

KINNELOA IRRIGATION DISTRICT
REGULAR MEETING – BOARD OF DIRECTORS
1999 KINCLAIR DRIVE, PASADENA, CA 91107
TUESDAY – NOVEMBER 17, 2009
7:30 P.M.

AGENDA

- 1. CALL TO ORDER**
 - A. Declaration of a Quorum
 - B. Review of Agenda

- 2. PUBLIC COMMENT** – Comments from the public regarding items on the Agenda or other items within the jurisdiction of the District.

- 3. NOMINATION OF LAFCO CANDIDATE**

- 4. REVIEW KINNELOA MESA PIPELINE PROJECT**

- 5. REVIEW INVESTMENT POLICY**

- 6. GENERAL MANAGER’S REPORT**

- 7. REVIEW OF MINUTES** – October 20, 2009

- 8. REVIEW OF FINANCIAL REPORTS** – October 31, 2009

- 9. ITEMS FOR NEXT AGENDA**

- 10. CALENDAR** – December 15, 2009
January 19, 2010
February 16, 2010

- 11. ADJOURNMENT**

Each item on the Agenda, no matter how described, shall be deemed to include any appropriate motion, whether to adopt a minute motion, resolution, payment of any bill, approval of any matter or action, or any other action. Material related to an item on this agenda submitted after distribution of the Agenda Packet is available for public review at the District Office or online at the District’s website <http://www.kinneloairrigationdistrict.info>.



Memo

Date: October 29, 2009
To: Board of Directors
From: Mel Matthews
Subject: Kinneloa Mesa Pipeline Project Review

Financial Review (See Attached Report)

This Capital Improvement Project was completed awarded under a competitive bidding process with eight bids submitted in a range from \$374,002.00 to \$648,227.00. The contract was awarded to Stephen Doreck Equipment Rentals, Inc. as the low bidder in the original contract amount of \$374,002.00. Additional work requested by the KID added \$18,017.96 to the original amount for a total contract amount of \$392,019.96.

Engineering support was provided by SA Associates. This work included preparation of plans and specifications, bid analysis, support services and supervision of leak testing. The total paid to SA was \$29,518.27.

Expenses for the survey required for the installation of a fire hydrant on Clarmeya Lane were \$1400.00 and legal expenses for review of the construction contract and for review of the Clarmeya easements were \$3,312.50.

Incidental office expenses for reproduction of drawings and mailing of the bid package were \$464.82.

The grand total for the project was \$426,715.55. The approved budgeted amount based on our engineers estimate was \$598,500.00. The attached report provides the details of project expenses. The project was completed under budget by \$171,784.45. I personally served as the project manager and principal inspector.

Significant Issues During and After Completion of the Project

1. Clarmeya Fire Hydrant – The concern of a property owner about the placement of a new hydrant on an easement adjacent to his property required the unexpected expense of doing a survey and seeking legal advice to validate our easement.
2. Fire Hydrant Retaining Walls – Field conditions necessitated the construction on additional retaining walls at three locations. This work was not specified in the plans.

3. Fire Hydrant Bollards – Additional bollards were required to protect new and upgraded fire hydrants. This work was not specified in the plans.
4. Valves and Fittings – Additional valves and the associated pipe and fittings were needed at several locations upon field inspection of the existing infrastructure and the condition of the existing valves. It was cost-effective to do this work at this time as an addition to the original contract.
5. Service Connections – New 1 ½ inch service connections were installed from the new pipeline to the meter at twenty five locations. Although they all initially passed the leak test, over several months, leaks have occurred at the meter box in several of these installations. The contractor has repaired all of them to date at his expense. An investigation is continuing to determine the cause of these leaks. The contractor is required to guarantee his work for one year after the formal completion notice. We are withholding the final notice of completion until the investigation is finished and we are reasonably sure that any remaining problems are solved to our satisfaction.
6. Property Damage – There were two reports of property damaged by our contractor. The first was a fence consisting of brick pillars and connecting boards that were damaged when a backhoe operator accidentally hit the fence during excavation of a large boulder. The contractor paid the homeowner in the amount estimated by the homeowner's preferred contractor. The second was damage to a street sign at the same location. We replaced the sign at the contractor's expense. In addition to these incidents, the contractor repaired damaged sprinkler lines at several locations in the course of the project.
7. Asphalt Repaving and Slurry Seal – A greater amount of surface area beyond the trench line than we specified or anticipated was done to provide a good appearance and return the streets to a better condition than when we started. The contractor agreed to do this work at no additional cost.

Evaluation of the Contractor's Performance

The physical construction was finished on time and at the contract price in spite of the delays caused by the Clarmeya fire hydrant issue. The materials and workmanship (except for the service connection problem mentioned above) was to our specifications and to my satisfaction. We received very few complaints from residents during the construction period and I observed that the workers were friendly and responsive to concerns in the field. Keeping the streets free of dirt and dust was the biggest problem since we are no longer permitted to wash the streets clean with a water truck. The type of soil also prevented effective cleaning with a street sweeper. However it appeared to me that the contractor really tried to do the best possible cleaning job under the circumstances. There was no rain during the project to help alleviate the problem. There were also a few complaints alleging the lack of street closure or water shut notices. However I believe that most of these situations were a result of a family member or housekeeper not passing the information on to all in the household. The notices were hand delivered by the contractor's foreman.

Although I verified that the materials on site during construction met our specifications, we had to frequently remind the contractor to provide shop drawings and specifications in advance to our engineer and to us for review and approval as required by the contract prior to installation.

After completion of the construction, we did experience delays in getting several items required by the contract or requested by me as listed below:

1. As-built "red-line" drawings
2. Water analysis reports
3. Soil compaction test reports
4. Street sign repaired or replaced (We finally agreed for KID to do it and deduct the cost from the retention payment.)
5. Return of KID-provided materials used by the contractor (We finally agreed for KID to replace them and deduct the cost from the retention payment.)
6. The retention invoice

These after-the-job performance issues were frustrating for me and delayed payment to the contractor. However, the upside of it all was that we had the opportunity to observe any latent problems like the service connection leaks and get them corrected before final payment and before the start of the one-year guarantee period.

In conclusion, I am pleased that we were able to successfully complete this project at cost significantly lower than was expected. There is no way of knowing whether or not some of the relatively minor frustrations and problems could have been avoided by choosing another contractor, but I would not hesitate to use Doreck again on future projects if I can continue to provide a high level of oversight as the project manager. Doreck is a small family owned and operated company without a lot of overhead expenses or back-office support to deal with the formality of our contract requirements. However, the personnel in the field were hard-working, competent and responsive to my questions and concerns. In my opinion, the trade-offs were well worth the savings that we achieved.

Kinneloa Irrigation District
Kinneloa Mesa Pipeline Project
For the Period From Nov 18, 2008 to Oct 29, 2009.

Job ID	GL Acct Description	Trx Date	Trans Description	Amount	Totals	Est Expenses
2008-09 Kinneloa Mesa	Water Mains	10/20/09	Stephen Doreck Equipment Renta - Kinneloa Mesa Pipeline Project Retention Billing	37,400.20		
	Construction in Progres	2/20/09	SA Associates - Kinneloa Mesa pipeline construction support	3,224.25		
		3/31/09	Stephen Doreck Equipment Renta - Kinneloa Mesa Pipeline Billing #1 revised	196,124.49		
		4/23/09	SA Associates - support services for Kinneloa Mesa Pipeline project-Leak testing inspection and general support	5,196.34		
		5/19/09	SA Associates - Construction support services	1,097.68		
		5/19/09	Stephen Doreck Equipment Renta - Kinneloa Mesa Pipeline balance less retention and extra work	140,477.31		
		6/30/09	Stephen Doreck Equipment Renta - Change Order/Extra Work	18,017.96		
	Engineering Services	11/18/08	SA Associates - Design of Kinneloa Mesa Pipeline	20,000.00		
	Office Supplies	12/16/08	Bank of America Business Card - Kinneloa Mesa Pipeline drawing and spec reproduction	464.82		
	Legal Services	2/10/09	Lagerlof, Senecal, Bradley, Gosne - Kinneloa Mesa pipeline review	369.00		
		4/9/09	Lagerlof, Senecal, Bradley, Gosne - Clarmeya fire hydrant matter	2,943.50		
	Outside Services	10/29/09	C.E.S.M., INC. - Clarmeya Lane survey	1,400.00		
					426,715.55	
2008-09 Kinneloa Mesa Pipeline Project Totals					426,715.55	598,500.00



Memo

Date: October 29, 2009
To: Board of Directors
From: Mel Matthews
Subject: Investment Policies and Procedures

For many years the Kinneloa Irrigation District has exclusively invested its reserve funds in the Local Agency Investment Fund (LAIF) which is a pooled money investment account (PMIA). The following is a description of LAIF:

Through the Pooled Money Investment Account (PMIA), the State Treasurer invests taxpayers' money to manage the State's cash flow and strengthen the financial security of local governmental entities. PMIA policy sets as primary investment objectives safety, liquidity and yield.

The Investment Division of the State Treasurer's Office manages the PMIA under statutory authority granted by California Government Code sections 16430 and 16480.4. The Pooled Money Investment Board governs the PMIA. The State Treasurer chairs the Board, which also includes the State Controller and the State Director of Finance.

The PMIA has three primary sources of funds: the State general fund; special funds held by State agencies; and moneys deposited by cities, counties and other entities into the Local Agency Investment Fund (LAIF). At the end of September 2009, the PMIA portfolio totaled \$61.9 billion. The daily investment activity in September 2009, averaged \$1.5 billion.

Investment Division staff invest PMIA funds in a wide range of securities, using more than 100 brokers, dealers, banks and direct issuers of commercial paper and corporate debt. By law, PMIA moneys can be invested only in the following categories: U.S. government securities, securities of federally-sponsored agencies, domestic corporate bonds, interest-bearing time deposits in California banks, savings and loan associations and credit unions, prime-rated commercial paper, repurchase and reverse repurchase agreements, security loans, banker's acceptances, negotiable certificates of deposit and loans to various bond funds.

The LAIF allows cities, counties and special districts to place money in a major portfolio and, at no additional costs to taxpayers, use the expertise of Investment Division staff. Participating agencies can withdraw their funds from the LAIF at any time. At the end of September 2009, the LAIF had 2,770 participating agencies and the average effective yield was 0.75 percent and the average investment life was 234 days.

In past years we have experienced a favorable rate of return and since there was no investment alternatives that provided the right combination of safety and yield as required for a special district, no alternative investments were considered. However we now have an alternative in CalTRUST:

Organized as a Joint Powers Authority ("JPA"), the Investment Trust of California (CalTRUST) is a program established by public agencies in California for the purpose of pooling and investing local agency funds – operating reserves as well as bond proceeds. A Board of Trustees supervises and administers the investment program of the Trust. The Board is comprised of experienced investment officers and policy-makers of the public agency members.

CalTRUST offers the option of four accounts to provide participating agencies with a convenient method of pooling funds – a money market, a short-term, a medium-term, and soon-to-be opened long-term account. Each account seeks to attain as high a level of current income as is consistent with the preservation of principal.

