

KINNELOA IRRIGATION DISTRICT
REGULAR MEETING – BOARD OF DIRECTORS
1999 KINCLAIR DRIVE, PASADENA, CA 91107
TUESDAY – OCTOBER 20, 2009
7:30 P.M.

AGENDA

- 1. CALL TO ORDER**
 - A. Declaration of a Quorum
 - B. Review of Agenda

- 2. PUBLIC COMMENT** – Comments from the public regarding items on the Agenda or other items within the jurisdiction of the District.

- 3. PUBLIC HEARING – WATER RATES**

- 4. APPROVE WATER RATES**

- 5. APPROVE YEAR 2010 BUDGET**

- 6. GENERAL MANAGER’S REPORT**

- 7. REVIEW OF MINUTES** – September 15, 2009

- 8. REVIEW OF FINANCIAL REPORTS** – September 30, 2009

- 9. ITEMS FOR NEXT AGENDA**

- 10. CALENDAR** – November 17, 2009
December 15, 2009
January 19, 2010

- 11. ADJOURNMENT**

Each item on the Agenda, no matter how described, shall be deemed to include any appropriate motion, whether to adopt a minute motion, resolution, payment of any bill, approval of any matter or action, or any other action. Material related to an item on this agenda submitted after distribution of the Agenda Packet is available for public review at the District Office or online at the District’s website <http://www.kinneloairrigationdistrict.info>.

Kinneloa Irrigation District 2010 Budget

Monthly Service Charge \$49.00

Commodity Charge \$2.75 per CCF

Account	Account Description	2010 Budget
4000	Water Sales	1,133,800
4020	Invoice Sales	10,000
4035	Interest-LAIF	14,000
4050	Capacity Charge	12,000
Total Income		1,169,800
5000	Purchase Water	20,000
5005	Power	90,000
5010	Maintenance Supplies	24,000
5012	Safety Equipment	2,000
5015	Maintenance Labor	160,500
5020	Stand-by	7,500
5022	Training/Certification	2,400
5025	Water Treatment/Analysis	22,000
5030	Maintenance Contractors	126,000
5034	Equipment Maintenance	6,000
5035	Vehicle Maintenance	3,600
5036	Fuel - All Equipment	12,000
5040	Equipment Rental	500
5045	Insurance-Workers Comp.	12,000
5046	Insurance-Liability	15,000
5048	Insurance-Property	2,500
5049	Insurance-Medical	38,000
6000	Engineering Services	24,000
6005	Watermaster	12,000
6015	Administrative Salary	125,500
6017	Administrative Travel	5,000
6020	Board of Directors Compensation	7,000
6021	Administrative & Board Expenses	2,500
6024	Customer/Public Information Prog.	4,000
6025	PERS - KID	14,600
6030	Social Security - KID	27,400
6035	Office Supplies	9,000
6036	Postage/Delivery	6,000
6040	Professional Dues	5,000
6045	Legal	15,000
6050	Telephone	6,000
6051	Cellular Telephone	2,400
6052	Pagers	2,000
6053	Internet Service	1,000
6059	Computer/Software Maintenance	10,000
6061	Office Equipment Maintenance	1,000
6065	Accounting	7,000
6070	Office Labor	48,000
6075	Outside Services	20,000
6081	Permits/Fees	2,500
6120	Bank Service Charges	3,000
Total Expenses		903,900
NET REVENUES		265,900

<i>Water Sales, Units</i>	284,000
<i>Rate Per Unit</i>	\$2.75
<i>Annual Commodity Revenue</i>	\$781,000
<i>Monthly Service Charge</i>	\$49.00
<i>Annual DSC Revenue</i>	\$352,800
<i>Total Annual Water Sales</i>	\$1,133,800
<i>Other Annual Revenue</i>	\$36,000
<i>Total Annual Revenue</i>	\$1,169,800
<i>Total Expenses</i>	\$903,900
<i>Net Revenues</i>	\$265,900
<i>Capital Improvement Projects</i>	\$253,481
<i>Annual Net Cash Flow</i>	\$12,419
<i>Average Monthly Charge for Low Usage Customer</i>	\$77
<i>Average Monthly Charge for Medium Usage Customer</i>	\$187
<i>Average Monthly Charge for High Usage Customer</i>	\$737
<i>Reserve Account Balance (Beginning)</i>	\$236,000
<i>Reserve Account Balance (Year End)</i>	\$248,419

