

FINANCIAL STATEMENTS
AND INDEPENDENT AUDITOR'S REPORT



**For the Years Ended
December 31, 2020 and 2019**

EGAN & EGAN
Certified Public Accountants

KINNELOA IRRIGATION DISTRICT
FINANCIAL STATEMENTS
FOR THE YEARS ENDED
DECEMBER 31, 2020 AND 2019

AND INDEPENDENT AUDITOR'S REPORT

**KINNELOA IRRIGATION DISTRICT
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DECEMBER 31, 2020 AND 2019**

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**KINNEKID LOA IRRIGATION DISTRICT
BOARD OF DIRECTORS AND DISTRICT PERSONNEL
AS OF DECEMBER 31, 2020**

BOARD OF DIRECTORS

<u>NAME</u>	<u>OFFICE</u>	<u>TERM EXPIRES</u>
Gordon Johnson	Chairman	2021
Dr. David Moritz	Treasurer	2023
Gerrie Kilburn	Director	2023
Frank J. Griffith	Secretary	2021
Timothy Eldridge	Director	2023

MANAGEMENT PERSONNEL

Melvin L. Matthews General Manager

OFFICE PERSONNEL

Martin Aragon Office Manager

Joel Bundy Administrative Assistant

FIELD PERSONNEL

Chris Burt Senior Facilities Operator

Michele Ferrell Facilities Operator

Brian Fry Facilities Operator

Juan Tello Facilities Maintenance Worker

**KINNELOA IRRIGATION DISTRICT
MANAGEMENT'S DISCUSSION AND ANALYSIS
DECEMBER 31, 2020 AND 2019**

Management's discussion and analysis of the financial performance of Kinneloa Irrigation District (the "District") provides an overview of the District's financial activities for the fiscal year ended December 31, 2020. Please read it in conjunction with the District's financial statements, which begin on page 9.

FINANCIAL HIGHLIGHTS

The District's operating revenues, consisting primarily of water sales, increased by 12% to \$1,182,240 as compared to 2019 operating revenues of \$1,636,613. The increase is primarily the result of increased water sales and a 3% rate increase.

Total operating, maintenance, administrative and general expenses including depreciation increased by 1% to \$1,757,019 as compared to \$1,746,29 in 2019. The net increase is primarily due to an increase in labor expense, a decrease in the GASB 68 estimate, and decreases in expenses for maintenance and repairs and outside contractors. A schedule of expenses is presented on page 23.

DESCRIPTION OF BASIC FINANCIAL STATEMENTS

The District operates as a utility enterprise and its annual report consists of a series of financial statements presented on the full accrual basis of accounting. The Balance Sheets and the Statements of Revenues, Expenses and Changes in Net Position provide information about the District as a whole and present a longer-term view of the District's finances.

DESCRIPTION OF OPERATIONS

The District provides water to 588 retail customers in a service area that includes a portion of the unincorporated Los Angeles County that is east of Altadena and an adjacent portion of the City of Pasadena. The District also sells excess groundwater when available to the City of Pasadena on a wholesale basis.

The District obtains its water from two vertical wells and five horizontal wells. These sources are sufficient to meet customer demand except in periods of extreme drought or other emergency. The District has five interconnections with the City of Pasadena municipal water system which allow either agency to supply water to the other agency under emergency conditions.

More information about the Kinneloa Irrigation District can be found on our Internet site at www.kinneloairrigationdistrict.info.

**KINNELOA IRRIGATION DISTRICT
MANAGEMENT'S DISCUSSION AND ANALYSIS
DECEMBER 31, 2020 AND 2019**

CONDENSED FINANCIAL INFORMATION

The following condensed financial information provides an overview of the District's financial activities as of December 31, 2020 and 2019.

	<u>2020</u>	<u>2019</u>
ASSETS AND DEFERRED OUTFLOWS		
Current assets	\$ 2,616,248	2,448,754
Restricted assets		
Capital assets, net	5,173,344	5,340,108
Deferred outflows of resources	93,686	76,176
Total assets and deferred outflows of resources	<u>\$ 7,883,278</u>	<u>7,865,038</u>
LIABILITIES AND DEFERRED INFLOWS		
Current liabilities	\$ 207,423	193,277
Noncurrent liabilities	1,792,292	1,899,613
Deferred inflows of resources	35,841	38,397
Total liabilities and deferred inflows of resources	<u>2,035,556</u>	<u>2,131,287</u>
NET POSITION		
Investment in capital assets	5,173,344	5,340,108
Unrestricted	674,378	393,643
Total net position	<u>5,847,722</u>	<u>5,733,751</u>
Total liabilities, deferred inflows of resources and net position	<u>\$ 7,883,278</u>	<u>7,865,038</u>

Capital and other assets – The change in capital and other assets is net of an increase in capital and other assets less current year's depreciation of \$351,909.

Net position – The net position increased from the prior year due to the current year's excess of revenues over expenses. Unrestricted net assets consist of net assets that do not meet the definition of "restricted" or "invested in capital assets, net of related debt".

