

KINNELOA IRRIGATION DISTRICT
ADJOURNED MEETING – BOARD OF DIRECTORS
1999 KINCLAIR DRIVE, PASADENA, CA 91107
TUESDAY – MAY 26, 2009
7:30 P.M.

AGENDA

- 1. CALL TO ORDER**
 - A. Declaration of a Quorum
 - B. Review of Agenda

- 2. PUBLIC COMMENT** – Comments from the public regarding items on the Agenda or other items within the jurisdiction of the District.

- 3. REPORT OF AD HOC COMMITTEE – AUDITOR SERVICE**

- 4. GENERAL MANAGER’S REPORT**

- 5. REVIEW MINUTES** – April 21, 2009

- 6. REVIEW OF FINANCIAL REPORTS** – April 30, 2009

- 7. ITEMS FOR NEXT AGENDA**

- 8. CALENDAR** – June 16, 2009
July 21, 2009
August 18, 2009

- 9. ADJOURNMENT**

Each item on the Agenda, no matter how described, shall be deemed to include any appropriate motion, whether to adopt a minute motion, resolution, payment of any bill, approval of any matter or action, or any other action. Material related to an item on this agenda submitted after distribution of the Agenda Packet is available for public review at the District Office or online at the District’s website <http://www.kinneloairrigationdistrict.info>.

General Manager's Report

May 26, 2009

I. Projects

- A. Kinneloa Mesa Pipeline Project – The project is complete except for pavement slurry seal that will be performed by a subcontractor in a few weeks and a few minor cleanup items. All customers in the project area are being served by the new main.
- B. Doyne Road Development – The engineering work is proceeding and upon completion we will have the plans and specifications for the bidding package. We have received the first draft of the plans for the pipeline and booster station and we are currently doing our review.
- C. Kinneloa Estates Property Owners' Association – The storage container for emergency tools and supplies has been placed behind the office.

II. Customer Service Issues for March

- A. Meyerloa Lane – Customer reported broken sprinkler pipe in parkway area. Problem area was 10 feet away from nearest pipeline construction and was not related to construction.
- B. Clarmeya Lane – We helped customer to find broken irrigation line in front of house that had separated due to poor glue joint.
- C. Doyne Road – Customer reported leaking sprinkler line. We determined that the problem was not related to new pipeline construction but was due to leak through of sprinkler valve. We assisted customer in locating the valve.
- D. Vosburg Street – We repaired fitting that was leaking on our side of meter.
- E. Kinneloa Mesa Road – We repaired leak on customer's side of meter as a courtesy even though it was not a result of the new pipeline construction.

III. Office Operations

A. Delinquent Accounts

- 22 accounts received 10 day letters
- 7 accounts received 5 day letters
- 0 account received 24-hour shut off notice
- 0 accounts were shut off for non-payment and turned back on after payment
- 2 accounts remain shut off for non-payment

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
KINNELOA IRRIGATION DISTRICT
APRIL 21, 2009**

MEMBERS PRESENT: Directors Barkhurst, Griffith, Kilburn, Pickard, and Sorell

STAFF PRESENT: Shirley Burt, Administrative Assistant
Chris Burt, Facilities Supervisor
Melvin Matthews, General Manager

CALL TO ORDER: The Meeting was called to order by the Chair, Director Barkhurst, at 1935 hours. The Agenda was unanimously approved as presented.

PUBLIC COMMENT: No persons from the Public wished to comment at this time.

REVIEW OF THE 2008 YEAR DRAFT AUDIT

Director Barkhurst introduced Gail Egan, Auditor, who reviewed the Audit and made the following comments –

- The financial statements were prepared by the District and are a fair representation of the operations of the District
- Pages one through six are management's statements regarding the operations for the year
- Page eight is the balance sheet which is a snap shot in time and there are no new accounting policies that needed to be incorporated
- The main difference this year is that the District has a new lease obligation which is the most significant transaction and has to be reflected as a new disclosure.
- The statement of revenue on page nine reflects a net reduction in assets of \$98,000.
- The District can not tax to obtain the revenue necessary to cover the expense of operations and therefore the rate structure needs to be set to cover the expense of operations.

