

**KINNELOA IRRIGATION DISTRICT**  
**REGULAR MEETING – BOARD OF DIRECTORS**  
1999 KINCLAIR DRIVE, PASADENA, CA 91107  
TUESDAY – AUGUST 19, 2008  
7:30 P.M.

**AGENDA**

- 1. CALL TO ORDER**
  - A. Declaration of a Quorum
  - B. Review of Agenda
  
- 2. PUBLIC COMMENT** -- Comments from the public regarding items on the Agenda or other items within the jurisdiction of the District.
  
- 3. REVIEW OF ARTICLE 14 –APPENDIX A & G-RULES & REGULATIONS**
  
- 4. 2009 BUDGET**
  
- 5. GENERAL MANAGER’S REPORT**
  
- 6. REVIEW OF MINUTES** – Regular Meeting – July 15, 2008
  
- 7. REVIEW OF FINANCIAL REPORTS** – July 31, 2008
  
- 8. ITEMS FOR NEXT AGENDA**
  
- 9. CALENDAR – Regular Meeting** – September 16, 2008  
October 21, 2008  
November 18, 2008
  
- 10. ADJOURNMENT**

Each item on the Agenda, no matter how described, shall be deemed to include any appropriate motion, whether to adopt a minute motion, resolution, payment of any bill, approval of any matter or action, or any other action.

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# Kinneloa Irrigation District 2009 Budget Worksheet

Account	Account Description	2008 Budget	2008 FYE Forecast	Proposed 2009 Budget	Variance of 2009 Budget to 2008 FYE Forecast
4000	Water Sales	1,000,000	1,004,111	1,075,795	71,684
4015	Wholesale Water Sales-Pasadena	0	0	0	0
4020	Invoice Sales	5,000	13,874	10,000	-3,874
4030	Interest-General Fund	50	35	0	-35
4035	Interest-LAIF	20,000	26,876	25,000	-1,876
4050	Capacity Charge	3,000	3,000	12,000	9,000
	<b>Total Income</b>	<b>1,028,050</b>	<b>1,047,896</b>	<b>1,122,795</b>	<b>74,899</b>
5005	Power	110,000	73,377	90,000	16,623
5010	Maintenance Supplies	20,000	23,487	20,000	-3,487
5012	Safety Equipment	2,000	1,824	2,000	176
5015	Maintenance Labor	172,000	162,394	180,000	17,606
5020	Stand-by	7,500	7,500	7,500	0
5022	Training/Certification	2,400	2,398	2,400	2
5025	Water Treatment/Analysis	20,000	21,567	22,000	433
5030	Maintenance Contractors	48,000	68,480	50,000	-18,480
5034	Equipment Maintenance	3,000	3,475	3,000	-475
5035	Vehicle Maintenance	9,000	6,958	7,000	42
5036	Fuel - All Equipment	8,500	9,214	10,000	786
5040	Equipment Rental	500	500	500	0
5045	Insurance-Workers Comp.	15,000	12,533	15,000	2,467
5046	Insurance-Liability	15,000	14,748	15,000	252
5048	Insurance-Property	2,500	2,053	2,500	447
5049	Insurance-Medical	43,000	36,668	40,000	3,332
6000	Engineering	15,000	9,745	15,000	5,255
6005	Watermaster	7,500	8,000	8,000	0
6010	Signal Service	850	810	850	40
6015	Administrative Salary	98,000	95,842	102,900	7,058
6017	Administrative Travel	4,000	3,765	5,000	1,235
6018	Administrative PERS	6,720	7,103	7,500	397
6020	BofD Compensation	7,000	6,300	7,000	700
6021	Administrative Exp.	2,500	2,253	2,500	247
6022	Board of Directors Election	0	12,502	0	-12,502
6024	Customer/Public Info. Prog.	4,000	3,353	4,000	647
6025	PERS - KID	12,075	12,638	13,900	1,262
6030	Social Security - KID	26,040	23,887	25,500	1,613
6035	Office Supplies	9,000	7,850	9,000	1,150
6036	Postage/Delivery	6,000	4,929	6,000	1,071
6040	Professional Dues	7,000	5,059	7,000	1,941
6045	Legal	10,000	6,783	10,000	3,217
6050	Telephone	5,000	5,170	5,000	-170
6051	Cellular Telephone	2,500	2,070	2,500	430
6052	Pagers	1,800	1,524	1,800	276
6053	Internet Service	1,000	899	1,000	101
6059	Computer/Software Maintenance	10,000	10,109	10,000	-109
6061	Office Equipment Maintenance	1,000	1,000	1,000	0
6065	Accounting	7,000	6,000	7,000	1,000
6070	Office Labor	48,000	46,544	50,000	3,456
6075	Outside Services	20,000	17,607	20,000	2,393
6081	Permits/Fees	2,500	2,053	2,500	447
6120	Bank Service Charges	1,200	1,363	3,000	1,637
	<b>Total Expenses</b>	<b>794,085</b>	<b>752,334</b>	<b>794,850</b>	<b>42,516</b>
	<b>NET REVENUES</b>	<b>233,965</b>	<b>295,561</b>	<b>327,945</b>	<b>32,383</b>
	<b>Other Expenditures</b>				
1200	Inventory	0	3,884	0	-3,884
1504	Mains	54,000	75,874	150,000	74,126
1505	Tunnels	0	0	0	0
1511	Water Treatment Plant	13,000	13,845	10,000	-3,845
1512	Meter Replacement	20,000	19,410	10,000	-9,410
1513	Electrical/Electronic Equipment	20,000	25,004	20,000	-5,004
1514	Computer/Office Equipment	5,000	5,000	5,000	0
1515	Trucks and Equipment	113,000	114,837	20,000	-94,837
1516	Water Company Facilities	10,000	621	40,000	39,379
1527	SCADA	15,000	27,756	15,000	-12,756
1528	Tank and Reservoir Maintenance	75,000	72,848	75,000	2,152
	<b>Total Other Expenditures</b>	<b>325,000</b>	<b>359,079</b>	<b>345,000</b>	<b>-14,079</b>
	<b>NET CASH FLOW</b>	<b>-91,035</b>	<b>-63,518</b>	<b>-17,055</b>	<b>46,462</b>

