioned/seconded/carried unanimously – (Kilburn / Johnson – 4 Aye / 0 Nay /0 Abstain/1 Absent)

10. RESOLUTION APPROVING RESCHEDULING OF BOARD MEMBER ELECTIONS 2024-02-27-2:

Director Opel motioned to approve Resolution 2024-02-27-2 regarding Rescheduling of Board Member Elections from Odd Years to Even Years so that such elections are held in conjunction with Statewide elections to facilitate greater voter participation, and was seconded by Director Kilburn. It was motioned/seconded/carried unanimously – (Opel / Kilburn – 4 Aye / 0 Nay / 0 Abstain / 1 Absent)

11. INFORMATION ITEMS:

a. The General Manager shared a water audit for the period of 12/26/23 – 1/26/24 indicating that 20.6% of water produced in that period was non-revenue generating. This could be a combination of malfunctioning meters, system loss through leaks, system loss through District activities, fire hydrant use among other scenarios.

b. The General Manager shared the updated Water Quality Monitoring Internal Controls document which was sent to the State Water Resources Control Board, Division of Drinking Water as part of the required response to the Citation issue in December.

c. The General Manager reported on activities regarding a District Fire Response Action Plan and that the plan was still being developed while seeking input from the local Los Angeles County Fire Department station Captain.

d. The General Manager provided a Water Quality Testing Report for January 2024 showing all samples taken and testing performed.

e. The General Manager noted that he has begun working on the next District newsletter to be published in mid-March.

f. The General Manager provided an update on the GIS mapping effort.

g. The General Manager noted that DDW has provided written comments to the submittal made in December and staff is working on a response. The GM also shared fluoride sampling data from 5 sample sets taken in January showing wide variance in results analyzed by one of the three labs that was sent samples for analysis.

h. The General Manager met with Subeca executives and operations team and provided an update on their level of service.

i. The General Manager advised that the draft Multi-Jurisdictional Hazard Mitigation Plan prepared in conjunction with other PWAG agencies comment period has closed.

j. The General Manager shared the current deadlines for certain agencies to update their Risk & Resilience Assessments as well as their Emergency Response Plans. Based on system size, KID is not required to have such plans but will pursue development of them.

12. AD HOC MASTER PLAN COMMITTEE:

Director Johnson noted that the committee has met monthly and intends to meet again before the next Regular Board Meeting to continue development of the plan and proposed project list.

13. GENERAL MANAGER'S REPORT:

The General Manager presented the monthly report on District activities and water supply and production. A year-to-date summary of the Watermaster Year ending June 2024 was reviewed.

14. KINNELOA IRRIGATION DISTRICT GOALS AND OBJECTIVES FOR 2024:

Director Johnson motioned to approve the District Strategic Goals and Objectives for 2024 and to have them attached to the Meeting Minutes as well as be published on the District website and was seconded by Director Opel. It was motioned/seconded/carried unanimously – (Johnson / Opel – 4 Aye / 0 Nay / 0 Abstain / 1 Absent)

15. DIRECTOR REPORTS AND/OR COMMENTS:

Director Kilburn announced that she had delivered her notice of resignation from the Board of Directors to the General Manager with an effective date of March 1, 2024.

16. CALENDAR: Upcoming regular meetings: March 26, 2024; April 23, 2024; May 28, 2024

17. ADJOURNMENT:

Chairman Brown adjourned the meeting at 5:05 P.M.

Prepared and submitted by,

Tom Majich, General Manager

Kinneloa Irrigation District
Income Statement Compared with Budget for the Two Months Ending February 29, 2024

	Current Month Actual	Current Month Budget	Current Month Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance	Annual Budget
Revenues							
4000 Water Sales		148,249.75	(45,836.77)	220,176.41	296,499.50	(76,323.09)	2,126,997.00
4020 Service Charges	366.50	0.00	366.50	396.50	0.00	396.50	0.00
4035 Interest-Reserve Fund	1,228.71	3,271.42	(2,042.71)	5,474.44	6,542.84	(1,068.40)	39,257.00
4036 Unrealized Gain(Loss)-CalTRU	(3,205.96)	0.00	(3,205.96)	(3,205.96)	0.00	(3,205.96)	0.00
4070 Misc. Income	6,239.78	0.00	6,239.78	6,239.78	0.00	6,239.78	0.00
Total Revenues	107,042.01	151,521.17	(44,479.16)	229,081.17	303,042.34	(73,961.17)	2,166,254.00
Expenses							
5005 Electricity	14,100.29	13,238.25	862.04	28,979.55	26,476.50	2,503.05	190,859.00
5010 Maintenance Supplies	1,828.48	2,083.33	(254.85)	2,238.29	4,166.66	(1,928.37)	25,000.00
5012 Safety Equipment	0.00	166.67	(166.67)	24.05	333.34	(309.29)	2,000.00
5015 Operations & Maintenance Labo	18,756.16	22,916.67	(4,160.51)	46,893.17	45,833.34	1,059.83	275,000.00
5016 Operations & Maintenance OT	3,209.65	1,750.00	1,459.65	4,473.46	3,500.00	973.46	21,000.00
5020 Standby Compensation	783.62	915.00	(131.38)	1,727.24	1,830.00	(102.76)	10,980.00
5022 Training/Certification	405.00	133.33	271.67	635.00	266.66	368.34	1,600.00
5025 Water Treatment/Analysis	572.00	1,000.00	(428.00)	1,235.04	2,000.00	(764.96)	12,000.00
5026 Water Treatment/Supplies	554.75	833.33	(278.58)	2,352.61	1,666.66	685.95	10,000.00
5030 Maintenance Contractors	12,172.66	10,666.67	1,505.99	18,245.11	21,333.34	(3,088.23)	128,000.00
5031 SCADA O&M	2,091.96	1,250.00	841.96	2,220.42	2,500.00	(279.58)	15,000.00
5033 Unplanned & Emergency Repair	0.00	0.00	0.00	672.77	0.00	672.77	0.00
5034 Equipment Maintenance	0.00	625.00	(625.00)	467.19	1,250.00	(782.81)	7,500.00
5035 Vehicle Maintenance	298.10	1,041.67	(743.57)	377.10	2,083.34	(1,706.24)	12,500.00
5036 Fuel - All Equipment	998.94	1,666.67	(667.73)	2,234.53	3,333.34	(1,098.81)	20,000.00
5040 Equipment Rental	0.00	0.00	0.00	0.00	0.00	0.00	500.00
5045 Insurance-Workers Compensatio	0.00	0.00	0.00	0.00	0.00	0.00	16,000.00
5046 Insurance-Liability	3,341.66	2,672.08	669.58	6,683.32	5,344.16	1,339.16	32,065.00
5048 Insurance-Property	381.23	395.50	(14.27)	762.46	791.00	(28.54)	4,746.00
5049 Insurance-Medical	5,879.09	6,250.00	(370.91)	12,533.54	12,500.00	33.54	75,000.00
6000 Engineering Services	4,154.95	9,583.33	(5,428.38)	5,454.95	19,166.66	(13,711.71)	115,000.00
6005 Watermaster Services	1,310.41	3,899.58	(2,589.17)	2,620.82	7,799.16	(5,178.34)	46,795.00
6015 Administrative Salary	14,737.50	14,935.00	(197.50)	29,475.00	29,870.00	(395.00)	179,220.00
6017 Administrative Travel	0.00	150.00	(150.00)	0.00	300.00	(300.00)	1,800.00
6020 Board of Directors Comp.	1,200.00	750.00	450.00	3,000.00	1,500.00	1,500.00	9,000.00
6021 Administrative & Board Expens	0.00	166.67	(166.67)	0.00	333.34	(333.34)	2,000.00
6024 Customer/Public Information	449.00	1,416.67	(967.67)	698.00	2,833.34	(2,135.34)	17,000.00
6025 CalPERS - KID	4,145.18	3,916.67	228.51	8,877.55	7,833.34	1,044.21	47,000.00
6030 Social Security - KID	3,413.29	3,250.00	163.29	7,447.68	6,500.00	947.68	39,000.00
6031 Medicare - KID	798.28	791.67	6.61	1,741.85	1,583.34	158.51	9,500.00
6035 Office/Computer Supplies	899.49	583.33	316.16	1,870.97	1,166.66	704.31	7,000.00
6036 Postage/Delivery	581.68	416.67	165.01	896.89	833.34	63.55	5,000.00
6040 Professional Dues	1,324.40	1,659.17	(334.77)	13,205.14	3,318.34	9,886.80	19,910.00
6045 Legal Services	0.00	500.00	(500.00)	0.00	1,000.00	(1,000.00)	6,000.00
6050 Phone/Internet/Wireless	694.37	666.67	27.70	1,016.35	1,333.34	(316.99)	8,000.00
6059 Computer/Software Maintenanc	152.82	1,166.17	(1,013.35)	311.22	2,332.34	(2,021.12)	13,994.00

Kinneloa Irrigation District
Income Statement Compared with Budget for the Two Months Ending February 29, 2024