The **General Manager** stated that the Board had made the decision to fund certain projects in 2008 out of the reserve fund and that the rate had been increased starting in January 2009.

Director Griffith questioned the statement on page fifteen 15 which indicated that the District had contracted with an investment advisor and Mrs. Egan replied that was probably a comment from a prior year and should be removed from the Audit since the District has funds only in the Local Agency Investment Fund.

Director Griffith questioned the statement on page seventeen regarding Grant Funds and asked where the District was as regards returning unused funds to the grantor and the **General Manager** replied that there had been no correspondence, no action and the funds were properly spent.

Director Griffith said that he recollected that there had been money left over and the **General Manager** stated that there were no funds remaining.

Director Griffith questioned the statement on page nineteen, note nine regarding Contingencies and asked if there were any contingencies.

Director Sorell replied that it is a standard note that usually appears in most audits.

Director Barkhurst questioned Mrs. Egan as to whether her independence had been compromised in any way during the audit and she replied that her independence had not been compromised and that she had received utmost cooperation.

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REVIEW OF 2009 DRAFT AUDIT:(continued)

It was M/S/C- (Sorell/Pickard-5/0) – **“That the 2008 Draft Audit be accepted as presented with the deletion of the statement- *that the District had contracted with an investment advisor*”.**

REVIEW OF NEW FIRE HYDRANT PLACEMENTS:

The **General Manager** reported that he had obtained additional information about easements as requested by the Board and has submitted a memo that outlines three possible alternatives with respect to the instillation of the hydrant at 2915 Clarmeya Lane and is recommending alternative No. One. He explained that he had obtained a survey of the easement, obtained copies of the grant deed, and had conferred with legal counsel in order to be assured that the easement for public utilities fits the use that is anticipated. He called the Board’s attention to a picture that he had submitted with his report verifying that the proposed location of the hydrant is within the easement. **Director Griffith** questioned whether the hydrant would be placed at the level of the orange stake shown in the picture and the **General Manager** replied that it would be placed several feet away from the orange stake.

Director Kilburn questioned as to whether the original suggested location had not been closer to the first driveway on the property and the **Facilities Supervisor** replied that the owner had requested that that location not be used and therefore another location about 14 feet further west had been agreed upon. He further explained that, because the gas service was located next to the water meter, the hydrant could not be placed next to the water meter.

Director Kilburn questioned whether the hydrant would be placed back closer to the orange post and the **General Manager** stated it would be closer to the telephone pole.

The **Facilities Supervisor** explained that the hydrant would be placed 4 feet back from the edge of the street into the bank and then the retaining wall would be placed another four back so that there would be three feet of clearance around the hydrant as requested by the Fire Department.

Director Kilburn stated that the reason she was asking is that there may be action on this street to persuade the property owners to move their property lines back so that the road is sufficiently wide to allow fire trucks.

The **Facility Supervisor** commented that if the edge of street is pushed back to the 30 foot limit then the telephone pole, the fire hydrant and the oak trees would be in the street.

Director Griffith questioned whether there had been any further conversation with the property owner about reimbursement and the **General Manager** replied that there had been no written or verbal conversation with the owner and that he had been invited to both Board Meetings.

Director Barkhurst requested that the Board consider the first alternative as recommended by the General Manager.

It was M/S/C/- (Griffith/Sorell-5/0) – **“That the Fire Hydrant be placed on the property at 2915 Clarmeya Lane within the easement at a location mutually agreed to by the District and the homeowner.”**

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REVIEW OF REVISED RULES AND REGULATIONS:

Director Barkhurst asked the Board Members if there were any questions or comments regarding the revised Rules and Regulations as presented.

