

**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF DIRECTORS OF THE  
KINNELOA IRRIGATION DISTRICT  
SEPTEMBER 21, 2010**

**MEMBERS PRESENT:** Directors Barkhurst, Eldridge, Griffith, Kilburn, and Sorell

**STAFF PRESENT:** Chris Burt, Facilities Supervisor  
Shirley Burt, Administrative Assistant  
Melvin Matthews, General Manager

**CALL TO ORDER:** The Meeting was called to order by the Chair, Director Sorell, at 1930 hours. He noted that there was a quorum present. The Agenda was unanimously approved as presented.

**PUBLIC COMMENT:**

No members of the public wished to comment at this time.

**REVIEW OF PROPOSED 2011 YEAR BUDGET**

**Director Barkhurst** commented that the budget appears to be reasonable and covered by the twenty cent per unit increase in the commodity charge.

**Director Sorell** noted that the proposed budget shows \$120,000 increase in expenses over the prior year mostly in the areas of electricity, leased water rights and maintenance contractors.

It was M/S/C-(Barkhurst/Kilburn-5/0)

**“That the Board approves of the proposed 2011 Year Budget as presented.**

It was M/S/C-(Barkhurst/Kilburn-5-0)

**“That the Board approves the increase in the commodity charge to twenty cents per unit effective January 1, 2011.”**

**Director Sorell** questioned as to when the notice would go out to the rate payers and the **General Manager** replied that it would go out with the bills that are mailed in October.

**SELECTION OF AUDITOR FOR THE 2010 YEAR**

**Director Barkhurst** noted that Director Sorell had told the Board last year that there was no legal obligation to change auditors every certain number of years. He further noted that there is a healthy tension between Egan & Egan and the staff, which means that the Auditor is showing due diligence and he would recommend that Egan & Egan be retained for the 2010 year audit.

**Director Griffith** stated that he would like to see a change which is a recommendation he has made every year and thinks it is a wise thing to do.

**Director Sorell** noted that any change would probably have significant financial consequence.

It was M/S/C – (Barkhurst/Kilburn-4/1, Director Griffith voting no)

**“That the Firm of Egan & Egan is selected as the Auditor for the 2010 Year.”**

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**REVIEW OF GENERAL MANAGER'S REPORT:**

**Doyne Road Project:**

**The General Manager reviewed** the status of the project noting that there has been no further action by the Developer and that the advance payment has not been received.

**Director Eldridge** questioned the agreement that exists between the District and the Developer and the **General Manager** stated that he would email a copy to the board Members.

**Facility Repairs:**

**Director Eldridge** questioned the status of the repair to Pasadena Glen Road as the surface is sinking and the **General Manager** stated that when the final cap is done the surface will be brought up to level.

**REVIEW OF MINUTES:**

The minutes were reviewed and unanimously approved with several corrections in spelling and sentence structure.

**REVIEW OF FINANCIAL REPORTS:**

**Director Barkhurst** reviewed the Financial Reports and noted that –

-Water Sales were substantially decreased

-\$20,000 for leased water rights has not yet been spent but will be within this year

-Maintenance Contractors, vehicle maintenance, equipment maintenance, insurance, office supplies, telephone and Legal Services remain under budget

The Financial Reports were unanimously approved as presented.

**Director Sorell** questioned the construction method and payment of the retaining wall behind the office and the **General Manager** replied that it was a landscape block retaining wall, that it was not engineered and that the District did not pay for any portion of the wall.

**ITEMS FOR NEXT AGENDA**

**ADJOURNMENT:**

The meeting was adjourned at 2015 hours and the next meeting will be held on October 19, 2010.

Respectfully submitted,

Shirley Burt,  
Secretary to the Board