

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
KINNELOA IRRIGATION DISTRICT
JUNE 16, 2015**

MEMBERS PRESENT: Chair –Sorell
Directors –Eldridge, Griffith, Johnson

STAFF PRESENT: Melvin Matthews, General Manager
Chris Burt, Facilities Supervisor
Shirley Burt, Administrative Assistant & Secretary to the Board

EXECUTIVE SESSION: **Director Sorell** called the meeting to order at 1845 hours. He declared a quorum was present and adjourned the meeting to Executive Session. The Executive Session adjourned at 2020 hours.

REGULAR SESSION: **Director Sorell** reconvened the meeting to Regular Session at 2030 hours. He declared a quorum was present. The Agenda was approved as presented with the exception that Item 9 was moved to Item 5 on the Agenda.

REPORT ON CLOSED SESSION: **Director Sorell** reported that the Board had reviewed the General Manager’s performance and no decisions had been made.

PUBLIC COMMENT: No members of the public were present.

EAST-WEST TANK CONNECTION PIPELINE PROJECT: The Board reviewed the proposal from SA Associates for securing the easements needed for Segment 3 of the project. Phil West from SA Associates was present and answered questions from the Board. The Board expressed concern regarding the higher than estimated cost of the proposal, which also involved the services of Epic Land Solutions. The Board unanimously decided to not accept the proposal as presented as there was more information to be ascertained on specific items in the proposal. Mr. West was requested to review the proposal with Epic Land Solutions, determine if the easements to be obtained were “General Easements” or “Pipeline Easements” and report back to the Board at their next meeting.

RECOMMENDATIONS FOR SALARY ADJUSTMENTS: The Board reviewed the budget to determine the amount that had been projected for employee salaries and discussed the current CPI rate.

It was M/S/C-(Eldridge/Johnson-4-0)-

“That all employees receive a 3% salary increase as of July 1, 2015, and also receive a bonus equivalent to the amount they would have received if the increase had occurred on January 1, 2015.”

(Aye-Eldridge, Griffith, Johnson, Sorell/No-0/Abstention-0)

PROJECT FINANCING: The **General Manager** reported that the account had been set up and several invoices had been submitted to the Escrow Agent for payment. The Board expressed their concern as to how they would be kept informed of these payments and the current status of the account. It was agreed that a report would be presented along with the other Financial Reports each month in a format similar to the other reports. The Board requested that all Change Orders be submitted for their review before payment is authorized.

VOSBURG BOOSTER REPLACEMENT PROJECT: The **General Manager** reported that the Vosburg Reservoir would be back in service as soon as the required testing had been completed. The Board questioned whether the project costs were remaining within the budget and the **Facilities Supervisor** explained that because of necessary change orders the project would probably go over budget.

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
KINNELOA IRRIGATION DISTRICT
JUNE 16, 2015**

Page 2

NOVEMBER DIRECTOR ELECTIONS: The **Secretary** stated that elections would be held in November for Divisions One, Four, and Five, and that all residents within those Divisions would be notified by mail of the Election.

GENERAL MANAGER'S REPORT: The **General Manager** reviewed his report as presented in the Board Packet and stated that he would be submitting Landscaping proposals for the Board's review at the next meeting.

REVIEW OF MINUTES: The Minutes of May 19, 2015, were reviewed and approved as presented with the following correction to the Item PUBLIC COMMENT, Line 3, to delete the word "little " and replace It with the word "some".

FINANCIAL REPORTS: The Financial Reports for April 30, 2015, were reviewed and **Director Johnson** questioned some of the expenditures that appeared in the Capital Project section for the Vosburg Reservoir Project. The General Manager stated that those expenditures had been made but that he was going to request cash back out of the Vosburg financing account for those expenditures. The reports were then approved for filing.

ITEMS FOR NEXT AGENDA:

Public Employee Performance Review
Update on Easements for the East-West Pipeline
Update on Barhite Street Pipeline Project

ADJOURNMENT: The meeting was adjourned at 2205 hours. The next meeting will be on July 21, 2015, at 1830 hours and will include an Executive Session.

Director Eldridge requested that a printed Agenda Packet not be sent to him as he will review the packet on line.

Director Johnson requested that staff investigate Southern California Edison's new program "Reverse Peaking".

Respectfully submitted,

Shirley Burt
Secretary to the Board