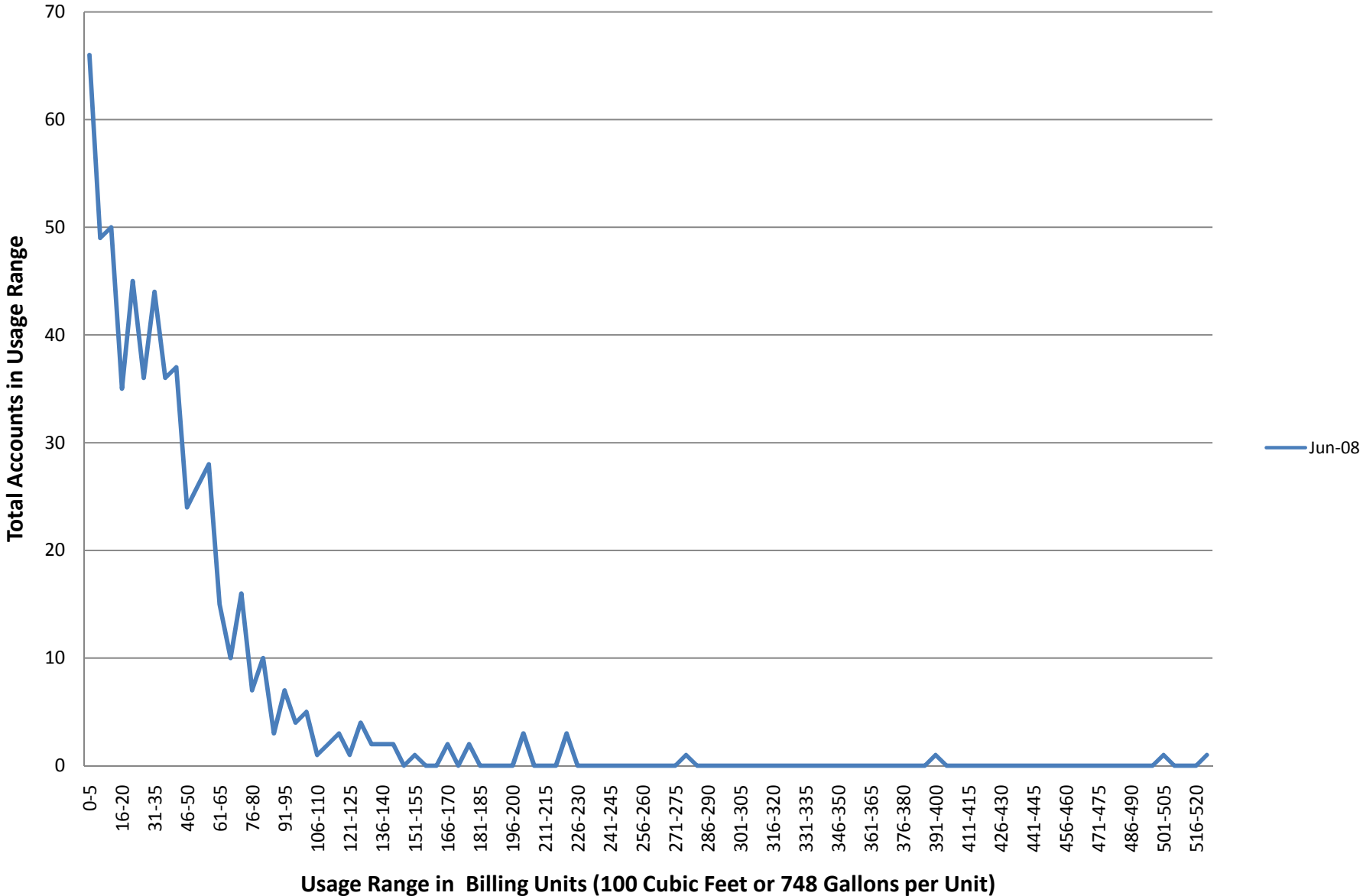
## Rate Change Analysis for 2009 Budget

<b>Rate Schedule</b>	<b>Current Rates</b>	<b>Proposed Rates</b>
<b>Water Sales, Units</b>	306,116	306,116
<b>Rate Per Unit</b>	\$2.42	\$2.55
<b>Annual Commodity Revenue</b>	\$740,800	\$780,595
<b>Monthly Service Charge</b>	\$36.00	\$41.00
<b>Annual DSC Revenue</b>	\$259,200	\$295,200
<b>Total Annual Water Sales</b>	\$1,000,000	\$1,075,795
<b>Total Annual Revenue</b>	\$1,047,000	\$1,122,795
<b>Total Expenses</b>	\$794,850	\$794,850
<b>Capital Improvements</b>	\$345,000	\$345,000
<b>Annual Net Cash Flow</b>	-\$92,850	-\$17,055
<b>Incremental Annual Revenue</b>		\$75,795
<b>Average Monthly Charge Low Usage Customer</b>	\$60	\$66
<b>Average Monthly Charge Medium Usage Customer</b>	\$157	\$168
<b>Average Monthly Charge High Usage Customer</b>	\$641	\$676
<b>Reserve Account Balance (Beginning)</b>	\$450,000	\$450,000
<b>Reserve Account Balance (Year End)</b>	\$357,150	\$432,945

Account	Account Description	Proposed Budget 2.55/41.00	2009 Δ	2008 Forecasted	2008 Δ	2007 Actual	2007 Δ	2006 Actual	2006 Δ	2005 Actual	2005 Δ	2004 Actual	2004 Δ	2003 Actual	2003 Δ	2002 Actual
4000	Water Sales	1,075,795	7%	1,004,111	-10%	1,113,356	10%	1,012,324	21%	837,047	-2%	852,381	4%	822,802	0%	825,906
4010	Leased Water Sales					2,325										
4015	Wholesale Water Sales-Pasadena				-100%	80,285	-26%	108,440								
4020	Invoice Sales	10,000	-28%	13,874	-1%	14,036	-46%	25,837	60%	16,181	203%	5,340				
4030	Interest-General Fund		-100%	35	-56%	80	4%	77	57%	49	44%	34	-21%	43	-76%	178
4035	Interest-LAIF	25,000	-7%	26,876	-1%	27,185	45%	18,810	99%	9,455	16%	8,150	-47%	15,321	-22%	19,642
4037	Interest-Bank of America				-100%	22	-60%	56	180%	20						
4050	Capacity Charge	12,000	300%	3,000		3,000					-100%	3,000			-100%	6,000
4060	Disaster Assistance				-100%	231,613	3914%	5,770	-93%	85,278		0				
	<b>Total Income</b>	<b>1,122,795</b>	<b>7%</b>	<b>1,047,896</b>	<b>-29%</b>	<b>1,471,903</b>	<b>26%</b>	<b>1,171,314</b>	<b>24%</b>	<b>948,030</b>	<b>9%</b>	<b>868,905</b>	<b>4%</b>	<b>838,166</b>	<b>-2%</b>	<b>851,726</b>
5000	Purchased Water					0		0	-100%	30,000	-1%	30,228	567%	4,533	6110%	73
5005	Power	90,000	23%	73,377	-31%	106,790	1%	105,330	86%	56,499	-39%	92,389	-8%	100,352	-7%	107,978
5010	Maintenance Supplies	20,000	-15%	23,487	-29%	33,090	75%	18,925	27%	14,891	15%	12,972	-75%	51,954	125%	23,121
5012	Safety Equipment	2,000	10%	1,824	159%	704	-67%	2,126	173%	780	-20%	975			-100%	5,540
5015	Maintenance Labor	180,000	11%	162,394	4%	156,276	-1%	158,510	4%	152,358	6%	143,303	14%	125,860	7%	117,878
5020	Stand-by	7,500	0%	7,500	-20%	9,420	-14%	10,950	0%	10,950	0%	10,980	0%	10,980	0%	10,950
5022	Training/Certification	2,400	0%	2,398	56%	1,535	-29%	2,155	73%	1,249	-38%	1,999	463%	355	8%	330
5025	Water Treatment/Analysis	22,000	2%	21,567	29%	16,750	-22%	21,537	28%	16,814	2%	16,525	3%	16,062	20%	13,434
5030	Maintenance Contractors	50,000	-27%	68,480	37%	49,869	-18%	61,078	11%	54,781	116%	25,324	-57%	59,110	114%	27,656
5034	Equipment Maintenance	3,000	-14%	3,475	-19%	4,277	126%	1,895								
5035	Vehicle Maintenance	7,000	1%	6,958	4%	6,701	-22%	8,576	-21%	10,811	21%	8,941	23%	7,243	25%	5,804
5036	Fuel - All Equipment	10,000	9%	9,214	11%	8,273	-7%	8,899	82%	4,892	-22%	6,288	4%	6,059	8%	5,600
5037	Truck Lease										-100%	904	-85%	6,122	0%	6,129
5040	Equipment Rental	500	0%	500							-100%	118	-90%	1,130	-573%	-239
5045	Insurance-Workers Comp.	15,000	20%	12,533	17%	10,742	-11%	12,091	3%	11,747	-13%	13,504	-6%	14,430	20%	12,017
5046	Insurance-Liability	15,000	2%	14,748	-4%	15,431	6%	14,555	3%	14,089	11%	12,691	-6%	13,531	18%	11,421
5048	Insurance-Property	2,500	22%	2,053	-8%	2,235	-33%	3,353	52%	2,210	3%	2,149	23%	1,752	63%	1,078
5049	Insurance-Medical	40,000	9%	36,668	5%	35,076	-4%	36,639	14%	32,042	6%	30,175	34%	22,561	13%	20,019
5608	Bond Admin. Office Labor								-100%	1,249						
6000	Engineering	15,000	54%	9,745	232%	2,938	-87%	22,142	117%	10,215	351%	2,265	-19%	2,812	138%	1,182
6005	Watermaster	8,000	0%	8,000	33%	5,999	-19%	7,366	6%	6,936	232%	2,092	-9%	2,300	4%	2,217
6007	RBMB Ground Water Study										-100%	4,243				
6010	Telemetry	850	5%	810	0%	806	1%	799	11%	718	-12%	817	-71%	2,812	138%	1,182
6015	Administrative Salary	102,900	7%	95,842	10%	87,092	6%	82,162	6%	77,718	8%	72,206	-1%	72,778	5%	69,048
6017	Administrative Travel	5,000	33%	3,765	-10%	4,181	82%	2,299	24%	1,857	-4%	1,935	-60%	4,800	71%	2,800
6018	Administrative PERS	7,500	6%	7,103	44%	4,945	-19%	6,089	25%	4,879	2%	4,789	-3%	4,956	6%	4,686
6020	BofD Compensation	7,000	11%	6,300	2%	6,200	17%	5,300	-12%	6,000	-12%	6,800	-4%	7,100	-4%	7,400
6021	Administrative Exp.	2,500	11%	2,253	-21%	2,865	86%	1,539	-17%	1,863	-24%	2,437	-7%	2,621	282%	686
6022	B of D Election			12,502	#DIV/0!		-100%	9			-100%	10				
6023	B of D Meeting Expense										-100%	150				
6024	Customer/Public Info. Prog.	4,000	19%	3,353	94%	1,728	0%	1,722	-50%	3,436	52%	2,254	109%	1,077		

