

KINNELOA IRRIGATION DISTRICT
REGULAR MEETING – BOARD OF DIRECTORS
1999 KINCLAIR DRIVE, PASADENA, CA. 91107
TUESDAY – APRIL 15, 2008
7:30 P.M.

AGENDA

- 1. CALL TO ORDER**
 - A. Declaration of a Quorum
 - B. Review of Agenda
- 2. PUBLIC COMMENT** -- Comments from the public regarding items on the Agenda or other items within the jurisdiction of the District.
- 3. REVIEW OF 2007 DRAFT AUDIT** -- Gail Egan
- 4. NOMINATION OF LAFCO BOARD MEMBER**
- 5. GENERAL MANAGER'S REPORT**
- 6. REVIEW OF MINUTES** – Regular Meeting-March 18, 2008
- 7. REVIEW OF FINANCIAL REPORTS** – March 31, 2008
- 8. ITEMS FOR NEXT AGENDA**
- 9. CALENDAR – Regular Meeting** – May 20, 2008
June 17, 2008
July 15, 2008
- 17. ADJOURNMENT**

Each item on the Agenda, no matter how described, shall be deemed to include any appropriate motion, whether to adopt a minute motion, resolution, payment of any bill, approval of any matter or action, or any other action.

General Manager's Report

May 20, 2008

I. Projects

- A. Truck Replacement Project – The second chassis is expected to be delivered to Pacific Truck Equipment Company this month. This truck will replace the 1989 Chevrolet.
- B. Fairpoint/Sierra Madre Villa Interconnection – This joint emergency interconnect project with the City of Pasadena is approximately 90% complete and is scheduled to be completed this month.
- C. Ranch Top Road Interconnection – This companion project has been started by the City of Pasadena. The Kinneloa Irrigation District will receive emergency water if needed via the Ranch Top Road interconnection with the City's Don Benito reservoir. This interconnection is being upgraded from 4 inches to 8 inches and provides the District with a another source of emergency water at a high elevation.
- D. SCADA Software Upgrade – Current versions of Wonderware and SCADA Alarm software were installed on the existing SCADA server.

II. Customer Correspondence and Service Issues for April

- A. Windover Road – Customer requested shut off to repair leak in back yard.
- B. Villa Heights Road – Customer reported high water usage and requested that we check for leaks. Although we could not find the leak, we confirmed that the meter was registering usage of approximately 1 gallon per minute when customer said that all water was off in the house.
- C. Barhite Street – Contractor broke service line while grading for installation of paving stones. Contractor was billed for our emergency response and we did a temporary repair until we had the opportunity to replace the service line. Contractor did not call Underground Service Alert prior to starting work.
- D. Villa Heights Road – Installed 1"x8" meter resetter and new meter box to facilitate installation of a new water service line to house.
- E. Villa Rica Avenue – Customer inquired about the ownership a small boat that has been stored adjacent to the Brown Reservoir for many years. I verified that the boat was not on District property and provided the customer with information on the owner of the property and of the boat.

III. Office Operations

A. Delinquent Accounts

- 15 accounts received 10 day letters
- 3 accounts received 5 day letters
- 0 accounts received 24-hour shut off notice
- 0 accounts shut off

IV. Meetings and Conferences

- A. Foothill Municipal Water District Board Meeting – Agenda items included discussion on revised budget and the Master Plan. A separate budget workshop was also held. I volunteered to serve on an ad-hoc committee to explore financing the master plan projects using bonds to minimize the impact on current rates
- B. ACWA Region 8 – A meeting was held on May 8, 2008 to discuss the results of the questionnaire that was sent to region 8 members. A subcommittee was formed to coordinate a joint region 8,9 and 10 mini-conference later this year.
- C. ACWA Finance Committee – I Attended the meeting of this committee while I was at the ACWA Spring Conference on May 6-9, 2008. Quarterly financial reports were reviewed and a preliminary budget was presented for discussion.
- D. California Special Districts Association (CSDA) – A plan of action was developed to prepare a RFP to solicit quotations for future audits. The current firm has completed three years of audits.
- E. ACWA Spring Conference – I attended the conference on May 6-9 and was the moderator for a panel on Proposition 218 requirements and the proper use of “cost of service” methodology to arrive at fair and reasonable rates that can be defended if there is a protest. We had a standing room only crowd. The overall theme for this conference was “Managing Water in a Green World” and the focus was on conveyance, storage and conservation of water in light of the recent court rulings that may contribute to reduced allocations in the years ahead especially if the drought continues.

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EXECUTIVE SESSION

CALL TO ORDER: The meeting was called to order by the Chair, Director Barkhurst, at 1800 hours.

MEMBERS PRESENT: Directors Barkhurst, Griffith, Kilburn, Pickard, and Sorell

AGENDA: General Manager Performance Review

ADJOURNMENT: The meeting was adjourned at 2000 hours.

REGULAR SESSION

CALL TO ORDER: The meeting was called to order by the Chair, Richard Barkhurst, at 2005 hours.

MEMBERS PRESENT: Directors Barkhurst, Griffith, Kilburn, Pickard and Sorell

STAFF PRESENT: Chris Burt, Facilities Supervisor
Shirley Burt, Administrative Assistant
Melvin Matthews, General Manager

Director Barkhurst made the following statement regarding the Executive Session.

