

KINNELOA IRRIGATION DISTRICT

Regular Meeting – Board of Directors
1999 Kinclair Drive, Pasadena, CA 91107
Tuesday, April 28, 2026, 2:00 P.M.

MINUTES

The meeting was conducted in the District Board Room and by teleconference in accordance with the Brown Act and AB 2449. The District offered the public the option to attend the meeting by telephone, videoconference or in-person as stated in the agenda.

DIRECTORS PRESENT: (In-Person): Stephen Brown, Gordon Johnson, William Opel, John Feliton, Timothy Eldridge

DIRECTORS ABSENT: None

STAFF PRESENT: (In-Person): Tom Majich, General Manager (GM); Katherine Morrisroe, Assistant Management Analyst

PUBLIC PRESENT: Gail Egan, Michael G. (remote)

1. CALL TO ORDER:

Chairman Brown called the meeting to order at 2:00 P.M. and took roll call. A quorum of Board Members was present and reviewed the agenda.

2. PUBLIC COMMENT: None

3. FINANCIAL STATEMENTS FOR THE YEARS ENDED DECEMBER 31, 2025 AND 2024 AND INDEPENDENT AUDITOR'S REPORT:

Gail Egan, the District's Auditor, was present and responded to various inquiries from the Directors regarding the audit and financial reports. Director Opel requested that the minutes reflect the possibility of an increase in liability due to pending litigation and the potential conversion of the CalPERS PEPRA program in the future which could create a greater current cash need to pay premiums and create a greater long term pension liability. Director Opel also noted that although the Audit notes the restrictions on property taxation currently in place by the District, a future action to form a Joint Powers Authority could create new property taxing authority by that entity. Director Eldridge motioned to approve the audit report subject to correcting two typos and making changes to the management discussion analysis that the GM will revise for inclusion in the final audit. He was seconded by Director Johnson. It was motioned / seconded / carried unanimously – (Eldridge / Johnson – 5 Aye / 0 Nay).

4. REVIEW OF MINUTES

Director Eldridge motioned to approve the **March 24, 2026 Minutes** for filing and was seconded by Director Opel. It was motioned / seconded / carried unanimously – (Eldridge / Opel – 5 Aye / 0 Nay).

5. REVIEW OF FINANCIAL REPORTS:

The General Manager presented the **March 2026 financial reports**. Director Eldridge motioned to approve the reports for filing and was seconded by Director Feliton. It was motioned / seconded / carried unanimously – (Eldridge / Feliton – 5 Aye / 0 Nay).

6. INFORMATION ITEMS:

a. The GM reviewed the Water Loss Audit report for the months January through March. The Water Loss Audit report will reflect a rolling 3-month history moving forward.

b. The General Manager reviewed the March 2026 Water Quality Testing Report.

c. The General Manager presented the Capital Project Status Report including a projected schedule for all active projects.

d. The General Manager presented the monthly report on District activities, water supply, and production.

e. The General Manager shared that Subeca device reporting reliability has increased significantly with very few hardware issues in the field. The staff is receiving weekly water consumption reports from Subeca and will endeavor to perform more detailed water loss analyses.

f. The GM noted that SCE will be proposing a slight relocation of the power pole at the Vosburg site and that once all details are determined a new easement will be presented to the Board for consideration and action.

g. The General Manager reported that a vendor proposing installation of a cellular communications site at Vosburg will be preparing a term sheet outlining the proposed financial terms, the GM will present at a future meeting when received.

7. COMPENSATION STUDY FOR GENERAL MANAGER CLASSIFICATION:

The Board reviewed the proposal from the CPS HR Consulting Group to provide general manager compensation services and evaluate budget considerations. A discussion ensued where questions were asked and answered. Director Brown proposed that the cap on the fee be set at \$5,000. Director Opel motioned to approve the proposed service agreement with a not to exceed amount of \$5,000 and was seconded by Director Eldridge. It was motioned / seconded / carried unanimously – (Opel / Eldridge – 5 Aye / 0 Nay).

8. CLOSED SESSION – Pending or Threatened Litigation:

The Board went into closed session at 3:43pm and ended at 4:09pm. Chairman Brown reported that no action was taken on this agenda item.

9. DIRECTOR REPORTS AND/OR COMMENTS:

Chairman Brown announced that he will be moving out of the District soon and that his last meeting as a Board member will be the May 26, 2026 Regular Meeting. He will resign as Board Chair at the beginning of that meeting; he will confirm the date of his resignation as a Board Member via separate correspondence to the General Manager. Chairman Brown requested the GM include Election of Officers as an agenda item at the next meeting so that a new Board Chair can be elected at that time.

10. CALENDAR:

Upcoming regular meetings: May 26, 2026; June 23, 2026; July 28, 2026

11. ADJOURNMENT:

Chairman Brown adjourned the meeting at 4:30 P.M.

Prepared and submitted by,

**Katherine Morrisroe
Assistant Management Analyst**