6025	PERS - KID	13,900	10%	12,638	52%	8,294	-21%	10,540	70%	6,189	181%	2,202				0
6030	Social Security - KID	25,500	7%	23,887	2%	23,464	2%	22,932	4%	22,052	5%	21,036	4%	20,203	5%	19,260
6035	Office Supplies	9,000	15%	7,850	70%	4,609	-51%	9,378	34%	7,014	-8%	7,597	-12%	8,593	-4%	8,960
6036	Postage/Delivery	6,000	22%	4,929	49%	3,299	-31%	4,777	28%	3,732	-6%	3,958	17%	3,376	8%	3,120
6040	Professional Dues	7,000	39%	5,049	-15%	5,951	103%	2,929	-27%	4,032	-16%	4,789	28%	3,746	8%	3,457
6045	Legal	10,000	47%	6,783	30%	5,200	-16%	6,193	13%	5,493	-47%	10,394	-58%	24,476	129%	10,668
6002	Environmental														-100%	29,832
6050	Telephone	5,000	-3%	5,170	5%	4,924	-24%	6,451	-1%	6,492	2%	6,362	-15%	7,454	5%	7,091
6051	Cellular Telephone	2,500	21%	2,070	-2%	2,113	9%	1,940	-25%	2,581	-13%	2,972	17%	2,538	19%	2,137
6052	Pagers	1,800	18%	1,524	0%	1,529	0%	1,536	2%	1,511	-12%	1,713	-11%	1,914	9%	1,757
6053	Internet Service	1,000	11%	899	10%	814	-1%	823	-9%	900	-4%	937	14%	821	23%	666
6059	Computer/Software Maintenance	10,000	-1%	10,109	74%	5,799	-26%	7,884	-4%	8,200	117%	3,774	-60%	9,450		
6060	Office Equipment								-100%	1,887	-50%	3,781	3%	3,682	-82%	19,923
6061	Office Equipment Maintenance	1,000	0%	1,000	-16%	1,184	81%	656	122%	296	-66%	880	-13%	1,012	-84%	6,262
6065	Accounting	7,000	17%	6,000	25%	4,800	-20%	6,000	2%	5,900	0%	5,900	20%	4,900	-16%	5,800
6070	Office Labor	50,000	7%	46,544	3%	45,044	4%	43,317	5%	41,233	1%	40,740	6%	38,330	8%	35,543
6075	Outside Services	20,000	14%	17,607	4%	16,979	-1%	17,213	58%	10,885	-33%	16,187	-14%	18,828	-23%	24,366
6081	Permits/Fees	2,500	22%	2,053	252%	584	-44%	1,035	-46%	1,906	219%	597				
6086	Taxes - Sales				#DIV/0!		-100%	785	21%	649						
6088	Late Charge								-100%	108	5300%	2				
6120	Bank Service Charges	3,000	120%	1,363	19%	1,145	-41%	1,938	94%	997	5%	946				
	<b>Total Expenses</b>	<b>794,850</b>	<b>6%</b>	<b>752,324</b>	<b>6%</b>	<b>709,653</b>	<b>-4%</b>	<b>742,373</b>	<b>12%</b>	<b>661,041</b>	<b>3%</b>	<b>644,230</b>	<b>-7%</b>	<b>692,613</b>	<b>9%</b>	<b>636,832</b>
	<b>NET REVENUES</b>	<b>327,945</b>	<b>11%</b>	<b>295,572</b>	<b>-61%</b>	<b>762,250</b>	<b>78%</b>	<b>428,941</b>	<b>49%</b>	<b>286,989</b>	<b>28%</b>	<b>224,675</b>	<b>54%</b>	<b>145,553</b>	<b>-32%</b>	<b>214,894</b>
<b>Capital and Planned Maintenance Expenditures</b>																
1200	Inventory		-100%	6,161	#DIV/0!	0	-100%	9,100	46%	6,231		0		0		0
1504	Mains	150,000	-11%	169,000	#DIV/0!	0	-100%	2,788	-78%	12,933	-96%	363,421	177%	131,433	292%	33,555
1505	Tunnel Lines		-100%	123,126	-36%	192,256	95%	98,433		0		0	-100%	30,180		0
1506	K-3 Well			0		0		0	-100%	58,595		0		0		0
1511	Water Treatment Plant	10,000	83%	5,477	-94%	84,561	550%	13,009		0		0	-100%	23,828		0
1512	Meter Replacement	10,000	80%	5,542	#DIV/0!	0	-100%	3,867	658%	510	-90%	5,336		0		0
1513	Electrical/Electronic Equipment	20,000	-29%	27,977	#DIV/0!	0	-100%	18,595		0		0		0	-100%	5,900
1514	Computer/Office Equipment	5,000	68%	2,975		2,975		0	-100%	2,708		0		0		0
1515	Truck Equipment	20,000	-56%	45,000		0		0		0		0		0		0
1516	Facilities	40,000		0		0		0		0		0		0		0
1517	Office		-100%	8,000	#DIV/0!	0	-100%	7,998		0		0		0		0
1522	Eucalyptus Booster			0		0		0		0		0	-100%	61,851	4023%	1,500
1526	Vosburg Booster			0	#DIV/0!	0	-100%	12,590		0		0		0		0
1527	SCADA	15,000	120%	6,809	46%	4,670	-72%	16,435	2215%	710		0	-100%	38,098	-29%	53,905
1528	Tank and Reservoir Maintenance	75,000	-43%	130,525	85%	70,695	-53%	150,296	410%	29,456	-84%	180,804	238%	53,514	935%	5,171
	<b>Total Other Expenditures</b>	<b>345,000</b>	<b>-35%</b>	<b>530,592</b>	<b>49%</b>	<b>355,157</b>	<b>7%</b>	<b>333,111</b>	<b>200%</b>	<b>111,143</b>	<b>-80%</b>	<b>549,561</b>	<b>62%</b>	<b>338,904</b>	<b>239%</b>	<b>100,031</b>
	<b>NET CASH FLOW</b>	<b>-17,055</b>	<b>-93%</b>	<b>-235,020</b>	<b>-158%</b>	<b>407,093</b>	<b>325%</b>	<b>95,830</b>	<b>-46%</b>	<b>175,846</b>	<b>-154%</b>	<b>-324,886</b>	<b>68%</b>	<b>-193,351</b>	<b>-268%</b>	<b>114,863</b>

# Water Usage for June 2008



# General Manager's Report

## August 19, 2008

### I. Projects

- A. Ranch Top Road Interconnection – This companion project to the Fairpoint Interconnection is 95% completed. Valve and meters have been installed and we expect to complete the connection into our system soon. The Kinneloa Irrigation District will receive emergency water if needed via this interconnection from the City's Don Benito reservoir. This 2-way interconnection will also provide Pasadena emergency water from our Vosburg Reservoir.
- B. Truck Replacement Project – Pacific Truck Equipment is nearing completion on the body and we will be making our first inspection trip shortly. This unit will replace the 1989 Chevrolet.
- C. Kinneloa Mesa Pipeline Project – Initial Plans and Specifications have been reviewed and returned to SA Associates for revision. Our goal is to have the final package ready for bidding in September.
- D. Doyne Road Development – The developer has requested a construction water meter and has received a permit to start grading the lots. We are prepared to present and discuss the water system construction agreement with the developer. The developer will be required to deposit funds to cover the preparation of detailed plans and specifications for the bidding package and to deposit construction funds after awarding of the contract to the successful bidder. The District will manage the construction project.

### II. Customer Service Issues for July

- A. Villa Highlands Drive – Customer requested assistance with shutting off water and checking for leaks.
- B. Hastings Heights Lane – Customer reported low water pressure in house. We discovered that the gardener had closed the valve to the house to fix a sprinkler leak and forgot to turn in back on.

### III. Operational Issues for July-August

- A. SCADA – The SCADA computer crashed and failed to reboot properly during diagnostic work by Byrd Electronics and Wonderware technical support to correct problems we were having with the upgraded SCADA alarm software. The operating system was reinstalled and a complete restore of the system was done from our backup files. Although the computer was down for 5 hours, the system continued to



run in the field as scheduled and no operational problems were caused by the crash. However, the event did cause some anxiety until we physically checked all facilities for proper operation. The good news is that we had the opportunity to test and demonstrate the fail-safe design of the system.