Director Griffith questioned whether “days” referred to in Article 11, Page 35 was “working days” or “calendar days.”

Director Sorell replied that usually if it is not defined it is presumed to be calendar days.

Director Barkhurst recommended that “days” be included in the Definition Section of the document.

Director Sorell stated that the definition should be “Calendar days unless otherwise specified.”

Director Barkhurst questioned whether the changes mandated by law had been directly lifted from some code and the **General Manager** replied “pretty much so” except where it was an overkill for an agency our size

Director Griffith questioned whether there is an hourly rate as stated on page 54 and the General Manager stated there are invoiced hourly rates which are changed each year.

Director Griffith recommended that on page 57 the word “title” should be added at the bottom of the page below the word signature.

Director Kilburn noted that on Page 54 the charge for “unauthorized water use” had been deleted and asked whether there was any charge at all.

Director Sorell stated that the charge wasn’t deleted that it was just a punctuation change and that the charge is not deleted.

Director Griffith recommended that the statement in Article 3.1.5, on Page 87 include the word “design” so that it reads that “The Developer shall reimburse the District for the cost of the design and construction of all facilities.”

Director Griffith suggested that on Page 88 word “its” should be replaced with the word “title”. There were no other suggestions or comments and **Director Barkhurst** then requested a motion to approve the document as presented with the additions or corrections that had been suggested.

It was M/S/C – (Kilburn/Sorell-5/0) – **“That the Revised Rules and Regulations be approved with the previously discussed changes.”**

DISCUSSION OF 2009 GOALS AND OBJECTIVES:

Director Barkhurst stated that he had this item placed on the Agenda so that everyone would have an opportunity to suggest Goals or Objectives that could be included in the General Manager’s Goals and Objectives or in the Board’s Goals and Objectives for the year 2009.

Director Griffith stated that he thought the **General Manager** should cut back on some of the Association Meetings that he attends because of the costs involved and that the money should be saved for other District needs. He noted that he had discussed this in the past with Director Sorell.

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DISCUSSION OF 2009 GOALS AND OBJECTIVES: (continued)

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The **General Manager** replied that these organizations are his window on the water world and he thought it helped him do a better job.

Director Sorell stated that he didn't think anyone disputes that fact that these organizations have value but the question is how much time is involved and how many organization is the right number.

Director Griffith suggested that at the next meeting the General Manager provide the Board with a list of the organizations and the time and expense involved.

The **General Manager** replied that he would prefer that the Board do their own research and go on the websites and see what these organizations offer.

Director Barkhurst stated that it was his understanding that any activity that the General Manager is engaged, i.e. Board Meetings and participation in committees, was done with the approval of the Board and that any change to that would required approval of the Board.

The **General Manager** stated if there is a strong opinion regarding the matter he would reconsider but that he did not think it would be fruitful for him to provide a capsule of these organizations since there are many resources the Board could use to make their own determination.

Director Griffith stated that he was concerned about the expense involved..

Director Barkhurst stated that in his prior experience, once a year senior officers gave their Board an audit of the total expenses associated with being a senior officer, and questioned the General Manager as to how difficult it would be for him to show by organization what the total expenses were associated with each organization for 2008.

The **General Manager** replied that going forward it would easy but going backward it would take some time to dig in the records.

Director Barkhurst questioned whether General Ledger was not ordered so that all expenses associated with that organization were tied to that organization.

The **General Manager** stated that he could if the check was written to that organization but that all checks involved with activities of that organization are not written to that organization such as travel expenses.

Director Barkhurst noted therefore that the travel reimbursement is not linked back to the reason for the expense in the General Ledger and the General Manager replied that it only shows on his expense report but that the records are all there.

Director Barkhurst emphasized again that as far as he knows every outside activity that the General Manager is engaged has been with the approval of the Board and all expenses associated with those activities as far as he knows have been properly submitted for approval and have been approved.