	Current Month Actual	Current Month Budget	Current Month Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance	Annual Budget
6061 Office Equipment Maintenance	0.00	208.33	(208.33)	0.00	416.66	(416.66)	2,500.00
6065 Accounting Services	0.00	0.00	0.00	0.00	0.00	0.00	7,700.00
6070 Office & Accounting Labor	16,802.96	14,375.00	2,427.96	35,428.56	28,750.00	6,678.56	172,500.00
6075 Professional Services	1,097.28	5,416.67	(4,319.39)	2,503.43	10,833.34	(8,329.91)	65,000.00
6076 Contract Services	0.00	1,855.00	(1,855.00)	0.00	3,710.00	(3,710.00)	22,260.00
6080 FMWD Administrative Fees	1,088.01	1,099.42	(11.41)	2,057.29	2,198.84	(141.55)	13,193.00
6081 Permits/Fees	541.61	1,250.00	(708.39)	1,036.91	2,500.00	(1,463.09)	15,000.00
6086 Sales/Use Tax	0.00	41.67	(41.67)	0.00	83.34	(83.34)	500.00
6088 Interest Expense	0.00	0.00	0.00	0.00	0.00	0.00	40,306.00
6120 Bank Service Charges	1,610.16	1,000.00	610.16	2,568.96	2,000.00	568.96	12,000.00
Total Expenses	120,374.98	136,701.86	(16,326.88)	252,966.42	273,403.72	(20,437.30)	1,736,928.00
Net Income	(13,332.97)	14,819.31	(28,152.28)	(23,885.25)	29,638.62	(53,523.87)	429,326.00
Other Expenditures							
1504 Water Mains/Valves	0.00	0.00	0.00	0.00	0.00	0.00	125,000.00
1505 Water Tunnels	0.00	0.00	0.00	0.00	0.00	0.00	10,000.00
1512 Water Meters	4,187.57	4,200.00	(12.43)	9,506.35	9,600.00	(93.65)	20,000.00
1513 Electrical System	8,950.00	9,000.00	(50.00)	8,950.00	9,000.00	(50.00)	25,000.00
1514 Computer/Office Equipment	585.17	600.00	(14.83)	1,114.77	1,200.00	(85.23)	2,500.00
1515 Vehicles/Portable Equipment	(439.67)	0.00	(439.67)	(439.67)	0.00	(439.67)	0.00
1516 Water Company Facilities	0.00	0.00	0.00	35,215.00	0.00	35,215.00	0.00
1517 KID Office	0.00	0.00	0.00	0.00	0.00	0.00	20,000.00
1527 SCADA Equipment	919.05	1,000.00	(80.95)	919.05	1,000.00	(80.95)	10,000.00
1530 Tools	0.00	0.00	0.00	227.29	300.00	(72.71)	3,000.00
2400 Installment Purchase Agreement	0.00	0.00	0.00	0.00	0.00	0.00	159,896.00
Total Other Expenditures	14,202.12	14,800.00	(597.88)	55,492.79	21,100.00	34,392.79	375,396.00
Total Increase or (Drawdown)	(27,535.09)	19.31	(27,554.40)	(79,378.04)	8,538.62	(87,916.66)	53,930.00

Kinneloa Irrigation District
Balance Sheet as of February 29, 2024

ASSETS

Current Assets

1010	Checking-Wells Fargo Bank	\$ 1,307,905.05
1012	Reserve Fund-LAIF	134,188.98
1014	Reserve Fund-CalTRUST	783.82
1016	Accrued Interest-LAIF	1,157.20
1100	Accts. Receivable-Water Sales	23,317.71
1190	Allowance for Bad Debts	(771.48)
1200	Inventory	20,000.00
1340	Accrued Water Sales	97,844.60
1350	Prepaid Insurance	24,916.66
1360	Prepaid Expenses	<u>7,638.56</u>
	Total Current Assets	1,616,981.10

Property and Equipment

Total Property and Equipment	<u>5,823,481.25</u>
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Other Assets

1901	PERS-Deferred Outflows	64,858.00
	Total Assets	<u>\$ 7,505,320.35</u>

LIABILITIES AND CAPITAL

Current Liabilities

2000	Accounts Payable	\$ 25,827.96
2005	Umpqua Visa Payable	6,247.47
2272	Job Deposits	36,800.00
2275	Deposits-Water Customers	255.02
2290	Accrued Vacation	<u>13,237.40</u>
	Total Current Liabilities	82,367.85

Long-Term Liabilities

2400	Installment Purchase Agreement	1,148,378.73
2801	PERS- Net Liability	72,401.50
2901	PERS- Deferred Inflows	<u>160,498.00</u>
	Total Long-Term Liabilities	<u>1,381,278.23</u>
	Total Liabilities	1,463,646.08

Capital

3040	Fund Balance	6,065,559.52
	Net Income	<u>(23,885.25)</u>
	Total Capital	<u>6,041,674.27</u>
	Total Liabilities & Capital	<u>\$ 7,505,320.35</u>

Kinneloa Irrigation District
Check/EFT Register
February 1, 2024 to February 29, 2024

Date	Check #	Payee	Amount	Description
2/6/24	10894	Applied Technology Group, Inc.	121.80	PWAG radios
2/6/24	10895	Badger Meter Inc	5,318.78	(30) 3/4 x 9 meters
2/6/24	10896	Badger Meter Inc	850.47	(3) 1 x 10-3/4 meters
2/6/24	10897	Civiltec Engineering, Inc.	800.00	fire flow test
2/6/24	10898	Clinical Lab of San Bernardino	140.00	water analysis
2/6/24	10899	Underground Service Alert	12.25	Digalert
2/6/24	10900	Generator Services Co.	4,690.00	Sage generator maintenance
2/6/24	10901	Generator Services Co.	1,410.21	Vosburg generator maintenance
2/6/24	10902	Geotab USA, Inc	79.00	vehicle maintenance
2/6/24	10903	Ultimate Cleaning Solutions, Inc.	180.00	janitorial service
2/6/24	10904	Ware Disposal	466.12	trash pickup services
2/6/24	10905	Weck Laboratories, Inc.	920.00	water analysis
2/6/24	10906	ACWA-JPIA	6,315.77	KID & employee health benefits contributions
2/15/24	EFT6074	Bernadette C. Allen	2,144.69	payroll
2/15/24	EFT6075	Arthur M. Aragon	2,196.95	payroll
2/15/24	EFT6076	Ramon Jr. Ascencio	2,553.32	payroll
2/15/24	EFT6077	Christopher A. Burt	3,398.45	payroll
2/15/24	EFT6078	Felipe Gallegos	2,230.96	payroll
2/15/24	EFT6079	Thomas L. Majich	4,879.22	payroll
2/15/24	EFT6080	Melanie E. Timoteo	2,109.54	payroll
2/15/24	EFT6081	Christopher A. Burt	300.00	payroll
2/15/24	EFT6082	Automatic Data Processing, Inc.	8,064.06	payroll taxes and withholdings
2/27/24	EFT6083	Automatic Data Processing, Inc.	228.41	payroll processing fee
2/27/24	EFT6084	Arco Gaspro Plus	936.77	vehicle fuel
2/27/24	EFT6085	AT&T Mobility	164.38	KID & employee health benefits contributions
2/27/24	EFT6086	CA Public Employees Ret. Sys.	9,037.42	KID & employee retirement contributions
2/27/24	EFT6087	Century Business Solutions	15.00	bank services
2/27/24	EFT6088	Nexbillpay	1,585.15	credit card processing fees
2/27/24	EFT6089	Nexbillpay	341.55	gateway and echeck processing fees
2/27/24	EFT6090	Pasadena Municipal Services	1,958.00	electricity - Wilcox Well
2/27/24	EFT6091	Southern California Edison Co.	12,921.26	electricity - 13 sites
2/27/24	EFT6092	Spectrum	274.94	internet & telephone services
2/27/24	EFT6093	Streamline	249.00	website service
2/27/24	EFT6094	Umpqua Bank	4,590.50	staff credit card purchases
2/27/24	10907	Alert Communications, Inc.	75.00	telephone
2/27/24	10908	Ampstun Corporation	315.21	bill printing & delivery service
2/27/24	10909	Badger Meter Inc	3,337.10	(2) m170 2" meters
2/27/24	10910	Civiltec Engineering, Inc.	1,925.00	Eucalyptus-Wilcox Intertie Project and fire flow
2/27/24	10911	Clinical Lab of San Bernardino	210.00	water analysis
2/27/24	10912	Clinical Lab of San Bernardino	180.00	water analysis
2/27/24	10913	Cricket Consulting	2,882.55	SCADA operation and maintenance
2/27/24	10914	David Stone Electrical Contractors Inc.	8,950.00	Holly electrical safe-off and maintenance
2/27/24	10915	Foothill Municipal Water District	1,088.01	administrative fee (O & M charge)
2/27/24	10916	McMaster Carr	308.22	maintenance supplies
2/27/24	10917	National Construction Rentals	196.03	portable restroom
2/27/24	10918	Public Water Agencies Group	471.74	PWAG monthly assessment
2/27/24	10919	Rubio Canon Land and Water Assoc.	1,972.77	valve exercising
2/27/24	10920	Utility Service Co., Inc.	6,072.45	tank maintenance
2/27/24	10921	Western Water Works	179.13	maintenance supplies

Kinneloa Irrigation District
Check/EFT Register
February 1, 2024 to February 29, 2024

Date	Check #	Payee	Amount	Description
2/29/24	EFT6095	Bernadette C. Allen	1,329.40	payroll
2/29/24	EFT6096	Arthur M. Aragon	2,043.91	payroll
2/29/24	EFT6097	Ramon Jr. Ascencio	2,615.11	payroll
2/29/24	EFT6098	Stephen Brown	277.05	payroll
2/29/24	EFT6099	Christopher A. Burt	3,978.84	payroll
2/29/24	EFT6100	Timothy J. Eldridge	277.05	payroll
2/29/24	EFT6101	Felipe Gallegos	1,774.03	payroll
2/29/24	EFT6102	Gerrie G. Kilburn	277.05	payroll
2/29/24	EFT6103	Thomas L. Majich	4,879.21	payroll
2/29/24	EFT6104	Arthur W. Opel	277.05	payroll
2/29/24	EFT6105	Melanie E. Timoteo	1,963.19	payroll
2/29/24	EFT6106	Christopher A. Burt	300.00	payroll
2/29/24	EFT6107	Automatic Data Processing, Inc.	<u>7,638.53</u>	payroll processing fee
Total			<u><u>137,277.60</u></u>	

No gaps in check sequence.