“The performance of the General Manager was reviewed and the results of that performance evaluation were discussed with the General Manager. He is in agreement with that assessment and has signed the written Performance Evaluation which will become part of his personnel file. No decisions were made in the Executive Session. We do have a decision to make now in open session on Mr. Matthews proposed new salary for 2008. I would like a member of the Board to make a motion regarding a salary adjustment, if any, for Mr. Matthews.

It was M/S/C–(Kilburn/Pickard-5/0) – **“That the salary for Mr. Matthews be increased by \$10,000 for the year 2008.”**

Director Barkhurst stated that Mr. Matthews will receive a salary adjustment of \$10,000 which will make his annual salary \$98,342.

The Chair noted that a quorum of the Board was present and stated that there was a change to the Public Comment section of the Agenda as Mr. Don Dear, President of the West Basin Municipal Water District, had requested to make a presentation to the Board. The Agenda was unanimously approved as amended.

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PUBLIC COMMENT:

Mr. Don Dear stated that he was running for a position on the LAFCO Board and made a brief presentation to the Board explaining the issues in which LAFCO is involved. He described his extensive years of experience in the public sector, and asked the Board to support his nomination for the position on the LAFCO Board in the April 24 Election.

Mrs. Williams stated that she had been contacted by a gentleman from another District who encouraged her to vote for Mr. Dear stating that he had been doing a fine job and that there was no reason for him not to continue on the Board.

SALE OF THE 1993 TRUCK

The **General Manager** reported that the 1993 Truck had been sold for \$1300. and that the new owner was very satisfied.

NEW YORK PIPELINE REVIEW

Director Barkhurst stated that he thought it was important to begin to do post project reviews for all important projects as they occur, in order to understand what went right, what went wrong, and what can be done the next time to make it better or save money. He then asked the General Manager to begin the review.

The **General Manager** referred the Board to his written review that was in the Board Packet and stated that he thought the Project went well in spite of the delay in the middle of the Project.

Director Barkhurst questioned as to the amount of time the General Manager spent in the field on the project or in the office managing the project, and the **General Manager** replied that he spent about two weeks --

- filling out the daily construction observation reports
- inspecting the job site making sure things were done right
- making sure that the District got their money's worth

He further explained that he thought it important to be on site to deal with any problems that might cause further delays and that this being the first project in working with a new contractor he thought it was important to develop a relationship to determine how they do things so that in the future the District could feel confident about future projects.

Director Barkhurst stated that one of the low points was not knowing that one of the pieces of the project was in someone else's jurisdiction and asked if there were any other low points and the **General Manager** replied that there were none although it was frustrating in that additional engineering drawings had to be made with endless revisions requested by Pasadena which in turn increased the cost of the project.

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NEW YORK PIPELINE REVIEW:(continued)

Director Barkhurst asked what the General Manager would replicate because it went well and the **General Manager** replied that he would hope to have the same backhoe operator who did a superb job digging the trench with great care and noted that any job depends on the quality of the people that are working on the project.

Director Barkhurst asked what the high points of the project were and the **General Manager** replied that it was the moment he turned on the fire hydrant and water flowed out.

APPROVAL OF CAPITAL PROJECTS

The **General Manager** requested that **project #7-the purchase of a new truck to replace the 1989 truck** and **project #8-the purchase of a used generator to be placed at the Glen Reservoir** (as listed on the capital projects list) be approved. He stated that he has guaranteed pricing on the purchase of the second truck until May and that in purchasing the first truck it had taken much longer than was anticipated and therefore he would like to get started now. He noted that this truck will be similar to the first truck but that it will have a lift gate and therefore will be more expensive.

Director Barkhurst questioned whether the reason to replace the 89 truck was due to the cost of future repairs outweighing the serviceability and the **General Manager** replied that the 89 truck is almost 20 years old, that the life had been extended as long as possible, that there were issues having to do with safety as well as versatility, and that it would not be economical to continue to maintain it.

Director Griffith asked where District would purchase the Generator and what would be the cost of a new generator.

The **Facilities Supervisor** replied that it would be purchased from Generator Services as they supplied the one at the Eucalyptus Reservoir which has given good service, and that the company has a good history in providing service. He estimated that the cost of a new generator would be

almost double the price of a used one, and that the used one would only have approximately 8,000 service hours. He noted that life expectancy is about ten to fifteen thousand hours, that this generator would only be run for the monthly tests, and not used otherwise except for an emergency, resulting in very few incremental hours. He reminded the Board that the generator is diesel powered and sometime in the future the AQMB will be requiring smog upgrades to the diesel equipment.

It was M/S/C-(Griffith/Pickard-5/0) – **“That up to \$50,000 be approved for the replacement of the 1989 Truck”.**

It was M/S/C-(Pickard/Sorell-5/0) - **“That up to \$20,000 be approved for the purchase of a used 50 KW portable generator.”**

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GENERAL MANAGER'S REPORT

The **General Manager** asked if there were any questions regarding the written report in the Board Packet and stated, in response to a question from Director Sorell, that the project at Fairpoint Street is a City of Pasadena project that is going very slowly.

REVIEW OF MINUTES

The minutes of February 19 were approved as presented with the following corrections—

Page 1 Truck Finance Section— Line 5, insert “Jim Ciampa” in place of “the District’s Attorney”

Glen Reservoir Section –Line 2, delete “he thought”

Page 2 Glen Reservoir Section - Line 1, delete “been” and insert “be”
Line 2, insert “made by the Board” after the word “been”

Page 3 Brown Well Section – Line 4, insert “also” after “He”,
Line 4 , delete “also” after the word “that”.