Any California local agency may participate in the Trust and invest its funds, and in the case of counties, the funds of other local agencies that have invested with the County Treasurer's Office.

Money Market Account

For the CalTRUST-Wells Fargo Advantage Funds Heritage money market account (The CalTRUST-Heritage MMF), participants may invest through CalTRUST in the Heritage MMF at the most favorable expense ratio available to institutional investors.

Short-Term, Medium-Term, and Long-Term Accounts

For the CalTRUST Short-Term, Medium-Term, and Long-Term Accounts, funds from all participants are pooled in each of the accounts. Participants receive units in the Trust and designated shares for the particular accounts in which they invest.

CalTRUST invests in fixed income securities eligible for investment pursuant to California Government Code Sections 53601, et. seq. and 53635, et. seq. Investment guidelines adopted by the board of Trustees may further restrict the types of investments help by the Trust. Leveraging within the Trust's portfolios is prohibited.

Account	Liquidity	Target Duration
Money Market	Same Day	90 Days or Less*
Short Term	Next Day	0 – 2 Years
Medium Term	Monthly	1-1/2 – 3-1/2 Years
Long Term	Monthly	5 – 7 Years
*dollar weighted average maturity		

The comparison of yields of CalTRUST as compared to other investments as of September 30, 2009 is shown below

	CalTRUST Short-Term		LAIF	CalTRUST	Merrill 1-5 Year	
	Total	Yield	Yield	Medium-	Treas &	Corp &
	Return	Return	Return ¹	Term	Agency	Govt
Yield ²	0.56%		0.69%	1.37%	1.34%	1.74%
Effective Duration	0.42		N/A	1.30	2.53	2.60
Avg Maturity (yrs)	0.63		0.58	1.40	2.61	2.73
Returns: ³						
One Month	0.13%	0.04%	0.07%	0.18%	0.36%	0.50%
One Year	2.48%	1.46%	1.90%	4.19%	5.27%	6.85%
Two Year ⁴	2.61%	2.49%	2.97%	3.78%	6.40%	6.00%
Three Year ⁴	3.50%	3.46%	3.74%	4.31%	6.00%	5.89%
Since Inception ^{4,5}	3.70%	3.68%	3.74%	3.89%	4.86%	4.69%

1. LAIF returns estimated based on most recent data posted.
2. CalTRUST Short-Term and Medium-Term and LAIF yields are net of fees. Merrill 1-5 Year Indexes are unmanaged and do not reflect any deduction for administrative fees or expenses.
3. CalTRUST and LAIF returns are net of all investment advisor, administrative and program fees.
4. Annualized.
5. The CalTRUST Short-Term and Medium-Term portfolios commenced operations on February 13, 2005.

Heritage Money Market Fund Average Annual Total Return – as of 09-30-2009

	1-year	3-year	5-year	10-year	Since Inception
Heritage Money Market Fund	1.11%	3.32%	3.43%	3.27%	3.94%
<u>Lipper Institutional Money Market Funds Average</u>	0.75%	3.01%	3.15%	3.02%	--

I am presenting this past-performance data to show that we have some options for some or all of our reserve funds that might increase our yield with virtually the same risk level. Past history indicates that LAIF will probably recover in a rising interest rate environment. But in the mean time I believe we should take advantage of alternatives to maximize our return.

The Board previously set aside \$250,000 of our reserve funds that were provided by the Kinneloa Ridge developer to deal with possible future contamination of our Eucalyptus Tunnel water source due to development of housing near the tunnel. This is essentially a long-term investment with no need for immediate liquidity. The Board has additionally agreed to budget and maintain a target level between \$250,000 and \$300,000 in unrestricted funds for emergency project work and cash flow management. This is essentially a short to medium-term investment depending on the circumstances that require the use of these funds.

Therefore the total of the restricted and unrestricted reserve fund is budgeted to be between \$500,000 and \$550,000 at the end of the year. The current balance as of October 31, 2009 is \$484,980 in our LAIF account. Additionally we have a balance of \$115,711 in our checking account. The earnings allowance on that account is currently 0.4%.

Recommendation

1. Authorize the General Manager to initiate the setup of one or more accounts with CalTRUST.
2. Adopt an investment policy which allows the General Manager to transfer reserve funds among approved investment accounts to maximize the yield to the district based upon the expected use for the funds.

General Manager's Report

November 17, 2009

I. Capital Improvement and Preventative Maintenance Projects

- A. Doyne Road Development – Project is on hold pending resolution of problem with developer's lender who is apparently in bankruptcy. The plans for the necessary water system improvements have been received and are being reviewed.

II. Customer Service Issues for October

- A. Sierra Madre Villa Avenue – Customer concerned about high water bill. We verified meter reading and checked for leaks. None were found.
- B. Creekside Lane – Customer notified of leak on his side of meter and was advised to call a plumber to fix it.
- C. Dove Creek – Customer inquired at abnormally high usage. We determined that the meter had been misread and told the customer to pay the typical amount. This problem will self-correct upon the next month's meter reading.
- D. Cricklewood Path – Customer reported low flow on several faucets. Chris determined that the problem was with clogged aerators and instructed customer how to remove and clean them.

III. Field Operations Highlights for September – Chris Burt

- A. Doyne Road Tract – Reviewed Plans for the necessary water system improvements. Worked on plans for Wilcox Reservoir drain pipe from the development
- B. Reviewed electrical costs for pumping at each facility and revised pumping schedule to maximize pumping during off-peak hours and additional pumping at the Wilcox and Glen boosters on Saturday and Sunday. We will continue to monitor the costs and changes in electrical rates and make adjustments to minimize electrical costs.
- C. Kinneloa Mesa Pipeline Project – Reviewed as-built drawings and initiated changes to the general system maps.
- D. Ranch Top Road Interconnect – Working with the City of Pasadena to set up proper valve activation by system pressure for automatic operation in the event of emergency.
- E. Facility Maintenance – There were no equipment failures during the month.

IV. Office Operations

A. Delinquent Accounts

18 accounts received 10 day letters

10 accounts received 5 day letters

5 accounts received 24-hour shut off notice

0 accounts were shut off for non-payment and turned back on after payment

2 accounts remain off for non-payment

B. Late Charges – Penalties in the amount of \$405.00 and interest in the amount of \$65.00 were charged to 27 Accounts.

PRODUCTION AND SALES REPORT FOR 2008-2009



11/17/2009

Kinneloa Irrigation District

Prepared by Melvin L. Matthews, General Manager

Production and Sales Report for 2008-2009

SUMMARY OF PRODUCTION SOURCES, CUSTOMER SALES, RAINFALL, POWER COSTS AND LONG TERM STORAGE FOR THE WATERMASTER YEAR OF 2008-2009, JULY THROUGH JUNE

Production

The Kinneloa Irrigation District (KID) produced 841 acre-feet from our wells and tunnels during this period as shown in Table 1. This total includes 41 acre-feet of water delivered to the City of Pasadena. The net amount of 800 acre-feet was produced for our retail customers which was 4% less than the 833 acre-feet produced for retail customers last year.

Table 1 includes data for all production sources from 1994-1995 through 2008-2009 as well as for surface water and ground water which is diverted from our system for which we receive a spreading credit. Figure 1 shows a graphical representation of water produced during this thirteen-year time period. Figure 2 shows total production from the KID wells and tunnels. This year our wells produced approximately 73% of the water and the tunnels produced 27% of the water. The continuation of the drought has significantly reduced the tunnel production from a high of 530 acre-feet in 2005-2006 to 224 acre feet in 2008-2009. Figure 3 is a pie chart showing the percentage of total production by source.

Sales

Total sales to retail customers were 730 acre-feet as shown in Figure 4. The distribution of sales during the year is shown in Figure 5. Peak sales are usually in the July through September period and minimum sales usually occur in December through February period. Weather conditions in a particular year can cause these periods to shift and can drastically affect the total sales for the year. The KID has promoted conservation measures heavily over the past two years and has asked for a voluntary 10% reduction. The data indicates a 3% reduction this year and a total reduction of 14% over the two-year period. A typical distribution of monthly water usage per customer is shown in Figure 6. This distribution for June of 2008 and June 2009 shows that 94% of our customers use 100 units or less per month and 20% of our customers use 10 units or less per month. Each unit is equivalent to 748 gallons.

The difference between the water produced and water sold (which is the water loss for the system) was 70 acre-feet or 9% as shown in Table 1. The loss is attributed to system leaks, main flushing for water quality purposes, fire flow tests, unmetered water used for other purposes at KID facilities, water meter inaccuracies and normal operational procedures. A water loss of less than 10% is considered to be excellent by industry standards.

Rainfall

Rainfall for 2008-2009 was 16.1 inches as shown in Table 1 and 7 as compared to 24.6 inches in the previous year. Although the rainfall this year was close to the average of 24.6 inches for the past 15 years, sustained drought has continued to affect the tunnel production and may also affect groundwater pumping availability and cost.

Power Cost

Figure 8 shows the power cost per acre-foot of total production for 2008-2008 and for the previous 10 years. Since most of our power consumption is for pumping, it is also an approximate indirect measure of production efficiency. However it should be noted that this indicator does not take into account the percentage of well production vs. tunnel production nor does it take into account rising electrical rates. In years of high tunnel production, less water is pumped from our wells saving us considerable power cost. General electrical rates have increased approximately 6-7% a year for the last ten years. However we have been able to mitigate a portion of this increase by participating in various "time-of-use" and interruptible power programs that restrict our use of power to non-peak hours in exchange for lower rates. We have also installed higher-efficiency motors when equipment has been replaced. The net effect has been to stabilize our power costs over the past few years. The 2007-2008 cost was \$110 per acre-foot of total production as compared to \$107 per acre-foot for the previous year. However we have now taken advantage of virtually all potential cost-reduction power programs and our power companies appear to be cutting back on the credits given for off-peak pumping.

Long Term Storage

The Raymond Basin Management Board has a long term storage program to cover situations such as prolonged drought or unusually high demand that might lead to over pumping of our water rights in the current year. This program is the equivalent of a savings account for surplus water. The KID activated our long term storage account for the first time in 2004-2005 by adding 326 acre-feet of surplus water as shown in Table 1 and Figure 9. The following year we added additional storage to bring the account to 848 acre-feet. Some of this storage was used in 2006-2007 to support our water sales to the City of Pasadena so the remaining storage at the end of 2006-2007 was 729 acre-feet. The net addition to our long term storage in 2007-2008 was 69 acre-feet and the total was 798 acre-feet at the end of that year.

Due to declining water levels in the Raymond Basin, the Board voted to suspend the program and freeze the total at the end of the 2008-2009 year. The result is that we now have 790 acre-feet in the account that can still be used to offset any shortages in the future but we cannot add any surplus to the account. Although in the past it has sometimes been financially beneficial to the district to sell surplus water at a profit, recent events including the drought and the conditions in the Raymond Basin aquifer seem to indicate that there may be a greater value in having this water available in the future to reduce the need for purchasing imported water. This additional

water is especially important to the KID now that the Raymond Basin Management Board has also voted to reduce pumping by 6% each year for five years for a total reduction of 30% from adjudicated pumping rights to see if basin pumping levels can be stabilized without the injection of imported water which is also in short supply.