Kinneloa Irrigation District
Umpqua Bank Visa - Cash Disbursements Journal
For the Period From Feb. 1, 2024 to Feb. 29, 2024

Date	Check #	Name	Line Description	Amount	Account ID	Account Description
2/1/24	20240201MA-1	Amazon.com Inc	office chair casters (10)	87.03	6035	Office/Computer Supplies
2/1/24	20240201MA-2	Google LLC	Google Workspace	152.82	6059	Computer/Software Maintenance
2/1/24	20240201TM-1	Automation Direct	power supply	448.95	6035	Office/Computer Supplies
2/4/24	20240204TM-1	So. Cal. Water Utilities Assoc.	training/certification	70.00	5022	Training/Certification
2/4/24	20240204TM-2	esri	ArcGIS subscription 2/3/24 - 2/2/25	550.00	6000	Engineering Services
2/5/24	20240205MA-1	CARB/PERP	generator permit fee	45.00	6081	Permits/Fees
2/5/24	20240205MA-2	CARB/PERP	generator permit fee - convenience fee	1.31	6081	Permits/Fees
2/5/24	20240205TM-1	So. Cal. Water Utilities Assoc.	training/certification	35.00	5022	Training/Certification
2/6/24	20200206MA-1	Amazon.com Inc	cleaning supplies	7.22	6035	Office/Computer Supplies
2/6/24	20240206FG-1	Grainger	hand sanitizer	23.46	5026	Water Treatment/Supplies
2/7/24	2020207FG-1cm	Grainger	hand sanitizer refund	-23.46	5026	Water Treatment/Supplies
2/7/24	20240207FG-1	Grainger	hand sanitizer	173.71	5026	Water Treatment/Supplies
2/8/24	20240208CB-1	Zoro Tools, Inc.	Y-check valve (2) for K-3 Cl2 maint.	381.04	5026	Water Treatment/Supplies
2/8/24	20240208FG-1	Harbor Freight	shop towels	14.32	5010	Maintenance Supplies
2/8/24	20240208MA-1	Amazon.com Inc	1 hole punch, 22 oz geology hammer	54.49	5010	Maintenance Supplies
2/8/24	20240208TM-1	Amazon.com Inc	external cd/dvd drive	21.89	6035	Office/Computer Supplies
2/12/24	20240212FG-1	Target	strainer	5.51	5010	Maintenance Supplies
2/12/24	20240212FG-2	Home Depot	crocodile cloth, dust pan, brush	20.88	5010	Maintenance Supplies
2/12/24	20240212TM-1	California Rural Water Association	operator training class (2)	300.00	5022	Training/Certification
2/14/24	20240214MA-1	Best Buy	Roku TV, standard HDMI cable, 2 yr. plan	585.17	1514	Computer/Office Equipment
2/15/24	20240215FG-1	Arco - Pasadena	fuel for small generators	20.61	5036	Fuel - All Equipment
2/15/24	20240215MA-1	American Messaging Services	pager service	58.25	6050	Phone/Internet/Wireless
2/16/24	20240216CB-1	O'Reilly Auto Parts	motor oil, shop towels	70.48	5035	Vehicle Maintenance
2/19/24	20240219TM-1	California Rural Water Association	membership renewal and dues	811.00	6040	Professional Dues
2/19/24	20240219TM-2	Upwork	engineering services	529.95	6000	Engineering Services
2/21/24	20240221FG-1	Grainger	hp 1/3, sump pump	303.22	5010	Maintenance Supplies
2/21/24	20240221MA-1	Amazon.com Inc	paper towels	28.39	6035	Office/Computer Supplies
2/21/24	20240221RA-1	Arco - Pasadena	fuel for Rubio Canon valve exercising	41.56	5036	Fuel - All Equipment
2/21/24	20240221TM-1	Brax Company, Inc.	Gorman-Rupp bellows pump	682.80	5010	Maintenance Supplies
2/22/24	20240222FG-1	Home Depot	fasteners	10.86	5010	Maintenance Supplies
2/22/24	20240222MA-1	United States Postal Service	postage stamps	272.00	6036	Postage/Delivery
2/22/24	20240222RA-1cr	Harbor Freight	dispute 2023.12.18 resolution refund	-439.67	1515	Vehicles/Portable Equipment

Kinneloa Irrigation District
 Umpqua Bank Visa - Cash Disbursements Journal
 For the Period From Feb. 1, 2024 to Feb. 29, 2024

Date	Check #	Name	Line Description	Amount	Account ID	Account Description
2/23/24	20240223FG-1	Home Depot	wire strippers	22.44	5010	Maintenance Supplies
2/23/24	20240223MA-1	Crown City Tire Auto Care	2020 Ford *5614 oil and filter service	148.62	5035	Vehicle Maintenance
2/23/24	20240223MA-2	Amazon.com Inc	toner, trash bags, cleaning supplies	286.00	6035	Office/Computer Supplies
2/23/24	20240223TM-1	Sky Blueprint & Supplies Inc.	printing	12.03	6035	Office/Computer Supplies
2/24/24	20240224TM-1	Brown and Caldwell	job posting	200.00	6024	Customer/Public Information
2/27/24	20240227CB-1	Amazon.com Inc	folding workbench sawhorse	131.39	5010	Maintenance Supplies
2/27/24	20240227CB-2	Amazon.com Inc	4ft folding table	65.69	5010	Maintenance Supplies
2/27/24	20240227MA-1	Staples, Inc.	office supplies	7.98	6035	Office/Computer Supplies
2/29/24	20240229CB-1	Amazon.com Inc	sandbags - 4 packs	29.53	5010	Maintenance Supplies
Total				<u>6,247.47</u>		



MEMORANDUM

TO: PRESIDING OFFICER OF EACH INDEPENDENT SPECIAL DISTRICT IN
LOS ANGELES COUNTY

FROM: WILLIAM F. KRUSE

RE: BALLOT; SPECIAL DISTRICT LAFCO REPRESENTATIVE

DATE: March 4, 2024

Enclosed is the Ballot and the supplementary materials submitted for each of the candidates for Special District LAFCO **VOTING MEMBER** for the term expiring in May 2028. Nominations closed as of 5:00 p.m. on February 29, 2024.

Please vote for ONE candidate for the position. The marked ballot should be placed in the envelope marked "Ballot Envelope" and sealed. Please write the name of your agency and sign your name on the outside of the ballot envelope and return the completed ballot by mail to:

William F. Kruse, Esq.
Lagerlof, LLP
155 N. Lake Avenue, 11th Floor
Pasadena, CA 91101.

No ballot will be counted if it is missing the name of the voting agency and the signature of the Presiding Officer on the ballot envelope.

The candidate receiving the highest number of votes will be declared the Special District Voting Member to LAFCO.

Ballots must be returned by 5:00 p.m. on Friday, April 26, 2024.

WFK/dc
Enclosures

cc(w/ encls.): Paul Novak

Lagerlof LLP
155 N Lake Avenue, 11th Flr
Pasadena, CA 91101

Lagerlof.com
Email: wfkruise@lagerlof.com

T: (626)-793-9400
F: (626)-793-5900

BALLOT

SPECIAL DISTRICT LAFCO VOTING MEMBER

Please vote for no more than one candidate.

- STEVEN APPLETON**
Occupation: Board of Trustees
Sponsor: Greater Los Angeles County Vector Control District
- JONATHAN BEUTLER**
Occupation: Board of Trustees
Sponsor: Palos Verdes Library District
- GARY BURNS**
Occupation: Board of Directors
Sponsor: Las Virgenes Municipal Water District
- DONALD L. DEAR**
Occupation: Board of Directors
Sponsor: West Basin Municipal Water District
- VERA ROBLES DeWITT**
Occupation: Board of Directors
Sponsor: Water Replenishment District of Southern California
- DIRK MARKS**
Occupation: Board of Directors
Sponsor: Santa Clarita Valley Water Agency
- SHARON S. RAGHAVACHARY**
Occupation: Board of Directors
Sponsor: Crescenta Valley Water District

NOMINATION
OF
INDEPENDENT SPECIAL DISTRICT **VOTING MEMBER**
TO THE
LOS ANGELES COUNTY LOCAL AGENCY FORMATION COMMISSION

To: Independent Special District Selection Committee

From: Greater Los Angeles County Vector Control District

Date: FEBRUARY 29, 2024

Name of Candidate: Steven Appleton

Greater Los Angeles County Vector Control District is pleased to nominate
Steven Appleton as a candidate for appointment as special district **voting**
member to the Los Angeles Local Agency Formation Commission. The nominee is an elected official or a
member of the board of an independent special district appointed for a fixed term. For your consideration,
we submit the following additional information together with a resume of the candidate's qualifications.