- B. Earthquake – The recent earthquake caused a “seismic event” to be recorded by our SCADA system but was not severe enough to actuate Flo-Loc valves or turn off pumps. The design threshold is to protect water storage after earthquakes greater than 6.0. We physically inspected all facilities and found no damage.
- C. Service Line Leaks – Two leaks were repaired, one each on Villa Knolls and Barhite Streets. The polyethylene service lines were replaced with copper tubing.

#### IV. Office Operations

##### A. Delinquent Accounts

- 20 accounts received 10 day letters
- 9 accounts received 5 day letters
- 1 account received 24-hour shut off notice
- 0 accounts shut off

#### V. Meetings and Conferences

- A. Foothill Municipal Water District Board Meeting – Agenda items included approval of the 2008 rates and the allocation plan if MWD cuts back on deliveries.
- B. RBMB Board Meeting – Normal quarterly business meeting. No decisions were made with regard to possible modification of pumping or long term storage programs.

**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF DIRECTORS OF THE  
KINNELOA IRRIGATION DISTRICT  
JULY 15, 2008**

**CALL TO ORDER:** The meeting was called to order by the Chair, Director Barkhurst, at 1935 hours. He noted that there was a quorum of the Board present.

**MEMBERS PRESENT:** Directors Barkhurst, Griffith, Kilburn, Pickard, and Sorell. The Agenda was unanimously approved as presented.

**STAFF PRESENT:** Shirley Burt, Administrative Assistant  
Melvin Matthews, General Manager

**PUBLIC COMMENT:** No one from the Public wished to comment at this time.

**GENERAL MANAGER'S REPORT**

**Director Barkhurst** questioned the Board as to whether there were any questions regarding the report.

**Director Griffith** questioned whether the cost of new tools and other expenses incurred with the purchase of the new Ford Truck were within the \$100,000 budgeted amount or were these items expensed elsewhere in the budget.

The **General Manager** explained that

- these expenses were within the overall budget for the two trucks
- these costs slightly exceeded the budget for the first truck
- the budget originally constructed did not include the tools that would be needed.

**Director Griffith** questioned whether the same amount of tools would be needed for the second truck and the **General Manager** explained that there should not be as many needed since the second truck is more of a direct replacement for the 1989 truck although some special tools might be needed.

**Director Griffith** questioned the lack of detail on the plans presented by the Engineer for the Kinneloa Mesa Pipeline Project noting that –

- the Facilities Supervisor had to make a large number of corrections and additions
- there was a lack of detail on the current plans when compared with the detail on the plans supplied to the Engineer by the District including the lack of surveying points which can easily be included on the plans as ways to locate the pipe

The **General Manager** replied that --

- the District had supplied the Engineer with old drawings to serve as a base since there were no electronic drawings for the area
- basically it is the Engineer's decision of to what kind of detail to put on the plans
- it involves how much the District is willing to pay for the time involved to do it.
- this was a preliminary set of plans and there is more detail to be added

**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF DIRECTORS OF THE  
KINNELOA IRRIGATION DISTRICT  
JULY 15, 2008**

**GENERAL MANAGER'S REPORT – (continued)**

**Director Griffith** questioned whether there was any information given at the meetings that the General Manager had attended during the month that should be discussed or whether it was business as usual.

The **General Manager** replied that most of the meetings were routine.

**Director Kilburn** questioned whether the Foothill Water Conservation Team Flyer that the General Manager had handed out at the meeting was discussed at that meeting.

The **General Manager** replied that it was an agenda item that was approved at the last FMWD Board Meeting and provides for the establishment of a Water Conservation Team of Volunteers whose purpose is to become more pro-active in the water conservation arena—making people better informed as to what is going on in the water world and the challenges that will have to be faced. He noted that there would be training for anyone who volunteered to be part of the team and their job would be to assist people in the proper use of water.

**Director Griffith** questioned how some cities, such as Long Beach, can cut water usage by 35% and provide enforcement of that cut back.

The **General Manager** explained that enforcement is an issue and until Los Angeles County takes some action which would legalize enforcement, the only option to curtail water usage is volunteer conservation compliance.

**Director Griffith** questioned as to how much water the District will have available next year as all of these conservation efforts take place in view of the effort that MWD is making with the State Senate and the filing of a lawsuit to determine who has to follow these rules.

The **General Manager** replied that the Raymond Basin Pasadena Sub Area group held a meeting to discuss the continued decline in pumping levels and that the consultant had recommended cutting the pumping in the basin by 50%. He stated that the Raymond Board will be taking some action regarding voluntary compliance and how water issues such as spreading and long term storage will be handled.

**REVIEW OF MINUTES**

The minutes of the May 13, 2008 meeting were approved as presented with correction of the AB1234 Ethics training requirement from annually to biannually.

**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF DIRECTORS OF THE  
KINNELOA IRRIGATION DISTRICT  
JULY 15, 2008**

**Page 3**

**REVIEW OF FINANCIAL REPORTS**

**Director Sorell** reviewed the reports and explained that on the Spread Sheet

- 1) The negative amount shown for maintenance supplies was due to reclassification by the General Manager of some expenses to capital projects.
- 2) The negative amount shown for maintenance contractors was due to the receipt of payment from the contractor's insurance company for repair of damage to a fire hydrant on New York Drive.
- 3) The decreased amount shown for fuel was due to receipt of a refund for federal gasoline tax in the amount of approximately \$400.

**Director Sorell** questioned the amount of the General Manager's reimbursement check and the **General Manager** replied he did not have the detail in front of him but did think that a large portion was reimbursement for mileage, which is shown on the approved expense report.

**Director Griffith** questioned as to whether the General Manager would be using the District Truck that is now available for his use for travel and the **General Manager** replied that he would use it for travel in the local area but might not use it for meetings out of the Southern California area.

**Director Sorell** questioned the tool expense for the 1999 truck and the **General Manager** explained that only three trucks had tools before and now the fourth truck needed to be stocked. The reports were unanimously approved for filing.

**ITEMS FOR NEXT AGENDA**

The **General Manager** suggested that a budget committee be appointed at the next meeting. But, after a general discussion among the Board Members, it was decided that the total Board would serve as a budget committee with Directors Sorell and Griffith meeting ahead of time to get the process started.

A rigorous discussion was held regarding sending out an RFP for auditing service for the 2008 year and it was unanimously decided to retain the services of Egan & Egan who have provided the Audit for the prior five years since there is no legal requirement to change.

**ADJOURNMENT**

The meeting was adjourned at 2020 hours. The next meeting will be held on July 15, 2008.

Respectfully submitted,

Shirley L. Burt  
Secretary to the Board

## 2008 AGED RECEIVABLES REPORT

ACCOUNTING PERIOD	TOTAL BALANCE	CURRENT PERIOD	OVER 30 DAYS	OVER 60 DAYS	OVER 90 DAYS	OVER 120 DAYS	Penalty Charges	Interest Charges
JANUARY*	\$63,445	\$49,587 580 Accts.	\$10,620 105 Accts.	\$1,954 21 Accts.	\$493 9 Accts.	\$791 2 Accts.	\$570.00 38 Accts.	\$57.76
FEBRUARY**	\$38,863	\$28,139 180 Accts.	\$7,918 72 Accts.	\$1,573 19 Accts.	\$442 8 Accts.	\$791 2 Accts.	\$495.00 33 Accts.	\$47.84
MARCH	\$22,659	\$13,132 193 Accts.	\$7,186 77 Accts.	\$1,369 18 Accts.	\$184 4 Accts.	\$788 2 Accts.	\$465.00 31 Accts.	\$38.68
APRIL	\$40,774	\$32,502 291 Accts.	\$5,890 61 Accts.	\$1,116 13 Accts.	\$340 6 Accts.	\$927 2 Accts.	\$285.00 19 Accts.	\$22.53
MAY	\$45,788	\$34,890 216 Accts.	\$8,760 76 Accts.	\$1,043 16 Accts.	\$242 4 Accts.	\$854 2 Accts.	\$360.00 24 Accts.	\$35.64
JUNE	\$45,749	\$31,632 219 Accts.	\$11,068 77 Accts.	\$1,550 16 Accts.	\$470 7 Accts.	\$1,028 3 Accts.	\$435.00 29 Accts.	\$44.77
JULY	\$33,920	\$19,918 174 Accts.	\$11,104 76 Accts.	\$1,585 18 Accts.	\$380 6 Accts.	\$933 2 Accts.	\$450.00 30 Accts.	\$54.22
AUGUST								
SEPTEMBER								
OCTOBER								
NOVEMBER								
DECEMBER								
						<b>Totals</b>	\$3,060.00	\$301.44