Production Issues

Table 1 shows that the Wilcox Well continues to be used for only 5.6 acre-feet of water as compared with 272.4 acre-feet in the peak year of 1999-2000. The declining level in the Raymond Basin aquifer at this facility has caused a 50% reduction in the available operational flow rate from this well because the output needs to be restricted to prevent entrainment of air and damage to the pump. This operational necessity is inefficient from a power standpoint and relegates this well to emergency and supplemental supply uses only. This also means that we must shift the lost production to the K-3 Well which now accounts for 73% of our total annual production. A continued decline in basin levels could also affect the K-3 Well in future years. The reality is that we have all “mined” the basin for many years and have not previously developed a replenishment source. As mentioned above, the court-ordered adjudication of pumping rights in the Raymond Basin no longer matches the natural replenishment rate.

The Raymond Basin Management Board and the water agencies that pump from the basin are aware of the difficulties we will all face if the current trend continues. We are collectively addressing the problem through engineering studies and consideration of additional water resources and conservation measures that could be used in-lieu of pumping from the basin in order to stabilize the level.

All water agencies in the area except for the KID purchase imported supplemental water from the Metropolitan Water District (MWD) or its wholesale distributor, Foothill Municipal Water District. The KID has not needed to purchase imported water except for occasional emergency or facility maintenance purposes because our local tunnel water and adjudicated pumping rights have been sufficient to meet customer demand. However, we did lease 300 acre-feet of local pumping rights from another water agency in order to help establish our long term storage account and will lease 50 acre-feet in 2009-2010 to serve as an “insurance policy” in case we have another dry year.

The condition of the basin as well as a possible reduction in the availability of imported water is presenting a serious challenge to the KID and other water agencies in the area. We will continue our conservation efforts as part of the long term solution which will include other water resources such as imported replenishment water when available and the increased use of recycled water for landscape irrigation.

The KID will also be exploring the physical and financial feasibility of constructing a dedicated connection for the purchasing of imported water in case our ground water pumping rights are permanently reduced.

Table 1

Production in Acre-Feet		1994- 1995	1995- 1996	1996- 1997	1997- 1998	1998- 1999	1999- 2000	2000- 2001	2001- 2002	2002- 2003	2003- 2004	2004- 2005	2005- 2006	2006- 2007	2007- 2008	2008- 2009
Source																
Wilcox Well		93.2	119.6	170.2	165.4	209.6	272.4	216.9	203.7	213.7	148.9	60.2	37.2	70.2	5.6	5.6
K-3 Well		285.3	238.3	263.8	330.9	567.3	562.5	425.2	514.3	457.1	551.0	319.3	423.5	860.1	543.9	611.2
Total Well		378.5	357.9	434.0	496.3	776.9	834.9	642.1	718.0	670.8	699.9	379.5	460.7	930.3	549.5	616.7
Holly High/Low Tunnel		71.3	217.0	177.2	146.6	143.1	132.6	111.1	86.0	57.6	59.8	125.6	171.9	131.0	107.6	89.2
House Tunnel		37.8	43.9	35.4	33.1	41.1	31.5	26.2	21.5	16.7	12.7	12.6	44.9	26.5	20.6	12.8
Eucalyptus Tunnel		56.5	64.9	62.6	58.7	62.4	54.0	44.3	38.6	29.5	41.5	50.0	50.4	44.6	43.2	39.1
Delores Tunnel		0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	2.4	126.5	223.3	83.6	63.7	40.2
Far Mesa Tunnel		73.6	69.1	67.7	68.3	78.9	74.1	56.7	52.0	47.7	45.6	68.2	39.6	13.1	48.6	42.9
Total Tunnel		239.2	394.9	342.9	306.7	325.5	292.2	238.3	198.1	151.5	162.0	382.9	530.1	298.8	283.7	224.2
Total Production		617.7	752.8	776.9	803.0	1102.4	1127.1	880.4	916.1	822.3	861.9	762.5	990.8	1229.0	833.2	840.9
Deliveries from Pasadena		0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	31.5	0.0	0.0	18.8	0.0	0.0	1.5
Deliveries to Pasadena		0.0	0.0	0.0	139.5	-325.8	-222.9	-64.1	-87.3	-61.7	0.0	0.0	-160.6	-321.8	0.0	-42.4
Net Import/Export		0.0	0.0	0.0	139.5	-325.8	-222.9	-64.1	-87.3	-30.2	0.0	0.0	-141.8	-321.8	0.0	-40.9
Total Production for Retail Customers		617.7	752.8	776.9	663.5	776.6	904.2	816.3	828.8	792.1	861.9	762.5	849.0	907.2	833.2	800.0
Diversions in Acre-Feet		1994- 1995	1995- 1996	1996- 1997	1997- 1998	1998- 1999	1999- 2000	2000- 2001	2001- 2002	2002- 2003	2003- 2004	2004- 2005	2005- 2006	2006- 2007	2007- 2008	2008- 2009
Source																
Holly High/Low Tunnel		0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	12.3	0.0	0.0	0.0	0.0	0.0	0.0
House Tunnel		0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	3.6	0.0	25.6	0.0	0.0	0.0	4.2
Kinneloa Canyon		140.7	50.2	54.3	56.8	48.6	52.1	33.4	28.9	12.2	9.5	31.2	40.4	45.4	27.2	21.4
Eucalyptus Tunnel		0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	9.9	0.0	0.0	0.0	0.0	0.0	0.0
Brown		0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	24.9	16.7	0.0	0.0	0.0
Eaton Wash Sub Total		140.7	50.2	54.3	56.8	48.6	52.1	33.4	28.9	38.0	9.5	81.7	57.2	45.4	27.2	25.6

Production and sales report for 2008-2009

Delores Tunnel	0.0	0.0	0.0	0.0	0.0	0.0	0.0	41.4	31.1	21.5	44.5	0.0	0.0	0.0	0.0
Long Tunnel	35.8	37.2	39.2	39.2	38.9	37.7	38.1	38.0	36.0	35.3	46.8	44.7	37.4	36.0	34.3
Far Mesa Tunnel	0.0	0.0	0.0	0.0	0.0	0.0	4.6	0.0	0.0	0.0	0.0	30.2	42.5	0.0	0.0
Glen Wash	429.3	396.3	262.5	321.3	359.1	174.8	156.7	52.7	26.7	28.1	933.9	161.4	74.0	56.7	59.0
Tent Tunnel	5.1	5.5	5.4	5.3	5.8	3.4	2.4	2.3	2.1	2.0	3.2	3.5	2.9	2.5	2.1
Pasadena Glen Sub Total	470.2	439.0	307.1	365.8	403.8	215.9	201.8	134.4	95.9	86.9	1028.5	239.8	156.7	95.2	95.4
Sierra Madre Villa DB Outflow	256.7	-32.8	-7.2	-33.7	0.0	0.0	0.0	0.0	0.0	0.0	-459.7	0.0	0.0	0.0	0.0
Net Pasadena Glen Sub Total	213.5	406.2	299.9	332.1	403.8	215.9	201.8	134.4	95.9	86.9	568.8	239.8	156.7	95.2	95.4
Total Diverted	354.2	456.4	354.2	388.9	452.4	268.0	235.2	163.3	133.9	96.4	650.5	297.0	202.1	122.4	121.0

Other Data	1994-1995	1995-1996	1996-1997	1997-1998	1998-1999	1999-2000	2000-2001	2001-2002	2002-2003	2003-2004	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009
Rainfall (inches)	43.61	22.64	22.8	52.29	14.46	18.82	20.04	7.86	24.48	10.12	58.00	21.79	5.81	24.61	16.10
Water Sales to Customers (Acre-Feet)	584.3	668.8	679.9	600.4	666.3	782.9	710.9	739.1	717.7	772.6	672.6	785.8	847.3	754.1	729.7
Water Loss (Acre-Feet)	33.4	84.0	97.0	63.1	110.3	121.3	105.4	89.7	74.4	89.3	89.8	63.2	59.9	79.1	70.3
Water Loss (%)	5.4	11.2	12.5	9.5	14.2	13.4	12.9	10.8	9.4	10.4	11.8	7.4	6.6	9.5	8.8
RBMB Long Term Storage Account (Acre-Feet)											326.9	847.9	728.6	797.9	790.0
Power (\$)					86,488	97,064	77,780	111,676	111,062	100,410	87,537	82,476	112,924	89,011	92,204
Power (\$ per Acre-Foot of Total Production)					78	86	88	122	135	116	115	83	92	107	110

