

KINNELOA IRRIGATION DISTRICT

Regular Meeting – Board of Directors
1999 Kinclair Drive, Pasadena, CA 91107
Tuesday, February 16, 2021, 3:00 P.M.
MINUTES

Meeting conducted by teleconference under the provisions of Executive Order N-29-20.

The meeting was conducted by teleconference pursuant to the Brown Act Waivers provided for under the Governor's Executive Orders in response to COVID-19 State of Emergency. As stated in the agenda, there was no public location for attending the meeting in person, however the public was provided with alternative methods of listening or participating via telephonically or by videoconference

DIRECTORS PRESENT: Zoom teleconference/videoconference (Zoom): Tim Eldridge, Frank Griffith, Gordon Johnson, Gerrie Kilburn and Dave Moritz

DIRECTORS ABSENT: None

STAFF PRESENT: Zoom: General Manager Melvin Matthews, Office Manager Martin Aragon & Senior Facilities Operator Chris Burt

PUBLIC PRESENT: Zoom: Stephen Brown

- 1. CALL TO ORDER:** Director/Chair Gordon Johnson called the meeting to order at 3:00 P.M. and called the roll. A quorum of Board Members was present. The agenda was reviewed. Gordon Johnson requested that the Closed Session (6) discussion be addressed after the Director Reports and Comments (9).
- 2. PUBLIC COMMENT:** Stephen Brown enquired if the inclusion of an outside consultant to develop the CIP should've been in the 1/26/21 minutes.
- 3. REVIEW OF MINUTES:**

January 19, 2021 – It was motioned by Gerrie Kilburn and seconded by Tim Eldridge to approve minutes as presented for filing. A roll call vote was taken. Directors Tim Eldridge, Frank Griffith, Gordon Johnson, Gerrie Kilburn and Dave Moritz all voted *Aye*.

January 26, 2021 - It was motioned by Tim Eldridge and seconded by Gerrie Kilburn to approve the Minutes as presented for filing once it was amended to include "what might be done by a consultant and how it would be tied together" for developing the CIP. This addition would be included within the Directors Reports and Comments section (4). A roll call vote was taken. Directors Tim Eldridge, Frank Griffith, Gordon Johnson, Gerrie Kilburn and Dave Moritz all voted *Aye*.
- 4. REVIEW OF FINANCIAL REPORTS:** Director Dave Moritz reviewed the Financial Reports. It was motioned by Tim Eldridge and seconded by Gerrie Kilburn to approve Financial Reports for filing. A roll call vote was taken. Directors Tim Eldridge, Frank Griffith, Gordon Johnson, Gerrie Kilburn and Dave Moritz all voted *Aye*.

5. **GENERAL MANAGER'S REPORT:** General Manager's 2020 Annual Report was presented, and no actions were taken.

8 **INFORMATION ITEMS**

The General Manager provided an oral progress report for the Advanced Meter Infrastructure (AMI) and the Annual Report for 2021. The District received the Presidents Special Recognition Award from ACWA JPIA.

9 **DIRECTOR REPORTS AND/OR COMMENTS:**

Gordon Johnson:

Announced his intention to hold a dialogue with Melvin Matthews regarding the development of an outline for a Master Plan/CIP document. The discussion would identify which of the elements of the generated document could be designated to staff versus a consultant.

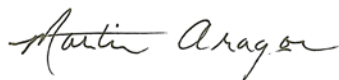
6 **CLOSED SESSION – PUBLIC EMPLOYEE PERFORMANCE EVALUATION – Government Code §54954.5(e):** Title - General Manager Melvin Matthews

- 7 **OPEN SESSION – REPORT ON CLOSED SESSION:** The follow-up on the Closed Session was postponed until March 16, 2021.

10 **ADJOURNMENT**

The meeting was adjourned at 4:00 pm.

Prepared and submitted by,



Martin Aragon
Office Manager/Acting Board Clerk

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