**KINNELOA IRRIGATION DISTRICT
MANAGEMENT'S DISCUSSION AND ANALYSIS
DECEMBER 31, 2020 AND 2019**

CHANGES IN NET POSITION

	<u>2020</u>	<u>2019</u>
Total operating revenues	\$ 1,825,240	1,636,613
Total non-operating revenues	<u>45,750</u>	<u>64,837</u>
Total revenues	1,870,990	1,701,450
Total operating expenses	1,695,284	1,681,228
Total non-operating expenses	<u>61,735</u>	<u>64,801</u>
Total expenses	<u>1,757,019</u>	<u>1,746,029</u>
Change in net position	113,971	(44,579)
Net position, beginning of year	<u>5,733,751</u>	<u>5,778,330</u>
Net position, end of year	<u>\$ 5,847,722</u>	<u>5,733,751</u>

Revenues – Retail water sales by volume increased to 643 acre-feet as compared to 544 acre-feet in 2019 and the total operating revenue increased to \$1,825,240 from \$1,636,613 due to increased water sales and a 3% rate increase.

The District also received \$21,821 in non-operating revenue from interest on its temporary investments and an unrealized gain of \$23,929 in a temporary investment. The District's cash and temporary investments at year end were \$2,340,092 and \$2,214,316 in 2020 and 2019, respectively. The District has identified \$3,943,000 in future projects in its Water Master Plan. The temporary investments will be used for some of these projects and also provide an operating reserve in accordance with the District's reserve policy.

Expenses – The District's operating and maintenance expenses decreased by \$25,817 in 2020 as compared to 2019. This decrease is due primarily to a reduction in the use of outside contractors. The District's administrative and general expenses increased by \$15,408 due primarily to changes in estimates relating to GASB 68. A schedule of these expenses is provided on page 23.

**KINNELOA IRRIGATION DISTRICT
MANAGEMENT’S DISCUSSION AND ANALYSIS
DECEMBER 31, 2020 AND 2019**

BUDGET ANALYSIS AND VARIANCES

Revenue from water sales for 2020 was \$1,825,240 as compared to the budgeted amount of \$1,590,000 for retail and wholesale water sales. The budgeted revenue was based on the actual amount from the previous year, adjusted for rate changes and/or expected new service connections for the year. Increased water usage and the 3% rate increase allowed the District to significantly exceed the budgeted revenue for water sales. Total revenue for 2020 was \$1,870,990 as compared to the budgeted amount of \$1,630,000.

Overall, for 2020, the net operating income before depreciation was \$481,865, as compared to the budgeted amount of \$239,350. Capital and planned maintenance projects in the amount of \$55,322 were completed as compared to the budgeted amount of \$717,000. The reduction in spending was caused by a delay in two major pipeline projects due to the coronavirus pandemic. The cash reserve at year end was \$2,340,092 which is in the target range of \$1,000,000 to \$5,500,000 established by the Board in the Reserve Policy Funding Guidelines in the District’s Rules and Regulations. Each year the District budgets amounts for capital projects and planned maintenance projects based on its expected operations and available reserves. In 2020, the major projects and equipment purchases included the replacement of two trucks, water treatment equipment, SCADA equipment and water meters.

CAPITAL ASSET AND DEBT ADMINISTRATION

Capital Assets – At December 31, 2020 and 2019, the District had investments in land, water rights, buildings, wells and distribution systems, machinery and equipment as follows:

	<u>2020</u>	<u>2019</u>
Land	\$ 96,700	96,700
Water rights	52,060	52,060
Buildings, wells and distribution system	9,620,249	9,513,172
Machinery and equipment	<u>1,006,915</u>	<u>931,822</u>
 Total	 <u>\$ 10,775,924</u>	 <u>10,593,754</u>

ECONOMIC FACTORS AND NEXT YEAR’S BUDGETS AND RATES

Average inflation as measured by the consumer price index for all urban consumers in the Los Angeles area was 1.5% for the 12 months ended December 2020 and the average rate for 2021 was 2.2% through March 2020.

**KINNELOA IRRIGATION DISTRICT
MANAGEMENT'S DISCUSSION AND ANALYSIS
DECEMBER 31, 2020 AND 2019**

ECONOMIC FACTORS AND NEXT YEAR'S BUDGETS AND RATES, continued

General economic conditions worsened in 2020 primarily due to the coronavirus pandemic but are expected to improve at a moderate pace in 2021 as businesses re-open. However, the pandemic has created an economic crisis and although water service is considered a necessity, it has created a high level of uncertainty regarding any impact on water sales or the ability of customers to pay their water bills in a timely manner. Fortunately the Kinneloa Irrigation District did not experience any problems with receivables in 2020 and no impact is expected in 2021. The restrictions and regulations imposed by the State of California and the County of Los Angeles regarding water service shut offs and mandatory payment plans are not expected to cause a reduction in volumetric sales and revenue in 2021. The annual rainfall in the 2020-2021 season was well below the 25-year average and future weather patterns will continue to be the major factor in determining water usage since most of the District's water is used for landscape irrigation rather than household use.

The District anticipates that an increase in rates will probably be needed in future years to maintain water sales revenue.

In 2021, the District plans to continue capital improvement projects included in the District's Water Master Plan and planned maintenance projects using available cash reserves rather than using an installment purchase agreement or other financing.

To continue our high-priority time-critical capital improvement and planned maintenance projects, the Board of Directors approved a budget for 2021 that uses reserves for two major pipeline projects. However, favorable operating results to budget will allow these and additional projects to be completed without a major impact to reserves.

The Board approved a 3% rate increase for 2021 to maintain the current level of water sales revenue in case there is a decline in volumetric sales or an inflationary increase in expenses. Wholesale water sales are budgeted in 2021 to offset any possible reduction in retail water sales.