Total Production from Wells and Tunnels July through June

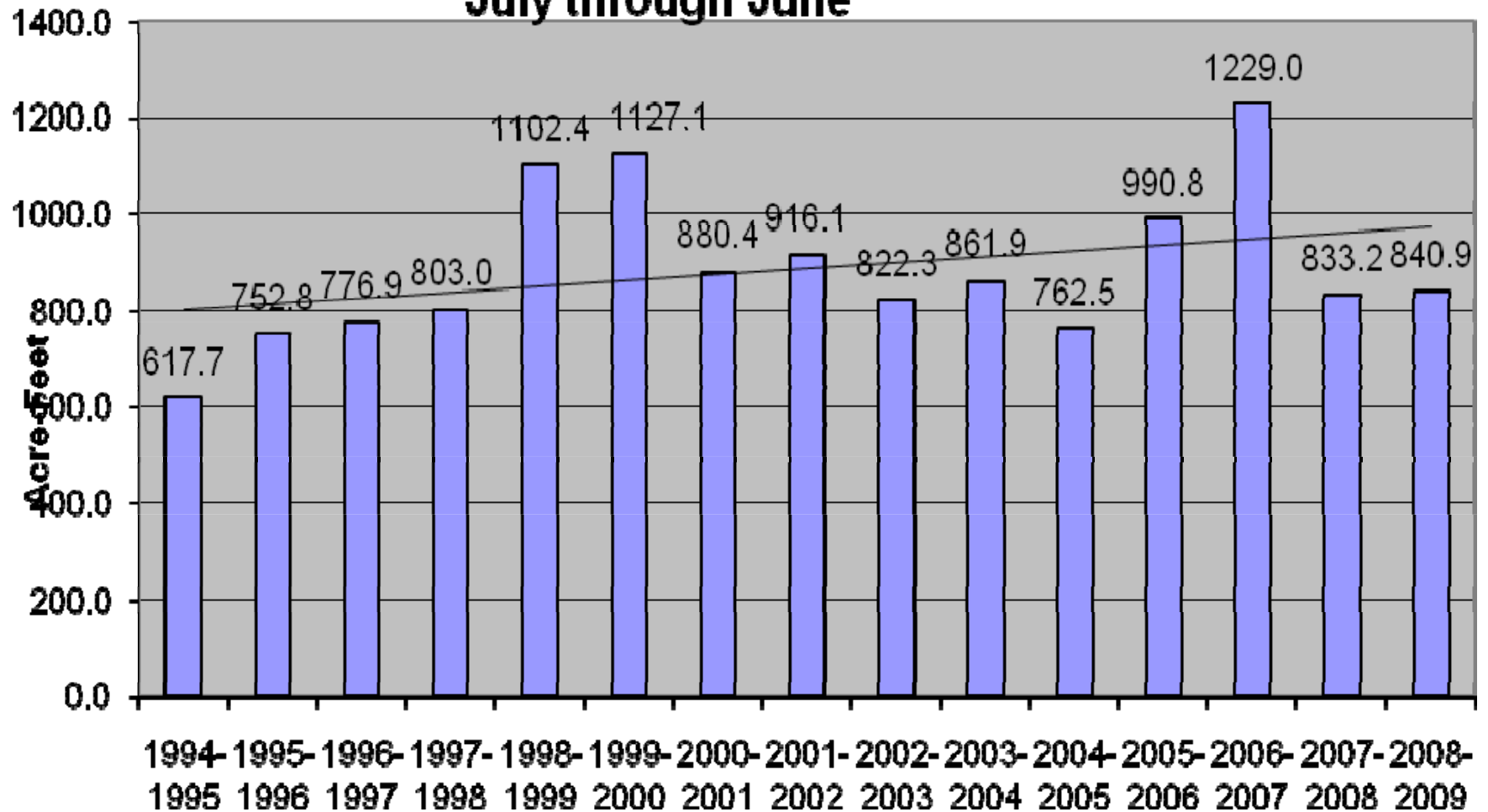


Figure 2 Total Production July through June

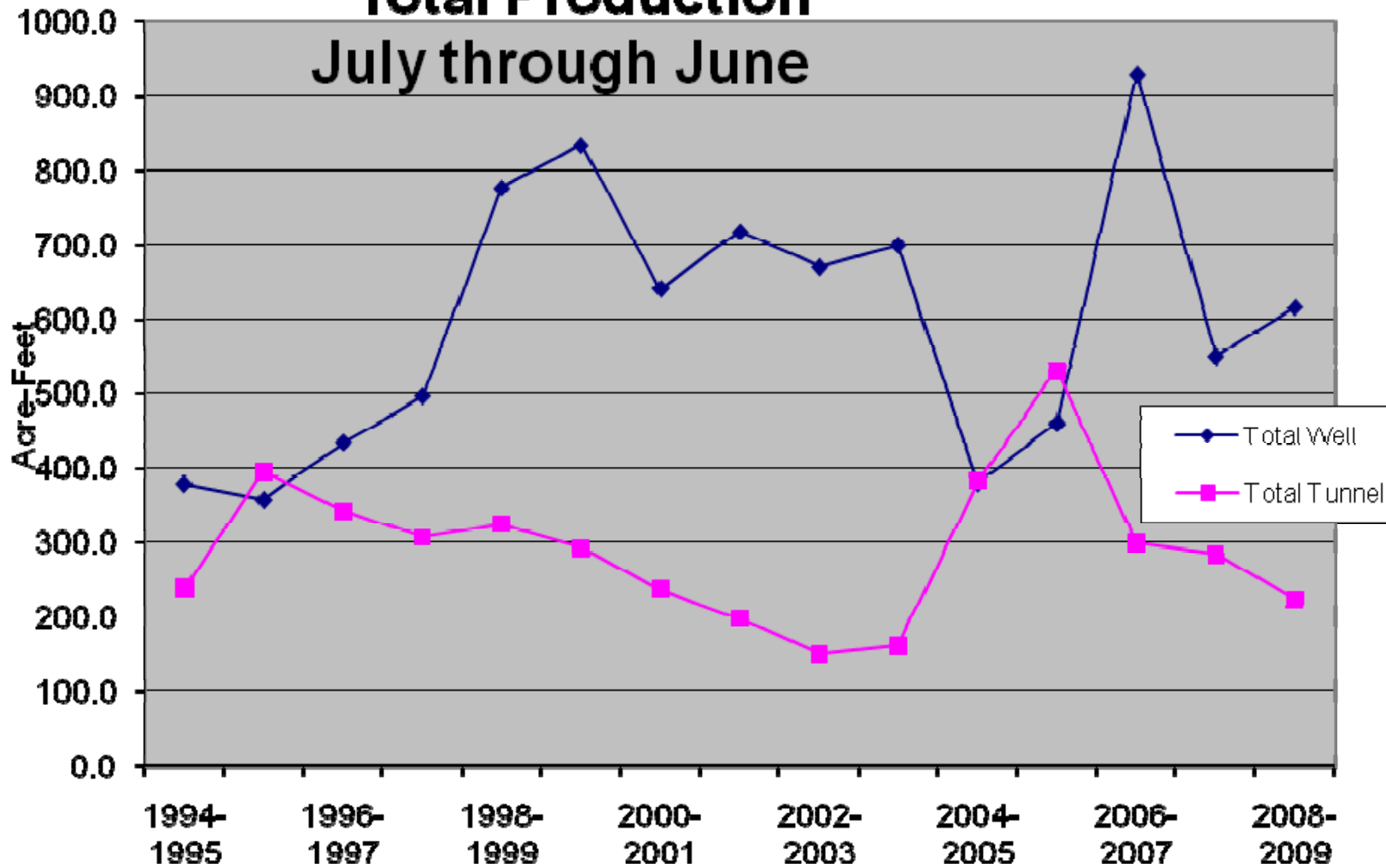


Figure 3 2008-2009 Production Sources July through June

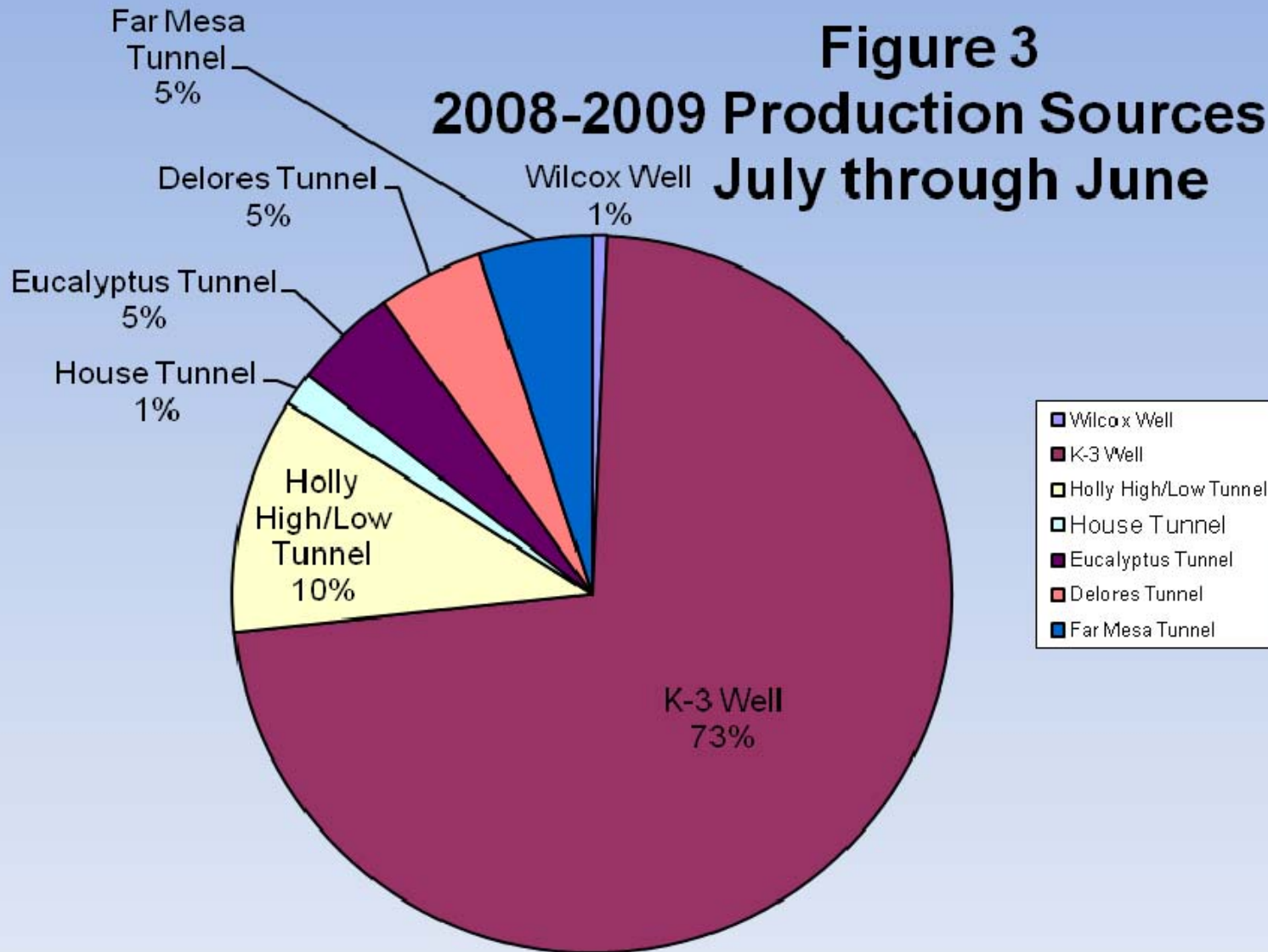
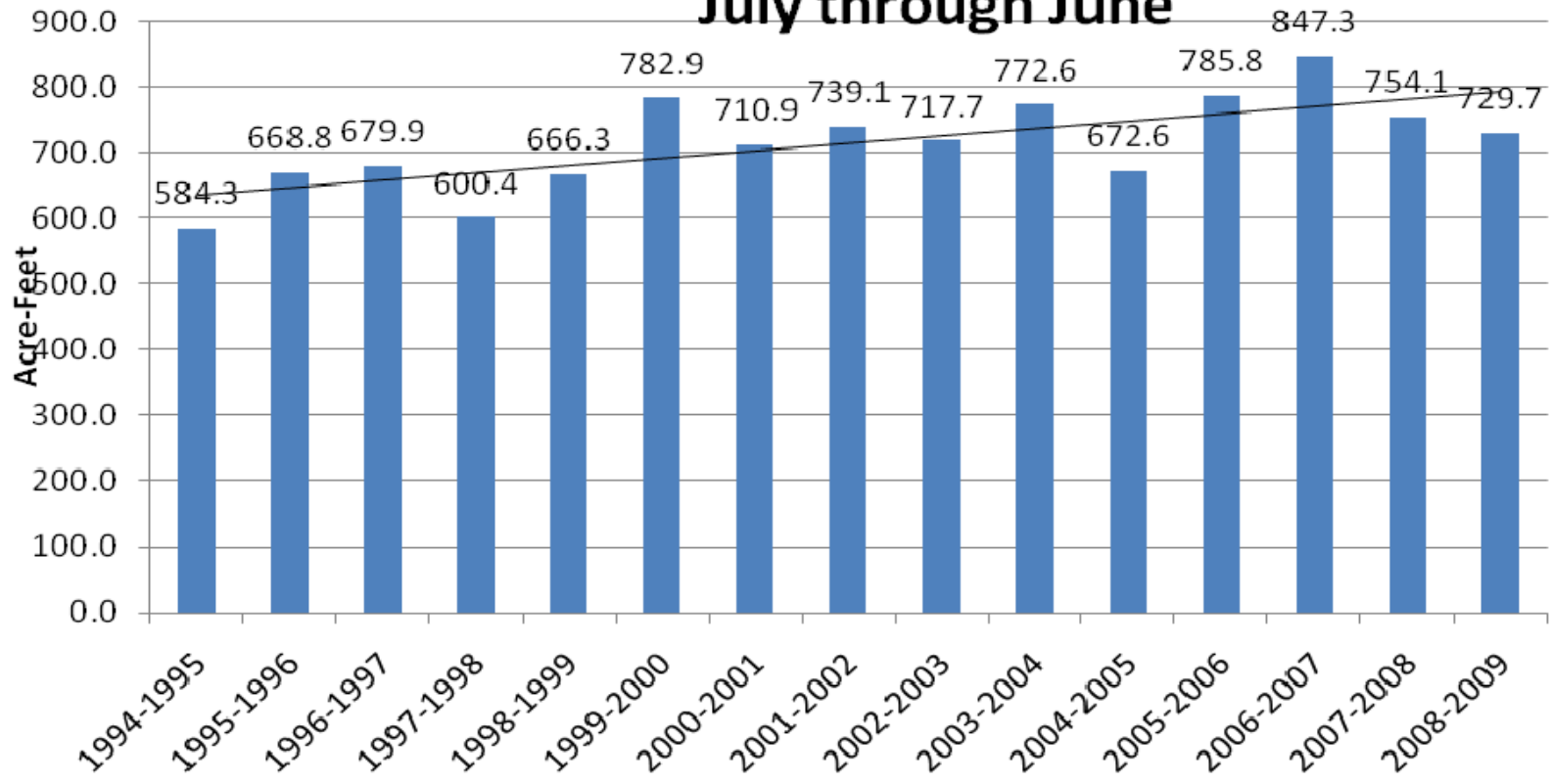


