

KINNELOA IRRIGATION DISTRICT

Special Meeting – Board of Directors
1999 Kinclair Drive, Pasadena, CA 91107
Tuesday, January 26, 2021, 3:00 P.M.
MINUTES

Meeting conducted by teleconference under the provisions of Executive Order N-29-20.

The meeting was conducted by teleconference pursuant to the Brown Act Waivers provided for under the Governor’s Executive Orders in response to COVID-19 State of Emergency. As stated in the agenda, there was no public location for attending the meeting in person, however the public was provided with alternative methods of listening or participating via telephonically or by videoconference

DIRECTORS PRESENT: Zoom teleconference/videoconference (Zoom): Tim Eldridge, Frank Griffith, Gordon Johnson, Gerrie Kilburn and Dave Moritz

DIRECTORS ABSENT: None

STAFF PRESENT: Zoom: General Manager Melvin Matthews, Office Manager Martin Aragon & Senior Facilities Operator Chris Burt

1. **CALL TO ORDER:** Director/Chair Gordon Johnson called the meeting to order at 3:00 P.M. and called the roll. A quorum of Board Members was present. The agenda was reviewed. No changes were requested.
2. **PUBLIC COMMENT:** Stephen Brown commented that the solicitation of a consultant to evaluate the water system could be helpful, the replacement of generators is needed and K3 well pump should be replaced.
3. **KINNELOA IRRIGATION DISTRICT MASTER PLAN:** GM Melvin Matthews explained that the Draft Master Plan submitted was a work in progress and is not intended to recommend a particular project, financing, or budget, but to provide framework for the Capital Improvement Plan.

Gordon Johnson recommended that the development of a Capital Improvement Plan (CIP) identify project investments based upon short term (2-3 years) and long term (10 years) increments. The CIP should include projects, upgrades, and repairs, but not maintenance activities.

Categories suggested to drive discussion:

- ❖ Replacements and refurbishments of infrastructure that has reached the end of its useful life.
- ❖ Upgrades and/or new facilities to comply with regulations or code. Ex. Generators to comply with AQMD guidelines and distribution system to improve fire flow
- ❖ Improvements to enhance reliability, redundancy or to improve resilience in the case of natural disaster.
- ❖ Improvements to accommodate increases in demand.
- ❖ Improvements related to water supply.
- ❖ Decide what are we trying to achieve and come to an agreement on which specific issues should be addressed. Determine best course of action upon an agreed reasonable level of effort.

General Manager Melvin Matthews responded to discussion questions by explaining his interest in water use efficiency to sustain water supply, replacement of portable generators, improvements to the K3 well and upgrades to the distribution system to enhance emergency preparedness. Although retaining an outside consultant to assist in the development of the CIP could provide a new perspective, the original Master Plan produced through the assistance of a consultant serves as a core feature of what continues to guide the improvements within the District to this day. Further, the cost to retain a consultant may be more wisely used to improve the District infrastructure. Regarding an alternate water supply in the case of an emergency, the District's existing mitigation efforts that include storage, interconnections with the City of Pasadena and backup generators are adequate to meeting natural emergencies and shutdowns to planned or unplanned equipment maintenance. However, to consider an alternative long-term supply source needed if demand exceeds available groundwater could potentially translate to a large investment that would impact the District customers through rate hikes. The District currently maintains five tunnels that provide supplemental water at a very low cost and has no influence on the established pumping rights. Therefore, it would benefit the District to continue to invest in the maintenance of this relatively inexpensive source of water.

4. DIRECTOR REPORTS AND/OR COMMENTS:

Gordon Johnson: It would be useful to generate a side-by-side comparison of several different options for an alternative source of water in the event that the K3 should become inoperable for an extended period of time.

Gordon Johnson: I will work with the General Manager to develop a chart of various possible master plan documents to determine which documents could be prepared by District Staff and which documents would require the use of consultant(s).

5. ADJOURNMENT

The meeting was adjourned at 4:15 pm.

Prepared and submitted by,



Martin Aragon
Office Manager/Acting Board Clerk

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