\*Jan. balance is after billing on February 8 -- All other balances are as of month end before billing for water sales for the month

\*\* Feb. balance does not include credits after February 8

**Kinneloa Irrigation District 2008 Financial Summary (Actual and Forecasted)**

Account	Account Description	2008 Budget	January Actual	February Actual	March Actual	April Actual	May Actual	June Actual	July Actual	August Forecasted	September Forecasted	October Forecasted	November Forecasted	December Forecasted	2008 FYE Forecasted	Deviation from Budget Amount	Percent
4000	Water Sales	1,000,000	50,094	73,271	41,058	87,835	97,577	72,146	128,693	128,770	101,800	91,000	76,080	55,710	1,004,034	4,034	0%
4015	Wholesale Water Sales-Pasadena	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0%
4020	Invoice Sales	5,000	9,154	700	0	1,255	350	-85	350	417	417	417	417	417	13,807	8,807	176%
4030	Interest-Checking	50	1	2	2	1	2	1	1	4	4	4	4	4	31	-19	-39%
4035	Interest-Reserve Fund (LAIF)	20,000	8,927	0	0	7,949	0	0	5,640	0	0	5,000	0	0	27,516	7,516	38%
4050	Capacity Charge	3,000	0	0	0	0	0	0	0	0	0	0	0	3,000	3,000	0	0%
	<b>Total Income</b>	<b>1,028,050</b>	<b>68,177</b>	<b>73,972</b>	<b>41,060</b>	<b>97,041</b>	<b>97,928</b>	<b>72,062</b>	<b>134,684</b>	<b>129,191</b>	<b>102,221</b>	<b>96,421</b>	<b>76,501</b>	<b>59,131</b>	<b>1,048,388</b>	<b>20,338</b>	<b>2%</b>
	<b>Expenditures</b>																
5005	Power	110,000	5,152	4,409	4,806	6,285	7,632	7,093	9,087	7,000	7,000	7,000	6,000	4,000	75,463	-34,537	-31%
5010	Maintenance Supplies	20,000	561	9,695	7,642	3,095	-10,751	3,246	1,249	1,667	1,667	1,667	1,667	1,667	23,069	3,069	15%
5012	Safety Equipment	2,000	0	0	0	0	0	1,824	0	0	0	0	0	0	1,824	-176	-9%
5015	Maintenance Labor	172,000	13,131	12,728	11,927	12,957	13,340	12,310	12,221	14,333	14,333	14,333	14,333	14,333	160,282	-11,718	-7%
5020	Stand-by	7,500	630	630	540	570	690	690	480	625	625	625	625	625	7,355	-145	-2%
5022	Training/Certification	2,400	140	0	780	103	0	175	60	200	200	200	200	200	2,258	-142	-6%
5025	Water Treatment/Analysis	20,000	1,599	2,130	4,472	2,121	365	880	800	1,667	1,667	1,667	1,667	1,667	20,700	700	4%
5030	Maintenance Contractors	48,000	10,184	2,978	19,795	482	-3,177	14,219	412	4,000	4,000	4,000	4,000	4,000	64,892	16,892	35%
5034	Equipment Maintenance	3,000	216	0	0	915	845	0	114	250	250	250	250	250	3,340	340	11%
5035	Vehicle Maintenance	9,000	332	0	920	1,088	32	87	0	750	750	750	750	750	6,208	-2,792	-31%
5036	Fuel - All Equipment	8,500	766	592	595	779	220	925	1,112	925	925	925	925	711	9,401	901	11%
5040	Equipment Rental	500	0	0	0	0	0	0	0	0	0	0	0	500	500	0	0%
5045	Insurance-Workers Comp.	15,000	3,024	-196	2,777	0	0	2,928	-2,517	0	0	4,000	0	0	10,016	-4,984	-33%
5046	Insurance-Liability	15,000	1,229	1,229	1,229	1,229	1,229	1,229	-1,276	1,229	1,229	1,229	1,229	1,229	12,243	-2,757	-18%
5048	Insurance-Property	2,500	186	186	186	166	166	166	154	166	166	166	166	166	2,041	-459	-18%
5049	Insurance-Medical	43,000	3,047	3,047	3,047	3,047	3,047	3,062	3,063	3,063	3,063	3,063	3,063	3,063	36,674	-6,326	-15%
6000	Project Engineering	15,000	0	600	0	1,050	595	0	0	1,250	1,250	1,250	1,250	1,250	8,495	-6,505	-43%
6005	Watermaster	7,500	667	667	667	667	667	667	901	901	901	901	901	901	9,408	1,908	25%
6010	Telemetry	850	66	51	66	67	68	66	66	71	71	71	71	71	805	-45	-5%
6015	Administrative Salary	98,000	7,362	7,362	7,362	8,195	8,195	8,195	8,195	8,195	8,195	8,195	8,195	8,195	95,842	-2,158	-2%
6017	Administrative Travel	4,000	12	101	481	156	588	427	248	333	333	333	333	333	3,680	-320	-8%
6018	Administrative PERS	6,720	506	1,012	506	564	564	564	564	564	564	564	564	564	7,103	383	6%
6020	BofD Compensation	7,000	500	500	500	500	400	500	500	500	500	500	500	900	6,300	-700	-10%
6021	Administrative Exp.	2,500	100	0	0	0	903	0	0	208	208	208	208	208	2,045	-455	-18%
6022	Board of Directors Election	0	0	12,502	0	0	0	0	0	0	0	0	0	0	12,502	12,502	0%
6024	Customer/Public Info. Prog.	4,000	86	83	90	177	916	0	172	333	333	333	333	333	3,192	-808	-20%
6025	PERS - KID	12,075	819	3,003	819	891	891	869	868	891	891	891	891	891	12,615	540	4%
6030	Social Security - KID	26,040	1,959	1,897	1,829	1,997	2,040	1,926	1,942	1,942	1,942	1,942	1,942	2,040	23,396	-2,644	-10%
6035	Office Supplies	9,000	268	1,146	12	1,114	685	126	1,030	750	750	750	750	750	8,130	-870	-10%
6036	Postage/Delivery	6,000	208	269	311	351	518	272	311	500	500	500	500	500	4,740	-1,260	-21%
6040	Professional Dues	7,000	425	329	329	329	329	329	370	329	583	583	583	583	5,101	-1,899	-27%
6045	Legal	10,000	591	0	881	166	0	145	910	833	833	833	833	833	6,859	-3,141	-31%
6050	Telephone	5,000	379	332	557	502	457	443	354	417	417	417	417	417	5,106	106	2%
6051	Cellular Telephone	2,500	153	134	132	132	136	133	141	208	208	208	208	208	2,002	-498	-20%
6052	Pagers	1,800	126	126	126	126	126	142	143	126	126	126	126	126	1,541	-259	-14%
6053	Internet Service	1,000	75	70	70	125	70	70	70	70	70	70	70	70	899	-101	-10%
6059	Computer/Software Maintenance	10,000	834	104	171	0	0	0	1,623	833	833	833	833	833	6,899	-3,101	-31%
6061	Office Equipment Maintenance	1,000	0	0	0	0	0	0	1,064	83	83	83	83	83	1,480	480	48%
6065	Accounting	7,000	0	0	0	0	0	0	6,200	0	0	0	0	0	6,200	-800	-11%
6070	Office Labor	48,000	3,987	3,582	3,582	3,877	4,040	3,476	3,985	4,000	4,000	4,000	4,000	4,000	46,529	-1,471	-3%
6075	Outside Services	20,000	1,018	688	976	1,510	687	2,729	1,280	1,667	1,667	1,667	1,667	1,667	17,221	-2,779	-14%
6081	Permits/Fees	2,500	728	0	0	75	0	0	4,733	208	208	208	208	208	6,578	4,078	163%
6120	Bank Service Charges	1,200	309	313	45	-13	-264	374	285	200	200	200	200	200	2,050	850	71%
	<b>Total Expenses</b>	<b>794,085</b>	<b>61,375</b>	<b>72,299</b>	<b>78,227</b>	<b>55,392</b>	<b>36,248</b>	<b>70,286</b>	<b>60,914</b>	<b>61,288</b>	<b>61,543</b>	<b>65,543</b>	<b>60,543</b>	<b>59,327</b>	<b>742,984</b>	<b>-51,101</b>	<b>-6%</b>
	<b>NET REVENUES</b>	<b>233,965</b>	<b>6,802</b>	<b>1,673</b>	<b>-37,167</b>	<b>41,650</b>	<b>61,681</b>	<b>1,776</b>	<b>73,769</b>	<b>67,903</b>	<b>40,678</b>	<b>30,878</b>	<b>15,958</b>	<b>-197</b>	<b>305,405</b>	<b>71,440</b>	<b>31%</b>