Figure 4 Annual Water Sales July through June



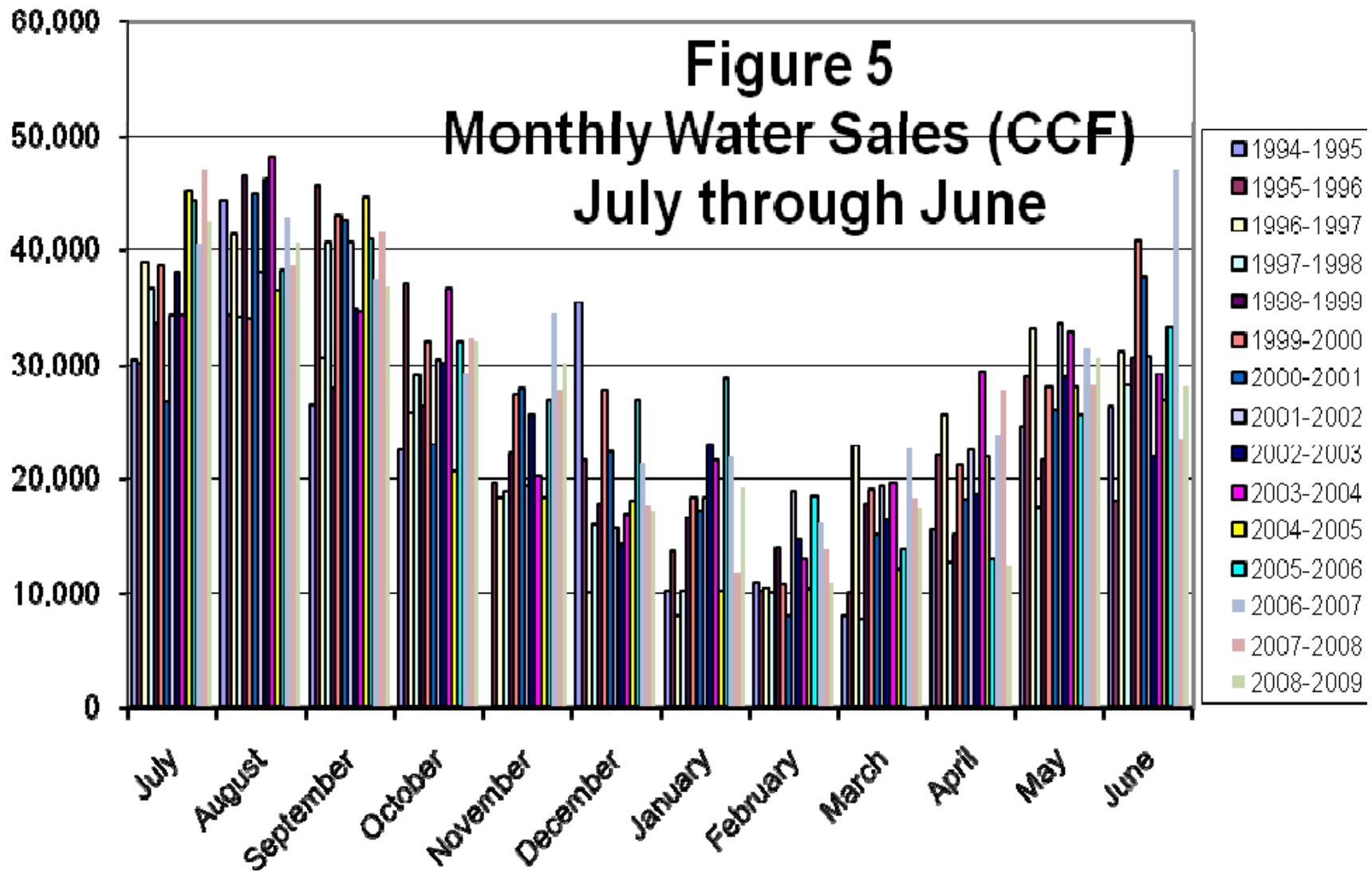


Figure 6 Water Usage for June

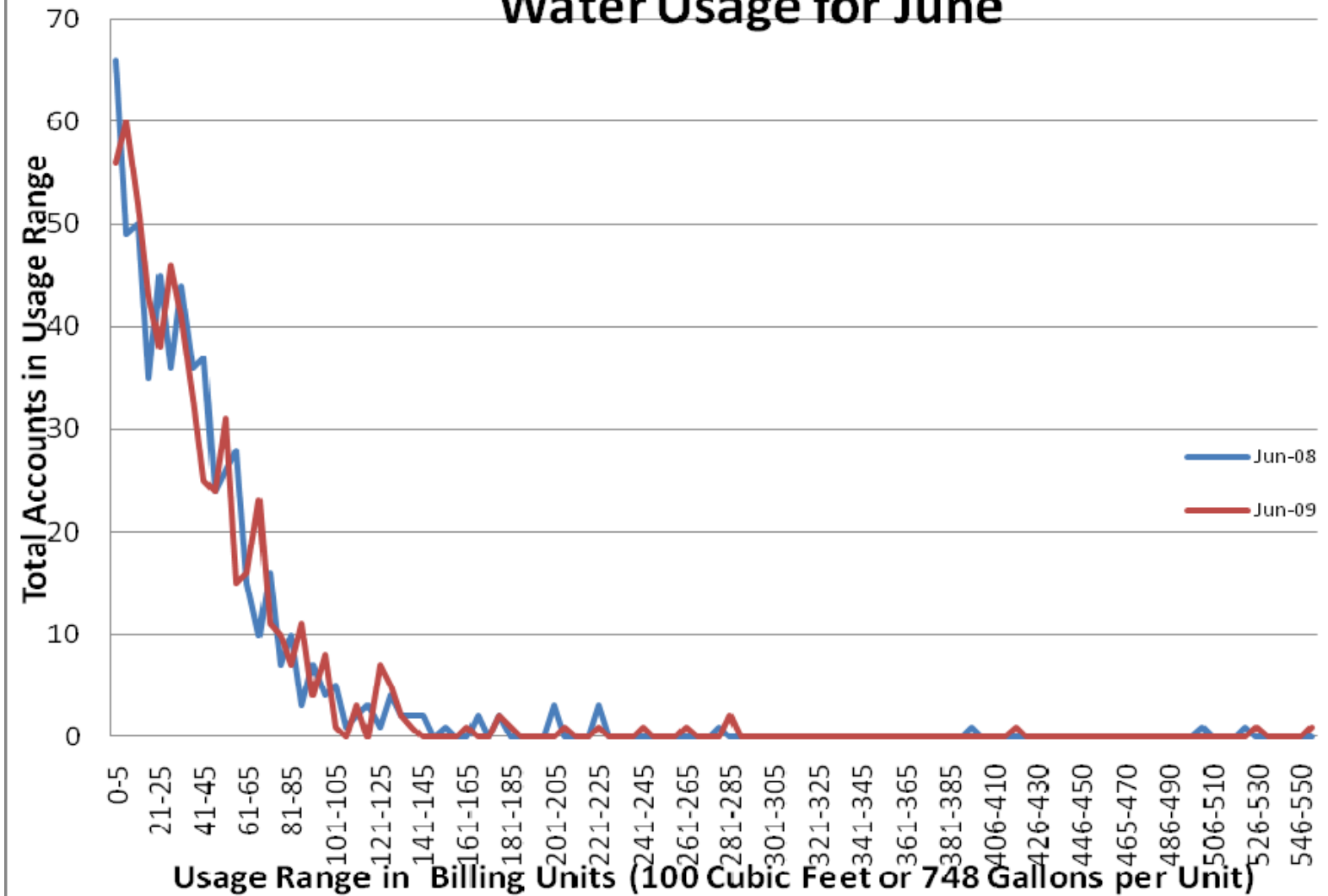


Figure 7 Rainfall July through June

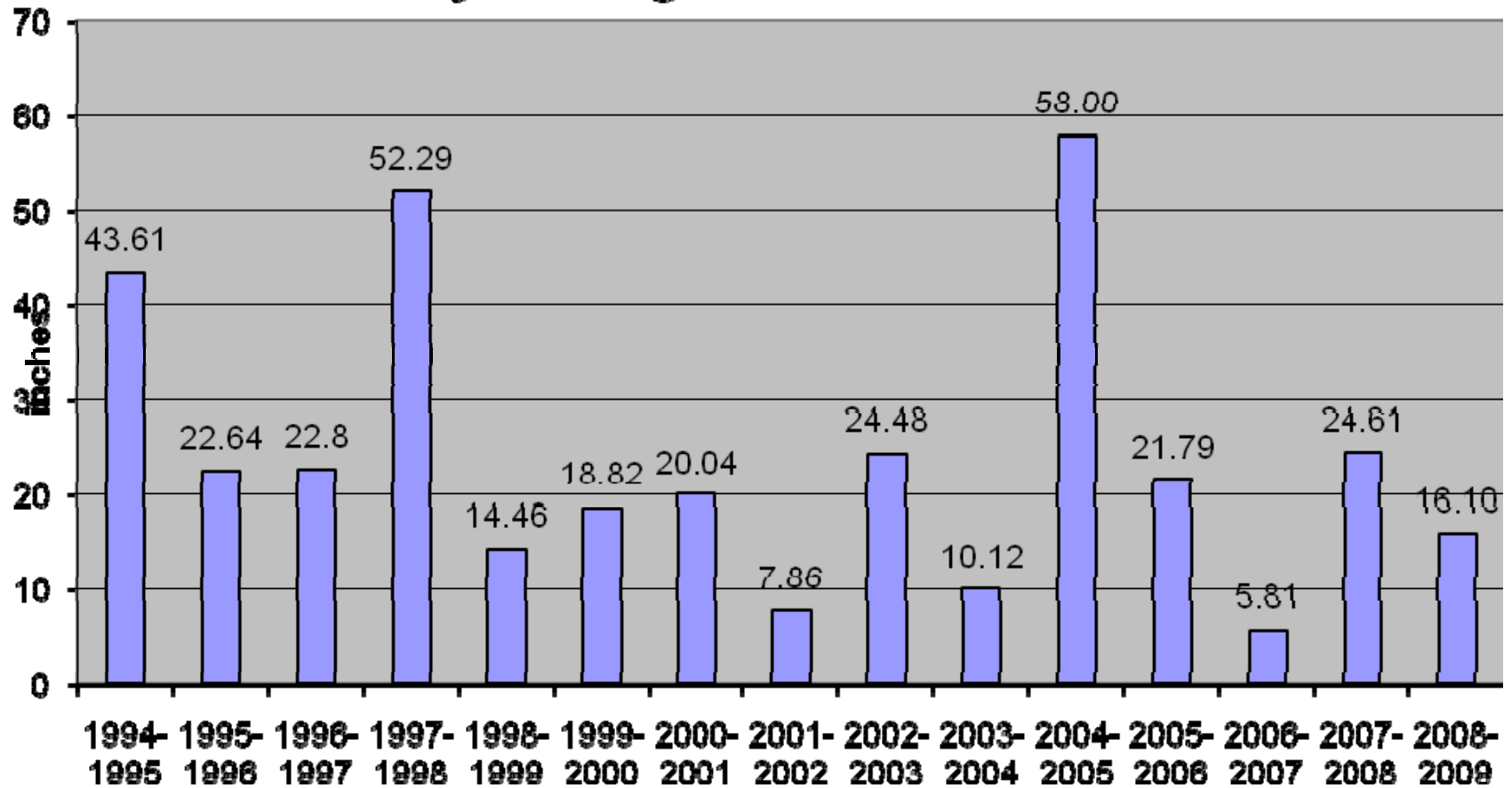


Figure 8
Power Cost in Dollars per Acre-Foot of
Total Production

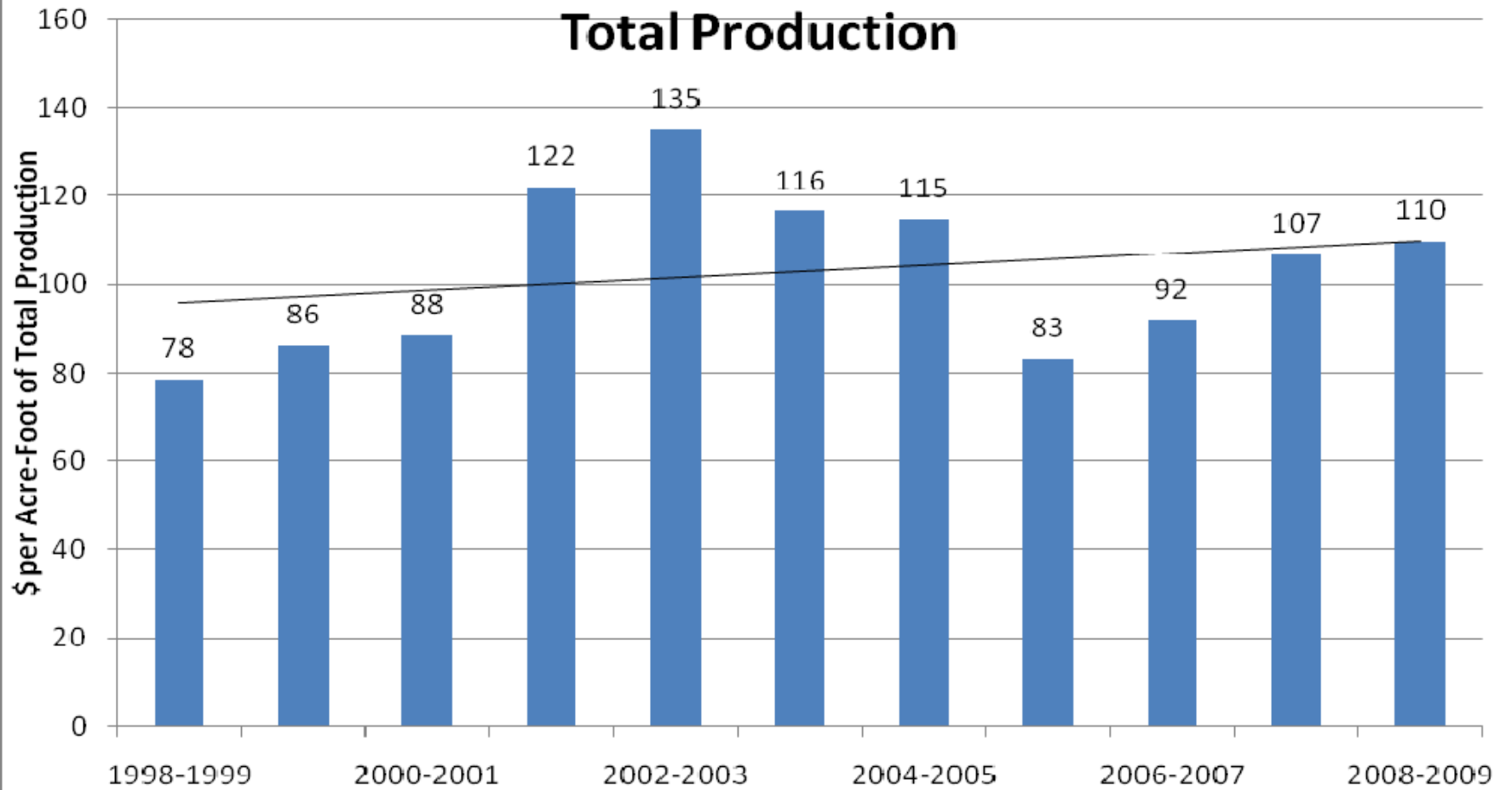
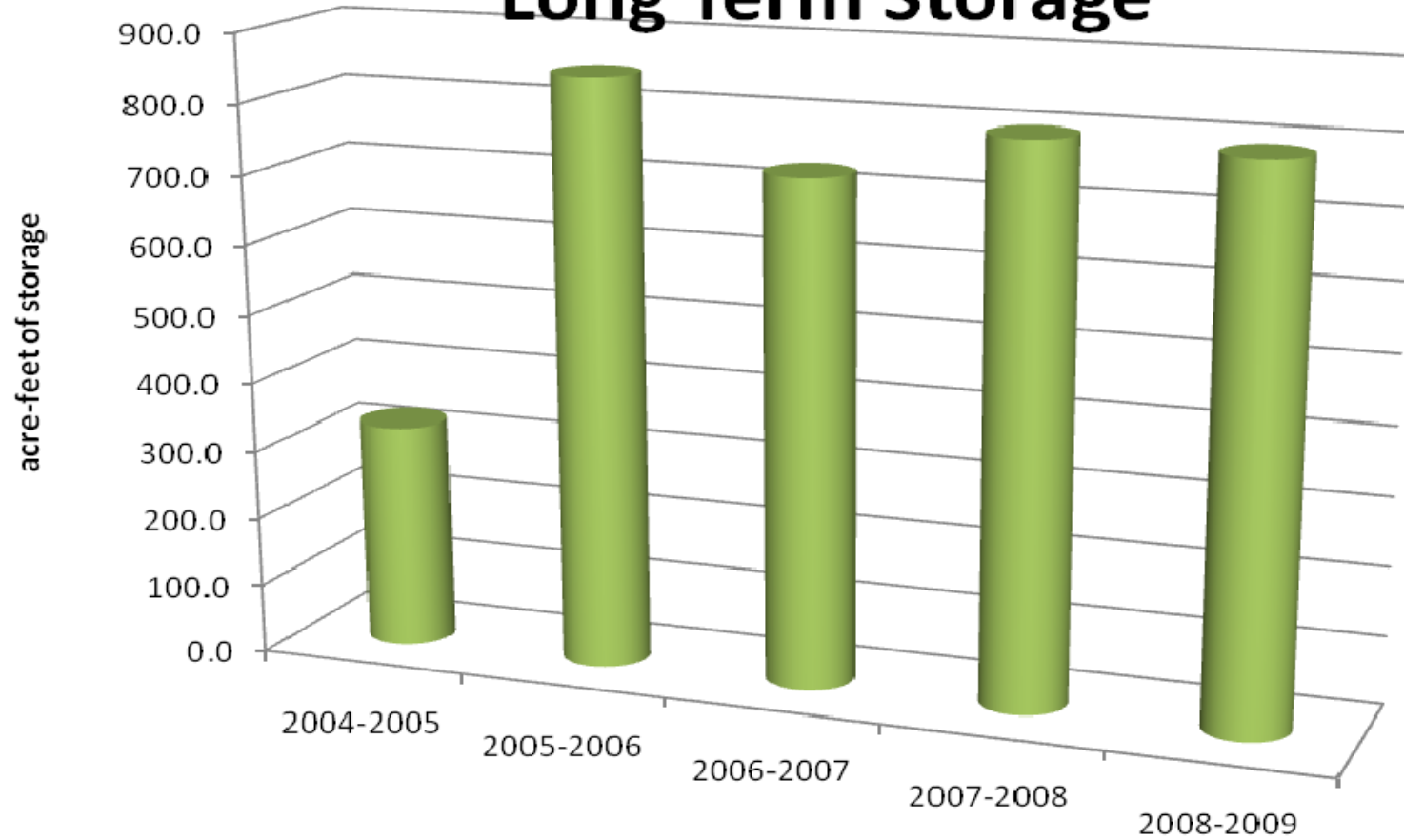


Figure 9 Long Term Storage



**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
KINNELOA IRRIGATION DISTRICT
OCTOBER 20, 2009**

MEMBERS PRESENT: Directors Barkhurst, Griffith, Kilburn, Pickard and Sorell

STAFF PRESENT: Shirley Burt, Administrative Assistant
Chris Burt, Facilities Supervisor
Melvin Matthews, General Manager

CALL TO ORDER: The Meeting was called to order by the Chair, Director Barkhurst, at 1930 hours. He noted that there was a quorum present. The Agenda was unanimously approved as presented.

PUBLIC COMMENT: No persons from the Public wished to comment at this time.

PUBLIC HEARING– WATER RATES:

Director Barkhurst declared the Public Hearing open at 1935 hours and questioned whether anyone from the public wished to speak to the Board.

Mrs. Linda Williams, from Pasadena Glen, stated that she approved of the rates that the Board was proposing.