Director Griffith replied that he has no question about that but that what he is trying to determine is how much money is spent on those activities,i.e. how much is spent getting to and from these meetings, and how much time is spent on the activity.

Director Kilburn questioned whether Director Griffith thought the expenditure was in excess.

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Director Griffith stated that he did not, but that in looking at all of the cut backs other organizations are having to make in their budgets he thinks it is important for the Board to know the actual cost involved.

Director Barkhurst noted that in the aggregate the Board does know how much was spent as an expense line item.

Director Kilburn noted that would be the key to the information.

Director Barkhurst stated that in his opinion a request for this amount of information will require a motion and approval by the Board and Director Griffith made the motion.

Director Sorell stated that he did not know exactly what the motion was.

Director Griffith replied that he is asking for the hard costs and how much time the General Manager spends in hours or days with Association activities so as to obtain the total expense.

Director Barkhurst stated that in the environment in which a General Manager should operate, as long as we believe generally speaking that the General Manager is properly managing his time, then that is all the Board needs to know.

Director Sorell stated that he has no interest in second guessing or micromanaging and there is a line item in the budget for travel and about half of the item has been spent. He noted that there is also a line item for professional dues.

The **General Manager** pointed out that some of the conference expenses are also included in the education line item.

Director Griffith stated that he thought that what he was asking for was pretty simple and that the discussion has gone off into another tangent and therefore there is no need for a motion.

Director Barkhurst then made the suggestion that he thought the newsletters were important and he would like to see two to four newsletters with a minimum of two for this year as a goal.

GENERAL MANAGER'S REPORT:

Kinneloa Mesa Project

The **General Manager** stated that the Kinneloa Mesa project was going well with the exception of the glitch with the Fire Hydrant.

Director Kilburn questioned whether there was one shut off for the Kinneloa Mesa or whether there were shut offs for each street and the General Manager replied that there is only one shut off now but that part of the current project is the installation of individual valves for each street.

Doyne Road Project

The General Manager reported that the Engineering portion of the project is continuing.

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REVIEW OF MINUTES:

The minutes of March 17, 2009 were unanimously approved as presented.

**MINUTES OF THE REGULAR MEETING
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REVIEW OF FINANCIAL REPORTS:

The Financial Reports were reviewed by Director Sorell who made the following remarks-

-- Revenue for the year are slightly above budget and expenses are slightly above budget

-- Expenses for the month are \$16,000 above budget

--Maintenance supplies are about \$5000 above budget

--Maintenance contractors are above budget

The **General Manager** explained the following expenses

--The Engineering expense covers approximately \$6,000 for the Kinneoloa Mesa Project and \$6000 for the system maps.

--The Outside Contractor Expense includes the unexpected Dolores Pipeline repair

--The \$3000. Transducer replacement for the Wilcox Well was an unexpected expense

The Financial Reports were unanimously approved for filing as presented.

ITEMS FOR NEXT AGENDA:

Report from Ad Hoc Committee on Auditor Service

ADJOURNMENT:

It was M/S/C – (Pickard/Sorell-5/0) – **“That the Regular Meeting scheduled for May 19, 2009
be**

adjourned to May 26, 2009”

Respectfully submitted,

Shirley L. Burt
Secretary to the Board

2009 AGED RECEIVABLES REPORT

ACCOUNTING PERIOD	TOTAL BALANCE	CURRENT PERIOD	OVER 30 DAYS	OVER 60 DAYS	OVER 90 DAYS	OVER 120 DAYS	Penalty Charges	Interest Charges
JANUARY	\$61,807	\$37,314 416	\$18,057 112	\$3,440 28	\$1,269 12	\$1,727 2	\$675.00 45 Accts.	\$91.91
FEBRUARY	\$35,432	\$18,065 154	\$9,547 84	\$4,187 29	\$1,154 11	\$2,480 7	\$495.00 34 Accts.	\$47.15
MARCH	\$35,588	\$23,036 198	\$7,788 72	\$1,792 22	\$994 9	\$1,979 3	\$525.00 33 Accts.	\$58.10
APRIL	\$43,594	\$33,860 289	\$5,829 66	\$2,192 21	\$370 8	\$1,343 3	\$435.00 29 Accts.	\$48.10
MAY								
JUNE								
JULY								
AUGUST								
SEPTEMBER								
OCTOBER								
NOVEMBER								
DECEMBER								
						Totals	\$2,130.00	\$245.26