Although weather will continue to play a significant role in determining retail water sales for 2021, other factors such as drought regulations make it increasingly difficult to forecast volumetric sales. However, we will continue to have the option of selling surplus water to the City of Pasadena if there is significant rainfall in 2021-2022 and/or if there is a decline in retail sales due to greater conservation efforts. These factors when combined make it difficult to know the effect on the District's operations in 2021. Fortunately, the District has the flexibility to adjust expenditures for capital improvements and planned maintenance to meet the overall budget objectives for 2021.

CONTACTING THE DISTRICT'S FINANCIAL MANAGEMENT

This financial report is designed to provide our purveyors, customers, and creditors with a general overview of the District's finances and to show the District's accountability for the money it receives. If you have any questions about this report, or need additional financial information, contact the District's finance office at 1999 Kinclair Drive, Pasadena, CA 91107. Current and archived documents of the Kinneloa Irrigation District can also be found on our Internet site at www.kinneloairrigationdistrict.info.

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INDEPENDENT AUDITOR'S REPORT

The Board of Directors
Kinneloa Irrigation District
Pasadena, California

Report on the Financial Statements

We have audited the accompanying financial statements of Kinneloa Irrigation District (the "District") as of December 31, 2020 and 2019 and the related notes to the financial statements which collectively comprise the District's basic financial statements listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with U.S. generally accepted accounting principles, this includes the design, implementation, and maintenance of internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Kinneloa Irrigation District as of December 31, 2020 and 2019, the changes in its financial position and its cash flows for the years then ended in conformity with accounting principles generally accepted in the United States of America.

Other Matters***Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis on pages 2 through 6 and the Schedules of District's Proportionate Share of the Plan's Net Pension Liability and Contributions to the Pension Plan on pages 26 through 27 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplementary and Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the District's basic financial statements. The Schedule of Operating Expenses on page 25 is presented for purposes of additional analysis and are not a required part of the basic financial statements.

The Schedule of Operating Revenues and the Schedule of Operating Expenses are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual fund financial statements are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated May 19, 2021, on our consideration of the District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, and contracts.. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control over financial reporting and compliance.

Egan & Egan

May 19, 2021

**KINNELOA IRRIGATION DISTRICT
STATEMENTS OF NET POSITION
DECEMBER 31, 2020 AND 2019**

	<u>2020</u>	<u>2019</u>
ASSETS AND DEFERRED OUTFLOWS OF RESOURCES		
Current assets		
Cash and cash equivalents	\$ 448,753	368,703
Cash, restricted as to use	1,891,339	1,845,613
Customer receivables	222,629	173,507
Prepaid expenses	33,527	40,931
Materials and supplies	<u>20,000</u>	<u>20,000</u>
Total current assets	2,616,248	2,448,754
Capital assets, net of accumulated depreciation	5,173,344	5,340,108
Deferred outflows of resources		
Deferred amounts from pension plan	<u>93,686</u>	<u>76,176</u>
TOTAL ASSETS AND DEFERRED OUTFLOWS OF RESOURCES	\$ <u>7,883,278</u>	<u>7,865,038</u>
LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND NET POSITION		
Current liabilities		
Current portion of installment purchase contract	\$ 143,538	138,467
Accounts payable and accrued expenses	35,959	32,192
Accrued payroll and payroll taxes	24,071	21,463
Customer deposits	<u>3,855</u>	<u>1,155</u>
Total current liabilities	207,423	193,277
Installment purchase contract, net of current	1,451,072	1,594,609
Net pension liability	<u>341,220</u>	<u>305,004</u>
Total liabilities	1,999,715	2,092,890
Deferred inflows of resources		
Deferred amounts from pension plan	35,841	38,397
Net position		
Invested in capital assets, net of related debt	5,173,344	5,340,108
Unrestricted	<u>674,378</u>	<u>393,643</u>
Total net position	<u>5,847,722</u>	<u>5,733,751</u>
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND NET POSITION	\$ <u>7,883,278</u>	<u>7,865,038</u>

The accompanying notes are an integral part of the financial statements.

**KINNELOA IRRIGATION DISTRICT
STATEMENTS OF REVENUES, EXPENSES AND CHANGES IN NET POSITION
FOR THE YEARS ENDED DECEMBER 31, 2020 AND 2019**

	<u>2020</u>	<u>2019</u>
Operating revenues		
Water sales and service fees	\$ <u>1,825,240</u>	<u>1,636,613</u>
Operating expenses		
Operating and maintenance	836,551	862,368
Administration and general	506,824	491,416
Depreciation	<u>351,909</u>	<u>327,444</u>
Total operating expenses	<u>1,695,284</u>	<u>1,681,228</u>
Operating income (loss)	<u>129,956</u>	<u>(44,615)</u>
Non-operating revenue and expense		
Interest	21,821	45,752
Interest expense	(61,735)	(64,801)
Unrealized gain (loss)	23,929	13,117
Other income	<u>-</u>	<u>5,968</u>
Net non-operating revenue and expense	<u>(15,985)</u>	<u>36</u>
Change in net position	113,971	(44,579)
Net position, beginning of year	<u>5,733,751</u>	<u>5,778,330</u>
Net position, end of year	<u>\$ <u>5,847,722</u></u>	<u><u>5,733,751</u></u>

The accompanying notes are an integral part of the financial statements.