Recommended Expenditures for Capital Improvement Projects

1504	Mains	45,000	Windover Road/Sierra Madre Villa Pipeline Plans & Specs/East-West Pipeline Plans
1511	Water Treatment Plant	5,400	Upgrade CI2 Analyzers with PH and Temperature Sensors
1512	Meter Replacement	21,000	Meter Replacement Program
1513	Electrical/Electronic Equipment	50,000	Facility Electrical Projects
1514	Computer/Office Equipment	5,000	Replace Obsolete Computers and Other Equipment
1515	Trucks and Equipment	62,200	Standby Generator and Automatic Transfer Switch for Wilcox Reservoir
1516	Facilities	30,000	Facility Improvement Projects Incl. our share of Wilcox Reservoir Upgrades
1527	SCADA	15,000	SCADA Projects Incl. Security and Low Level Cutoffs at Sage, Wilcox and Glen
2400	Truck Installment Sale Payment	19,881	Annual Payment on Installment Sale Agreement for Two Trucks Purchased in 2008
Total Other Expenditures		253,481	
NET CASH FLOW		12,419	

General Manager's Report

October 20, 2009

I. Capital Improvement and Preventative Maintenance Projects

- A. Doyme Road Development – Project is on hold pending County approval of revised grading and drainage plan and issuance of permits. Plans for Wilcox Booster Station upgrade are being reviewed.

II. Customer Service Issues for September

- A. Sierra Madre Villa Avenue – Customer concerned about high water bill. We verified meter reading and checked for leaks. None were found.
- B. Dove Creek Lane – Customer reported leak. We determined that it was caused by leak in sprinkler system and advised customer to call a plumber to fix it.
- C. Kinclair Drive – Customer reported that water was flowing onto his property from an adjacent property. After investigation we determined that the water was coming from a leak in a sprinkler valve on the neighbor's property and turned it off to facilitate repair.

III. Field Operations Highlights for September – Chris Burt

- A. Doyme Road Tract – Reviewed Plans and Specifications for Wilcox Reservoir Booster Station upgrade.
- B. Reviewed electrical costs for pumping at each facility and revised pumping schedule to maximize pumping during off-peak hours. We will continue to monitor the costs and changes in electrical rates and make adjustments to minimize electrical costs.
- C. Reservoir Roof Maintenance – Completed
- D. Federal Groundwater Rule – Completed and delivered water source forms and map to the California Department of Public Health and our laboratory as required by this rule.

IV. Office Operations

A. Delinquent Accounts

- 25 accounts received 10 day letters
- 13 accounts received 5 day letters
- 0 accounts received 24-hour shut off notice
- 0 accounts were shut off for non-payment and turned back on after payment
- 2 accounts remain off for non-payment

V. General Manager's Special Projects and Activities

- A. ACWA – I was elected to the 2010-2012 Region 8 Board. I will also continue to serve on the ACWA Finance Committee. I attended the Region 8,9,10 mini-conference which was held at Lake Elsinore. The focus was on developing local sources of supply as well as developing rate strategies to reflect the water shortage in our region. Another session provided an update on the status of the Governor's water plan and ACWA's position on various water-related bills that are being considered by the legislature.
- B. CSDA – I attended the 40th annual conference. I attended sessions on *Revenue Options -- Rates, Fees, Special Assessments and Taxes; Practical Budgeting Processes and Tools; Financing Options in Challenging Economic Times; and Tips and Tools for Performance Evaluations*. I will continue to service on the Fiscal and Audit Committees.
- C. FMWD – Special and monthly board meetings. The current focus is on the Capital Improvement Plan and the possible parcel tax to provide funding for capital improvement projects. I have participated in four public meetings to present the proposed parcel tax and answer questions from customers and property owners.
- D. Customer Newsletter – The summer newsletter was included with the July billing statement. Suggestions for articles are always welcome or if you have the time, submit your own article for publication. I am currently working on the next one.
- E. “Water for Tomorrow” – The second of four of the National Geographic magazine series about water for California consumers will be arriving in our customers' mailboxes soon.
- F. New KID Website Design – I am continuing to work on this project in my spare time. The basic layout has been completed and I am continuing to add information and data in preparation for going live.
- G. Peachtree-Billing System Integration – I have completed the second month of testing and all is going well. I have completed the design and testing of the new Aged Receivables Report which I will be presenting as part of my financial report starting with the January 2010 report presented at our February 2010 board meeting. This new aging report is printed directly from Peachtree and will tie in with all the other financial reports that I present at the monthly meetings reports and will remove a major reconciliation headache.