Mr. Dale Wurm, from Pasadena Glen, stated that he thought the meter charge increase of \$8.00 which is a 20% increase is excessive, that it is out of line with that charged by local companies and he passed out copies of local water billings showing their current charges. He suggested that the commodity charge be increased to meet the needed revenue and thought that would be more responsible and would give the smaller user less of an increase. He further stated that the Board should adopt a commodity rate structure that would reward those persons who conserve and charge more to the large user.

Director Barkhurst thanked Mr. Wurm for his comments and for taking the time to do the research and stated that he found no fault with his approach. He then explained that the Board had a lengthy discussion regarding the breakdown between commodity and basic charge because it was unknown as to how successful the conservation mode would be with the rate payers. He noted that the concern was, that if the conservation mode was too successful, than the revenue would be less than needed. He explained that besides meeting the operating expenses the District also needs to spend approximately \$250,000 for capital expenditure annually in order to maintain the infrastructure and thereby avoid costly unexpected problems and in addition the District wanted to maintain a \$250,000 prudent reserve. Therefore the decision was made to increase the basic amount this year but that next year, since the Board would have more information regarding the success of the conservation mode, the Board would be more inclined to collect more money from the large user who did not conserve and put less burden on the basic monthly charge.

Director Barkhurst then declared the public meeting closed as there were no other members of the public that wished to comment.

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
KINNELOA IRRIGATION DISTRICT
OCTOBER 20, 2009**

Page 2

APPROVE WATER RATES:

Director Barkhurst requested comments from the Board regarding the proposed water rates but there were no comments from the Board and he requested a motion to approve the proposed water rates.

It was M/S/C – (Griffith/Sorell-5/0) – **“That the basic rate be set at \$49.00 per month and that the commodity rate be set at \$2.75 per unit.”**

APPROVE YEAR 2010 BUDGET:

Director Barkhurst requested a motion to approve the Year 2010 Budget which he noted had been reviewed by the Board at the prior meeting.

It was M/S/C – (Sorell/Pickard-5/0) – **“That the Budget for Year 2010 be approved as presented.”**

REVIEW OF GENERAL MANAGER’S REPORT:

The **General Manager** questioned whether any Board Member had questions or comments regarding the report that had been included in the Board Packet.

Director Kilburn questioned whether any contact had been made with the Doyne Road Project Developer and the **General Manager** replied that a payment had been received for two of the outstanding invoices but no payment had been received for the advance deposit.

REVIEW OF MINUTES:

The minutes of September 15, 2009 were reviewed and unanimously approved as presented.

REVIEW OF FINANCIAL REPORTS:

Director Sorell reviewed the Financial Reports noting that –
--Revenue is a little behind as compared with the budget
--Water Analysis expenses are high for the month but close to the annual budgeted amount
--Engineering Services are over the annual budget which is mostly due to the mapping project
The Financial Reports were approved for filing as presented.

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
KINNELOA IRRIGATION DISTRICT
OCTOBER 20, 2009**

Page 3

ITEMS FOR NEXT AGENDA

Comparison of LAIF and CALTRUST Investment Vehicles
Review of Kinneloa Mesa Project

ADJOURNMENT:

The meeting was adjourned at 2012 hours. The next meeting will be on November 17, 2009.

Respectfully submitted,

Shirley L. Burt
Secretary to the Board

2009 AGED RECEIVABLES REPORT

ACCOUNTING PERIOD	TOTAL BALANCE	CURRENT PERIOD	OVER 30 DAYS	OVER 60 DAYS	OVER 90 DAYS	OVER 120 DAYS	Penalty Charges	Interest Charges
JANUARY	\$61,807	\$37,314 416	\$18,057 112	\$3,440 28	\$1,269 12	\$1,727 2	\$675.00 45 Accts.	\$91.91
FEBRUARY	\$35,432	\$18,065 154	\$9,547 84	\$4,187 29	\$1,154 11	\$2,480 7	\$510.00 34 Accts.	\$47.15
MARCH	\$35,588	\$23,036 198	\$7,788 72	\$1,792 22	\$994 9	\$1,979 3	\$495.00 33 Accts.	\$58.10
APRIL	\$43,594	\$33,860 289	\$5,829 66	\$2,192 21	\$370 8	\$1,343 3	\$435.00 29 Accts.	\$48.10
MAY	\$69,254	\$56,103 274	\$9,089 82	\$1,622 19	\$1,101 10	\$1,340 5	\$420.00 28 Accts.	\$46.33
JUNE	\$71,904	\$53,661 248	\$14,800 64	\$1,797 19	\$311 5	\$1,334 4	\$510.00 34 Accts.	\$53.19
JULY	\$43,136	\$25,758 149	\$12,413 69	\$2,729 25	\$931 15	\$1,305 4	\$540.00 36 Accts.	\$80.01
AUGUST	\$77,677	\$63,851 248	\$9,571 70	\$2,324 20	\$453 7	\$1,478 4	\$495.00 33 Accts.	\$62.13
SEPTEMBER	\$48,518	\$29,107 259	\$15,194 74	\$2,647 20	\$563 5	\$1,007 3	\$585.00 40 Accts.	\$95.85
OCTOBER	\$56,581	\$38,273 251	\$12,885 77	\$2,304 19	\$728 6	\$2,391 3	\$405.00 27 Accts.	\$65.00
NOVEMBER								
DECEMBER								
						Totals	\$5,070.00	\$647.77

Kinneloa Irrigation District
Statement of Cash Flow
For the ten Months Ended October 31, 2009

	Current Month	Year to Date
Cash Flows from operating activities		
Net Income	\$ 46,969.99	\$ 300,211.86
<i>Adjustments to reconcile net income to net cash provided by operating activities</i>		
1100 Accts. Receivable-Water Sales	(8,063.33)	10,729.67
1101 Accts. Receivable-Invoices	(796.39)	(27,360.93)
1190 Allowance for Bad Debts	0.00	189.60
1200 Inventory	0.00	109.73
1350 Prepaid Insurance	2,010.75	(4,296.25)
1360 Prepaid Expenses	(3,718.58)	(43,735.93)
2000 Accounts Payable	(10,568.66)	1,252.45
2250 PERS Withholding-Employee	(670.58)	(1,288.75)
2260 Med./Dental-Withhold-Employee	0.00	(502.80)
2271 Deposits-Construction Meters	(850.00)	0.00
2272 Job Deposits	800.00	800.00
2273 Job Deposits-Doyne Rd.	0.00	13,599.44
	(21,856.79)	(50,503.77)
Net Cash provided by Operations	25,113.20	249,708.09
 Cash Flows from investing activities		
<i>Used For</i>		
1504 Water Mains	(37,400.20)	(401,538.23)
1512 Trans. & Dist. Plant Meters	0.00	(20,147.54)
1513 Electrical/Electronic Equip.	0.00	(6,424.26)
1515 Trucks and Portable Equipment	0.00	(19,594.14)
1516 Water Company Facilities	0.00	(23,254.90)
1523 Construction in Progress	0.00	(529,958.71)
1527 SCADA Equipment	0.00	(10,931.18)
1528 Tanks and Reservoirs	0.00	(15,375.14)
	(37,400.20)	(1,027,224.10)
 Cash Flows from financing activities		
<i>Proceeds From</i>		
<i>Used For</i>		
2400 Truck Loan Payable	0.00	(19,880.82)
	0.00	(19,880.82)
Net increase (decrease) in cash	\$ (12,287.00)	\$ (797,396.83)
 Summary		
Cash Balance at End of Period	\$ 725,660.15	\$ 725,660.15
Cash Balance at Beg. of Period	(737,947.15)	(993,098.27)
Net Increase (Decrease) in Cash	\$ (12,287.00)	\$ (267,438.12)

Steven Sorell, Treasurer _____

Kinneloa Irrigation District
Income Statement
For the Ten Months Ending October 31, 2009

	Current Month Actual	Current Month Budget	Year to Date Actual	Year to Date Budget
Revenues				
4000 Water Sales	\$ 102,828.08	\$ 98,000.00	\$ 930,967.76	\$ 933,795.00
4015 Wholesale Water Sales	0.00	0.00	19,814.91	0.00
4020 Invoice Sales	652.54	833.33	2,906.16	8,333.30
4035 Interest-General Fund Reserves	1,094.09	6,250.00	11,599.53	25,000.00
4050 Capacity Charge	0.00	0.00	0.00	9,000.00
	<hr/>	<hr/>	<hr/>	<hr/>
Total Revenues	104,574.71	105,083.33	965,288.36	976,128.30
Expenses				
5000 Purchased Water	0.00	0.00	10,000.00	0.00
5005 Electricity	9,117.83	8,000.00	75,651.64	78,000.00
5010 Maintenance Supplies	147.62	1,666.67	16,569.48	16,666.70
5012 Safety Equipment	0.00	0.00	4,844.89	2,000.00
5015 Maintenance Labor	12,304.92	14,050.00	125,386.81	140,500.00
5020 Stand-by Compensation	660.00	625.00	6,240.00	6,250.00
5022 Training/Certification	20.00	200.00	339.00	2,000.00
5025 Water Treatment/Analysis	1,094.70	1,833.33	18,576.06	18,333.30
5030 Maintenance Contractors	6,045.29	4,166.67	67,016.50	41,666.70
5034 Equipment Maintenance	0.00	250.00	6,229.24	2,500.00
5035 Vehicle Maintenance	12.49	583.33	374.50	5,833.30
5036 Fuel - All Equipment	619.49	833.33	8,912.16	8,333.30
5045 Insurance-Workers Compensation	0.00	0.00	3,296.35	11,250.00
5046 Insurance-Liability	1,841.75	0.00	17,845.55	15,000.00
5048 Insurance-Property	169.00	208.33	1,672.00	2,083.30
5049 Insurance-Medical	3,054.80	3,333.33	25,854.86	33,333.30
6000 Engineering Services	0.00	1,250.00	29,296.87	12,500.00
6005 Watermaster	871.42	666.67	7,485.70	6,666.70
6015 Administrative Salary	10,004.40	10,245.00	99,825.80	101,510.00
6017 Administrative Travel	291.85	416.67	4,032.86	4,166.70
6020 BofD Compensation	500.00	500.00	5,200.00	5,600.00
6021 Administrative & Board Expense	0.00	208.33	1,484.04	2,083.30
6024 Customer/Public Info. Prog.	0.00	333.33	2,223.18	3,333.30
6025 PERS - KID	930.28	1,183.33	10,178.05	11,833.30
6030 Social Security - KID	2,087.01	2,275.00	20,993.71	22,450.00
6035 Office Supplies	594.87	750.00	5,846.45	7,500.00
6036 Postage/Delivery	314.26	500.00	3,529.02	5,000.00
6040 Professional Dues	0.00	0.00	4,723.00	7,000.00
6045 Legal Services	0.00	833.33	7,528.57	8,333.30
6050 Telephone	413.10	487.50	4,532.17	4,875.00
6051 Mobile Telephone	130.11	208.33	1,445.27	2,083.30
6052 Pagers	22.97	150.00	1,400.01	1,500.00
6053 Internet Service	64.94	83.33	649.40	833.30
6059 Computer/Software Maintenance	192.05	833.33	5,466.60	8,333.30
6061 Office Equipment Maintenance	0.00	83.33	950.00	833.30
6065 Accounting	0.00	0.00	4,800.00	7,000.00
6070 Office Labor	3,812.16	4,000.00	37,775.04	40,000.00
6075 Outside Services	1,801.14	1,666.67	12,418.31	16,666.70
6081 Permits/Fees	0.00	208.33	1,249.58	2,083.30
6120 Bank Service Charges	486.27	250.00	3,233.83	2,500.00
	<hr/>	<hr/>	<hr/>	<hr/>
Total Expenses	57,604.72	62,882.47	665,076.50	668,434.70
	<hr/>	<hr/>	<hr/>	<hr/>
Net Income	46,969.99	42,200.86	300,211.86	307,693.60