**KINNELOA IRRIGATION DISTRICT
STATEMENTS OF CASH FLOWS
FOR THE YEARS ENDED DECEMBER 31, 2020 AND 2019**

Cash flows from operating activities:	<u>2020</u>	<u>2019</u>
Cash received from customers	\$ 1,776,118	1,648,453
Cash payments to employees for services	(504,496)	(443,157)
Cash payments for services and goods	<u>(825,100)</u>	<u>(921,918)</u>
Net cash provided by operating activities	<u>446,522</u>	<u>283,378</u>
Cash flows from capital and related financing activities:		
Acquisition and construction of capital assets	(185,145)	(55,322)
Net cash used (provided) for pension liabilities	16,150	58,389
Principal paid on installment purchase agreement	(138,466)	(135,401)
Customer deposits	2,700	-
Other non-operating gain, net	23,929	19,085
Interest expense paid	<u>(61,735)</u>	<u>(64,801)</u>
Cash used by capital and related financing activities	<u>(342,567)</u>	<u>(178,050)</u>
Cash flows from investing activities:		
Interest received	<u>21,821</u>	<u>45,752</u>
Net increase in cash and cash equivalents	125,776	151,080
Cash and cash equivalents, beginning of the year	<u>2,214,316</u>	<u>2,063,236</u>
Cash and cash equivalents, end of the year	<u>\$ 2,340,092</u>	<u>2,214,316</u>
SUMMARY OF BALANCE SHEET CASH and CASH EQUIVALENTS		
Cash	\$ 448,753	368,703
Temporary investments, restricted as to use	<u>1,891,339</u>	<u>1,845,613</u>
Total cash	<u>\$ 2,340,092</u>	<u>2,214,316</u>

The accompanying notes are an integral part of the financial statements.

**KINNELOA IRRIGATION DISTRICT
STATEMENTS OF CASH FLOWS (CONTINUED)
FOR THE YEARS ENDED DECEMBER 31, 2020 AND 2019**

	<u>2020</u>	<u>2019</u>
Reconciliation of operating income to net cash operating activities:		
Operating income (loss)	\$ 129,956	(44,615)
Adjustments to reconcile operating income to net provided by operating activities:		
Depreciation	351,909	327,444
Decrease in receivables	(49,122)	11,840
(Increase) decrease in prepaid expenses	7,404	(9,766)
(Decrease) increase in accounts payable and accrued expenses	<u>6,375</u>	<u>(1,525)</u>
Net cash provided by operating activities	<u>\$ 446,522</u>	<u>283,378</u>

The accompanying notes are an integral part of the financial statements.

**KINNELOA IRRIGATION DISTRICT
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2020 AND 2019**

NOTE 1. ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Kinneloa Irrigation District (the "District") is a special district organized in 1953 under the provisions of Division 11 of the Water Code of the State of California. The District delivers water to the residents in a specific area of Los Angeles County, northeast of the City of Pasadena. This District is not a subdivision of a larger governmental organization.

The District is governed by an elected Board of Directors. At December 31, 2020, the Board of Directors were as follows

<u>NAME</u>	<u>OFFICE</u>
Gordon Johnson	Chairman
Dr. David Moritz	Treasurer
Gerrie Kilburn	Director
Frank J. Griffith	Secretary
Timothy Eldridge	Director

The accounting policies of the District conform to generally accepted accounting principles as applicable to governmental enterprise funds. The more significant policies reflected in the financial statements are summarized as follows:

a. Basis of Presentation and Measurement Focus

The District reports its activities as an enterprise fund, which is used to account for operations that are financed and operated in a manner similar to a private business enterprise, where the intent of the District is that the costs of providing water to its customers on a continuing basis be financed or recovered, primarily through user charges (water sales and services) or similar funding. Revenues and expenses are recognized on the full accrual basis of accounting. Revenues are recognized in the accounting period in which they are earned and expenses are recognized in the period incurred, regardless of when the related cash flows take place.

Operating revenues and expenses are generated and incurred through the water sales activities to the District's customers. Management, administration, and depreciation expenses are also considered operating expenses. Other revenues and expenses not included in the above categories are reported as non-operating revenues and expenses.

In accordance with U.S. GAAP, the Balance Sheet reports separate sections for Deferred Outflows of resources, and Deferred Inflows of Resources, when applicable.

b. Deferred Outflows of Resources

Represent outflows of resources (consumption of net position) that apply to future periods and that, therefore, will not be recognized as an expense until that time.

**KINNELOA IRRIGATION DISTRICT
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2020 AND 2019**

**NOTE 1. ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES,
continued**

c. Deferred Inflows of Resources

Represent inflows of resources (acquisition of net position) that apply to future periods and that, therefore, will not be recognized as revenue until that time.

d. Net Position

The financial statements utilize a net position presentation. Net position is categorized as follows:

Net Investment in Capital Assets – This component of net assets consists of capital assets, net of accumulated depreciation and reduced by any debt outstanding against the acquisition, construction or improvement of those assets.