Kinneloa Irrigation District
Statement of Cash Flow
For the four Months Ended April 30, 2009

	Current Month	Year to Date
Cash Flows from operating activities		
Net Income	\$ 33,598.46	\$ 48,022.05
<i>Adjustments to reconcile net income to net cash provided by operating activities</i>		
1100 Accts. Receivable-Water Sales	(8,005.66)	23,716.75
1101 Accts. Receivable-Invoices	(25,882.32)	(25,531.72)
1350 Prepaid Insurance	166.00	(1,362.00)
1360 Prepaid Expenses	(10,467.00)	(10,467.00)
2000 Accounts Payable	(172,355.76)	(1,392.41)
2250 PERS Withholding-Employee	41.89	61.06
2260 Med./Dental-Withhold-Employee	527.32	1,054.64
2272 Job Deposits	650.00	650.00
2273 Job Deposits-Doyme Rd.	10,862.32	14,502.32
	(204,463.21)	1,231.64
Net Cash provided by Operations	(170,864.75)	49,253.69
 Cash Flows from investing activities		
<i>Used For</i>		
1512 Trans. & Dist. Plant Meters	0.00	(13,283.37)
1513 Electrical/Electronic Equip.	(5,420.00)	(5,420.00)
1515 Trucks and Portable Equipment	0.00	(19,594.14)
1516 Water Company Facilities	0.00	(2,254.90)
1523 Construction in Progress	(5,196.34)	(370,365.76)
1527 SCADA Equipment	(741.86)	(3,739.94)
1528 Tanks and Reservoirs	0.00	(11,453.00)
	(11,358.20)	(426,111.11)
Net cash used in investing	(11,358.20)	(426,111.11)
 Cash Flows from financing activities		
<i>Proceeds From</i>		
<i>Used For</i>		
	0.00	0.00
Net cash used in financing	0.00	0.00
Net increase (decrease) in cash	\$ (182,222.95)	\$ (376,857.42)
 Summary		
Cash Balance at End of Period	\$ 782,061.53	\$ 782,061.53
Cash Balance at Beg. of Period	(964,284.48)	(993,098.27)
Net Increase (Decrease) in Cash	\$ (182,222.95)	\$ (211,036.74)

Steven Sorell, Treasurer _____

Kinneloa Irrigation District
Income Statement
For the Four Months Ending April 30, 2009