Elective office: BOARD OF TRUSTEE, LOS ANGELES CITY

Agency: GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT

Type of Agency: SPECIAL DISTRICT

Term Expires: N/A

Residence Address: 2825 BENEDICT STREET
LOS ANGELES, CA 90039

Telephone: (310) 740-7294 email stevenappleton.art@gmail.com

PLEASE ATTACH RESUME OR CANDIDATE STATEMENT (limit one page)

Greater Los Angeles County Vector Control District
(Name of Agency)

By: [Signature]

Its: Susanne Kluh



Steven Appleton

A citizen public servant with technical knowledge, interdisciplinary skill and a collaborative approach

Mr. Appleton is the past President of the Greater Los Angeles County Vector Control District (2020), where he continues to serve as Trustee for the City of Los Angeles. Appointed in 2011, he has encouraged collaboration among public agencies in the planning of parklands, such as by assuring a place at the table for vector control experts in the design of engineered wetlands. He is a Board Member on the Los Angeles County Second District Consolidated Oversight Board and has served in a variety of capacities on watershed issues, including as a Technical Stakeholder to the yearly "State of the Watershed" report for the Los Angeles Region by the Council on Watershed Health.

Steve balances his role as a citizen public servant with his career in public art and education. He has taught at local institutions, including Otis College of Art and Design, USC, and California State University, Northridge. He recently founded the Water Institute of Science Policy that collaborates with California State University Northridge's Institute for Sustainability at California and Center for the Geospatial Science and Technology (CGST) in the creation of community service and educational programming.

As a public artist, he has created permanent and temporary public artworks in Los Angeles, Seattle, Denver, Brazil, Denmark, and Finland. Americans for the Arts recognized his work "FaceTime" with a national award in 2007. Most recently, he collaborated with Artichoke Dance Company in a three-day series performances, sculptures and participatory workshops called "Future Currents," sponsored by the Soraya Performing Arts Center. His public art projects have often included internship opportunities for local youth, such as his Metro Green Line project in Watts.

His seasonal business LA River Kayak Safari, has been the leading vendor of kayaking in the Los Angeles river since 2013, bringing more than 12,000 people on a unique tour of the naturalized section of the river in Elysian Valley. His group has broadened the audience for nature recreation by sponsoring more than 20% of its offerings for at-risk youth and underserved communities. As part of the yearly permitting for this business, Appleton is in dialog with US Army Corp of Engineers and regional Park Authorities.

Appleton received his Bachelor of Arts in Sculpture at the University of California, Santa Cruz and studied for his Master of Fine Arts at University of Southern California. He is a resident of the "Frogtown" district of Los Angeles, where he lives with his wife Agnieszka and son Janis.

NOMINATION
OF
INDEPENDENT SPECIAL DISTRICT **VOTING MEMBER**
TO THE
LOS ANGELES COUNTY LOCAL AGENCY FORMATION COMMISSION

To: Independent Special District Selection Committee

From: Palos Verdes Library District

Date: February 15, 2024

Name of Candidate: Jonathan Beutler

Palos Verdes Library District is pleased to nominate
Jonathan Beutler as a candidate for appointment as special district **voting**
member to the Los Angeles Local Agency Formation Commission. The nominee is an elected official or a
member of the board of an independent special district appointed for a fixed term. For your consideration,
we submit the following additional information together with a resume of the candidate's qualifications.

Elective office: Secretary, Board of Library Trustees

Agency: Palos Verdes Library District

Type of Agency: Library Special District

Term Expires: November 27, 2026

Residence Address: P.O. Box 101

Palos Verdes Estates, CA 90274

Telephone: 310-699-9619

PLEASE ATTACH RESUME OR CANDIDATE STATEMENT (limit one page)

Palos Verdes Library District

(Name of Agency)

By: 

Bob Parke
President, Board of Library Trustees

Candidate to Represent Special Districts on LAFCO



Jonathan Beutler

Trustee, Palos Verdes Library District

My passion for community service and love for our region lead me to respectfully seek your support for my candidacy to represent independent Special Districts on the Local Agency Formation Commission (LAFCO). I take pride in serving my community and pledge to be eagerly engaged as a Commissioner to bring about fair oversight in ensuring the successful execution of LAFCO's mission. As a results-focused professional, I am dedicated to inclusive decision-making, building bridges and stakeholder engagement in order to reach mutually beneficial outcomes. This approach will guide me on LAFCO as your representative for Special Districts.

Because LAFCO's role is so crucial and its decisions have such long-lasting ramifications, it is imperative that Special Districts' voices be heard! The services of Special Districts transcend the boundaries of cities and touch the lives of people across various jurisdictions, so it is essential that we identify concerted ways to solve regional issues. As a trustee of a special district that serves communities in four unique cities plus other unincorporated areas, I understand that no special district can operate alone in a vacuum and that regional engagement is critical to ensure orderly growth and the balanced protection of public interest. As a LAFCO Commissioner, I will:

1. Advocate for policy outcomes that enhance special districts' capacity to serve effectively;
2. Strive to exercise good stewardship over agency resources;
3. Engage an inclusive range of voices and data and promote a cooperative environment;
4. Favor decisions that enhance the quality of life for communities throughout our region.

My Background

My varied experience has spanned the public, nonprofit and private sectors. In addition to my current service as an elected Trustee of the Palos Verdes Library District, my previous work as a U.S. diplomat has informed much of my approach to results-focused collaboration. Some other relevant highlights that prepare me for the opportunity to serve on LAFCO include:

- Former U.S. diplomat (Foreign Service of the U.S. Department of State)
- Appointed twice as County Commissioner: Beaches & Harbors Commission; Library Commission
- Bond Oversight Committee member, Manhattan Beach Unified School District
- Local Control Accountability Plan Committee member, Palos Verdes Peninsula Unified School District
- Chairman of the Board, Torrance Area Chamber of Commerce
- President, Harbor City Chamber of Commerce
- Board of Governors, Japan America Society
- Graduate, Leadership Los Angeles; also alumnus of Leadership Torrance and Leadership Manhattan Beach
- Recognized by Empowerment Congress as "40 under 40" in L.A. County
- Co-Chair, International Trade, Los Angeles Business Federation
- Completed multiple CSDA trainings, including Leadership Academy
- Education: Master of Public Policy, UCLA; Master of Spanish Literature, University of Barcelona
- Personal: Married with four children; avid rare book collector; active in the Greek School of Redondo Beach.

Together, we can help LAFCO continue to be a driving force for positive change in our respective communities. As a Commissioner, I look forward to being a compelling voice and contributing in a meaningful way on behalf of independent Special Districts.

Thank you for your consideration.

NOMINATION
OF
INDEPENDENT SPECIAL DISTRICT VOTING MEMBER
TO THE
LOS ANGELES COUNTY LOCAL AGENCY FORMATION COMMISSION

To: Independent Special District Selection Committee

From: Las Virgenes Municipal Water District

Date: January 16, 2024

Name of Candidate: Gary Burns

Las Virgenes Municipal Water District is pleased to nominate
Gary Burns as a candidate for appointment as special district voting
member to the Los Angeles Local Agency Formation Commission. The nominee is an elected official or a
member of the board of an independent special district appointed for a fixed term. For your consideration,
we submit the following additional information together with a resume of the candidate's qualifications.

Elective office: Director, Division 3

Agency: Las Virgenes Municipal Water District

Type of Agency: Water District

Term Expires: December 4, 2026

Residence Address: 22118 Dardenne Street

Calabasas, CA 91302

Telephone: (818) 222-4200

PLEASE ATTACH RESUME OR CANDIDATE STATEMENT (limit one page)

Las Virgenes Municipal Water District

(Name of Agency)
By: 

Its: General Manager

Local Agency Formation Commission (LAFCO):

Nomination of Candidate for Special District Board Member

Gary Burns, Candidate for LAFCO Member Position 2024

I would like to thank each district board that voted for me last year. Although not chosen as an alternate, I am returning this year, asking for your vote, to become a full member of the LAFCO Board.

It is time to add “fresh” ideas and excitement to how LAFCO communicates and operates. To that end, please call me at 818 326 2000 to discuss your specific issues. I will listen intently, absorbing your insight.

I hope to visit each of your Board Meetings via zoom or in person to introduce myself, listen to what is important to your district and provide the confidence that I can lead LAFCO into the future.

I desire to serve as a LAFCO Board Member to further serve the community, each of our districts and provide “new” and “environmental” input to the Los Angeles Region and the Supervisors we report to. Few citizens know what LAFCO accomplishes or what the initials stand for. I intend to change that.

As with the homeowners of Calabasas and the entire www.LVMWD.com area, I am available to advocate for or listen to constituents whenever needed. I pledge to do the same for ALL LAFCO Districts.