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
KINNELOA IRRIGATION DISTRICT
SEPTEMBER 15, 2009**

MEMBERS PRESENT: Directors Barkhurst, Griffith, Kilburn, and Pickard.

STAFF PRESENT: Shirley Burt, Administrative Assistant
Melvin Matthews, General Manager

CALL TO ORDER: The Meeting was called to order by the Chair, Director Barkhurst, at 1935 hours. He noted that there was a quorum present. The Agenda was unanimously approved as presented.

PUBLIC COMMENT: No persons from the Public wished to comment at this time.

REVIEW OF GENERAL MANAGER'S REPORT:

The **General Manager** questioned whether there were any comments or questions regarding his report that was included in the Board Packet.

Doyne Road Project:

Director Kilburn questioned whether payment had been received from the Contractor for the Doyne Road Project and the **General Manager** replied that he had met with the Contractor that morning and had obtained the signed agreement but that he had received no check at that time.

Director Griffith questioned as to the amount owed by the Contractor and the General Manager replied that he owes \$43,000--\$23,000 for past work plus the \$20,000 deposit.

ACWA/National Geographic Project:

Director Griffith questioned as to the cost to the District for this publication and the **General Manager** replied that it cost thirty five cents for each copy that was mailed to the 600 customers and that there will be a total of four issues.

REVIEW OF MINUTES:

The minutes of August 14, 2009 were reviewed and unanimously approved as presented.

The minutes of August 18, 2000 were reviewed and unanimously approved as presented.

REVIEW OF FINANCIAL REPORTS:

The Chair reviewed the Financial Reports noting that –

-The income was below the budget for the month

-Leased Water Rights were purchased for \$10,000

The **General Manager** noted that the income for water sales was for only 28 days so that it is hard to tell whether any of the decrease is due to water conservation.

Director Griffith noted that the bank service charges are probably going to exceed the budget and the **General Manager** agreed.

Director Griffith noted that the Liability Insurance payment of \$22,000 was higher than last year and the **General Manager** replied that it was about \$5,000 more than the prior year.

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
KINNELOA IRRIGATION DISTRICT
SEPTEMBER 15, 2009**

ITEMS FOR NEXT AGENDA

Review of Kinneloa Mesa Project (if project completed)
Public Meeting – Water Rates

ADJOURNMENT:

The meeting was adjourned at 1950 hours. The next meeting will be on October 20, 2009.

Respectfully submitted,

Shirley L. Burt
Secretary to the Board

2009 AGED RECEIVABLES REPORT

ACCOUNTING PERIOD	TOTAL BALANCE	CURRENT PERIOD	OVER 30 DAYS	OVER 60 DAYS	OVER 90 DAYS	OVER 120 DAYS	Penalty Charges	Interest Charges
JANUARY	\$61,807	\$37,314 416	\$18,057 112	\$3,440 28	\$1,269 12	\$1,727 2	\$675.00 45 Accts.	\$91.91
FEBRUARY	\$35,432	\$18,065 154	\$9,547 84	\$4,187 29	\$1,154 11	\$2,480 7	\$510.00 34 Accts.	\$47.15
MARCH	\$35,588	\$23,036 198	\$7,788 72	\$1,792 22	\$994 9	\$1,979 3	\$495.00 33 Accts.	\$58.10
APRIL	\$43,594	\$33,860 289	\$5,829 66	\$2,192 21	\$370 8	\$1,343 3	\$435.00 29 Accts.	\$48.10
MAY	\$69,254	\$56,103 274	\$9,089 82	\$1,622 19	\$1,101 10	\$1,340 5	\$420.00 28 Accts.	\$46.33
JUNE	\$71,904	\$53,661 248	\$14,800 64	\$1,797 19	\$311 5	\$1,334 4	\$510.00 34 Accts.	\$53.19
JULY	\$43,136	\$25,758 149	\$12,413 69	\$2,729 25	\$931 15	\$1,305 4	\$540.00 36 Accts.	\$80.01
AUGUST	\$77,677	\$63,851 248	\$9,571 70	\$2,324 20	\$453 7	\$1,478 4	\$495.00 33 Accts.	\$62.13
SEPTEMBER	\$48,518	\$29,107 259	\$15,194 74	\$2,647 20	\$563 5	\$1,007 3	\$585.00 40 Accts.	\$95.85
OCTOBER								
NOVEMBER								
DECEMBER								
						Totals	\$4,665.00	\$582.77