Unrestricted – This component of net position consists of net assets that do not meet the definition of restricted or net investment in capital assets.

e. Utility Plant

Utility plant is stated at cost. The District capitalizes applicable overhead costs in connection with self-constructed assets. Depreciation of all exhaustible utility plant is charged as an expense in the accompanying statements of income. Depreciation is provided over the estimated useful lives of the asset using the straight-line method. Estimated useful lives are as follows:

	<u>Number of Years</u>
Water system	5 to 50
Autos and trucks	3 to 5
Office equipment	5 to 10
Office and production facilities	10 to 40

f. Restricted Assets

The Board of Directors has designated a portion of the District's cash and cash equivalents to be maintained for future capital improvements. The restriction is at the discretion of the Board.

g. Uncollectible Accounts

The District's management estimates that accounts receivable are collectible. Unpaid water accounts receivable become a lien on the property and must be paid upon the sale of the property.

h. Cash and Cash Equivalents

The District defines cash and cash equivalents as demand account balances, cash on hand and money market accounts. The District invests cash in excess of its operating requirements primarily with the State Treasurer's Local Agency Investment Fund (LAIF) and CalTrust, a money market account.

**KINNELOA IRRIGATION DISTRICT
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2020 AND 2019**

**NOTE 1. ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES,
continued**

i. Materials and Supplies

Materials and supplies are stated at cost and consist of expendable supplies held for consumption or future additions to Utility Plant.

j. Concentration of Credit Risk

The District's receivables are from consumers within a specific geographic area.

k. Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

l. Budgetary Process

Each year, the District adopts a budget which provides for its general operations. Budgets are prepared on the accrual basis of accounting. The District follows these procedures in establishing the budget for the fiscal year:

- i. Formal budgetary integration is employed as a management control device during the year for the operations.
- ii. The Board approves the total budget for the year for the District. The Board is authorized to make any budget adjustments during the year.
- iii. Unused appropriations lapse at the end of the year unless extended into the subsequent year by a vote of the Board of Directors.

m. Income Taxes

The District is exempt from income taxes under provisions of the Internal Revenue Code and related California statutes; accordingly, no provision for income taxes is required.

n. Compensated Absences

It is the District's policy to permit employees to accumulate paid time off for either vacation or illness in accordance with the limits expressed in its employee handbook. Upon termination, retirement or death of an employee, the District pays eligible accrued time in a lump-sum payment to the employee or beneficiary. Accumulated paid time off is recorded as an expense and a liability at the time the benefit is earned.

**KINNELOA IRRIGATION DISTRICT
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2020 AND 2019**

NOTE 1. ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES,
continued

o. Operating Revenues and Expenses

Operating revenues, principally water sales, are charges for services resulting from exchange transactions associated with the principal activity of the District and billed monthly. Exchange transactions are those in which each party receives and gives up essentially equal values. Non-operating revenues result from non-exchange transactions or ancillary activities in which the District gives or receives value without directly receiving or giving equal value in exchange.

p. Property taxes

The Constitution of the State of California, Article 13A, limits the District's ability to levy taxes on property within the District. Taxes may be imposed upon the vote of a two-thirds vote of the qualified electors of the District. Such taxes would be limited for a specific purpose such as bond indebtedness or improvements to the water system.

q. Subsequent Events

The District has evaluated subsequent events through the date at which the financial statements were available to be issued, which was May 19, 2021.

NOTE 2. CASH AND CASH EQUIVALENTS

At December 31, 2020 and 2019 cash and cash equivalents consist of:

	<u>2020</u>	<u>2019</u>
Insured with financial institutions	\$ 448,753	368,703
Local Agency Investment Fund ("LAIF")	127,715	125,623
Uninsured and uncollateralized	<u>1,763,624</u>	<u>1,719,990</u>
	<u>\$ 2,340,092</u>	<u>2,214,316</u>

Custodial credit risk for deposits is the risk that, in the event of the failure of a depository financial institution, a government will not be able to recover its deposits or will not be able to recover collateral securities that are in the possession of an outside party. The custodial credit risk for investments is the risk that, in the event of the failure of the counterparty (e.g., broker-dealer) to a transaction, a government will not be able to recover the value of its investment or collateral securities that are in the possession of another party. With respect to investments, custodial credit risk generally applies only to direct investments in marketable securities. Custodial credit risk does not apply to a local government's indirect investment in securities through the use of mutual funds or government investment pools (such as LAIF).

**KINNELOA IRRIGATION DISTRICT
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2020 AND 2019**

NOTE 2. CASH AND CASH EQUIVALENTS, continued

The California Government Code and the District's investment policy do not contain legal or policy requirements that would limit the exposure to custodial credit risk for deposits or investments, other than the following provision for deposits: The California Government Code requires that a financial institution secure deposits made by state or local governmental units by pledging securities in an undivided collateral pool held by a depository regulated under state law (unless so waived by the governmental unit). The market value of the pledged securities in the collateral pool must equal at least 110% of the total amount deposited by the public agencies. California law also allows financial institutions to secure District deposits by pledging first trust deed mortgage notes having a value of 150% of the secured public deposits. Of the bank balances, up to \$250,000 is Federally insured and the remaining balance is collateralized in accordance with the Code; however, the collateralized securities are not held in the District's name.

The District is a voluntary participant in LAIF, which is regulated by California Government Code under the oversight of the Treasurer of the State of California. The fair value of the District's investment in this pool is reported in the accompanying financial statements at amounts based upon the District's pro rata share of the fair value provided by LAIF for the entire LAIF portfolio. The balance available for withdrawal is based on the accounting records maintained by LAIF, which are recorded on an amortized cost basis.

The District invests in CalTrust, a Joint Powers Authority established by public agencies in California for the purpose of pooling and investing local agency funds. A Board of Trustees, comprised of experienced investment officers and policymakers of the members, supervises and administers the investment program of the Trust. CalTrust invests in fixed income securities eligible for investment pursuant to California Government Code. Investment in CalTrust accounts are uninsured and uncollateralized.

