

**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF DIRECTORS OF THE  
KINNELOA IRRIGATION DISTRICT  
JULY 20, 2004**

**MEMBERS PRESENT:** Directors Barkhurst, Brain, Pickard, Sorell and Stock.

**STAFF PRESENT:** Melvin Matthews, Christopher Burt, and Shirley Burt

**CALL TO ORDER:** The meeting was called to order at 1936 hours by the Chair, Steven Sorell. He noted that there was a quorum of the Board present. The Agenda was unanimously approved as presented.

**PUBLIC COMMENT**

No members of the Public wished to comment at this time.

**REVIEW OF AUDITOR'S REPORT**

The final 2003 Audit Report was reviewed and an error was corrected on page five, paragraph one, line seven substituting "2002" for "2003". It was then M/S/C -(Sorell/Pickard-5/0)- **"That the 2003 Audit be accepted as corrected."**

**REVIEW OF CONFLICT OF INTEREST CODE**

The current Conflict Of Interest Code of the Kinneloa Irrigation District was reviewed which had been approved by the Los Angeles County Board Of Supervisors and William Kruse, the District's legal counsel. It was M/S/C -(Sorell/Pickard-5/0)- **"That the Conflict of Interest Code be adopted as presented."**

Director Barkhurst commented that the Fair Political Practice Commission has a web site and he encouraged anyone who has a conflict of interest question to telephone the 800 number and discuss the question with a staff member.

**REVIEW OF WATER SUPPLY ISSUES**

The General Manager reviewed the chronological report of the water production and demand of the District over the last ten years calling attention to--

--the decreasing output of the tunnel water sources

--the decreasing static level and output of the Wilcox Well

He discussed the need to provide the east side of the system with water from the K-3 Well in order to avoid having to buy water from the City of Pasadena water through the interconnection at Ranch Top Road. He presented a staff proposal that would provide for the transfer of K-3 Well water to the Wilcox Reservoir by interconnecting an unused Pasadena water main with the Wilcox Reservoir main at an approximate cost of \$20,000. It was M/S/C -(Sorell/Pickard-5/0)- **"That Staff proceed with the project of interconnecting the Pasadena main with the Wilcox**

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**Reservoir main at an approximate cost of \$20,000.”**

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Mr. Griffith asked how long the project would take and the General Manager stated that pending approval by the City of Pasadena it would take approximately three weeks since Pasadena would be doing the project.

**At this time the Chair, Steven Sorell, asked to be excused and Director Pickard continued the meeting as Acting Chair.**

**MANAGER’S REPORT**

The General Manager reviewed his report as presented in the Board Packet

**REVIEW OF MINUTES**

The minutes of the Regular Meeting of June 15, were reviewed and approved with the following correction-- On page one, in the Review of the Auditor’s Report, in the second paragraph, the last three lines should be deleted and changed to the following -- “The second letter is an “Other Matters Letter” that is used to notify management of other issues such as 1099 reports, etc. All of those matters that were mentioned in prior years have been corrected, therefore there is nothing for the Auditor to report.”

**REVIEW OF FINANCIAL REPORT**

The Financial Report of June 30, 2004 was approved as presented for filing.

**ITEMS FOR NEXT AGENDA**

Appointment of Budget Committee  
Year End Water Pumping data from Raymond Basin Management Board  
Security Measures as related to MWD Report

**ADJOURNMENT**

The meeting was adjourned at 2055 hours. The next Regular Meeting will be held on August 17.

Respectfully submitted,

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Shirley Burt  
Secretary To The Board