Kinneloa Irrigation District
Statement of Cash Flow
For the nine Months Ended September 30, 2009

	Current Month	Year to Date
Cash Flows from operating activities		
Net Income	\$ 52,678.41	\$ 253,241.87
<i>Adjustments to reconcile net income to net cash provided by operating activities</i>		
1100 Accts. Receivable-Water Sales	29,159.14	18,793.00
1101 Accts. Receivable-Invoices	15,050.74	(26,564.54)
1190 Allowance for Bad Debts	0.00	189.60
1200 Inventory	0.00	109.73
1350 Prepaid Insurance	169.00	(6,307.00)
1360 Prepaid Expenses	871.42	(40,017.35)
2000 Accounts Payable	(26,008.27)	11,821.11
2250 PERS Withholding-Employee	670.58	(618.17)
2260 Med./Dental-Withhold-Employee	0.00	(502.80)
2271 Deposits-Construction Meters	0.00	850.00
2273 Job Deposits-Doyme Rd.	(902.88)	13,599.44
	19,009.73	(28,646.98)
Net Cash provided by Operations	71,688.14	224,594.89
 Cash Flows from investing activities		
<i>Used For</i>		
1504 Water Mains	0.00	(364,138.03)
1512 Trans. & Dist. Plant Meters	(1,868.48)	(20,147.54)
1513 Electrical/Electronic Equip.	0.00	(6,424.26)
1515 Trucks and Portable Equipment	0.00	(19,594.14)
1516 Water Company Facilities	(21,000.00)	(23,254.90)
1523 Construction in Progress	0.00	(529,958.71)
1527 SCADA Equipment	0.00	(10,931.18)
1528 Tanks and Reservoirs	(3,922.14)	(15,375.14)
	(26,790.62)	(989,823.90)
Net cash used in investing	(26,790.62)	(989,823.90)
 Cash Flows from financing activities		
<i>Proceeds From</i>		
<i>Used For</i>		
2400 Truck Loan Payable	0.00	(19,880.82)
	0.00	(19,880.82)
Net cash used in financing	0.00	(19,880.82)
Net increase (decrease) in cash	\$ 44,897.52	\$ (785,109.83)
 Summary		
Cash Balance at End of Period	\$ 737,947.15	\$ 737,947.15
Cash Balance at Beg. of Period	(693,049.63)	(993,098.27)
Net Increase (Decrease) in Cash	\$ 44,897.52	\$ (255,151.12)

Steven Sorell, Treasurer _____

Kinneloa Irrigation District
Income Statement
For the Nine Months Ending September 30, 2009