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. The District manages its exposure to interest rate risk by participating in LAIF.

Credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. The District does not believe a credit risk exists from its deposits with LAIF.

**KINNELOA IRRIGATION DISTRICT
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2020 AND 2019**

NOTE 3. CAPITAL ASSETS

Capital asset activity for the years ended December 31, 2020 and 2019 was as follows:

2020				
	Balance January 1	Additions	Disposal & Transfers	Balance December 31
Land	\$ 96,700			96,700
Water rights	52,060			52,060
Buildings, wells and distribution system	9,513,172	107,077		9,620,249
Machinery and equipment	931,822	78,068	2,975	1,006,915
	10,593,754	185,145		10,775,924
Less accumulated	(5,253,646)	(351,909)	(2,975)	(5,602,580)
Total capital assets	\$ 5,340,108	(166,764)	-	5,173,344
2019				
	Balance January 1	Additions	Transfers	Balance December 31
Land	\$ 96,700			96,700
Water rights	52,060			52,060
Buildings, wells and distribution system	9,500,288	12,884		9,513,172
Machinery and equipment	889,384	42,438		931,822
	10,538,432	55,322		10,593,754
Less accumulated	(4,926,202)	(327,444)		(5,253,646)
Total capital assets	\$ 5,612,230	(272,122)		5,340,108

**KINNELOA IRRIGATION DISTRICT
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2020 AND 2019**

NOTE 4. INSTALLMENT PURCHASE AGREEMENT

During the year ended December 31, 2015, the District entered into a \$2,300,000 installment purchase agreement ("the Agreement") to provide funds for the construction and acquisition of a booster pump station and connector pipelines. The Agreement requires semi-annual payments of principal and interest of \$100,101. Future annual debt service is as follows:

<u>Year ended December 31,</u>	<u>Installment Payments</u>	<u>Interest</u>	<u>Total Debt Service</u>
2021	\$ 143,538	56,664	200,202
2022	148,796	51,406	200,202
2023	154,246	45,955	200,201
2024	159,896	40,306	200,202
2025	165,753	34,449	200,202
Thereafter	<u>822,381</u>	<u>76,599</u>	<u>898,980</u>
	<u>\$ 1,594,610</u>	<u>305,379</u>	<u>1,899,989</u>

The District pledged Net Water Revenues as security for the Agreement. The District is required to maintain a minimum unrestricted fund balance of \$200,200.

NOTE 5. PENSION PLAN

Plan Description

The District contributes to the State of California Public Employees Retirement System ("PERS"), an agent multi-employer public employee defined benefit pension plan. PERS provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. PERS acts as a common investment and administrative agent for participating public entities within the State of California. Benefit provisions and all other requirements are established by statute and city ordinance. Copies of PERS' annual financial report may be obtained from their offices or through their web site.

All full-time employees are eligible to participate as members of PERS. Benefits vest after five years of service. District employees are eligible to retire upon attaining age 60. Annual retirement benefits are determined based upon the age at retirement, the length of membership service and the amount of earnings based upon the highest twelve consecutive months' average.

Benefits Provided

PERS provides service retirement and disability benefits, annual cost of living adjustments and death benefits to plan members, who must be public employees and beneficiaries. Benefits are based on years of credited service, equal to one year of full time employment. Members with five years of total service are eligible to retire at age 50 with statutorily reduced benefits. All members are eligible for non-duty disability benefits after 10 years of service.

On September 12, 2012, the California Governor signed the California Public Employees' Pension Reform Act of 2013 (PEPRA) into law, taking effect January 1, 2013. The new legislation closed the District's PERS 2.5% at 55 and 2% at 60 Risk Pool Retirement Plan to new employee entrants

**First KINNELOA IRRIGATION DISTRICT
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2020 AND 2019**

NOTE 5. PENSION PLAN, continued

effective December 31, 2013. The District has 6 employees included in Classic. All employees hired after January 1, 2013, are eligible for the District's PERS 2% at 62 Retirement Plan under PEPRA. The District has 2 employees covered by New Classic.

The Plans' provision and benefits in effect as of the June 30, 2020 measurement are as follows:

	Miscellaneous Plan		
	Classic	New Classic	PEPRA
	Prior to January 1, 2011	On or after January 1, 2013	On or after January 1, 2013
Hire Date			
Benefit formula	2.0% @ age 55	2% @ age 60	2% @ age 62
Benefit vesting schedule	5 service years	5 service years	5 service years
Benefit payments	Monthly for life	Monthly for life	Monthly for life
Retirement age	50-55	52-67	52-67
Monthly benefits, as a % of eligible comp.	2.0% to 2.5%	1.0% to 2.5%	1.0% to 2.5%
Required employee contribution rates	6.902%	6.912%	6.25%
Required employer contribution rates	8.892%	7.634%	6.842%

Contributions

California Public Law requires that the employer contribution rates for all public employees be determined on an annual basis by the actuary and shall be effective on the July 1 following notice of a change in rate. Funding contributions are determined annually on an actuarial basis as of June 30 by CalPERS. The actuarially determined rate is the estimated amount necessary to finance the costs of benefits earned by employees during the year, with an additional amount necessary to finance the costs of benefits earned by employees during the year, with an additional amount to finance any unfunded accrued liability. The District is required to contribute the difference between the actuarial determined rate and the contribution rate of employees.