REVIEW OF FINANCE REPORT

Director Sorell questioned Check # 5370 in the amount of \$12,501.89 written to L.A. County Registrar/Recorder and stated that he thought it an excessive charge in view of the fact that only one District out of the four had a contested election.

Director Barkhurst requested that the Administrative Assistant send a letter to the Registrar Recorder requesting an answer to the question – “If there had not been a contested election what would the charge to the District have been?”

Director Sorell questioned the amount shown on several checks for maintenance supplies noting that it did not match the amount shown on the spreadsheet and asked if that was an accrual problem and the General Manager stated that the check register shows the date the checks were written not when he assigns them to the Income Statement. He further explained that he writes Checks three to four times a month, but posts almost continuously and that some checks are not written in the month that the invoices are posted.

Director Sorell commented that it appeared that there had been a large expenditure for maintenance supplies and questioned whether that was planned because in two months one third of the budget for this item had already been spent.

The **General Manger** replied that a lot of the expense was for spare parts.

Director Sorell noted that the item “Meter Replacement” appeared to be over budget and the Facilities Supervisor replied that part of that expense should be allocated to this item in the Capital Project List.

The Financial reports were then unanimously approved as presented.

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ITEMS FOR NEXT AGENDA:

**Approval of Nominee LAFCO Board
Report of Auditor**

ADJOURNMENT:

The meeting was adjourned at 2050 hours. The next meeting will be on April 15, 2008. Director Sorell notified the Board that he may not be available for the next meeting.

Respectfully submitted,

Shirley L. Burt
Secretary to the Board

2008 AGED RECEIVABLES REPORT

ACCOUNTING PERIOD	TOTAL BALANCE	CURRENT PERIOD	OVER 30 DAYS	OVER 60 DAYS	OVER 90 DAYS	OVER 120 DAYS	Penalty Charges	Interest Charges
JANUARY*	\$63,445	\$49,587 580 Accts.	\$10,620 105 Accts.	\$1,954 21 Accts.	\$493 9 Accts.	\$791 2 Accts.	\$570 38 Accts.	\$58
FEBRUARY**	\$38,863	\$28,139 180 Accts.	\$7,918 72 Accts.	\$1,573 19 Accts.	\$442 8 Accts.	\$791 2 Accts.	\$495 33 Accts.	\$48
MARCH	\$22,659	\$13,132 193 Accts.	\$7,186 77 Accts.	\$1,369 18 Accts.	\$184 4 Accts.	\$788 2 Accts.	\$465 31 Accts.	\$39
APRIL								
MAY								
JUNE								
JULY								
AUGUST								
SEPTEMBER								
OCTOBER								
NOVEMBER								
DECEMBER								
						Totals	\$1,530	\$144

*January balance is after billing on February 8 -- All other balances are as of month end before billing for water sales for the month

** February balance does not include payments or credits after February 8

Kinneloa Irrigation District 2008 Financial Summary (Actual and Forecasted)