	Current Month Actual	Current Month Budget	Year to Date Actual	Year to Date Budget
Revenues				
4000 Water Sales	\$ 124,960.69	\$ 110,000.00	\$ 828,139.68	\$ 835,795.00
4015 Wholesale Water Sales	0.00	0.00	19,814.91	0.00
4020 Invoice Sales	409.60	833.33	2,253.62	7,499.97
4035 Interest-General Fund Reserves	0.00	0.00	10,505.44	18,750.00
4050 Capacity Charge	0.00	3,000.00	0.00	9,000.00
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Total Revenues	125,370.29	113,833.33	860,713.65	871,044.97
Expenses				
5000 Purchased Water	0.00	0.00	10,000.00	0.00
5005 Electricity	9,408.54	9,000.00	66,533.81	70,000.00
5010 Maintenance Supplies	109.46	1,666.67	16,421.86	15,000.03
5012 Safety Equipment	0.00	0.00	4,844.89	2,000.00
5015 Maintenance Labor	12,396.61	14,050.00	113,081.89	126,450.00
5020 Stand-by Compensation	720.00	625.00	5,580.00	5,625.00
5022 Training/Certification	274.00	200.00	319.00	1,800.00
5025 Water Treatment/Analysis	4,970.80	1,833.33	17,481.36	16,499.97
5030 Maintenance Contractors	7,408.29	4,166.67	60,971.21	37,500.03
5034 Equipment Maintenance	540.84	250.00	6,229.24	2,250.00
5035 Vehicle Maintenance	47.99	583.33	362.01	5,249.97
5036 Fuel - All Equipment	732.41	833.33	8,292.67	7,499.97
5045 Insurance-Workers Compensation	2,761.00	3,750.00	3,296.35	11,250.00
5046 Insurance-Liability	0.00	0.00	16,003.80	15,000.00
5048 Insurance-Property	169.00	208.33	1,503.00	1,874.97
5049 Insurance-Medical	3,054.80	3,333.33	22,800.06	29,999.97
6000 Engineering Services	3,679.87	1,250.00	29,296.87	11,250.00
6005 Watermaster	871.42	666.67	6,614.28	6,000.03
6015 Administrative Salary	10,004.40	10,245.00	89,821.40	91,265.00
6017 Administrative Travel	2,021.82	416.67	3,741.01	3,750.03
6020 BofD Compensation	400.00	500.00	4,700.00	5,100.00
6021 Administrative & Board Expense	0.00	208.33	1,484.04	1,874.97
6024 Customer/Public Info. Prog.	144.00	333.33	2,223.18	2,999.97
6025 PERS - KID	930.28	1,183.33	9,247.77	10,649.97
6030 Social Security - KID	2,091.01	2,275.00	18,906.70	20,175.00
6035 Office Supplies	595.88	750.00	5,251.58	6,750.00
6036 Postage/Delivery	280.10	500.00	3,214.76	4,500.00
6040 Professional Dues	0.00	0.00	4,723.00	7,000.00
6045 Legal Services	0.00	833.33	7,528.57	7,499.97
6050 Telephone	329.28	487.50	4,119.07	4,387.50
6051 Mobile Telephone	36.25	208.33	1,315.16	1,874.97
6052 Pagers	161.07	150.00	1,377.04	1,350.00
6053 Internet Service	64.94	83.33	584.46	749.97
6059 Computer/Software Maintenance	1,954.00	833.33	5,274.55	7,499.97
6061 Office Equipment Maintenance	0.00	83.33	950.00	749.97
6065 Accounting	0.00	0.00	4,800.00	7,000.00
6070 Office Labor	3,812.16	4,000.00	33,962.88	36,000.00
6075 Outside Services	1,600.81	1,666.67	10,617.17	15,000.03
6081 Permits/Fees	843.71	208.33	1,249.58	1,874.97
6120 Bank Service Charges	277.14	250.00	2,747.56	2,250.00
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Total Expenses	72,691.88	67,632.47	607,471.78	605,552.23
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Net Income	52,678.41	46,200.86	253,241.87	265,492.74

Kinneloa Irrigation District
Income Statement
For the Nine Months Ending September 30, 2009

	Current Month Actual	Current Month Budget	Year to Date Actual	Year to Date Budget
Other Expenditures				
1200 Inventory	0.00	0.00	(109.73)	0.00
1504 Water Mains	0.00	0.00	364,138.03	568,500.00
1511 WaterTreatment Plant	0.00	833.33	0.00	7,499.97
1512 Trans. & Dist. Plant Meters	1,868.48	1,666.67	20,147.54	15,000.03
1513 Electrical/Electronic Equip.	0.00	1,666.67	6,424.26	15,000.03
1514 Computer/Office Equipment	0.00	416.67	0.00	3,750.03
1515 Trucks and Portable Equipment	0.00	0.00	19,594.14	20,000.00
1516 Water Company Facilities	21,000.00	0.00	23,254.90	20,000.00
1527 SCADA Equipment	0.00	1,250.00	10,931.18	11,250.00
1528 Tanks and Reservoirs	3,922.14	6,250.00	15,375.14	56,250.00
Total Other Expenditures	26,790.62	12,083.34	459,755.46	717,250.06
Total Increase or (Drawdown)	\$ 25,887.79	\$ 34,117.52	\$ (206,513.59)	\$ (451,757.32)

Steven Sorell, Treasurer _____

Kinneloa Irrigation District
Balance Sheet
September 30, 2009

ASSETS

Current Assets

1010	Checking-Wells Fargo Bank	\$ 107,496.35
1012	Savings-LAIF Reserve Fund	233,885.92
1013	Restricted Fund-LAIF	250,000.00
1100	Accts. Receivable-Water Sales	48,517.70
1101	Accts. Receivable-Invoices	27,541.27
1190	Allowance for Bad Debts	(2,071.17)
1200	Inventory	19,890.22
1340	Accrued Water Sales	146,564.88
1350	Prepaid Insurance	18,995.95
1360	Prepaid Expenses	50,782.98
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	Total Current Assets	901,604.10