Employer contributions for the years ended December 31, 2020 and 2019 were \$37,734 and \$31,836, respectively.

Net Pension Liability, Pension Expenses, and Deferred Outflows/Inflows of Resources Related to Pensions

As of December 31, 2020 the District reported net pension liabilities for its proportionate share of the net pension liability of the Plan as follows:

	Proportionate Share of Net Pension Liability
Miscellaneous	\$ <u>341,220</u>

**KINNELOA IRRIGATION DISTRICT
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2020 AND 2019**

NOTE 5. PENSION PLAN, continued

The District's net pension liability for the Plan is measured as the proportionate share of the net pension liability. The net pension liability of the Plan is measured as of June 30, 2020, and the total pension liability for the Plan was determined by an actuarial valuation as of June 30, 2020.

The District's proportionate share of the net pension liability for the Plan as of the reporting period ending December 31, 2020 and 2019 was as follows:

	<u>Miscellaneous</u>
Proportion - December 31, 2019	0.00762%
Proportion - December 31, 2020	0.00809%
Change - Increase	0.00047%

For the year ended December 31, 2020, the District recognized pension expense of \$83,592. At December 31, 2020, the District reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Pension contributions after the measurement date	\$ 41,547	
Differences between actual and expected experience	17,584	
Change in assumptions		2,434
Change in employer's proportion and differences between the District's contributions and the District's proportionate share of contributions	24,418	33,407
Differences between projected and actual earnings on Plan investments	10,136	
	\$ 93,685	35,841

Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized as pension expense as follows:

<u>Fiscal Year Ending December 31,</u>	<u>Amount</u>
2021	\$ 1,048
2022	5,360
2023	5,029
2024	4,862
Thereafter	-
	\$ 16,299

**KINNELOA IRRIGATION DISTRICT
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2020 AND 2019**

NOTE 5. PENSION PLAN, continued

Actuarial Assumptions and Methods

The actuarial valuation is computed using the entry age normal actuarial cost method. The actuarial assumptions include: (a) an investment rate of return of 7.15% compounded annually, (b) projected annual salary increases that vary by duration of service, and (c) payroll cost-of-living adjustments of 2.75%. The rates used in (a) and (b) are compounded annually at 3%. The actuarial value of PERS assets was determined using techniques that smooth the effects of short-term volatility in the market value of investments over a three-year period. Initial unfunded liabilities are amortized over a specific period that depends upon the plan's date of entry into PERS. Subsequent plan amendments are amortized as a level percentage of projected payroll over a closed 20-year period. The District does not have an unfunded liability.

Discount Rate

CalPERS used a 7.15% discount rate to determine the total pension liability for the year ended December 31, 2019 and 2018. The District relies upon the actuarial analysis performed by CalPERS actuaries for the reasonableness of this discount rate.

The table below reflects the long-term expected real rate of return by asset class. The rate of return was calculated using the capital market assumptions applied to determine the discount rate and asset allocation. These rates of return are net of administrative expenses.

<u>Asset Class</u>	<u>New Strategic Allocation</u>	<u>Real Return Years 1 - 10</u>
	%	%
Global Equity	50.0	4.80
Fixed Income	28.0	1.00
Inflation Assets	0.0	0.77
Private Equity	8.0	6.30
Real Assets	13.0	3.75
Liquidity	1.0	0.00
	<u>100.0</u>	

**KINNELOA IRRIGATION DISTRICT
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2020 AND 2019**

NOTE 5. PENSION PLAN, continued

Sensitivity of the Proportionate Share of the Net Pension Liability to Changes in the Discount Rate

The District relies upon CalPERS to compute the liability using an expected long-term rate of return. The following presents the District's proportionate share of the net pension liability calculated using the discount rate for the Plan and what the District's proportionate share would be if it was calculated using a discount rate that is one percent lower and one percent higher:

	Discount Rate		
	Less 1% - 6.15%	Current - 7.15%	Plus 1% - 8.15%
Proportionate Net Pension Liability	\$ <u>572,107</u>	<u>341,220</u>	<u>150,446</u>

The District relies upon CalPERS to compute the liability using an expected long-term rate of return. The following presents the District's proportionate share of the net pension liability calculated using the discount rate for the Plan and what the District's proportionate share would be if it was calculated using a discount rate that is one percent lower and one percent higher:

NOTE 6. INSURANCE POOLS

The District is a member of the Joint Powers Insurance Authority ("JPIA"), which pools together members of the Association of California Water Agencies for the purpose of paying group property, general liability and workers' compensation claims. Premiums are remitted directly to the JPIA by its members. The property portion is entirely self-funded, and the general liability self-funded portion is capped at \$5,000,000. Excess liability insurance in the amount of \$55,000,000 has been purchased by the Authority, bringing the total liability coverage to \$60,000,000.

To date, the District and its counsel are not aware of any material claims incurred through the period ended December 31, 2019, regarding these insurance plans. The District does not anticipate the need for a reserve for Incurred but Not Reported.

NOTE 7. CONTINGENCIES AND COMMITMENTS

Contingencies

The District is the subject of certain claims and assessment arising in the normal course of its operations. Management of the District does not believe that the resolution of these matters will have a material adverse effect on the District's financial condition.