Account	Account Description	2008 Budget	January	February	March	April	May	June	July	August	September	October	November	December	2008 FYE Forecasted	Deviation from Budget	
			Actual	Actual	Actual	Forecasted	Forecasted	Forecasted	Forecasted	Forecasted	Forecasted	Forecasted	Forecasted	Forecasted		Forecasted	Amount
4000	Water Sales	1,000,000	50,094	73,271	41,058	68,580	86,800	95,370	128,770	128,770	101,800	91,000	76,080	55,710	997,303	-2,697	0%
4015	Wholesale Water Sales-Pasadena	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0%
4020	Invoice Sales	5,000	9,154	700	0	417	417	417	417	417	417	417	417	417	13,604	8,604	172%
4030	Interest-General Fund	50	1	1	1	4	4	4	4	4	4	4	4	4	40	-10	-20%
4035	Interest-LAIF	20,000	8,927	0	0	5,000	0	0	5,000	0	0	5,000	0	0	23,927	3,927	20%
4037	Interest-Bank of America	0	1	1	1	0	0	0	0	0	0	0	0	0	2	2	0%
4050	Capacity Charge	3,000	0	0	0	0	0	0	0	0	0	0	0	3,000	3,000	0	0%
	Total Income	1,028,050	68,177	73,972	41,060	74,001	87,221	95,791	134,191	129,191	102,221	96,421	76,501	59,131	1,037,876	9,826	1%
Expenditures																	
5005	Power	110,000	5,152	4,409	4,806	9,000	13,000	13,000	13,000	13,000	9,000	9,000	6,000	4,000	103,367	-6,633	-6%
5010	Maintenance Supplies	20,000	561	9,695	7,642	1,667	1,667	1,667	1,667	1,667	1,667	1,667	1,667	1,667	32,898	12,898	64%
5012	Safety Equipment	2,000	0	0	0	500	0	0	0	0	0	0	0	0	500	-1,500	-75%
5015	Maintenance Labor	172,000	13,131	12,728	11,927	14,333	14,333	14,333	14,333	14,333	14,333	14,333	14,333	14,333	166,787	-5,213	-3%
5020	Stand-by	7,500	630	630	540	625	625	625	625	625	625	625	625	625	7,425	-75	-1%
5022	Training/Certification	2,400	140	0	780	200	200	200	200	200	200	200	200	200	2,720	320	13%
5025	Water Treatment/Analysis	20,000	1,599	2,130	4,472	1,667	1,667	1,667	1,667	1,667	1,667	1,667	1,667	1,667	23,201	3,201	16%
5030	Maintenance Contractors	48,000	10,184	2,978	19,795	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	68,956	20,956	44%
5034	Equipment Maintenance	3,000	216	0	0	250	250	250	250	250	250	250	250	250	2,466	-534	-18%
5035	Vehicle Maintenance	9,000	332	0	920	750	750	750	750	750	750	750	750	750	8,001	-999	-11%
5036	Fuel - All Equipment	8,500	766	592	595	708	708	708	708	708	708	708	708	708	8,328	-172	-2%
5040	Equipment Rental	500	0	0	0	0	0	0	0	0	0	0	0	500	500	0	0%
5045	Insurance-Workers Comp.	15,000	3,024	-196	2,777	4,000	0	0	4,000	0	0	4,000	0	0	17,605	2,605	17%
5046	Insurance-Liability	15,000	1,229	1,229	1,229	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	14,937	-63	0%
5048	Insurance-Property	2,500	186	186	186	208	208	208	208	208	208	208	208	208	2,434	-66	-3%
5049	Insurance-Medical	43,000	3,047	3,047	3,047	3,583	3,583	3,583	3,583	3,583	3,583	3,583	3,583	3,583	41,391	-1,609	-4%
6000	Project Engineering	15,000	0	600	0	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	11,850	-3,150	-21%
6005	Watermaster	8,000	667	667	667	667	667	667	667	667	667	667	667	667	8,000	0	0%
6010	Telemetry	850	66	51	66	71	71	71	71	71	71	71	71	71	821	-29	-3%
6015	Administrative Salary	98,000	7,362	7,362	7,362	7,833	7,833	7,833	7,833	7,833	7,833	7,833	7,833	7,833	92,586	-5,414	-6%
6017	Administrative Travel	4,000	12	101	481	333	333	333	333	333	333	333	333	333	3,594	-406	-10%
6018	Administrative PERS	6,720	506	1,012	506	560	560	560	560	560	560	560	560	560	7,064	344	5%
6020	BofD Compensation	7,000	500	500	500	500	500	800	500	500	500	500	500	900	6,700	-300	-4%
6021	Administrative Exp.	2,500	100	0	0	208	208	208	208	208	208	208	208	208	1,975	-525	-21%
6022	Board of Directors Election	0	0	12,502	0	0	0	0	0	0	0	0	0	0	12,502	12,502	0%
6024	Customer/Public Info. Prog.	4,000	86	83	90	333	333	333	333	333	333	333	333	333	3,259	-741	-19%
6025	PERS - KID	12,075	819	3,003	819	1,006	1,006	1,006	1,006	1,006	1,006	1,006	1,006	1,006	13,698	1,623	13%
6030	Social Security - KID	26,040	1,959	1,897	1,829	2,170	2,170	2,170	2,170	2,170	2,170	2,170	2,170	2,170	25,216	-824	-3%
6035	Office Supplies	9,000	268	1,146	12	750	750	750	750	750	750	750	750	750	8,175	-825	-9%
6036	Postage/Delivery	6,000	208	269	311	500	500	500	500	500	500	500	500	500	5,289	-711	-12%
6040	Professional Dues	7,000	425	329	329	583	583	583	583	583	583	583	583	583	6,332	-668	-10%
6045	Legal	10,000	591	0	881	833	833	833	833	833	833	833	833	833	8,973	-1,027	-10%
6050	Telephone	5,000	379	332	557	417	417	417	417	417	417	417	417	417	5,018	18	0%
6051	Cellular Telephone	2,500	153	134	132	208	208	208	208	208	208	208	208	208	2,294	-206	-8%

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			Actual	Actual	Actual	Forecasted	Forecasted	Forecasted	Forecasted	Forecasted	Forecasted	Forecasted	Forecasted	Forecasted		Forecasted	Amount
6052	Pagers	1,800	126	126	126	150	150	150	150	150	150	150	150	150	1,727	-73	-4%
6053	Internet Service	1,000	75	70	70	83	83	83	83	83	83	83	83	83	965	-35	-4%
6059	Computer/Software Maintenance	10,000	834	104	171	833	833	833	833	833	833	833	833	833	8,609	-1,391	-14%
6061	Office Equipment Maintenance	1,000	0	0	0	83	83	83	83	83	83	83	83	83	750	-250	-25%
6065	Accounting	7,000	0	0	0	6,000	0	0	0	1,000	0	0	0	0	7,000	0	0%
6070	Office Labor	48,000	3,987	3,582	3,582	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	47,150	-850	-2%
6075	Outside Services	20,000	1,018	705	976	1,667	1,667	1,667	1,667	1,667	1,667	1,667	1,667	1,667	17,699	-2,301	-12%
6081	Permits/Fees	2,500	728	0	0	208	208	208	208	208	208	208	208	208	2,603	103	4%
6120	Bank Service Charges	1,200	309	313	45	100	100	100	100	100	100	100	100	100	1,568	368	31%
Total Expenses		794,585	61,375	72,316	78,227	74,090	67,590	67,890	71,590	68,590	63,590	67,590	60,590	59,491	812,931	18,346	2%
NET REVENUES		233,465	6,802	1,657	-37,167	-90	19,630	27,900	62,600	60,600	38,630	28,830	15,910	-360	224,945	-8,520	-4%

