

**MINUTES OF THE ADJOURNED MEETING  
OF THE BOARD OF DIRECTORS OF THE  
KINNELOA IRRIGATION DISTRICT  
MAY 26, 2009**

**MEMBERS PRESENT:** Directors Barkhurst, Kilburn, Pickard, and Sorell  
Director Griffith had notified the Board that he would be absent.

**STAFF PRESENT:** Shirley Burt, Administrative Assistant  
Chris Burt, Facilities Supervisor  
Melvin Matthews, General Manager

**CALL TO ORDER:** The Meeting was called to order by the Chair, Director Barkhurst, at 1925 hours. He noted that there was a quorum present and that this meeting had been adjourned from May 19, 2009. The Agenda was unanimously approved as presented.

**PUBLIC COMMENT:** No persons from the Public wished to comment at this time.

**REPORT OF AD HOC COMMITTEE – AUDITOR SERVICE:**

**Director Sorell** reported that he had consulted with the District's Legal Counsel and had been told that there is no requirement for Public Agencies to change Auditor Services after any specific time period.

**Director Barkhurst** then requested that the selection of the Auditor for the year 2009 be placed as an item on the next Agenda so as to provide sufficient time to send out bid requests if the Board so decided.

**GENERAL MANAGER'S REPORT:**

The General Manager questioned as to whether there were any comments regarding items in his report.

**Kinneloa Mesa Pipeline Project:**

**Director Kilburn** stated that she had received an Email from Mr. Granadino regarding the new Fire Hydrant installed in the front of his property and that she thought all of his concerns had been addressed.

**Delinquent Accounts:**

**Director Kilburn** noted that there were fewer delinquent account this month.

**REVIEW OF MINUTES:**

The minutes of April 21, 2009 were reviewed and unanimously approved as presented with the correction of one typographical error.

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**REVIEW OF FINANCIAL REPORTS:**

The Financial Reports were reviewed by the Treasurer, Director Sorell, and he made the following comments-

- Water Sales and Expenses were each down approximately \$10,000 from budget for the month
- Maintenance Contractor expense was considerably above budget for the year
- Worker's Compensation Insurance should probably be shown as an accrued expense each month
- Legal Expense was above budget for the year

The **General Manager** explained that the increased Maintenance Contractor expense was mostly due to the repair of the Delores Tunnel pipeline.

**Director Barkhurst** noted that the increased legal expense was mostly due to the problems involved with the location of the Fire Hydrant.

The Financial Reports were then unanimously approved for filing as presented.

**ITEMS FOR NEXT AGENDA:**

- Review Auditor Selection Process for 2009 year
- Perform Post Project Review of Kinneloa Mesa Pipeline Project (If project completed)
- Review Status of Reserve Funds
- Receive General Manager's 2008 Annual Report

**ADJOURNMENT:**

The meeting was adjourned at 1955 hours and next meeting is scheduled for June 16, 2009.

**Director Kilburn** stated that her email address had been changed to **ggkilburn@gmail.com**.

Respectfully submitted,

Shirley L. Burt  
Secretary to the Board