Gary Burns was elected to the Las Virgenes Municipal Water District Board in 2022. (Division 3, currently Secretary). He is the first Calabasas resident to serve on the District Water Board. **Since his time on the District Board, he has imbued his efforts with energy and the desire to effect change.** He has visited various local and state water facilities and Districts. **He is a member of ACWA, CASA, WaterReuse and has attended their conventions throughout the year, attaining insight into District, State and Water Policy. He is serving on the Business Development Committee of ACWA Region 8. He is championing a Heli-Hydrant project with Los Angeles County Fire, the City of Calabasas and the local Council of Governments.**

In his efforts to search for new sources of water, Gary has visited the future SITES Reservoir Project, the San Joaquin Delta, and various Metropolitan Water District facilities, including the in-development Carson Pure Water Plant. His goal is to ensure there is a sufficient water supply for future generations, while preserving the environment we cherish in Southern California, the State of California, and the United States.

Growing up on the East Coast, Gary moved to California in 1989, watched the City of Calabasas incorporate in 1991 and has been a resident of Calabasas for the past 35 years. He attended Fairleigh Dickenson (FDU) and Hofstra University where he received a BA and Master’s in Psychology and an MBA in Business and Finance.

Gary has been President of the Mulholland Heights Homeowners Association for the past 10 years. Currently, he is a Board Member of Community Associations Institute, 2018 - 2024 (CAI of Greater Los Angeles County), a Board Member of CAI International, National Homeowner Leaders Council 2021 – 2024 and recognized by CAI Los Angeles for Excellence in Community Leadership in 2021, 22 and 23.

He is also a founding member of EPIC, (Emergency Preparedness in Calabasas, www.epic-fsc.com), volunteers for many local community activities, is a partner in the snack foods company Just Pure Foods Distribution (www.justpurefoods.com) and a Life and Health Insurance Broker (<https://garyburns.businesslinksolutions.net>).

Thank You for your vote and consideration of Gary Burns for LAFCO Board Member (818 326 2000 mobile/text)

NOMINATION
OF
INDEPENDENT SPECIAL DISTRICT **VOTING MEMBER**
TO THE
LOS ANGELES COUNTY LOCAL AGENCY FORMATION COMMISSION

To: Independent Special District Selection Committee

From: West Basin Municipal Water District

Date: January 22, 2024

Name of Candidate: Donald L. Dear

West Basin Municipal Water District is pleased to nominate
Donald L. Dear as a candidate for appointment as special district **voting member** to the Los Angeles Local Agency Formation Commission. The nominee is an elected official or a member of the board of an independent special district appointed for a fixed term. For your consideration, we submit the following additional information together with a resume of the candidate's qualifications.

Elective office: Division 5 Director

Agency: West Basin Municipal Water District

Type of Agency: Water Wholesaler

Term Expires: December 2024

Residence Address: 15433 Catalina Ave., Gardena, CA 90247

Telephone: (310) 704-0881

PLEASE ATTACH RESUME OR CANDIDATE STATEMENT (limit one page)

West Basin Municipal Water District

(Name of Agency)

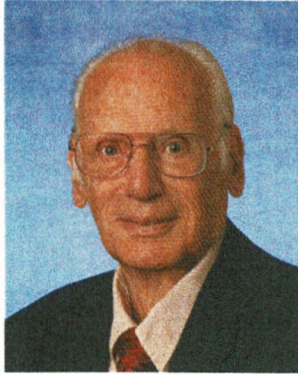
By: E.J. Caldwell

Its: General Manager



Donald L. Dear

Secretary, West Basin Municipal Water District Board of Directors
Division V



Donald L. Dear was elected to the West Basin Municipal Water District (West Basin) Board of Directors in November 2000. He is currently serving his sixth term after being re-elected in November 2020. He represents the Division V cities of Lawndale, portions of Gardena and Hawthorne, and the unincorporated Los Angeles County areas of El Camino Village and Lenno.

Director Dear came to the Board with a vast array of experience in public service, serving on the Gardena City Council from 1970 to 1974 and again from 1978 to 1982, as well as serving as the Gardena mayor for nine consecutive terms from 1982 to 2001. He retired with 27 years of total service to the City of Gardena. Director Dear is currently serving as Secretary of the Board and Chair of the Ethics Committee. He previously served as one of two West Basin representatives on the board of directors of the Metropolitan Water District of

Southern California from 2013 to 2018.

In 2004, 2008, 2012, 2016 and again in 2020, he was elected as one of the representatives for the Los Angeles County Independent Special Districts on the Local Agency Formation Commission, of which he currently serves as Chair. In October 2011, the West Basin Board paid tribute to Dear's distinguished public service by naming their Carson Headquarters the Donald L. Dear Building.

Director Dear's years of experience have given him a deep first-hand understanding of the roles, responsibilities and challenges facing local governmental institutions. He served for 24 years as a Trustee of the Greater Los Angeles Vector Control District, and for 19 years on the Board of Directors for the Los Angeles County Sanitation District No. 5. He also served as President of the South Bay Cities Association (now known as South Bay Cities Council of Governments), on the Board of Directors of the Southern California Cities Joint Powers Consortium and is a member of the Sierra Club.

As a former teacher at Stephen White Middle School in Carson for 38 years, he is well known and widely respected by his former students, colleagues and members of the community. In 1983 he was "Teacher of the Year" for Region A of the Los Angeles Unified School District. Dear's professional affiliations include his service as a member of the National Council for Social Studies, board member of the Political Action Council of Educators, and six terms of service as a member of the House of Representatives of the United Teachers of Los Angeles (UTLA). His civic affiliations include the Association for Retarded Citizens – South Bay, El Nido Services, Gardena Elks, Gardena High School Booster Club, Gardena Jaycees, Gardena Valley Cultural Arts Corporation, Gardena Valley Friends of the Library, Gardena Valley Music Association, Gardena Valley Red Cross, Gardena-Carson Family YMCA, Hollypark and Gardena Valley Lions Club, Kiwanis Club of Gardena Valley, Serra High School Advisory Board, and the University of Southern California San Pedro Peninsula Trojan Club.

Director Dear has also distinguished himself through his outstanding work with youth, not only as a noteworthy educator, but also for his 30 years of unselfish dedication as a coach for more than 70 teams in three sports through the Gardena Recreation Department Youth Sports Leagues.

NOMINATION
OF
INDEPENDENT SPECIAL DISTRICT **VOTING MEMBER**
TO THE
LOS ANGELES COUNTY LOCAL AGENCY FORMATION COMMISSION

To: Independent Special District Selection Committee

From: The Water Replenishment District of Southern California

Date: January 16, 2024

Name of Candidate: Vera Robles DeWitt

The Water Replenishment District of Southern California is pleased to nominate

Vera Robles DeWitt as a candidate for appointment as special district **voting**

member to the Los Angeles Local Agency Formation Commission. The nominee is an elected official or a member of the board of an independent special district appointed for a fixed term. For your consideration, we submit the following additional information together with a resume of the candidate's qualifications.

Elective office: Board Member, Division 5

Agency: Water Replenishment District of Southern California

Type of Agency: Special District

Term Expires: January 7, 2025

Residence Address: 24728 Panama Ave.
Carson, CA 90745-6430

Telephone: (310) 505-8353

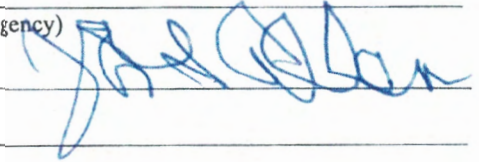
PLEASE ATTACH RESUME OR CANDIDATE STATEMENT (limit one page)

Water Replenishment District of Southern California

(Name of Agency)

By: John D.S. Allen

Its: Board President





CANDIDATE STATEMENT
Independent Special District Member
Los Angeles County Local Agency Formation Commission

VERA ROBLES DEWITT

I currently serve as an elected representative on the Board of Directors of the Water Replenishment District of Southern California (WRD). I have served continuously since 2018 and was overwhelmingly elected for a four-year term in November 2020.

Just like the special district you represent, WRD also plays a vital role that is unknown to most voters. And just like I brought more transparency to WRD, I want to bring transparency to LAFCO.

As your LAFCO representative I will report to you on all LAFCO actions via email at least quarterly and in-person at least annually so that you are no longer in the dark wondering what LAFCO is doing. And just as importantly, as the LAFCO representative for special districts, on all important LAFCO matters impacting special districts, I will seek your input -- after all, I will be representing you.

I have a lot of experience in local government, including previously serving for 10 years as a Mayor and Councilmember. In those capacities I became very familiarized with LAFCO and now want to bring that wealth of experience for the benefit of all special districts.

In addition, for years I have been involved in many civic/non-profit programs. For example, I was the founding president of the Boys and Girls Club of Carson as well as a founding Board Member of Dominguez Family Shelter. I currently serve as Vice President of the Carson Kiwanis and for over 6 years have served on the Executive Board of South County Labor, AFL-CIO.

Moreover, as a small business owner for over 50 years, I also bring years of experience in budgets and fiscal matters.

I have one son who is a member of IBEW Local 47 and I raised a granddaughter who currently is an airline Captain flying charter jets.

I would be honored to serve on the LAFCO Board of Directors representing the best interests of the diverse Independent Special Districts.

