

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
KINNELOA IRRIGATION DISTRICT
MAY 21, 2013**

MEMBERS PRESENT: Directors Barkhurst, Eldridge, Griffith, Kilburn and Sorell

STAFF PRESENT: Melvin Matthews, General Manager
Chris Burt, Facilities Supervisor
Shirley Burt, Administrative Assistant

CALL TO ORDER: The Meeting was called to order by the President, Gerrie Kilburn, at 1935 hours. She noted that there was a quorum present.

PUBLIC COMMENT: No persons wished to comment at this time.

REVIEW OF PASADENA GLEN FIRE SAFE COUNCIL STATUS AND DOCUMENTS:
The “MEMORANDUM OF UNDERSTANDING” between the Pasadena Glen Fire Safe Council and the Kinneloa Irrigation District that had been signed by Gerrie Kilburn, President of the Kinneloa Irrigation District and Mala Arthur, President of the Council, was reviewed by the Board.

Director Griffith questioned as to the status of the Liability Insurance and the **General Manager** explained that the Council had not received any monies yet with which to purchase the insurance but that no projects would be started until a copy of the Certificate of Liability Insurance had been received by the Kinneloa Irrigation District.

Director Barkhurst questioned the absence of the legal opinion from the District’s legal council and the General Manager replied that he had discussed the matter with Mr. Kruse over the phone and had received his approval.

Director Barkhurst requested that the General Manager obtain a written opinion from Mr. Kruse regarding this matter and there was unanimous agreement with this request by the other Board Members.

APPROVAL OF RESOLUTION 2013-05-21—AUTHORIZED SIGNATURES FOR THE KINNELOA IRRIGATION DISTRICT--PASADENA GLEN FIRE SAFE COUNCIL BANK ACCOUNT.

Director Barkhurst explained that this resolution formalized the Bank Document that had already been signed by the four directors named in the resolution. It was M/S/C-(Barkhurst/Sorell-5/0) “That the checks of the Kinneloa Irrigation District- Pasadena Glen Fire Safe Council bank account be signed by two of the four authorized signatures, namely President-Gerrie Kilburn, Treasurer-Richard Barkhurst, Director-Frank Griffith, and Director-Steven Sorell.”

GENERAL MANAGER’S REPORT:

The **General Manager** reviewed his report and noted that the West Tank will be painted next week.

REVIEW OF MINUTES:

The minutes of April 16, 2013, were approved for filing as presented.

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REVIEW OF FINANCIAL REPORTS:

The reports for April 30, 2013, were reviewed and accepted for filing as presented.

ITEMS FOR NEXT AGENDA:

There were no items proposed for the next meeting.

ADJOURNMENT:

The meeting was adjourned at 2005 hours. The next meeting will be on June 18, 2013, at 7:30 P.M.

Director Griffith stated that he will be out of town on June 18, 2013.

Respectfully submitted,

Shirley Burt
Secretary to the Board