**KINNELOA IRRIGATION DISTRICT
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2020 AND 2019**

Contingencies

The District is subject to water usage requirements of the State of California. The District's primary source of water is from groundwater wells and its water rights are sufficient to meet customer demand under normal conditions. Interconnections with the City of Pasadena are used for supplemental water in the event of an operational emergency. The District is also a member agency of the Foothill Municipal Water District which is a wholesale supplier of imported water from the Metropolitan Water District of Southern California.

The accompanying financial statements do not include the effects, if any, should the District be required to import additional water to meet demand.

COVID-19 Pandemic

On April 2, 2020, the Governor of the State of California issued an Executive Order ("Order") N-42-20 responding to the COVID-19 pandemic, which prohibits the discontinuation of water service for lack of payment. The District has not incurred significant loss from this Order.

SUPPLEMENTARY INFORMATION

**KINNELOA IRRIGATION DISTRICT
SCHEDULE OF OPERATING EXPENSES
FOR THE YEARS ENDED DECEMBER 31, 2020 AND 2019**

	<u>2020</u>	<u>2019</u>
Operating & Maintenance		
Power	\$ 137,678	122,048
Purchased water	63,135	63,135
Labor	241,107	223,863
Engineering	28,551	26,917
Maintenance and repairs	39,069	52,444
Water analysis	26,907	24,008
Outside contractors	130,086	164,782
Truck maintenance and fuel	29,022	26,348
Insurance	114,097	124,807
Watermaster	10,503	10,567
Other	16,396	23,449
	<u>\$ 836,551</u>	<u>862,368</u>
 Administrative and General		
Administrative salaries	\$ 143,326	137,868
Office labor	116,221	92,912
Payroll taxes	37,695	34,130
CalPERS retirement	38,034	32,136
CalPERS change in estimates	45,558	73,801
Outside services	26,150	30,972
Legal fees	9,737	9,252
Professional dues	14,111	13,984
Board compensation	6,450	5,000
Office expense	41,966	29,714
Telephone, internet	5,999	8,823
Accounting fees	7,100	7,100
Permits and operational fees	7,218	8,753
Information systems	7,048	6,971
Election	211	-
	<u>\$ 506,824</u>	<u>491,416</u>

KINNELOA IRRIGATION DISTRICT
Required Supplementary Information (Unaudited)
Schedule of the District's Proportionate Share of the Plan's Net Pension Liability
For the Year Ended December 31, 2020

California Public Employees' Retirement System (CalPERS) Miscellaneous Plan

Measurement Date:	June 30, 2020¹	June 30, 2019¹	June 30, 2018¹	June 30, 2017¹
District's Proportion of the Net Pension Liability	<u>0.0000948%</u>	<u>0.008380%</u>	<u>0.008070%</u>	<u>0.008910%</u>
District's Proportionate Share of the Net Pension Liability	<u>\$ 341,220</u>	<u>\$ 305,004</u>	<u>\$ 271,329</u>	<u>\$ 331,920</u>
District's Covered-Employee Payroll	<u>\$ 491,319</u>	<u>\$ 444,684</u>	<u>\$ 398,795</u>	<u>\$ 350,511</u>
Liability as a Percentage of Covered-Employee	<u>69.45%</u>	<u>68.59%</u>	<u>68.04%</u>	<u>94.70%</u>
Plan's Fiduciary Net Position as a Percentage of the Plan's Total Pension Liability	<u>77.71%</u>	<u>77.73%</u>	<u>80.09%</u>	<u>79.77%</u>

¹ Historical information is presented only for measurement periods for which GASB No. 68 is applicable.

KINNELOA IRRIGATION DISTRICT
Required Supplementary Information (Unaudited)
Schedule of the District's Contributions to the Pension Plan
For the Year Ended December 31, 2020

California Public Employees' Retirement System (CalPERS) Miscellaneous Plan

Fiscal Year:	<u>2019-20¹</u>	<u>2018-19¹</u>	<u>2017-18¹</u>	<u>2016-17¹</u>	<u>2015-16¹</u>
Actuarially Determined Contribution ²	\$ 33,964	\$ 30,027	\$ 23,647	\$ 21,100	\$ 19,754
Determined Contribution ²	<u>(33,964)</u>	<u>(30,027)</u>	<u>(23,647)</u>	<u>(21,100)</u>	<u>(19,754)</u>
Contribution Deficiency (Excess)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
District's Covered-Employee Payroll	<u>\$491,319</u>	<u>\$444,684</u>	<u>\$398,795</u>	<u>\$350,511</u>	<u>\$309,239</u>
Covered-Employee Payroll	<u>6.91%</u>	<u>6.75%</u>	<u>5.93%</u>	<u>6.02%</u>	<u>6.39%</u>

¹ Historical information is presented only for measurement periods for which GASB No. 68 is applicable.

² Employers are assumed to make contributions equal to the actuarially determined contributions (which is the actuarially determined contribution). However, some employers may choose to make additional contributions towards their side-fund or their unfunded liability. Employer contributions for such plan exceed the actuarial determined contributions. CalPERS has determined that employer obligations referred to as *side-funds* are not considered separately financed specific liabilities.

³ Covered-Employee Payroll represented above is based on pensionable earnings provided by the employer. However, GASB No. 68 defines covered-employee payroll as the total payroll of employees that are provided pensions through the pension plan. Accordingly, if pensionable earnings are different than total earnings for covered-employees, the employer should display in the disclosure footnotes the payroll based on total earnings for the covered group and recalculate the required payroll-related ratios.