

**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF DIRECTORS OF THE  
KINNELOA IRRIGATION DISTRICT  
JANUARY 15, 2013**

**MEMBERS PRESENT:** Directors Barkhurst, Eldridge, Griffith, and Kilburn.  
Director Sorell did not attend.

**STAFF PRESENT:** Melvin Matthews, General Manager  
Chris Burt, Facilities Supervisor  
Shirley Burt, Administrative Assistant

**CALL TO ORDER:** The Meeting was called to order by the President, Gerrie Kilburn,  
at 1938 hours. She noted that there was a quorum present.

**PUBLIC COMMENT:** No members of the public were in attendance.

**REVIEW OF L. A. COUNTY'S CLEAN WATER, CLEAN BEACHES MEASURE**

**Director Kilburn** stated that she had been part of a conference call regarding this matter and that she was dismayed at the lack of gathered information by the participants .

**The General Manager** stated that he had attended the Los Angeles County Board of Supervisors Public Hearing regarding this matter and gave a brief review of the proceedings. He stated that the Board of Supervisors continued the hearing and requested that certain information be provided at the next meeting. He also noted that there appeared to be many errors in the assessed valuation that had been sent out to the property owners.

**Director Barkhurst** asked for the General Manager's recommendation as to how to proceed and the **General Manager** replied that he recommended that the Board pass a resolution in opposition to the fees.

**Director Kilburn** questioned whether, if the legislation passes, there could be a negative impact to the District.

**Director Barkhurst** questioned as to whether there was a need to pass a resolution at this time and the **General Manager** replied that the resolution would not have to be passed at this time, but that when the Board of Supervisor's next Public Hearing is held he hoped, that as General Manager of the Kinneloa Irrigation District, he could report that the Kinneloa Irrigation District Board had passed a resolution in opposition to the Measure.

**Director Kilburn** requested that this item be placed on the agenda for the meeting in March.

**UPDATE ON EAST-WEST PIPELINE PROJECT:**

The **General Manager** reviewed the Engineering Proposal from SA Associates for the engineering required to evaluate four alternate routes for a portion of the pipeline which has an estimated cost of \$25,000. He reminded the Board that they had already approved proceeding with the portion of the project.

**ELECTION OF OFFICERS:**

The Chair called for nominations for Chairman. Frank Griffith nominated Gerrie Kilburn and the motion was seconded by Tim Eldridge. There were no other nominations. Gerrie Kilburn was unanimously elected to be the Chairman for the year 2013.

The Chair called for nominations for Secretary. Frank Griffith nominated Tim Eldridge and the motion was seconded by Richard Barkhurst. There were no other nominations. Tim Eldridge was unanimously elected to be Secretary for the year 2013.

The chair called for nominations for Treasurer. Frank Griffith nominated Richard Barkhurst and Tim Eldridge seconded the nomination. There were no other nominations. Richard Barkhurst was unanimously elected to be Treasurer for the year 2013.

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**REVIEW OF GENERAL MANAGER'S REPORT:**

The Report as presented in the Board Packet was reviewed by the Board and accepted as presented.

**REVIEW OF MINUTES:**

The minutes of December 18, 2012 were reviewed and approved as presented.

**REVIEW OF FINANCIAL REPORTS:**

The Financial Reports for December 31, 2012 were reviewed by Director Barkhurst.

**Director Barkhurst** recommended that, as part of the General Manager's Report, the General Manager include a financial report that notes variations from the budget, areas of concern, etc. and that the Treasurer's job is to review the Bank Statements and present a strategic review of the numbers as presented on the report. The board unanimously approved this recommendation.

**Director Barkhurst** recommended that as part of the calendar each month, the General Manager provide an explanation of the current value listed for one or two items on the Property and Equipment Report as shown on the Balance Sheet. He explained that this would provide each Director with a better understanding of those items and that the information would be necessary if the District has to borrow money in the future.

The **General Manager** stated that the figures that are currently shown are probably based on cost and that many of these were on the books before he became General Manager so that he personally has no knowledge as to how they were derived.

The Board unanimously approved this recommendation.

**ITEMS FOR NEXT AGENDA:**

Review of L. A. County's Clean Water, Clean Beaches Measure

**ADJOURNMENT:**

The meeting was adjourned at 2015 hours.

Respectfully submitted,

Shirley Burt  
Secretary to the Board