NOMINATION
OF
INDEPENDENT SPECIAL DISTRICT **VOTING MEMBER**
TO THE
LOS ANGELES COUNTY LOCAL AGENCY FORMATION COMMISSION

To: Independent Special District Selection Committee
From: Santa Clarita Valley Water Agency Board of Directors
Date: February 20, 2024

Name of Candidate: Dirk Marks

Santa Clarita Valley Water Agency is pleased to nominate
Dirk Marks as a candidate for appointment as special district **voting member** to the Los Angeles Local Agency Formation Commission. The nominee is an elected official or a member of the board of an independent special district appointed for a fixed term. For your consideration, we submit the following additional information together with a resume of the candidate's qualifications.

Elective office: Division 2 Director

Agency: Santa Clarita Valley Water Agency

Type of Agency: Special Act Water Agency

Term Expires: January 2027

Residence Address: 27633 Yardley Way, Valencia, CA 91354

Telephone: 661 713-8496

PLEASE ATTACH RESUME OR CANDIDATE STATEMENT (limit one page)

Santa Clarita Valley Water Agency

(Name of Agency)

By: 

Its: President

LAFCO Nomination Attachment for Dirk Marks

Dirk Marks is a registered professional engineer with over 40 years of experience in water resource management and planning and is well qualified to support LAFCO's efforts to assure the orderly and efficient provision of public services. His qualifications include:

Santa Clarita Valley Water Agency Board Member

- Currently serving as Division 2 Director through 2026
- Member of Water Resources and Watershed Committee

Association of California Water Agencies

- Serving on Groundwater Committee

Santa Clarita Valley Groundwater Sustainability Agency

- Director representing SCV Water

SCV Water/Castaic Lake Water Agency Work Experience

- Participated in consolidation of three water agencies to form SCV Water
- Managed or oversaw preparation of key planning documents including:
 - 2010, 2015, and 2020 Urban Water Management Plan
 - Supply Reliability Report
 - Regional Water Use Efficiency Strategic Plan
 - Groundwater Sustainability Plan for Santa Clara River East Subbasin
 - Annexation of Tesoro Del Val into SCV Water
- Represented SCV Water in several multi-agency organizations including:
 - Safe Clean Water Program Santa Clara River Watershed Steering Committee
 - State Water Contractors Operations and Maintenance Committee
 - State Water Contractors Delta Conveyance Contract Amendment Team
 - Sites Reservoir Committee
- Negotiated multiple bilateral water banking and water transfer agreements

Other Work Experience

- 21-years at Metropolitan Water District managing imported water supplies
- 7-years in private sector designing and inspecting water projects

Education

- Bachelors degree in Civil Engineering, CSU Long Beach
- Completed California Special District Leadership Academy

NOMINATION
OF
INDEPENDENT SPECIAL DISTRICT **VOTING MEMBER**
TO THE
LOS ANGELES COUNTY LOCAL AGENCY FORMATION COMMISSION

To: Independent Special District Selection Committee

From: Crescenta Valley Water District Board of Directors

Date: January 23, 2024

Name of Candidate: Sharon S. Raghavachary

Crescenta Valley Water District Board of Directors is pleased to nominate

Sharon S. Raghavachary as a candidate for appointment as special district **voting member** to the Los Angeles Local Agency Formation Commission. The nominee is an elected official or a member of the board of an independent special district appointed for a fixed term. For your consideration, we submit the following additional information together with a resume of the candidate's qualifications.

Elective office: Member of the Board of Directors

Agency: Crescenta Valley Water District

Type of Agency: Water and Wastewater

Term Expires: December 2024

Residence Address: 2209 Maurice Avenue

La Crescenta, CA 91214

Telephone: 818 248-3925

PLEASE ATTACH RESUME OR CANDIDATE STATEMENT (limit one page)

Crescenta Valley Water District

(Name of Agency)

By: 

Its: President of the Board of Directors



Sharon Raghavachary
President of the Board of Directors
Crescenta Valley Water District

Director Raghavachary has been active in the La Crescenta Community for over 20 years and has a background in accounting and computer systems.

Currently, Ms. Raghavachary is the President of the Board of Directors for the Crescenta Valley Water District. She has served on the Board since 2019 and has been a past President as well as Vice President.

Ms. Raghavachary is a founder of the Crescenta Valley Community Association. She served for seven years on the Crescenta Valley Town Council, during which time she was co-chair of the Foothill Design Committee that wrote design standards for Foothill Boulevard, the community's main thoroughfare, and was a member of Supervisor Michael Antonovich's Library Committee. She also served as Council Vice President and Land Use Committee Chair.

Additionally, Director Raghavachary served three years on the Parent Advisory Council for Children's Hospital Los Angeles, providing input for the new hospital tower. She has been a volunteer for the Los Angeles County Sheriff's Department and Treasurer of the Crescenta Valley Arts Council, as well as a Girl Scout troop leader for ten years. For over five years, she wrote a featured column for the Glendale News Press and the Crescenta Valley Weekly. She also served on the Clark Magnet High School's School Site Council for four years.

Ms. Raghavachary has two children, one currently studying at USC and the other who looks forward to studying abroad.

**DESIGNATION OF APPLICANT'S AGENT RESOLUTION
FOR NON-STATE AGENCIES**

BE IT RESOLVED BY THE Board of Directors OF THE Kinneloa Irrigation District
(Governing Body) (Name of Applicant)

THAT General Manager, OR
(Title of Authorized Agent)

_____, OR
(Title of Authorized Agent)

(Title of Authorized Agent)

is hereby authorized to execute for and on behalf of the Kinneloa Irrigation District, a public entity
(Name of Applicant)

established under the laws of the State of California, this application and to file it with the California Governor's Office of Emergency Services for the purpose of obtaining certain federal financial assistance under Public Law 93-288 as amended by the Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, and/or state financial assistance under the California Disaster Assistance Act.

THAT the Kinneloa Irrigation District, a public entity established under the laws of the State of California,
(Name of Applicant)

hereby authorizes its agent(s) to provide to the Governor's Office of Emergency Services for all matters pertaining to such state disaster assistance the assurances and agreements required.

Please check the appropriate box below:

- This is a universal resolution and is effective for all open and future disasters up to three (3) years following the date of approval below.
- This is a disaster specific resolution and is effective for only disaster number(s) _____

Passed and approved this 26th day of March, 2024

Stephen Brown, Chairman

(Name and Title of Governing Body Representative)

Gordon Johnson, Secretary

(Name and Title of Governing Body Representative)

Timothy Eldridge, Treasurer

(Name and Title of Governing Body Representative)

CERTIFICATION

I, Gordon Johnson, duly appointed and Secretary of
(Name) (Title)

Kinneloa Irrigation District, do hereby certify that the above is a true and correct copy of a
(Name of Applicant)

Resolution passed and approved by the Board of Directors of the Kinneloa Irrigation District
(Governing Body) (Name of Applicant)

on the 26th day of March, 2024.

Secretary, Board of Directors

(Signature)

(Title)

Cal OES Form 130 Instructions

A Designation of Applicant's Agent Resolution for Non-State Agencies is required of all Applicants to be eligible to receive funding. A new resolution must be submitted if a previously submitted Resolution is older than three (3) years from the last date of approval, is invalid or has not been submitted.

When completing the Cal OES Form 130, Applicants should fill in the blanks on page 1. The blanks are to be filled in as follows:

Resolution Section:

Governing Body: This is the group responsible for appointing and approving the Authorized Agents.
Examples include: Board of Directors, City Council, Board of Supervisors, Board of Education, etc.

Name of Applicant: The public entity established under the laws of the State of California. Examples include: School District, Office of Education, City, County or Non-profit agency that has applied for the grant, such as: City of San Diego, Sacramento County, Burbank Unified School District, Napa County Office of Education, University Southern California.

Authorized Agent: These are the individuals that are authorized by the Governing Body to engage with the Federal Emergency Management Agency and the Governor's Office of Emergency Services regarding grants applied for by the Applicant. There are two ways of completing this section:

1. **Titles Only:** If the Governing Body so chooses, the titles of the Authorized Agents would be entered here, not their names. This allows the document to remain valid (for 3 years) if an Authorized Agent leaves the position and is replaced by another individual in the same title. If "Titles Only" is the chosen method, this document must be accompanied by a cover letter naming the Authorized Agents by name and title. This cover letter can be completed by any authorized person within the agency and does not require the Governing Body's signature.
2. **Names and Titles:** If the Governing Body so chooses, the names **and** titles of the Authorized Agents would be listed. A new Cal OES Form 130 will be required if any of the Authorized Agents are replaced, leave the position listed on the document or their title changes.

Governing Body Representative: These are the names and titles of the approving Board Members.
Examples include: Chairman of the Board, Director, Superintendent, etc. The names and titles **cannot** be one of the designated Authorized Agents, and a minimum of two or more approving board members need to be listed.

Certification Section:

Name and Title: This is the individual that was in attendance and recorded the Resolution creation and approval.
Examples include: City Clerk, Secretary to the Board of Directors, County Clerk, etc. This person **cannot** be one of the designated Authorized Agents or Approving Board Member (if a person holds two positions such as City Manager and Secretary to the Board and the City Manager is to be listed as an Authorized Agent, then the same person holding the Secretary position would sign the document as Secretary to the Board (not City Manager) to eliminate "Self Certification.")