Other Expenditures and Adjustments

1200	Inventory	0	0	1,639	2,244	0	0	0	0	0	0	0	0	0	3,884	3,884	0%
1504	Replacement Mains	150,000	25,463	0	131,221	50,000	50,000	0	0	0	0	0	0	0	256,684	106,684	71%
1505	Tunnels	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0%
1511	Water Treatment Plant	13,000	0	13,844	1	0	0	0	0	0	0	0	0	0	13,845	845	6%
1512	Meter Replacement	10,000	779	16,531	0	833	833	833	833	833	833	833	833	833	24,810	14,810	148%
1513	Electrical/Electronic Equipment	10,000	0	0	0	833	833	833	833	833	833	833	833	833	7,500	-2,500	-25%
1514	Computer/Office Equipment	5,000	3,000	0	0	417	417	417	417	417	417	417	417	417	6,750	1,750	35%
1515	Trucks and Equipment	113,000	0	680	59,509	0	0	0	50,000	0	0	0	0	0	110,188	-2,812	-2%
1516	Facility Repairs	10,000	0	0	0	0	0	0	0	0	0	0	0	0	0	-10,000	-100%
1523	Construction in Progress	0	0	0	-128,392	0	0	0	0	0	0	0	0	0	-128,392	-128,392	0%
1527	SCADA	10,000	0	958	0	2,000	2,000	2,000	0	0	0	0	0	0	6,958	-3,042	-30%
1528	Tanks and Reservoirs	75,000	5,891	5,891	5,891	6,250	6,250	6,250	6,250	6,250	6,250	6,250	6,250	6,250	73,924	-1,076	-1%
Total Other Expenditures		396,000	35,133	39,544	70,474	60,333	60,333	10,333	58,333	8,333	8,333	8,333	8,333	8,333	376,151	-19,849	-5%

NET CASH FLOW

-162,535	-28,331	-37,887	-107,640	-60,423	-40,703	17,567	4,267	52,267	30,297	20,497	7,577	-8,693	-151,206	11,329	-7%
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Kinneloa Irrigation District
Balance Sheet
March 31, 2008

ASSETS

Current Assets

1000	Checking-Bank of the West	\$ 13,420.71	
1002	Checking-B of A	19,269.47	
1010	Checking-Wells Fargo Bank	(23,483.65)	
1012	Savings Account-LAIF	516,707.74	
1013	Savings-LAIF Reserve Fund	250,000.00	
1100	Accts. Receivable-Water Sales	22,659.26	
1101	Accts. Receivable-Invoices	3,620.59	
1190	Allowance for Bad Debts	(1,881.57)	
1200	Inventory	23,883.63	
1340	Accrued Water Sales	71,504.83	
1350	Prepaid Insurance	9,319.20	
1360	Prepaid Expenses	6,684.71	
	Total Current Assets		911,704.92

Property and Equipment

1501	Water Rights	52,060.41	
1503	Land Sites	96,700.08	
1504	Mains	1,166,860.80	
1505	Water Tunnels	705,985.75	
1506	K-3 Well	70,233.86	
1507	Improvement District #1	602,778.12	
1508	Mountain Property	6,620.00	
1509	Wilcox Well	71,312.70	
1510	Fairpoint St. Interconnect	14,203.27	
1511	Water Treatment Plant	172,044.97	
1512	Trans. & Dist. Plant Meters	72,043.07	
1513	Electrical/Electronic Equip.	177,898.56	
1514	Computer/Office Equipment	48,430.51	
1515	Trucks and Equipment	152,674.27	
1516	Water Company Facilities	36,590.26	
1517	Hidden Valley Office	51,362.92	
1518	Shaw Ranch	280,789.92	
1519	Dove Creek Project	487,383.87	
1521	Kinneloa Ridge Project	690,492.58	
1522	Eucalyptus Booster Station	471,817.81	
1526	Vosburg Booster	12,590.00	
1527	SCADA	136,033.48	
1528	Tanks and Reservoirs	100,243.03	
1529	Holly Tanks	181,113.76	
1600	Accum. Depreciation	(1,968,472.95)	
	Total Property and Equipment		3,889,791.05
	Total Assets		\$ 4,801,495.97

Kinneloa Irrigation District
Balance Sheet
March 31, 2008

LIABILITIES AND CAPITAL

Current Liabilities

2000	Accounts Payable	\$ 3,518.26	
2260	Med./Dental-Withhold-Employee	249.96	
2272	Job Deposits	1,300.00	
2273	Job Deposits-Doyne Rd.	5,497.68	
2290	Accrued Vacation	10,525.70	
	Total Current Liabilities		21,091.60

Long-Term Liabilities

	Total Long-Term Liabilities		0.00
	Total Liabilities		21,091.60

Capital

3040	Fund Balance	4,809,112.59	
	Net Income	(28,708.22)	
	Total Capital		4,780,404.37
	Total Liabilities & Capital		\$ 4,801,495.97

Steven Sorell, Treasurer _____

Kinneloa Irrigation District
Statement of Cash Flow
For the three Months Ended March 31, 2008