Property and Equipment

1501	Water Rights	52,060.41
1503	Land Sites	96,700.08
1504	Water Mains	1,552,582.83
1505	Water Tunnels	705,985.75
1506	K-3 Well	70,233.86
1507	Improvement District #1	602,778.12
1508	Mountain Property	6,620.00
1509	Wilcox Well	71,312.70
1510	Interconnections	14,203.27
1511	Water Treatment Plant	172,044.97
1512	Trans. & Dist. Plant Meters	74,880.13
1513	Electrical/Electronic Equip.	196,044.86
1514	Computer/Office Equipment	34,761.42
1515	Trucks and Portable Equipment	182,758.05
1516	Water Company Facilities	62,334.10
1517	KID Office	51,362.92
1518	Shaw Ranch	280,789.92
1519	Dove Creek Project	487,383.87
1521	Kinneloa Ridge Project	690,492.58
1522	Eucalyptus Booster Station	471,817.81
1526	Vosburg Booster	12,590.00
1527	SCADA Equipment	175,143.09
1528	Tanks and Reservoirs	97,944.39
1529	Holly Tanks	181,113.76
1600	Accum. Depreciation	(2,147,170.24)
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	Total Property and Equipment	4,196,768.65
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	Total Assets	\$ 5,098,372.75
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Kinneloa Irrigation District
Balance Sheet
September 30, 2009

LIABILITIES AND CAPITAL

Current Liabilities

2000	Accounts Payable	\$ 24,200.91	
2250	PERS Withholding-Employee	670.58	
2271	Deposits-Construction Meters	2,550.00	
2273	Job Deposits-Doyne Rd.	19,097.12	
2290	Accrued Vacation	12,003.70	
	Total Current Liabilities		58,522.31

Long-Term Liabilities

2400	Truck Loan Payable	66,790.81	
	Total Long-Term Liabilities		66,790.81
	Total Liabilities		125,313.12

Capital

3040	Fund Balance	4,719,817.76	
	Net Income	253,241.87	
	Total Capital		4,973,059.63
	Total Liabilities & Capital		\$ 5,098,372.75

Steven Sorell, Treasurer _____

Kinneloa Irrigation District
Check Register
For the Period From September 1, 2009 to September 30, 2009

Date	Check #	Payee	Amount	Description
9/3/09	EFT579	AT&T	329.37	telephone
9/3/09	EFT580	Earthlink Network	4.95	Internet
9/3/09	EFT581	Pasadena Municipal Servic	1,038.77	Wilcox Well power
9/3/09	EFT582	Southern California Edison	7,954.08	electricity
9/3/09	EFT583	Verizon Wireless	131.36	mobile phones
9/3/09	6028	A&B Electric	6,294.88	Vosburg instrusion alarm electrical work
9/3/09	6029	Assoc. of Calif. Water Age	720.00	Water for Tomorrow Magazine
9/3/09	6030	Ameripride Uniform Servic	65.28	shop rag service
9/3/09	6031	Athens Services	129.38	trash pickup
9/3/09	6032	Berg Hardware	14.27	maintenance supplies
9/3/09	6033	Byrd Industrial Electronics	896.36	SCADA hookup/programming for Vosburg instrusio
9/3/09	6034	Citizens Business Bank	19,880.82	installment payment on new trucks
9/3/09	6035	Denram Products	781.97	labels for fire hydrants
9/3/09	6036	MWH Laboratories	118.80	water analysis
9/3/09	6037	National Meter & Automat	1,081.78	software for downloading customer usage history
9/3/09	6038	San Gabriel County Water	10,000.00	lease for 50 AF of groundwater
9/3/09	6039	Specialty Services	275.00	janitorial service
9/3/09	6040	TRG Customer Solutions	78.00	answering service
9/3/09	6041	Underground Service Alert	6.00	dig alerts
9/3/09	6042	USA Mobility Wireless, In	163.49	paggers
9/3/09	6044	Utility Service Co., Inc.	5,455.29	tank maintenance agreement
9/3/09	6045	Civiltec Engineering, Inc.	720.00	customer fire flow test
9/11/09	5874V	J. Leonard/N. Jaramillo	-59.60	customer refund check not cashed
9/18/09	6046	ACWA Health Benefits Au	3,517.44	medical/dental insurance
9/18/09	6047	Byrd Industrial Electronics	638.86	Holly Booster SCADA maintenance
9/18/09	6048	Charter Communications	59.99	Internet
9/18/09	6049	Civiltec Engineering, Inc.	3,110.75	Wilcox Reservoir upgrade engineering
9/18/09	6050	Clinical Laboratory, San B	24.00	water analysis
9/18/09	6051	Crescenta Valley Water Di	144.00	Water for Tomorrow extra copies
9/18/09	6052	D&G Roofing	21,000.00	Vosburg roof maintenance
9/18/09	6053	Fyre Guard Company	279.84	fire estinguisher maintenance
9/18/09	6054	Generator Services Co.	540.84	generator maintenance
9/18/09	6055	Measurement Control Syst	355.91	replacement meter registers
9/18/09	6056	MWH Laboratories	118.80	water analysis
9/18/09	6057	National Meter & Automat	1,338.11	replacement meters
9/18/09	6058	Perry Thomas Constructor	1,953.00	Vosburg leak repair
9/18/09	6059	SA Associates	5,428.00	Schematics for Fluoride reporting variance
9/18/09	6060	Shirley Burt	122.15	mileage reimbursement
9/18/09	EFT584	Arco Gaspro Plus	732.41	truck gas
9/18/09	EFT585	Bank of America Business	1,788.78	see attached schedule

