

KINNELOA IRRIGATION DISTRICT

Regular Meeting – Board of Directors
1999 Kinclair Drive, Pasadena, CA 91107
Tuesday, April 18, 2023, 3:00 P.M.

MINUTES

The meeting was conducted in the District Board Room and by teleconference in accordance with the Brown Act and AB 2449. The District offered the public the option to attend the meeting by telephone, videoconference or in-person as stated in the agenda.

DIRECTORS PRESENT: (In-Person): Gordon Johnson, Stephen Brown, Timothy Eldridge, Gerrie Kilburn, David Moritz

DIRECTORS ABSENT: None

STAFF PRESENT: (In-Person): General Manager, Tom Majich; Board Clerk, Martin Aragon; Field Staff; Chris Burt & Michele Ferrell

PUBLIC PRESENT: None

1. CALL TO ORDER:

Chairman Johnson called the meeting to order at 3:00 P.M. and took roll call. A quorum of Board Members was present and reviewed the agenda.

2. PUBLIC COMMENT: None

3. OATH OF OFFICE:

Chairman Gordon Johnson administered the oath of office for Director (Division 4) Timothy J. Eldridge in the presence of Kinneloa Irrigation District Treasurer David Moritz, Director (Division 5).

4. REVIEW OF MINUTES:

Director Kilburn motioned to approve the **March 21, 2023**, Minutes for filing and was seconded by Director Brown. It was motioned/seconded/carried unanimously – (Kilburn / Brown – 5 Aye/0 Nay /0 Abstain/0 Absent)

Director Brown motioned to approve the **March 31, 2023**, Minutes for filing and seconded by Director Kilburn. It was motioned/seconded/carried unanimously – (Brown / Kilburn – 5 Aye/0 Nay /0 Abstain/0 Absent)

5. REVIEW OF FINANCIAL REPORTS:

The General Manager presented and reviewed the draft March 2023 financial reports, but they were not recommended for filing due to some questions related to the audit in progress.

6. INFORMATION ITEMS:

The next District Newsletter will be prepared for June delivery with another scheduled near Labor Day, followed by a calendar year end newsletter.

District Staff is working with Subeca to confirm timing of the Android and iPhone app availability as well as the percentage of customers that are generating low levels of reads per day.

The Eucalyptus and House Tunnel water supplies are offline and have been diverted to spreading temporarily.

7. AD HOC PERSONNEL COMMITTEE REPORT:

The Ad Hoc personnel committee met with the GM to review draft changes to the policies and procedures that will be presented at the next Board meeting for review and discussion.

8. AD HOC FINANCE COMMITTEE REPORT:

The committee has not yet met with the GM.

9. GENERAL MANAGER'S REPORT:

The General Manager presented the monthly report on staff activities and water supply and production.

10. KINNELOA IRRIGATION DISTRICT GOALS AND OBJECTIVES FOR 2023:

Director Kilburn motioned to adopt the presented Goals and Objectives for 2023 and was seconded by Director Brown. It was motioned/seconded/carried unanimously – (Kilburn / Brown – 5 Aye/0 Nay /0 Abstain/0 Absent)

11. DIRECTOR REPORTS AND/OR COMMENTS:

Director Moritz announced his intent to resign from the Board of Directors in the coming days.

12. CALENDAR: Upcoming regular meetings: May 16, 2023 June 20, 2023 July 18, 2023

13. ADJOURNMENT:

Chairman Johnson adjourned the meeting at 4:35 P.M.

Prepared and submitted by,

Martin Aragon

**Martin Aragon
Office Manager/Board Clerk**