	Current Month	Year to Date
Cash Flows from operating activities		
Net Income	\$ (37,166.72)	\$ (28,708.22)
<i>Adjustments to reconcile net income to net cash provided by operating activities</i>		
1100 Accts. Receivable-Water Sales	15,703.38	116,539.26
1101 Accts. Receivable-Invoices	(1,321.93)	(1,321.93)
1200 Inventory	(2,244.35)	(3,883.58)
1350 Prepaid Insurance	1,415.25	2,253.75
1360 Prepaid Expenses	995.42	2,986.26
2000 Accounts Payable	1,321.02	(28,940.26)
2250 PERS Withholding-Employee	0.00	(1,163.98)
2271 Deposits-Construction Meters	0.00	(850.00)
2272 Job Deposits	1,300.00	(7,889.38)
2277 New York Drive Retention	(10,743.00)	(10,743.00)
	6,425.79	66,987.14
Total Adjustments	6,425.79	66,987.14
Net Cash provided by Operations	(30,740.93)	38,278.92
Cash Flows from investing activities		
<i>Used For</i>		
1504 Mains	(131,220.59)	(156,683.68)
1511 WaterTreatment Plant	(0.56)	(13,844.86)
1512 Trans. & Dist. Plant Meters	0.00	(17,310.48)
1514 Computer/Office Equipment	0.00	(3,000.00)
1515 Trucks and Equipment	(60,808.75)	(61,488.32)
1527 SCADA	0.00	(957.96)
1528 Tanks and Reservoirs	(5,891.26)	(17,673.78)
	(197,921.16)	(270,959.08)
Net cash used in investing	(197,921.16)	(270,959.08)
Cash Flows from financing activities		
<i>Proceeds From</i>		
<i>Used For</i>		
	0.00	0.00
Net cash used in financing	0.00	0.00
Net increase (decrease) in cash	\$ (228,662.09)	\$ (232,680.16)
Summary		
Cash Balance at End of Period	\$ 847,419.10	\$ 847,419.10
Cash Balance at Beg. of Period	(946,389.44)	(950,407.51)
Net Increase (Decrease) in Cash	\$ (98,970.34)	\$ (102,988.41)

Steven Sorell, Treasurer _____

Kinneloa Irrigation District

Check Register

For the Period From March 1, 2008 to March 31, 2008

Date	Check #	Payee	Amount	Description
3/17/08	5388	ACWA Health Benefits Authorit	4,868.75	medical/dental insurance
3/17/08	5389	Athens Services	115.51	trash pickup
3/17/08	5390	Bank of America Business Card	1,344.96	office supplies, postage, ACWA conference
3/17/08	5391	Charter Communications	59.99	Internet service
3/17/08	5392	CLA-VAL	1,612.19	Wilcox Reservoir modifications
3/17/08	5393	Clinical Laboratory, San Bernarc	326.00	water analysis
3/17/08	5394	Denram Products	89.73	fluoride letters
3/17/08	5395	Integrity Municipal Services	1,194.75	Cl2 solution level control
3/17/08	5396	Lagerlof,Senecal,Bradley,Gosne	881.25	truck purchase documents, Frank, Shirley conf. calls
3/17/08	5397	McCall's Meter Sales & Service	231.41	Sage flowmeter repair
3/17/08	5398	McMaster Carr	1,012.28	maintenance supplies
3/17/08	5399	Monrovia Mailing Company	298.81	billing statements and postage
3/17/08	5400	Perry Thomas Construction Co.,	15,206.00	Pasadena project on SMV-hot taps/valves
3/17/08	5401	Raymond Basin Management Bc	2,559.32	Title 22 water analysis
3/17/08	5402	Shirley Burt	210.58	mileage reimbursement
3/17/08	5403	Specialty Services	275.00	janitorial service
3/17/08	5404	Underground Service Alert	23.00	dig alerts
3/17/08	5405	Utility Service Co., Inc.	5,891.26	tank maintenance agreement
3/17/08	5406	Western Water Works	258.83	maintenance supplies
3/17/08	5407	Ameripride Uniform Service	60.12	shop rags
3/17/08	EFT117	AT&T	365.57	telephone
3/17/08	EFT118	Arco Gaspro Plus	595.00	truck gas
3/18/08	EFT119	Earthlink Network	4.95	Internet service (previous month)
3/19/08	EFT120	Earthlink Network	4.95	Internet service
3/19/08	EFT121	Calif. Public Employees Retirem	1,931.69	PERS (previous month)
3/19/08	EFT120	Christopher A. Burt	2,104.86	payroll
3/19/08	EFT121	Shirley L. Burt	1,265.16	payroll
3/19/08	EFT122	Melvin L. Matthews	2,796.87	payroll
3/19/08	62990840	Brian Fry	1,233.25	payroll
3/19/08	62990841	Felix Galindo	499.43	payroll
3/19/08	62990842	Chris Mellinger	422.72	payroll
3/19/08	EFT123	ADP	85.17	payroll processing
3/19/08	EFT124	Christopher A. Burt	125.00	payroll
3/19/08	EFT125	ADP	3,372.86	payroll taxes
3/31/08	5408	Alert Communications	78.00	answering service
3/31/08	5409	Byrd Industrial Electronics	1,243.50	Wilcox Reservoir SCADA modifications
3/31/08	5410	Consolidated Electrical Distribut	5,743.56	fuses, circuit breakers and motor starters
3/31/08	5411	Generator Services Co.	18,688.58	Generator for Pasadena Glen Reservoir
3/31/08	5412	Mike Gibson Service Center	919.65	99 rear axle, bearing and seal repair and alignment
3/31/08	5413	Integrity Municipal Services	224.59	Clortec parts
3/31/08	5414	MWH Laboratories	118.80	water analysis
3/31/08	5415	Orchard Supply Hardware	147.77	maintenance supplies
3/31/08	5416	Perry Thomas Construction Co.,	1,733.00	install fire hydrant bollards
3/31/08	5417	Red Supply	238.02	meter keys
3/31/08	5418	Shirley Burt	10.81	postage reimbursement
3/31/08	5419	Underground Service Alert	40.50	dig alerts