Kinneloa Irrigation District
Check Register
For the Period From September 1, 2009 to September 30, 2009

9/18/09	EFT586	Richard L. Barkhurst	92.35 salary
9/18/09	EFT587	Christopher A. Burt	2,434.56 salary
9/18/09	EFT588	Shirley L. Burt	1,412.13 salary
9/18/09	EFT589	Francis J. Griffith	92.35 salary
9/18/09	EFT590	Gerrie G. Kilburn	92.35 salary
9/18/09	EFT591	Melvin L. Matthews	2,932.76 salary
9/18/09	EFT592	Maurice Pickard	92.35 salary
9/18/09	64037953	Brian Fry	1,522.40 salary
9/18/09	64037954	Felix Galindo	399.55 salary
9/18/09	64037955	Chris Mellinger	232.19 salary
9/28/09	EFT593	ADP	83.94 payroll processing
9/28/09	EFT594	Christopher A. Burt	125.00 salary
9/28/09	EFT595	ADP	4,342.16 payroll taxes
9/30/09	EFT596	Christopher A. Burt	2,413.85 salary
9/30/09	EFT597	Shirley L. Burt	1,412.14 salary
9/30/09	EFT598	Melvin L. Matthews	2,932.77 salary
9/30/09	64063345	Brian Fry	1,380.27 salary
9/30/09	64063346	Felix Galindo	362.08 salary
9/30/09	64063347	Chris Mellinger	339.36 salary
9/30/09	EFT599	ADP	87.79 payroll processing
9/30/09	EFT600	Christopher A. Burt	125.00 salary
9/30/09	EFT601	ADP	<u>4,205.43</u> payroll taxes
	Total		<u><u>124,345.91</u></u>

**CREDIT CARD CHARGES
AUGUST 2009**

Category	Shirley	Mel	Brian	Chris B	Chris M	TOTAL
Maint. Supply			\$32.12			\$32.12
Maint. Tools			\$12.06			\$12.06
Maint. Exp.						\$0.00
Postage	\$48.03					\$48.03
Computer Supplies		\$160.54				\$160.54
Computer Program		\$79.00				\$79.00
Scada						\$0.00
Kinn. Mesa Pipeline						\$0.00
Emp. Cert.	\$250.00					\$250.00
Truck Exp.			\$47.99			\$47.99
Truck Fuel						\$0.00
Generator/Pump Fuel						\$0.00
Office Supplies	\$37.94					\$37.94
Safety						\$0.00
Water Quality			\$740.00			\$740.00
Adm. Exp.	\$198.00	\$183.10				\$381.10
Doyne Road Project						\$0.00
Telephone						\$0.00
Office equip.						\$0.00
Finance Chg.						\$0.00
Finance Credit						\$0.00
TOTAL	\$533.97	\$422.64	\$832.17	\$0.00	\$0.00	\$1,788.78