

**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF DIRECTORS OF THE  
KINNELOA IRRIGATION DISTRICT  
OCTOBER 19, 2010**

**MEMBERS PRESENT:** Directors Barkhurst, Eldridge, Griffith, and Sorell

**MEMBERS ABSENT:** Director Kilburn (Excused)

**STAFF PRESENT:** Chris Burt, Facilities Supervisor  
Shirley Burt, Administrative Assistant  
Melvin Matthews, General Manager

**CALL TO ORDER:** The Meeting was called to order by the Chair, Director Sorell, at 1935 hours. He noted that there was a quorum present. The Agenda was unanimously approved as presented.

**PUBLIC COMMENT:**

No members of the public wished to comment at this time.

**REVIEW OF PROPOSED CAPITAL PROJECTS FOR YEAR 2011:**

The **General Manager** reviewed the list of capital projects proposed for the 2011 year explaining the need for the project and the estimated cost.

**Director Sorell** noted that the estimated total cost was approximately \$200,000 and the **General Manager** stated that was the amount that he had indicated in the proposed budget.

**Director Barkhurst** recommended that the Tank Maintenance Agreement and the Reservoir Inspection Projects be reviewed and approved early in the year since these are projects that should be done. He further suggested that the projects be divided into group A (those that should be done) and B (those that could be done.) so that the projects in group A could be approved as a group and the projects in group B would be approved on an individual as needed basis.

**SELECTION OF DIRECTORS FOR ACWA/HBA:**

The Board reviewed the ballot of nominated directors for the ACWA/HBA Board and the resumes that had been submitted and agreed to nominate directors for the Southern Region only.

It was M/S/C – (Barkhurst/Griffith-4/0) – **“That Merle Alexhire and Howard Williams are nominated for the ACWA/HBA Board of Directors”**.

**REVIEW OF GENERAL MANAGER’S REPORT:**

**Doyne Road Project:**

**Director Barkhurst** questioned the amount the Developer owes to the District and the **General Manager** replied that the balance due is approximately \$8,000 for engineering expenses already paid by the District in excess of the Developer’s advance deposit. An additional advance deposit will be required before the project is resumed. The District now has a set of plans and specifications for the project. All previous and future obligations will need to be met even if a new developer takes over the project.

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**Page 2**

**Trevan Road Project:**

**Director Griffith** questioned who is supplying the water for the property and the **General Manager** stated that although the owner is attempting to obtain water for the fire sprinklers from the City of Pasadena that the District is not conceding any of its rights as regards to supplying water to the property and that we are providing plans and estimates for moving the pipeline as requested by the owner and his representatives.

**MWD Tour:**

**Director Griffith** questioned about an email that Director Barkhurst had sent to Board Members regarding the cost of tours and **Director Barkhurst** stated that he was uncertain as to the disclosure requirements of Board Members when they go on these tours.

The **General Manager** replied that Director Kilburn and he will need to disclose the estimated cost of the tour which is about \$635/person and the exact figure will be sent to him.

**Director Sorell** stated that they have to report these items as a gift to them.

**Director Barkhurst** stated that taxpayers are very concerned about these type of expenditures and he cautioned that everyone think through the real cost benefit analysis before they take these tours.

**REVIEW OF MINUTES OF SEPTEMBER 30, 2010:**

The minutes were reviewed and unanimously approved with one correction in sentence structure.

**REVIEW OF FINANCIAL REPORTS:**

**Director Barkhurst** reviewed the Financial Reports and noted that –

-Water Sales were a little higher than budget

-A refund of \$7000 was received from Los Angeles County for tax that had been illegally charged

-Interest income was decreased

-Engineering service expense was shifted to the expense of the project

The Financial Reports were approved for filing as presented.

**ITEMS FOR NEXT AGENDA:**

Public Hearing

Approval of Capital Projects

**ADJOURNMENT:**

The meeting was adjourned at 2020 hours and the next meeting will be held on November 16, 2010.

Respectfully submitted,

Shirley Burt,  
Secretary to the Board