**Kinneloa Irrigation District 2008 Financial Summary (Actual and Forecasted)**

Account	Account Description	2008 Budget	January Actual	February Actual	March Actual	April Actual	May Actual	June Actual	July Actual	August Forecasted	September Forecasted	October Forecasted	November Forecasted	December Forecasted	2008 FYE Forecasted	Deviation from Budget	
																Amount	Percent
<b>Other Expenditures and Adjustments</b>																	
1200	Inventory	0	0	1,639	2,244	0	0	0	0	0	0	0	0	0	3,884	3,884	0%
1504	Replacement Mains	184,000	25,463	0	131,221	0	21,584	0	0	0	0	0	75,000	21,000	274,268	90,268	49%
1505	Tunnels	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0%
1511	Water Treatment Plant	13,000	0	13,844	1	0	0	0	0	0	0	0	0	0	13,845	845	6%
1512	Meter Replacement	20,000	779	16,531	0	0	0	0	0	0	0	100	1,000	1,000	19,410	-590	-3%
1513	Electrical/Electronic Equipment	20,000	0	0	0	0	12,339	10,665	1,057	0	0	0	0	0	24,061	4,061	20%
1514	Computer/Office Equipment	5,000	3,000	0	0	0	0	0	0	0	1,000	0	0	0	4,000	-1,000	-20%
1515	Trucks and Equipment	113,000	0	680	59,509	0	4,156	493	981.83	50,000	0	0	0	0	115,819	2,819	2%
1516	Facilities	10,000	0	0	0	0	621	0	0	0	0	0	0	0	621	-9,379	-94%
1523	Construction in Progress	-130,000	0	0	-128,392	0	0	0	0	0	0	0	0	0	-128,392	1,608	0%
1527	SCADA	15,000	0	958	0	883	0	25,915	484	0	0	0	0	0	28,240	13,240	88%
1528	Tanks and Reservoirs	75,000	5,891	5,891	5,891	5,891	5,891	5,891	5,891	6,250	6,250	6,250	6,250	6,250	72,489	-2,511	-3%
<b>Total Other Expenditures</b>		<b>325,000</b>	<b>35,133</b>	<b>39,544</b>	<b>70,474</b>	<b>6,774</b>	<b>44,590</b>	<b>42,964</b>	<b>8,414</b>	<b>56,250</b>	<b>7,250</b>	<b>6,350</b>	<b>82,250</b>	<b>28,250</b>	<b>428,244</b>	<b>103,244</b>	<b>32%</b>
<b>NET CASH FLOW</b>		<b>-91,035</b>	<b>-28,331</b>	<b>-37,870</b>	<b>-107,640</b>	<b>34,876</b>	<b>17,090</b>	<b>-41,188</b>	<b>65,355</b>	<b>11,653</b>	<b>33,428</b>	<b>24,528</b>	<b>-66,292</b>	<b>-28,447</b>	<b>-122,839</b>	<b>-31,804</b>	<b>35%</b>

**Kinneloa Irrigation District**  
**Balance Sheet**  
**July 31, 2008**

**ASSETS**

**Current Assets**

1000	Checking-Bank of the West	\$ 8,068.77
1010	Checking-Wells Fargo Bank	51,963.40
1012	Savings Account-LAIF	478,297.32
1013	Savings-LAIF Reserve Fund	250,000.00
1100	Accts. Receivable-Water Sales	33,919.54
1101	Accts. Receivable-Invoices	2,298.66
1190	Allowance for Bad Debts	(1,881.57)
1200	Inventory	23,883.63
1340	Accrued Water Sales	128,692.74
1350	Prepaid Insurance	3,739.20
1360	Prepaid Expenses	14,064.70
		<hr/>
	Total Current Assets	993,046.39

**Property and Equipment**

1501	Water Rights	52,060.41
1503	Land Sites	96,700.08
1504	Mains	1,188,444.80
1505	Water Tunnels	705,985.75
1506	K-3 Well	70,233.86
1507	Improvement District #1	602,778.12
1508	Mountain Property	6,620.00
1509	Wilcox Well	71,312.70
1510	Interconnections	14,203.27
1511	Water Treatment Plant	172,044.97
1512	Trans. & Dist. Plant Meters	72,043.07
1513	Electrical/Electronic Equip.	201,959.35
1514	Computer/Office Equipment	48,430.51
1515	Trucks and Equipment	158,304.85
1516	Water Company Facilities	37,210.85
1517	Hidden Valley Office	51,362.92
1518	Shaw Ranch	280,789.92
1519	Dove Creek Project	487,383.87
1521	Kinneloa Ridge Project	690,492.58
1522	Eucalyptus Booster Station	471,817.81
1526	Vosburg Booster	12,590.00
1527	SCADA	163,315.55
1528	Tanks and Reservoirs	123,808.07
1529	Holly Tanks	181,113.76
1600	Accum. Depreciation	(1,968,472.95)
		<hr/>
	Total Property and Equipment	3,992,534.12
		<hr/>
	Total Assets	\$ 4,985,580.51
		<hr/> <hr/>



**Kinneloa Irrigation District**  
**Balance Sheet**  
**July 31, 2008**

**LIABILITIES AND CAPITAL**

**Current Liabilities**

2000	Accounts Payable	\$ 9,938.89	
2260	Med./Dental-Withhold-Employee	251.40	
2273	Job Deposits-Doyne Rd.	5,497.68	
2290	Accrued Vacation	10,525.70	
	Total Current Liabilities		26,213.67

**Long-Term Liabilities**

	Total Long-Term Liabilities		0.00
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	Total Liabilities		26,213.67
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**Capital**

3040	Fund Balance	4,809,112.59	
	Net Income	150,254.25	
	Total Capital		4,959,366.84
	Total Liabilities & Capital		\$ 4,985,580.51

**Steven Sorell, Treasurer** \_\_\_\_\_

## Statement of Cash Flow

### For the seven Months Ended July 31, 2008

	Current Month	Year to Date
<b>Cash Flows from operating activities</b>		
Net Income	\$ 73,769.22	\$ 150,254.25
<i>Adjustments to reconcile net income to net cash provided by operating activities</i>		
1100 Accts. Receivable-Water Sales	11,829.30	105,278.98
1101 Accts. Receivable-Invoices	350.00	0.00
1200 Inventory	0.00	(3,883.58)
1350 Prepaid Insurance	1,395.00	7,833.75
1360 Prepaid Expenses	1,271.75	(4,393.73)
2000 Accounts Payable	4,361.66	(22,519.63)
2250 PERS Withholding-Employee	0.00	(1,163.98)
2260 Med./Dental-Withhold-Employee	1.44	1.44
2271 Deposits-Construction Meters	0.00	(850.00)
2272 Job Deposits	0.00	(9,189.38)
2277 New York Drive Retention	0.00	(10,743.00)
	19,209.15	60,370.87
<b>Total Adjustments</b>	<b>19,209.15</b>	<b>60,370.87</b>
<b>Net Cash provided by Operations</b>	<b>92,978.37</b>	<b>210,625.12</b>
 <b>Cash Flows from investing activities</b>		
<i>Used For</i>		
1504 Mains	0.00	(178,267.68)
1511 WaterTreatment Plant	0.00	(13,844.86)
1512 Trans. & Dist. Plant Meters	0.00	(17,310.48)
1513 Electrical/Electronic Equip.	(1,057.04)	(24,060.79)
1514 Computer/Office Equipment	0.00	(3,000.00)
1515 Trucks and Equipment	(981.83)	(67,118.90)
1516 Water Company Facilities	0.00	(620.59)
1527 SCADA	(484.36)	(28,240.03)
1528 Tanks and Reservoirs	(5,891.26)	(41,238.82)
	(8,414.49)	(373,702.15)
<b>Net cash used in investing</b>	<b>(8,414.49)</b>	<b>(373,702.15)</b>
 <b>Cash Flows from financing activities</b>		
<i>Proceeds From</i>		
<i>Used For</i>		
	0.00	0.00
<b>Net cash used in financing</b>	<b>0.00</b>	<b>0.00</b>
<b>Net increase (decrease) in cash</b>	<b>\$ 84,563.88</b>	<b>\$ (163,077.03)</b>
 <b>Summary</b>		
Cash Balance at End of Period	\$ 917,022.23	\$ 917,022.23
Cash Balance at Beg. of Period	(832,458.35)	(950,407.51)
	\$ 84,563.88	\$ (33,385.28)
<b>Net Increase (Decrease) in Cash</b>	<b>\$ 84,563.88</b>	<b>\$ (33,385.28)</b>