**Kinneloa Irrigation District
Check Register**

For the Period From March 1, 2008 to March 31, 2008

3/31/08	5420	USAMobility	125.56	pagers
3/31/08	5421	Verizon Wireless	131.59	mobile phones
3/31/08	5422	Western Water Works	111.06	maintenance supplies
3/31/08	EFT126	AT&T	423.51	telephone
3/31/08	EFT127	Southern California Edison Co.	3,662.98	power
3/31/08	5423	ACWA/JPIA	2,777.00	workers' compensation insurance
3/31/08	5424	Stephen Doreck Equipment Rent	13,571.84	pipeline retention payment
3/31/08	5425	Wondries Fleet Group	42,120.17	2008 Ford
3/31/08	EFT128	Richard L. Barkhurst	92.35	payroll
3/31/08	EFT129	Christopher A. Burt	2,115.66	payroll
3/31/08	EFT130	Shirley L. Burt	1,366.39	payroll
3/31/08	EFT131	Francis J. Griffith	92.35	payroll
3/31/08	EFT132	Gerrie G. Kilburn	92.35	payroll
3/31/08	EFT133	Melvin L. Matthews	2,796.87	payroll
3/31/08	EFT134	Maurice Pickard	92.35	payroll
3/31/08	EFT135	Steve Sorell	57.35	payroll
3/31/08	63028797	Brian Fry	1,386.95	payroll
3/31/08	63028798	Felix Galindo	518.16	payroll
3/31/08	63028799	Chris Mellinger	386.99	payroll
3/31/08	EFT136	ADP	105.67	payroll processing
3/31/08	EFT137	Christopher A. Burt	125.00	payroll
3/31/08	EFT138	ADP	3,700.53	payroll taxes
3/31/08	EFT139	Calif. Public Employees Retirem	<u>1,921.84</u>	PERS
Total			<u>158,288.52</u>	

Kinneloa Irrigation District
CAPITAL PROJECTS
For the Period From Jan 1, 2007 to Dec 31, 2008

Filter Criteria includes: 1) IDs: Multiple IDs. Report order is by ID. Report is printed with Accounts having Zero Amounts and excluding Balance Forward.

Job ID	GL Acct Description	Trx Date	Trans Description	Amount	Totals	Est Expenses	
2007 New York Main	Mains	8/17/07	Bank of America Business Card - duplicating of plans and specifications	424.20			
		8/17/07	Bank of America Business Card - postage for sending plans and specifications to contractors	153.15			
		9/28/07	SA Associates - Attendance at bid opening and evaluation	1,658.00			
		11/1/07	Stephen Doreck Equipment Renta - Billing #1	54,329.40			
		12/19/07	Stephen Doreck Equipment Renta - Billing #2 New York Drive water main	42,354.00			
		12/26/07	SA Associates - New York Drive construction support services	9,230.00			
		1/25/08	Stephen Doreck Equipment Renta - billing #3 -remainder less retention and Pasadena permit	25,463.09			
		7/20/07	Project Engineering SA Associates - Design of New York Drive Water Main	9,500.00			
		Office Supplies	9/13/07	Bank of America Business Card - office supplies-New York Drive	112.70		
		Postage/Delivery	9/13/07	Bank of America Business Card - postage- New York Drive	54.88		
			11/13/07	Bank of America Business Card - postage new york drive project	119.62		
						143,399.04	
		2007 New York Main				143,399.04	178,570.00
2007 Truck	Trucks and Equipment	2/11/08	McMaster Carr - Vise for 2008-1 truck	679.57			
		3/17/08	- 1993 Chevrolet S-10	-1,300.00			
		3/20/08	Wondries Fleet Group - 20008 Ford F-350 Super Duty, Unit #1	42,120.17			
				41,499.74			
2007 Truck				41,499.74	43,000.00		
2008 Brown SCADA	SCADA	2/4/08	Byrd Industrial Electronics - radio survey test at Brown Reservoir	957.96			
					957.96		
2008 Brown SCADA				957.96	12,000.00		
2008 Fairpoint Inter	Maintenance Contracto	3/10/08	Perry Thomas Construction Co., - SMV-Fairpoint hot taps	15,206.00			
					15,206.00		
2008 Fairpoint Inter				15,206.00			
2008 Generator	Trucks and Equipment	3/28/08	Generator Services Co. - Used 70KVA Generator, S/N 71051-0000018, Engine S/N 901605	18,688.58			
					18,688.58		
2008 Generator				18,688.58	20,000.00		

Kinneloa Irrigation District
CAPITAL PROJECTS
For the Period From Jan 1, 2007 to Dec 31, 2008

Filter Criteria includes: 1) IDs: Multiple IDs. Report order is by ID. Report is printed with Accounts having Zero Amounts and excluding Balance Forward.