Kinneloa Irrigation District
Income Statement
For the Ten Months Ending October 31, 2009

	Current Month Actual	Current Month Budget	Year to Date Actual	Year to Date Budget
Other Expenditures				
1200 Inventory	0.00	0.00	(109.73)	0.00
1504 Water Mains	37,400.20	0.00	401,538.23	568,500.00
1511 WaterTreatment Plant	0.00	833.33	0.00	8,333.30
1512 Trans. & Dist. Plant Meters	0.00	1,666.67	20,147.54	16,666.70
1513 Electrical/Electronic Equip.	0.00	1,666.67	6,424.26	16,666.70
1514 Computer/Office Equipment	0.00	416.67	0.00	4,166.70
1515 Trucks and Portable Equipment	0.00	0.00	19,594.14	20,000.00
1516 Water Company Facilities	0.00	10,000.00	23,254.90	30,000.00
1527 SCADA Equipment	0.00	1,250.00	10,931.18	12,500.00
1528 Tanks and Reservoirs	0.00	6,250.00	15,375.14	62,500.00
Total Other Expenditures	37,400.20	22,083.34	497,155.66	739,333.40
Total Increase or (Drawdown)	\$ 9,569.79	\$ 20,117.52	\$ (196,943.80)	\$ (431,639.80)

Steven Sorell, Treasurer _____

Kinneloa Irrigation District
Balance Sheet
October 31, 2009

ASSETS

Current Assets

1010	Checking-Wells Fargo Bank	\$ 115,710.61
1012	Savings-LAIF Reserve Fund	234,980.01
1013	Restricted Fund-LAIF	250,000.00
1100	Accts. Receivable-Water Sales	56,581.03
1101	Accts. Receivable-Invoices	28,337.66
1190	Allowance for Bad Debts	(2,071.17)
1200	Inventory	19,890.22
1340	Accrued Water Sales	124,969.53
1350	Prepaid Insurance	16,985.20
1360	Prepaid Expenses	54,501.56
		<hr/>
	Total Current Assets	899,884.65

Property and Equipment

1501	Water Rights	52,060.41
1503	Land Sites	96,700.08
1504	Water Mains	1,589,983.03
1505	Water Tunnels	705,985.75
1506	K-3 Well	70,233.86
1507	Improvement District #1	602,778.12
1508	Mountain Property	6,620.00
1509	Wilcox Well	71,312.70
1510	Interconnections	14,203.27
1511	Water Treatment Plant	172,044.97
1512	Trans. & Dist. Plant Meters	74,880.13
1513	Electrical/Electronic Equip.	196,044.86
1514	Computer/Office Equipment	34,761.42
1515	Trucks and Portable Equipment	182,758.05
1516	Water Company Facilities	62,334.10
1517	KID Office	51,362.92
1518	Shaw Ranch	280,789.92
1519	Dove Creek Project	487,383.87
1521	Kinneloa Ridge Project	690,492.58
1522	Eucalyptus Booster Station	471,817.81
1526	Vosburg Booster	12,590.00
1527	SCADA Equipment	175,143.09
1528	Tanks and Reservoirs	97,944.39
1529	Holly Tanks	181,113.76
1600	Accum. Depreciation	(2,147,170.24)
		<hr/>
	Total Property and Equipment	4,234,168.85
		<hr/>
	Total Assets	\$ 5,134,053.50
		<hr/> <hr/>

Kinneloa Irrigation District
Balance Sheet
October 31, 2009

LIABILITIES AND CAPITAL

Current Liabilities

2000	Accounts Payable	\$ 13,632.25	
2271	Deposits-Construction Meters	1,700.00	
2272	Job Deposits	800.00	
2273	Job Deposits-Doyne Rd.	19,097.12	
2290	Accrued Vacation	12,003.70	
	Total Current Liabilities		47,233.07

Long-Term Liabilities

2400	Truck Loan Payable	66,790.81	
	Total Long-Term Liabilities		66,790.81
	Total Liabilities		114,023.88

Capital

3040	Fund Balance	4,719,817.76	
	Net Income	300,211.86	
	Total Capital		5,020,029.62
	Total Liabilities & Capital		\$ 5,134,053.50

Steven Sorell, Treasurer _____

Kinneloa Irrigation District
Check Register
For the Period From October 1, 2009 to October 31, 2009

Date	Check #	Payee	Amount	Description
10/14/09	6061	A&B Electric	3,922.14	Brown Reservoir electrical work
10/14/09	6062	ACWA/JPIA	2,761.00	3rd quarter workers' comp insurance
10/14/09	6063	ACWA Health Benefits Au	3,517.44	health/dental insurance
10/14/09	6064	Ameripride Uniform Servic	65.28	shop rag service
10/14/09	6065	Athens Services	129.38	trash service
10/14/09	6066	California Department of P	843.71	fee for fluoride reporting modifications
10/14/09	6067	Charter Communications	59.99	Internet service
10/14/09	6068	Cook Paging, Inc.	18.93	pager service
10/14/09	6069	Denram Products	397.40	water statement forms
10/14/09	6070	Melvin L. Matthews	1,394.14	expense reimbursement
10/14/09	6071	Measurement Control Syst	185.45	replacement water meter registers
10/14/09	6072	Monrovia Mailing Compan	321.08	Aug billing statements and postage
10/14/09	6073	MWH Laboratories	396.00	water analysis
10/14/09	6074	Thomas G. Sherer	1,875.00	billing software modifications
10/14/09	6075	Shirley Burt	124.43	mileage reimbursements
10/14/09	6076	Underground Service Alert	7.50	dig alerts
10/14/09	6077	USA Mobility Wireless, In	161.07	pager service
10/14/09	6078	Utility Service Co., Inc.	5,455.29	tank maintenance
10/14/09	6079	ACWA/JPIA	24.00	underground locating class
10/14/09	EFT602	Arco Gaspro Plus	619.49	truck gas
10/14/09	EFT603	AT&T	329.28	phone
10/14/09	EFT604	Earthlink Network	4.95	Internet service
10/14/09	EFT605	Pasadena Municipal Servic	1,020.47	Wilcox Well power
10/14/09	EFT606	Calif. Public Employees R	2,280.19	CalPERS
10/14/09	EFT607	Southern California Edison	8,388.07	electricity
10/14/09	EFT608	Verizon Wireless	136.25	mobile phones
10/14/09	EFT609	Bank of America Business	730.90	see attached schedule
10/19/09	EFT611	Christopher A. Burt	2,053.02	salary
10/19/09	EFT612	Shirley L. Burt	1,412.13	salary
10/19/09	EFT613	Melvin L. Matthews	3,938.64	salary
10/19/09	64086511	Brian Fry	1,547.13	salary
10/19/09	64086512	Felix Galindo	468.22	salary
10/19/09	64086513	Chris Mellinger	327.46	salary
10/19/09	EFT613a	AT&T	65.66	phone
10/19/09	EFT610	AT&T	269.44	phone
10/20/09	6080	Prime Construction	624.40	net deposit refund
10/20/09	6082	B and H Sign Company	510.34	Kinneloa Mesa sign (reimbursed by Doreck)
10/20/09	6083	Stephen Doreck Equipment	35,937.54	retention invoice less deductions
10/20/09	6084	McMaster Carr	322.52	PVC fittings
10/20/09	6085	Monrovia Mailing Compan	316.11	Sept water bills and postage

10/20/09	6086	Raymond Basin Managem	687.90	Title 22 water analysis
10/20/09	6087	TRG Customer Solutions	78.00	answering service
10/20/09	6088	Western Water Works	767.04	materials for Kinneloa Mesa (reimbursed by Doreck)
10/20/09	EFT614	ADP	77.29	payroll processing
10/20/09	EFT615	Christopher A. Burt	125.00	salary
10/20/09	EFT616	ADP	4,170.80	payroll processing
10/27/09	6082V	B and H Sign Company	-510.34	void check-paid by credit card
10/28/09	6089	A&B Electric	205.00	Holly phase monitor repair
10/28/09	6090	Assoc. of Calif. Water Age	4,590.00	2010 membership dues
10/28/09	6091	Clinical Laboratory, San B	24.00	water analysis
10/28/09	6092	MWH Laboratories	118.80	water analysis
10/28/09	6093	USA Mobility Wireless, In	4.04	pager service (final payment)
10/28/09	6094	A&B Electric	385.00	Wilcox Well starter coil repair
10/28/09	EFT617	Earthlink Network	4.95	Internet service
10/28/09	EFT618	Verizon Wireless	130.11	mobile phones
10/31/09	EFT619	Richard L. Barkhurst	92.35	salary
10/31/09	EFT620	Christopher A. Burt	2,207.26	salary
10/31/09	EFT621	Shirley L. Burt	1,404.73	salary
10/31/09	EFT622	Francis J. Griffith	92.35	salary
10/31/09	EFT623	Melvin L. Matthews	3,244.05	salary
10/31/09	EFT624	Maurice Pickard	92.35	salary
10/31/09	EFT625	Steve Sorell	57.35	salary
10/31/09	64108519	Brian Fry	1,535.55	salary
10/31/09	64108520	Felix Galindo	468.21	salary
10/31/09	64108521	Chris Mellinger	345.32	salary
10/31/09	EFT626	Gerrie G. Kilburn	92.35	salary
10/31/09	EFT629	ADP	4,427.25	payroll taxes
10/31/09	EFT627	ADP	86.97	payroll processing
10/31/09	EFT628	Christopher A. Burt	125.00	salary

Total

108,090.12

**CREDIT CARD CHARGES
SEPTEMBER 2009**

Category	Shirley	Mel	Brian	Chris B	Chris M	TOTAL
Maint. Supply			\$102.24			\$102.24
Maint. Tools						\$0.00
Maint. Exp.						\$0.00
Postage	\$13.40		\$84.75			\$98.15
Computer Supplies		\$277.02				\$277.02
Computer Program						\$0.00
Scada						\$0.00
Kinn. Mesa Pipeline						\$0.00
Emp. Cert.	\$20.00					\$20.00
Truck Exp.			\$12.49			\$12.49
Truck Fuel						\$0.00
Generator/Pump Fuel						\$0.00
Office Supplies	\$76.80					\$76.80
Safety						\$0.00
Water Quality						\$0.00
Adm. Exp.		\$144.20				\$144.20
Doyne Road Project						\$0.00
Telephone						\$0.00
Office equip.						\$0.00
Finance Chg.						\$0.00
Finance Credit						\$0.00
TOTAL	\$110.20	\$421.22	\$199.48	\$0.00	\$0.00	\$730.90