**Steven Sorell, Treasurer** \_\_\_\_\_

**Kinneloa Irrigation District**  
**Check Register**  
For the Period From July 1, 2008 to July 31, 2008

<b>Date</b>	<b>Check #</b>	<b>Payee</b>	<b>Amount</b>	<b>Description</b>
7/3/08	5565	Calif. Utility Emergen	500.00	annual membership fee
7/3/08	5566	MWH Laboratories	282.00	water analysis
7/3/08	5567	Ameripride Uniform S	61.12	shop rag service
7/3/08	5568	Underground Service	29.00	dig alerts
7/3/08	5569	ACWA/JPIA	2,928.00	2nd quarter workers' compensation
7/14/08	5559V	MWH Laboratories	-188.80	void check
7/14/08	5522	Athens Services	129.38	trash pickup
7/14/08	5523	Bank of America Busi	3,641.95	maintenance supplies, Peachtree software upgrade, truck tools, printer replacement, server maintenance agreement, printer toner
7/14/08	5524	VOID		void check
7/14/08	5525	Berg Hardware	40.86	maintenance supplies
7/14/08	5526	Byrd Industrial Electr	484.36	add alarm to SCADA
7/14/08	5527	Charter Communicatic	59.99	Internet service
7/14/08	5528	Christopher A. Burt	60.00	reimbursement for certification renewal
7/14/08	5529	Clinical Laboratory, S	114.00	water analysis
7/14/08	5530	Denram Products	172.12	Foothill Family Letter Printing
7/14/08	5531	Lagerlof,Senecal,Brad	909.55	1/13 share of public water agency group expenses
7/14/08	5532	Melvin L. Matthews	248.83	expense reimbursement
7/14/08	5533	Monrovia Mailing Cor	312.37	mailing and postage
7/14/08	5534	MWH Laboratories	118.80	water analysis
7/14/08	5535	Orchard Supply Hardv	645.14	maintenance supplies and truck tools
7/14/08	5536	Specialty Services	275.00	janitorial services
7/14/08	5537	Utility Service Co., Inc	5,891.26	tank maintenance agreement
7/14/08	EFT216	Calif. Public Employe	2,041.11	PERS --employee and KID
7/14/08	EFT217	Arco Gaspro Plus	1,112.05	truck gas
7/17/08	EFT223	Richard L. Barkhurst	92.35	payroll
7/17/08	EFT224	Christopher A. Burt	2,195.24	payroll
7/17/08	EFT225	Shirley L. Burt	1,384.15	payroll
7/17/08	EFT226	Francis J. Griffith	92.35	payroll
7/17/08	EFT227	Gerrie G. Kilburn	92.35	payroll
7/17/08	EFT228	Melvin L. Matthews	3,047.97	payroll
7/17/08	EFT229	Maurice Pickard	92.35	payroll
7/17/08	EFT230	Steve Sorell	57.35	payroll
7/17/08	63261277	Brian Fry	1,317.67	payroll
7/17/08	63261278	Felix Galindo	380.82	payroll
7/17/08	63261279	Chris Mellinger	190.52	payroll
7/17/08	EFT231	ADP	100.93	payroll processing
7/17/08	EFT232	Christopher A. Burt	125.00	payroll
7/17/08	EFT233	ADP	3,756.48	payroll taxes
7/23/08	EFT218	AT&T	70.29	telephone
7/23/08	EFT219	AT&T	114.06	telephone
7/23/08	EFT220	AT&T	65.70	telephone
7/23/08	EFT221	AT&T	91.17	telephone
7/23/08	EFT222	Earthlink Network	4.95	Internet service

7/23/08	5570	ACWA Health Benefit	4,893.27	medical/dental insurance
7/23/08	5571	Advanced Electronics,	1,541.58	2-way radio and bluetooth install
7/23/08	5572	Alert Communications	78.00	answering service
7/23/08	5573	Byrd Industrial Electr	412.00	modify reports program to add Brown Reservoir
7/23/08	5574	Consolidated Electrica	43.84	Sage booster relays
7/23/08	5575	County of Los Angele:	298.02	LAFCO fees
7/23/08	5576	McMaster Carr	117.69	maintenance supplies
7/23/08	5577	MWH Laboratories	118.80	water analysis
7/23/08	5578	Shirley Burt	104.54	mileage reimbursement
7/28/08	5579	Digital Defense, Inc.	732.00	security analysis of computer network vulnerability
7/28/08	5580	Egan & Egan	6,200.00	annual audit and controllers report
7/28/08	5581	Melvin L. Matthews	533.03	expense reimbursement
7/28/08	5582	USAMobility	143.03	pager service
7/28/08	EFT234	Verizon Wireless	140.50	cell phone service
7/29/08	5583	Stephen Doreck Equip	4,434.99	reimbursement for Pasadena permit
7/31/08	EFT235	Christopher A. Burt	1,998.99	payroll
7/31/08	EFT236	Shirley L. Burt	1,486.14	payroll
7/31/08	EFT237	Melvin L. Matthews	3,047.98	payroll
7/31/08	693298414	Brian Fry	1,704.70	payroll
7/31/08	693298415	Felix Galindo	549.37	payroll
7/31/08	693298416	Chris Mellinger	327.45	payroll
7/31/08	EFT239	Christopher A. Burt	125.00	payroll
7/31/08	EFT238	ADP	90.43	payroll processing
7/31/08	EFT240	ADP	4,089.67	payroll taxes
7/31/08	EFT241	Calif. Public Employee	2,099.51	PERS --employee and KID
7/31/08	5584	John Howe	369.94	net deposit refund
7/31/08	5585	Jim Vagim	369.94	fire flow test
7/31/08	5584V	John Howe	-369.94	void check
7/31/08	5586	John Howe	280.07	net deposit refund
7/31/08	EFT184V	AT&T	-73.67	telephone
	<b>Total</b>		<b><u>69,026.66</u></b>	

**Kinneloa Irrigation District**  
**Income Statement**  
**For the Seven Months Ending July 31, 2008**

	Current Month Actual	Current Month Budget	Year to Date Actual	Year to Date Budget
<b>Revenues</b>				
4000 Water Sales	\$ 128,692.74	\$ 128,770.00	\$ 550,674.16	\$ 546,640.00
4020 Invoice Sales	349.99	416.67	11,723.95	2,916.69
4030 Interest-General Fund Checking	0.72	4.17	9.26	29.19
4035 Interest-General Fund Savings	5,640.16	5,000.00	22,516.24	15,000.00
<b>Total Revenues</b>	<b>134,683.61</b>	<b>134,190.84</b>	<b>584,923.61</b>	<b>564,585.88</b>
<b>Expenses</b>				
5005 Power	9,086.63	13,000.00	44,463.41	69,000.00
5010 Maintenance Supplies	1,248.91	1,666.67	14,735.68	11,666.69
5012 Safety Equipment	0.00	0.00	1,823.65	2,000.00
5015 Maintenance Labor	12,221.47	14,333.33	88,615.75	100,333.31
5020 Stand-by	480.00	625.00	4,230.00	4,375.00
5022 Training/Certification	60.00	200.00	1,257.55	1,400.00
5025 Water Treatment/Analysis	800.27	1,666.67	12,296.93	11,666.69
5030 Maintenance Contractors	412.00	4,000.00	44,891.87	28,000.00
5034 Equipment Maintenance	114.28	250.00	2,089.77	1,750.00
5035 Vehicle Maintenance	0.00	750.00	2,458.15	5,250.00
5036 Fuel - All Equipment	1,112.05	708.33	4,989.59	4,958.31
5045 Insurance-Workers Compensation	(2,517.10)	4,000.00	6,015.90	12,000.00
5046 Insurance-Liability	(1,276.10)	1,250.00	6,097.90	8,750.00
5048 Insurance-Property	154.00	208.33	1,210.75	1,458.31
5049 Insurance-Medical	3,063.12	3,583.33	21,359.30	25,083.31
6000 Project Engineering	0.00	1,250.00	2,245.00	8,750.00
6005 Watermaster	901.33	666.67	4,901.35	4,666.69
6010 Telemetry	65.70	70.83	450.44	495.81
6015 Administrative Salary	8,195.16	8,195.16	54,866.16	57,366.12
6017 Administrative Travel	247.93	333.33	2,013.17	2,333.31
6018 Administrative PERS	564.34	564.34	4,281.36	3,937.36
6020 BofD Compensation	500.00	500.00	3,400.00	4,100.00
6021 Administrative Exp.	0.00	208.33	1,003.42	1,458.31
6022 BofD-Election	0.00	0.00	12,501.89	0.00
6024 Customer/Public Info. Prog.	172.12	333.33	1,524.85	2,333.31
6025 PERS - KID	868.08	1,006.25	8,160.71	7,043.75
6030 Social Security - KID	1,941.72	2,170.00	13,589.52	15,190.00
6035 Office Supplies	1,029.52	750.00	4,379.69	5,250.00
6036 Postage/Delivery	310.85	500.00	2,239.93	3,500.00
6040 Professional Dues	370.42	583.33	2,438.92	4,083.31
6045 Legal	909.55	833.33	2,692.32	5,833.31
6050 Telephone	353.52	416.67	3,023.13	2,916.69
6051 Cellular Telephone	140.50	208.33	960.40	1,458.31
6052 Pagers	143.03	150.00	912.94	1,050.00
6053 Internet Service	69.89	83.33	549.32	583.31
6059 Computer/Software Maintenance	1,623.45	833.33	2,732.76	5,833.31
6061 Office Equipment Maintenance	1,063.60	83.33	1,063.60	583.31
6065 Accounting	6,200.00	0.00	6,200.00	6,000.00
6070 Office Labor	3,985.44	4,000.00	26,528.96	28,000.00
6075 Outside Services	1,280.33	1,666.67	8,887.76	11,666.69
6081 Permits/Fees	4,733.01	208.33	5,536.01	1,458.31
6120 Bank Service Charges	285.37	100.00	1,049.55	700.00
<b>Total Expenses</b>	<b>60,914.39</b>	<b>71,956.55</b>	<b>434,669.36</b>	<b>474,282.83</b>
<b>Net Income</b>	<b>73,769.22</b>	<b>62,234.29</b>	<b>150,254.25</b>	<b>90,303.05</b>

