

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
KINNELOA IRRIGATION DISTRICT
April 17, 2001**

MEMBERS PRESENT: Directors Brain, Matthews, Pickard, Sorell and Stock

STAFF PRESENT: Bill Redcay, Chris Burt and Shirley Burt

CONSULTANTS PRESENT: William Kruse, Esq.- Lagerlof, Gosney, & Kruse
Terry Kerger, P.E. -Tetra Tech ASL

CALL TO ORDER: The meeting was called to order by the Chair, Mel Matthews, and he noted that all Board Members were present which constituted a quorum.

APPROVAL OF AGENDA: The Chair requested approval of the Agenda, and it was unanimously approved as presented.

PUBLIC COMMENT

Linda Williams questioned whether the height of the pipeline above the ground level had been addressed in the EIR for the Delores Tunnel. She stated that it should have been addressed in that document and that there is concern about that. She feels that the current placement is not esthetically pleasing.

Ray Towne concurred with her remarks.

CUSTOMER REQUEST FOR REIMBURSEMENT-JAMES BURGESON

Mr. Burgeson appeared before the Board to request that the Kinneloa Irrigation District pay for a plumbing bill of \$638. which included services required to unclog the water lines on his property and the installation of a strainer on his main water inlet line. He stated that the clogging of his lines occurred following the shut off of water service to his meter in December, and he did not understand why he had received a letter from the General Manager denying his request. Director Matthews replied that the Board had discussed Mr. Burgeson's request at the prior Board Meeting and had directed that the letter denying his request be sent to him. He stated that the District has a policy of not assuming responsibility for any problem that occurs on the customer's side of the meter which is private property, and that no other customers involved in the shut off area had reported any problems. Following extensive discussion, during which staff reported that the line had been shut off in order to replace or cut in valves at the intersection of Kinneloa Canyon Road and Kinclair Drive and not to provide hook up to the Kinclair Tract, **it was M/S (Stock/Brain) "That the District reimburse the Burgesons in the amount of the invoice of \$638."** The motion failed (1/4) with Director Stock voting in favor of the motion and Directors Matthews, Sorell, Pickard and Brain voting against the motion.

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
KINNELOA IRRIGATION DISTRICT
April 17, 2001**

Page 2

DELORES TUNNEL PHASE II

REVIEW OF BID OPENING:

Terry Kerger, Engineer from Tetra Tech ASL, stated that four bids had been received at the bid opening-Thomas Construction, Pacific Hydrotech, Doty Brothers and Den Boer Engineering. He reviewed a spreadsheet comparison of all bids and noted that Pacific Hydrotech was the low bidder submitting a bid of \$69,700 which was slightly above the engineer's estimate of \$64,000.

AWARDING OF CONSTRUCTION CONTRACT FOR DELORES TUNNEL PHASE II:

Mr. Kerger submitted a written recommendation to the Board that the contract be awarded to Pacific Hydrotech. **It was M/S/C ((Sorell/Pickard) "That the contract for construction of the Delores Tunnel Pipeline Phase II project be awarded to Pacific Hydrotech at the bid price of \$69,700."**

Mr. Redcay requested that the motion also include "that the project would require an additional \$14,000 above the amount budgeted". The Board decided not to include this request in the motion but stated that this information had been duly noted by the Board, and that the Board had accepted that change. The Board was then asked to consider the proposal by Tetra Tech ASL for inspection of the project in the amount of \$8,000. **It was M/S/C (Sorell/Pickard) "That Tetra Tech ASL be retained to perform the inspection for the Delores Tunnel Phase II project for the sum of \$8,000."**

CLORTEC INSTALLATION AT VOSBURG RESERVOIR PROPOSAL:

Chris Burt reviewed the ClorTec Proposal for \$8,100. **It was M/S/C (Pickard/Sorell) "That the ClorTec installation be approved."**

REQUEST PERSONNEL COMMITTEE TO REVIEW POLICY AND PROCEDURE

Director Brain stated that he asked for this item to be placed on the Agenda so that the Board could appoint a committee to work with the General Manager in developing objectives and goals for the District and that this would include such things as salary ranges, personnel evaluations, and merit increases. Director Matthews then appointed Directors Brain and Sorell to an ad hoc committee to consider these topics, and report back to the Board with their recommendations.

REVIEW OF OTHER AGENCY OPERATIONS

Director Sorell reported that he was in the process of visiting other water companies to observe

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OF THE BOARD OF DIRECTORS OF THE
KINNELOA IRRIGATION DISTRICT
April 17, 2001**

their operations to determine if there are options that the District should consider in improving the operation of the District. He stated that he had made two such visits with members of KID staff, and at this time he has no specific recommendations for the Board to consider.

Page 3

GENERAL MANAGER'S REPORT

The General Manager reported on the activities of the District for the month of March and a copy of his report is attached.

REVIEW OF MINUTES:

The minutes of March 20, 2001 were reviewed and unanimously approved as presented.

REVIEW OF FINANCIAL REPORT

The financial report of March 31, 2001 was reviewed and unanimously approved for filing.

ADJOURNMENT

The meeting was adjourned and the next meeting was scheduled for May 15, 2000. Director Sorell indicated that he might have a conflict but that he will notify the Board if this is so.

Respectfully submitted,

Shirley L. Burt
Secretary To The Board