Date: March 26, 2024
To: Board of Directors
From: Tom Majich, General Manager
Subject: Review of Attorney, Engineer and Auditor engagements

The District's Rules and Regulations state:

The Board shall select an Attorney, Engineer and Auditor to advise and provide services to the Board and the General Manager. The selection of these consultants shall be reviewed every five years in the second quarter of the year starting in 2017 (Resolution 2012-7-17).

The District presently utilizes the services of Attorneys William Kruse and James Ciampa of Lagerlof, LLP. The General Manager recommends that this engagement be continued.

The Auditor of the District has been Egan CPA's LP for many years. The 2023 Financial Audit is currently underway by their staff. Following the conclusion of the 2023 Financial Audit, the General Manager will issue a Request for Qualifications from at least three CPA's and present to the Board for review at a future meeting.

The District does not employ a staff engineer, nor does it have a formal relationship with a third party to provide on-call engineering services. The District maintains working relationships and has active engineering engagements with Civiltec Engineering, Inc. and S A Associates. When consulting engineering is required, the General Manager will typically request a proposal from both firms and select the firm that is best able to handle the District's request based on the project scope, size and ability for a timely response. District Staff recommends continuing with this practice for short term and small project needs. For any Capital Projects contemplated in the Master Plan a separate Request for Proposal will be issued to multiple engineering firms for each project.

System Water Loss Audit - February 2024

Subeca Read Date	1/26/24	2/26/24				
Subeca Read Time	11:48	14:10			Variance	
	Level	Level	Variance	Gal/Foot	Gallons	
Eucalyptus Reservoir	20.91	20.49	(0.42)	8,409.09	(3,531.82)	
Sage Tank	21.19	21.08	(0.11)	10,000.00	(1,100.00)	
West Tank	21.32	11.43	(9.89)	22,124.00	(218,806.36)	
Wilcox Reservoir	15.95	15.03	(0.92)	65,739.00	(60,479.88)	
Holly East	19.60	15.37	(4.23)	6,388.00	(27,021.24)	
Holly West	14.95	10.72	(4.23)	7,610.00	(32,190.30)	
Glen Reservoir	14.29	13.16	(1.13)	7,812.00	(8,827.56)	
Brown Reservoir	14.48	14.22	(0.26)	7,812.00	(2,031.12)	
Vosburg Reservoir	12.86	12.75	(0.11)	22,800.00	(2,508.00)	
East Tank	20.20	14.90	(5.30)	6,976.00	(36,972.80)	
			TANK VOLUME CHANGE		(389,937.26)	gallons
			TOTAL GROUNDWATER PRODUCED		8,176,546.00	gallons
			NET SYSTEM DEMAND		8,566,483.26	gallons
					11,452.52	CCF
			Metered Sales		8,620.00	CCF
			Loss		2,832.52	CCF
			Loss %		24.7%	

**WATER SAMPLE RESULTS SUMMARY
FEBRUARY 2024**

SAMPLE DATE	LAB	SOURCE OR DISTRIBUTION	TEST ANALYSIS	DESCRIPTION	# SAMPLES	# TESTS	RESULTS	COMMENTS
2/7/2024	Clinical	Distribution	Bacteriological	Total Coliform, E.Coli	6	12	ND	
2/7/2024	Clinical	Distribution	General Physical	Color, Odor, Turbidity	6	18	< MCL	Color, odor, turbidity are regulated by a secondary standard to maintain aesthetic qualities such as taste, smell, & appearance.
2/7/2024	Clinical	Distribution	Field	Chlorine Residual	6	6	1.11 - 1.43 mg/L	District permit requires Chlorine Residual to be > 0.5 mg/L.
2/7/2024	Clinical	Source*	Bacteriological	Total Coliform, E.Coli	2	4	ND	The District is only required to test active raw groundwater sources each month. Currently, the only active raw groundwater source is Kinneloa #3 Well.
2/14/2024	Clinical	Special Inhouse - Sage Tank #1 #2	Bacteriological	Total Coliform, E.Coli	2	4	ND	Special sampling for Total Coliform performed for Sage Tank washout.
2/14/2024	Clinical	Special Inhouse - Sage Tank #1 #2	Field	Chlorine Residual	2	2	1.51	District permit requires Chlorine Residual to be > 0.5 mg/L.
2/15/2024	Clinical	Special Inhouse - Sage Tank #3 #4	Bacteriological	Total Coliform, E.Coli	2	4	ND	Special sampling for Total Coliform performed for Sage Tank washout.
2/15/2024	Clinical	Special Inhouse - Sage Tank #3 #4	Field	Chlorine Residual	2	2	1.41	District permit requires Chlorine Residual to be > 0.5 mg/L.
2/21/2024	Clinical	Distribution	Bacteriological	Total Coliform, E.Coli	6	12	ND	
2/21/2024	Clinical	Distribution	Field	Chlorine Residual	6	6	0.93 - 1.37 mg/L	District permit requires Chlorine Residual to be > 0.5 mg/L.
2/21/2024	Clinical	Source	Bacteriological	Total Coliform, E.Coli	4	8	4.2	Routine testing performed for Eucalyptus Tunnel. Eucalyptus Tunnel has been offline since 4/7/2023. It was tested again this month for bacteriological quality.

Total Samples 44 78

NOTES:

*All active tunnels were diverted to spreading on 12/01/2023.

< MCL = less than Maximum Contaminant Level, ND = not detected, mg/L = milligrams per liter



March 8, 2024

To: Property Owners in Division 1
From: Kinneloa Irrigation District Board of Directors

NOTICE OF VACANCY

The Board of Directors of the Kinneloa Irrigation District hereby gives notice that there exists a vacancy in the office of Director of Division 1 of the Kinneloa Irrigation District.

The Board of Directors intends to fill this vacancy by appointment pursuant to Government Code Section 1780. Interested candidates should submit a letter of interest and resume to the Kinneloa Irrigation District office located at: 1999 Kinclair Drive, Pasadena, CA 91107.

The deadline for submittals is 5:00 pm, Monday, April 22, 2024.

Qualified candidates must be a registered voter and a landowner in the district and a resident of the division that he or she represents at the time of his or her nomination or appointment and through his or her entire term (California Water Code 21100 (a) and California Elections Code 201).

The Division number is shown on a customer's water service statement, below the Kinneloa Irrigation District Logo in the upper left-hand corner. The map of the division boundaries is on the District's website at <https://www.kinneloairrigationdistrict.info/board-members>.

For additional information, please contact the District office by email kid@kidwater.info or by phone 626-797-6295.

Notice of Vacancy posted locations:

1. Kinneloa Irrigation District office board: 1999 Kinclair Dr.
2. Community Bulletin Board: Intersection Kinneloa Canyon Rd. and Kinneloa Mesa Rd
3. Community Bulletin Board: North of intersection Sierra Madre Villa Ave. and Mesita Rd.
4. Kinneloa Irrigation District Website www.kinneloairrigationdistrict.info

KINNELOA IRRIGATION DISTRICT STRATEGIC GOALS & OBJECTIVES FOR 2024

The following are consistent with the District's fundamental mission to provide potable water to our customers:

Complete preparation of a Master Plan for needed comprehensive system improvements over a long-term planning period.

- >Priority: High
- >Completion date target is end of 3Q2024

Concurrent to work on Master Plan, complete a rate analysis and develop a multi-year financial/rate/expenditure plan, including explanatory outreach to KID's customers for potential future rate increases.

- >Priority: High
- >Completion date target of early 4Q2024

In conjunction with the Public Waters Agency Group, initiate planning for the creation of a formal Disaster Preparedness & Emergency Response Plan. Embed within this Plan the identification components of the KID's distribution system that currently have the lowest available fire flows; identify opportunities to augment fire flow capacity; and explore collaboration with neighboring agencies to enhance water supply and emergency response capabilities.

- >Priority: High
- >Ongoing through 2024 (status updates quarterly to Board)

Actively continue to work with external advocates and regional water entities to seek opportunities for grant funding of KID projects and initiatives.

- >Priority: Medium
- >Ongoing

General Manager's Report for the Board of Directors Meeting on March 26, 2024

I. Customer Account Information

A. Customer Accounts –

Active accounts: 598
 Delinquent accounts receiving late charges: 0
 Accounts shut off for non-payment: 0

Month	Current	30 days	60 days	90 days or greater	Total
February 2023	\$18,189.83	\$4,318.89	\$75.79	\$0.00	\$22,584.51
March 2023	\$35,127.70	\$1,920.64	\$879.11	\$0.00	\$37,927.45
April 2023	\$66,896.69	\$2,115.94	\$442.92	\$746.62	\$70,202.17
May 2023	\$12,468.11	\$1,150.61	\$0.00	\$0.00	\$70,202.17
June 2023	\$3,814.55	\$2,532.17	\$0.00	\$0.00	\$6,674.75
July 2023	\$19,782.26	\$4,981.87	\$0.00	\$0.00	\$24,764.13
August 2023	\$28,384.80	\$2,329.14	\$79.36	\$0.00	\$30,793.30
September 2023	\$22,157.30	\$1,983.49	\$78.91	\$0.00	\$30,793.30
October 2023	\$26,703.85	\$1,809.97	\$116.35	\$0.00	\$28,630.17
November 2023	\$45,028.39	\$2,257.29	\$0.00	\$0.00	\$47,285.68
December 2023	\$65,327.32	\$6,644.08	\$1,313.97	\$0.00	\$73,285.37
January 2024	\$36,204.89	\$3,221.13	\$120.34	\$0.00	\$39,546.36
February 2024	\$21,168.33	\$1,151.22	\$0.00	\$0.00	\$22,319.55

II. Customer Care Report

Customer Leaks	System Leaks	Water Waste	Water Quality	Customer Service*	Comments
3	1	0	0	11	System Leak at Meter Gasket

* Customer service includes requests for water shutoff to facilitate customer plumbing repairs, inquiries about water bills, requests for leak checks and general questions.