**Kinneloa Irrigation District**  
**Income Statement**  
**For the Seven Months Ending July 31, 2008**

	Current Month Actual	Current Month Budget	Year to Date Actual	Year to Date Budget
<b>Other Expenditures</b>				
1200 Inventory	0.00	0.00	3,883.58	0.00
1504 Mains	0.00	0.00	178,267.68	125,000.00
1511 WaterTreatment Plant	0.00	0.00	13,844.86	13,000.00
1512 Trans. & Dist. Plant Meters	0.00	833.33	17,310.48	5,833.31
1513 Electrical/Electronic Equip.	1,057.04	833.33	24,060.79	5,833.31
1514 Computer/Office Equipment	0.00	416.67	3,000.00	2,916.69
1515 Trucks and Equipment	981.83	50,000.00	65,818.90	113,000.00
1516 Water Company Facilities	0.00	0.00	620.59	10,000.00
1523 Construction in Progress	0.00	0.00	(128,391.75)	0.00
1527 SCADA	484.36	0.00	28,240.03	10,000.00
1528 Tanks and Reservoirs	5,891.26	6,250.00	41,238.82	43,750.00
<b>Total Other Expenditures</b>	<b>8,414.49</b>	<b>58,333.33</b>	<b>247,893.98</b>	<b>329,333.31</b>
<b>Total Increase or (Drawdown)</b>	<b>\$ 65,354.73</b>	<b>\$ 3,900.96</b>	<b>\$ (97,639.73)</b>	<b>\$ (239,030.26)</b>

Steven Sorell, Treasurer \_\_\_\_\_

# Overtime Report 1/1/08-6/30/08

Date	CAUSE	CHRIS	BRIAN	Fac. Ck.	Sys. Ops Alarms	Fac./Equip. Maint.	Cust. Serv.	Leaks	Pwr. Out.	Projects
1/1-1/15	Fac. Ck	5.00	3.00	8.00						
	Sys. Ops./Alarms	4.00			4.00					
	Fac./Eq. Maint.	7.00	1.00			8.00				
	Pwr. Out	2.00							2.00	
1/16-1/31	Fac. Ck	3.00	1.00	4.00						
	Sys. Ops./Alarms	4.50			4.50					
	Eq. Maint.	3.50				3.50				
2/1-2/15	Fac. Ck.		3.00	3.00						
	Projects	7.50								7.50
	Fac./Eq. Maint.	2.50				2.50				
	Sys. Ops./Alarms	3.50			3.50					
2/16-2/28	Fac. Ck.	2.00	3.00	5.00						
	Fac./Eq. Maint.	10.00				10.00				
	Sys. Ops./Alarms	3.00			3.00					
3/1-3/15	Fac. Ck.	2.00		2.00						
	Eq. Maint.		1.00			1.00				
	Projects	1.00								1.00
	Fac./Eq. Maint.	1.50				1.50				
	Sys. Ops./Alarms	5.00			5.00					
3/16-3/31	Fac. Ck	2.00	1.50	2.00						
	Sys. Ops./Alarms	4.00			2.00					
	Fac./Eq. Maint.	1.00	1.00			2.00				1.00
	Cust. Ser.									
4/1-4/15	Fac. Ck		2.00	2.00						
	Sys. Ops./Alarms	2.00			2.00					
	Projects	1.50								1.50
	Cl2 Maint.		1.00							1.00
4/16-4/30	Fac. Ck.	3.00		3.00						
	Projects	1.00								1.00
	Sys. Ops./Alarms	9.50				9.50				
	Fac./Eq. Maint.	9.00				9.00				
5/1-5/15	Fac. Ck.	2.00	3.00	5.00						
	Cust. Ser.	0.50					0.50			
	Sys. Ops./Alarms	9.00			9.00					
	Fac./Eq. Maint.	6.00	0.50			6.50				
5/16-5/31	Fac. Ck.	2.50	3.00	5.50						
	Alarms	3.00			3.00					
	Fac./Eq. Maint.	5.00	0.00			5.00				
6/1-6/15	Fac. Ck.	1.50	3.00	4.50						
	Alarms	5.00			5.00					
	Fac./Eq. Maint.	5.50	3.50			9.00				
6/16-6/30	Fac. Ck	2.50	3.00	5.50						
	Alarms	11.00			11.00					
	Fac./Eq. Maint.									
	Cust. Ser.		0.50				0.50			
<b>TOTALS</b>		<b>153.50</b>	<b>34.00</b>	<b>49.50</b>	<b>52.00</b>	<b>67.50</b>	<b>1.00</b>	<b>0.00</b>	<b>2.00</b>	<b>13.00</b>

# Overtime Report 7/1/08-12/31/08

Date	CAUSE	CHRIS	BRIAN	Fac. Ck.	Sys. Ops Alarms	Fac./Equip. Maint.	Cust. Serv.	Leaks	Pwr. Out.	Projects
7/1-7/15	Fac. Ck	3.50		3.50						
	Sys. Ops/Alarms	4.00			4.00					
	Fac./Eq. Maint.									
	Cust. Ser.									
7/16-7/31	Fac. Ck		4.00	4.00						
	Sys. Ops/Alarms		4.00		4.00					
	Fac./Eq. Maint.									
	Cust. Ser.		1.00				1.00			
8/1-8/15	Fac. Ck									
	Sys. Ops/Alarms									
	Fac./Eq. Maint.									
	Cust. Ser.									
8/16-8/31	Fac. Ck									
	Sys. Ops/Alarms									
	Fac./Eq. Maint.									
	Cust. Ser.									
9/1-9/15	Fac. Ck.									
	Leaks									
	Eq. Maint.									
	Alarms									
9/16-9/30	Fac. Ck									
	Sys. Ops/Alarms									
	Fac./Eq. Maint.									
	Cust. Ser.									
10/1-10/15	Fac. Ck									
	Sys. Ops/Alarms									
	Fac./Eq. Maint.									
	Cust. Ser.									
10/16-10/31	Fac. Ck									
	Sys. Ops/Alarms									
	Fac./Eq. Maint.									
	Cust. Ser.									
11/1-11/15	Fac. Ck									
	Sys. Ops/Alarms									
	Fac./Eq. Maint.									
	Cust. Ser.									
11/16-11/30	Fac. Ck.									
	Sys. Ops/Alarms									
	Fac./Eq. Maint.									
	Cust. Ser.									
12/1-12/15	Fac. Ck									
	Sys. Ops/Alarms									
	Fac./Eq. Maint.									
	Cust. Ser.									
12/16-12/31	Fac. Ck									
	Alarms									
	Fac./Eq. Maint.									
	Cust. Ser.									
<b>TOTALS</b>		<b>7.50</b>	<b>9.00</b>	<b>7.50</b>	<b>8.00</b>	<b>0.00</b>	<b>1.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>