Job ID	GL Acct Description	Trx Date	Trans Description	Amount	Totals	Est Expenses
2008 Holly CI2	WaterTreatment Plant	2/4/08	Integrity Municipal Services - Clortec Install at Holly	11,982.00		
		2/8/08	Byrd Industrial Electronics - Holly Chlorinator SCADA modifications	1,238.40		
		2/12/08	Matt Chlor Inc. - Holly CI2 parts	286.71		
		2/12/08	Ferguson Enterprises, Inc. - Holly CI2 tank straps	45.83		
		2/27/08	Matt Chlor Inc. - CI2 pump for Holly Clortec	291.36		
		3/5/08	Integrity Municipal Services - additional sales tax	0.56		
					13,844.86	
2008 Holly CI2					13,844.86	13,000.00
2008 Ranchtop Inter						
2008 Ranchtop Inter						
2008 Truck						
2008 Truck						50,000.00
Report					233,596.18	316,570.00

Kinneloa Irrigation District
FACILITY MAINTENANCE AND REPAIR
For the Period From Jan 1, 2008 to Dec 31, 2008

Filter Criteria includes: 1) IDs from to ; 2) Types from Facility to Facility. Report order is by ID. Report is printed with Accounts having Zero Amounts and excluding Balance Forward.

Job ID	GL Acct Description	Trx Date	Trans Description	Amount	Totals
Delores Tunnel	Maintenance Contractors	1/23/08	Perry Thomas Construction Co., - Repair Delores Tunnel line	4,338.52	
					<u>4,338.52</u>
Delores Tunnel					<u><u>4,338.52</u></u>
Eucalyptus Reservoir	Maintenance Supplies	2/1/08	Consolidated Electrical Distri - circuit breakers, fuses and relays for Eucalyptus Booster Station	3,693.76	
					<u>3,693.76</u>
Eucalyptus Reservoir					<u><u>3,693.76</u></u>
Eucalyptus Tunnel	Water Treatment/Analysis	1/24/08	Matt Chlor Inc. - Uniclор Parts	662.40	
		1/24/08	Matt Chlor Inc. - Uniclор parts	418.15	
					<u>1,080.55</u>
Eucalyptus Tunnel					<u><u>1,080.55</u></u>
Glen Reservoir	Maintenance Supplies	1/14/08	Red Supply - pipe and glue for Glen Reservoir Drain	141.82	
					<u>141.82</u>
Glen Reservoir					<u><u>141.82</u></u>
Hidden Valley Office					<u> </u>
Hidden Valley Office					<u><u> </u></u>
High/Low Pressure					<u> </u>
High/Low Pressure					<u><u> </u></u>
Holly Reservoir					<u> </u>
Holly Reservoir					<u><u> </u></u>
House Tunnel					<u> </u>
House Tunnel					<u><u> </u></u>

Kinneloa Irrigation District
FACILITY MAINTENANCE AND REPAIR
For the Period From Jan 1, 2008 to Dec 31, 2008

Filter Criteria includes: 1) IDs from to ; 2) Types from Facility to Facility. Report order is by ID. Report is printed with Accounts having Zero Amounts and excluding Balance Forward.

Job ID	GL Acct Description	Trx Date	Trans Description	Amount	Totals
K-3 Well	Water Treatment/Analysis	3/14/08	Integrity Municipal Services - Repair CI2 tank level control system	1,194.19	
	Maintenance Contractors	1/18/08	A&B Electric - K-3 circuit breaker repair	257.66	
					1,451.85
K-3 Well					1,451.85
Long Tunnel					
Long Tunnel					
Sage Tank	Maintenance Supplies	3/10/08	Consolidated Electrical Distri - fuses and relays for Sage Booster	5,381.93	
	Equipment Maintenance	1/17/08	Bank of America Business Card - sage flo-loc batteries	215.69	
	Outside Services	3/3/08	McCall's Meter Sales & Service - pulse rate card for sage flow meter	231.41	
					5,829.03
Sage Tank					5,829.03
Tent Tunnel					
Tent Tunnel					
Vosburg Reservoir	Maintenance Supplies	3/12/08	Consolidated Electrical Distri - Fluorescent ballast and tubes	186.61	
					186.61
Vosburg Reservoir					186.61
West Tank					
West Tank					
Wilcox Reservoir	Maintenance Contractors	3/10/08	CLA-VAL - Wilcox Reservoir Cla-Val modifications	1,612.19	
		3/11/08	Byrd Industrial Electronics - wilcox reservoir HMI & MTU modifications for PSV valve	1,243.50	
					2,855.69
Wilcox Reservoir					2,855.69

Kinneloa Irrigation District
FACILITY MAINTENANCE AND REPAIR
For the Period From Jan 1, 2008 to Dec 31, 2008

Filter Criteria includes: 1) IDs from to ; 2) Types from Facility to Facility. Report order is by ID. Report is printed with Accounts having Zero Amounts and excluding Balance Forward.

Job ID	GL Acct Description	Trx Date	Trans Description	Amount	Totals
Wilcox Well	Maintenance Contractors	1/18/08	A&B Electric - Wilcox Well starter coil repair	659.97	
					<u>659.97</u>
Wilcox Well					<u>659.97</u>
Report					<u><u>20,237.80</u></u>