III. General Manager's Projects and Activities

A. Meetings/Outreach/Key Contacts

1. Met with RBMB Staff and Stetson to review Eaton Fault location on 2/29/24
2. On call weekend of 3/2/24 – responded to ~10gpm system leak at 3015 Meyerloa
3. RBMB Pumping and Storage Meeting on 3/5/24
4. ACWA Regulatory Affairs, Energy Committee Meeting on 3/6/24 re: Solar and CARB
5. Demonstrated canyon piping HDPE method to Rubio staff on 3/7/24
6. Meeting with CVWD GM re: financing alternatives on 3/13/24
7. FMWD Managers Meeting on 3/13/24

B. Grant Funding Opportunities

1. Small Community Drought Relief Program: Application for the Brown-Glen Fire Flow Project Phase I was submitted on 1/13/23, there are 69 applications ahead of KID's and funding is exhausted presently for this program.
2. SB-470: "This bill codifies the Urban Water Community Drought Relief program and the Small Community Drought Relief program at the Department of Water Resources (DWR). Further, this bill authorizes these programs, upon appropriation, to fund projects that provide benefits in addition to drought relief, including projects that reduce the risk of wildfires for communities through water delivery system improvements for fire suppression purposes in high- and very high-fire hazard severity zones, among other things." – This bill was amended in the assembly, passed, and ordered to the Senate as of 9/7/23 but vetoed by Governor Newsom on 10/8/23.
3. ACWA-JPIA Risk Control Grant: Grant opportunity for up to \$10,000. Submittal period is between 10/2/23 and 12/1/23, work to be complete between 10/2/23 and 9/30/24, JPIA approval by 3/1/24. JPIA noted that Arc-Flash Hazard Study not acceptable due to being a regulatory requirement.
4. Hazard Mitigation Grants: KID staff is monitoring EPA BRIC (Building Resilient Infrastructure and Communities) grant opportunities to apply once the PWAG Multi-Agency Hazard Mitigation Plan is complete and approved.
5. FEMA Grants: FEMA and CalOES have approved KID grants requests for East Tank Earthwork Removal and Wilcox Reservoir Road site improvements in association with DR-4699 CA "California Severe Winter Storms" disaster.

C. Office Staff Updates

1. **Responding to document requests from FEMA and CalOES to receive reimbursement for the East Tank Earthwork Removal Project.**

D. System Project Updates

1. **High Winds on 3/14/24 caused multiple power outages, system operations normal**
2. **Annual Booster Pump preventative maintenance service complete**
3. **Annual Generator Major Service complete 3/20/24**
4. **West Tank washout complete on 3/5/24, back in service Friday 3/8/24**
5. **Holly Tank-West washout performed on 3/26/24**
6. **System Leak at 3015 Meyerloa was repaired by Perry C. Thomas Construction, Inc. on 3/4/24**
7. **Valve Exercising with Mutual Aid Support from Rubio continues, as of 3/20/24 we have exercised 36 fire hydrant valves (33% of total) and 92 mainline valves (40% of total).**
8. Hi-Lo Tunnel Pipeline at canyon exit fused and ready for final installation using HDPE on canyon bottom.
9. Brown-Glen Fire Flow Project Phase I – Project design is complete. Current cost estimate for the project based on updated engineers estimate and contractor opinion is \$1.75m as of August 2023. No funding is currently allocated for this project in 2023.
10. Brown-Glen Fire Flow Improvement Project Phase II – This would extend the project from the corner of Sierra Madre Villa/Villa Knolls out to Hartwood Point. This project is not designed. This project would serve 7 customers and improve fire flow to 3 hydrants on a private street. Estimated project cost is \$1m-1.25m.
11. Vosburg Reservoir Rehab – scope of work to be developed and budgeted following dive inspection.

E. Regulatory Compliance and Reporting

1. CLEAN FLEETS REPORT DUE APRIL 1, 2024, submitted
2. **July 1, 2024 Workplace Violence in IIPP, pending ACWA-JPIA and PWAG advice**
3. New Clearinghouse Annual Inventory Report (CAIR) reporting obligation will take effect on January 1, 2024 and is due by March 31, 2024. All info is already in the EAR so additional reporting requirement only. KID has submitted this report.
4. Fluoride Variance – KID fluoride variance expires on 12/13/23. Compliance Plan submitted to DDW on 7/10/23. Revised permit application and blending plan submitted to DDW on 12/12/23.
5. **Federal Lead and Copper Rule Revisions: Notice received from SWRCB on 2/14/23. All public water systems to develop and submit a service line material inventory to the SWRCB, DDW by 10/16/24. This inventory includes service line material on both District side of meter, and customer side of meter. On 12/6/23 the EPA published the proposed Lead and Copper Rule Improvements (LCRI), comments are due no later than 2/5/24. KID is monitoring recommendations from AWWA and other advocacy groups on how best to proceed in 2024.**
6. Monthly Water Quality Reporting – Monthly reporting due by the 10th of each month.
7. Water Quality Emergency Notification Plan – annual requirement, filed timely in March 2024
8. **Electronic Annual Report for 2023 (eAR) – submittal portal opened 3/4/24, initial submittal due by 4/1/23.**
9. Drought and Conservation Report – required per Order No. DDW_HQ_Drought2023-001 issued on 1/1/23. New requirement for monthly data due quarterly. 2023Q4 report was filed timely.
10. **2023 Consumer Confidence Report is being prepared by District Staff and will include final public notice for Citation 04_07_23C-019**
11. PFOA, PFOS and PFAS Chemicals: Impacts of regulations are being monitored through trade groups that KID is affiliated with and Raymond Basin monitoring.
12. SB 552 – status of compliance, must meet Fire Flow requirements by January 2032. Costs to be considered in Master Planning.
13. SB 1020 – Clean Energy, Jobs, and Affordability Act of 2022 – requires 100% of all state agency electricity consumption to be from renewable and carbon neutral sources by 2035.

* Acronyms:

ACWA – Association of California Water Agencies
ACWA JPIA – Association of California Water Agencies Joint Powers Insurance Authority
CSDA – California Special Districts Association
CUEA – California Utilities Emergency Association
DDW – Dept. of Drinking Water
DWR – Dept. of Water Resources
FMWD – Foothill Municipal Water District
KID – Kinneloa Irrigation District
LAFCO – Local Agency Formation Commission of Los Angeles County
PWAG – Public Water Agencies Group
RBMB – Raymond Basin Management Board
SWRCB – State Water Resources Control Board
LCRR – Lead and Copper Rule Revisions

IV. Water Supply Summary as of February for the Watermaster Year 2023-2024

Raymond Basin Groundwater (Acre Feet)		Kinneloa Irrigation District Water Tunnels (Acre Feet)	
1955 Decreed Rights	516	Holly High-Low	34.0
Less Pasadena Subarea 30% Reduction in Water Rights	-154.8	Eucalyptus	0.0
Net Decreed Right	361.2		
Prior Year Carryover	51.6	Far Mesa	20.7
Leases/Exchanges	0	House	10.0
Prior Year Spreading	133.7	Delores	69.5
Short Term Storage	183.4		
Total Allowable Extractions	729.9		
Less Water Extracted YTD This Watermaster Year	-257.3	Year to Date Tunnel Production	134.2
Remaining Allowable Groundwater Extractions through June 2024	472.6	Remaining Estimated Tunnel Production through June 2024*	9.0
Total Available Water Supply (Remaining Allowable Groundwater + Remaining Estimated Tunnel Production through June 2024)		481.6 Acre Feet	
Less Remaining Forecasted Retail Water Sales through June 2024		-200.0 Acre Feet	
Estimated Surplus Water through June 2024**		281.6 Acre Feet	

Total Retail Water Sales for Watermaster Year 2022-2023 = 492.8 Acre Feet

* Assumed only Eucalyptus Tunnel will be brought back online effective March 1, 2024

** This is the forecasted surplus water available for sale in the current year and/or carryover to the next Watermaster year which starts on July 1 subject to the carryover limits established by the Raymond Basin Management Board. Regarding the available surplus water, we will maximize the carryover to the next year and deliver the balance of the forecasted surplus water (if any) to the City of Pasadena. *Current Agreement with City of Pasadena for sale of excess groundwater expires June 30, 2025.*

In the 2022-2023 year, 238.5 Acre-Feet were sold to the City of Pasadena, 51.6 Acre-Feet were carried over to 2022-2023 and 183.4 Acre-Feet were put into our short-term storage account. Although we may lease additional pumping rights from another agency with surplus pumping rights, this is not considered a guaranteed source of supply since it is subject to negotiation from another Raymond Basin member.