	Current Month Actual	Current Month Budget	Year to Date Actual	Year to Date Budget
Revenues				
4000 Water Sales	\$ 83,202.98	\$ 95,000.00	\$ 275,941.52	\$ 271,795.00
4010 Leased Water Sales	4,901.50	0.00	4,901.50	0.00
4020 Invoice Sales	0.00	833.33	350.00	3,333.32
4035 Interest-General Fund Savings	3,468.79	6,250.00	8,152.38	12,500.00
4050 Capacity Charge	0.00	0.00	0.00	3,000.00
Total Revenues	91,573.27	102,083.33	289,345.40	290,628.32
Expenses				
5005 Electricity	6,449.08	7,000.00	22,951.39	22,000.00
5010 Maintenance Supplies	1,017.59	1,666.67	10,187.77	6,666.68
5012 Safety Equipment	0.00	500.00	1,964.28	2,000.00
5015 Maintenance Labor	13,076.52	14,050.00	49,781.34	56,200.00
5020 Stand-by Compensation	480.00	625.00	2,340.00	2,500.00
5022 Training/Certification	0.00	200.00	45.00	800.00
5025 Water Treatment/Analysis	1,134.95	1,833.33	5,216.37	7,333.32
5030 Maintenance Contractors	0.00	4,166.67	23,053.67	16,666.68
5034 Equipment Maintenance	1,868.66	250.00	4,227.50	1,000.00
5035 Vehicle Maintenance	0.00	583.33	15.13	2,333.32
5036 Fuel - All Equipment	608.72	833.33	4,739.74	3,333.32
5045 Insurance-Workers Compensation	0.00	3,750.00	(2,221.65)	7,500.00
5046 Insurance-Liability	0.00	1,250.00	(313.20)	5,000.00
5048 Insurance-Property	166.00	208.33	664.00	833.32
5049 Insurance-Medical	0.00	3,333.33	8,930.06	13,333.32
6000 Project Engineering	7,544.00	1,250.00	13,984.00	5,000.00
6005 Watermaster	0.00	666.67	0.00	2,666.68
6015 Administrative Salary	10,004.40	10,245.00	39,799.40	40,040.00
6017 Administrative Travel	160.57	416.67	725.24	1,666.68
6020 BofD Compensation	500.00	500.00	1,900.00	2,300.00
6021 Administrative Exp.	795.00	208.33	795.00	833.32
6024 Customer/Public Info. Prog.	0.00	333.33	91.19	1,333.32
6025 PERS - KID	920.68	1,183.33	3,628.74	4,733.32
6030 Social Security - KID	2,132.29	2,275.00	8,317.30	8,800.00
6035 Office Supplies	1,254.86	750.00	2,500.08	3,000.00
6036 Postage/Delivery	400.28	500.00	1,494.58	2,000.00
6040 Professional Dues	0.00	583.33	82.00	2,333.32
6045 Legal	2,943.50	833.33	5,374.67	3,333.32
6050 Telephone	606.26	487.50	2,016.91	1,950.00
6051 Cellular Telephone	130.84	208.33	689.74	833.32
6052 Pagers	138.82	150.00	555.13	600.00
6053 Internet Service	0.00	83.33	0.00	333.32
6059 Computer/Software Maintenance	0.00	833.33	1,728.98	3,333.32
6061 Office Equipment Maintenance	0.00	83.33	0.00	333.32
6065 Accounting	0.00	0.00	4,800.00	6,000.00
6070 Office Labor	3,812.16	4,000.00	14,902.08	16,000.00
6075 Outside Services	1,559.54	1,666.67	5,393.90	6,666.68
6081 Permits/Fees	0.00	208.33	75.00	833.32
6120 Bank Service Charges	270.09	250.00	888.01	1,000.00
Total Expenses	57,974.81	67,965.80	241,323.35	263,423.20
Net Income	33,598.46	34,117.53	48,022.05	27,205.12

Kinneloa Irrigation District
Income Statement
For the Four Months Ending April 30, 2009

	Current Month Actual	Current Month Budget	Year to Date Actual	Year to Date Budget
Other Expenditures				
1504 Water Mains	0.00	94,750.00	0.00	379,000.00
1511 WaterTreatment Plant	0.00	833.33	0.00	3,333.32
1512 Trans. & Dist. Plant Meters	0.00	1,666.67	13,283.37	6,666.68
1513 Electrical/Electronic Equip.	5,420.00	1,666.67	5,420.00	6,666.68
1514 Computer/Office Equipment	0.00	416.67	0.00	1,666.68
1515 Trucks and Portable Equipment	0.00	1,666.67	19,594.14	6,666.68
1516 Water Company Facilities	0.00	0.00	2,254.90	10,000.00
1523 Construction in Progress	5,196.34	0.00	204,545.08	0.00
1527 SCADA Equipment	741.86	1,250.00	3,739.94	5,000.00
1528 Tanks and Reservoirs	0.00	6,250.00	11,453.00	25,000.00
Total Other Expenditures	11,358.20	108,500.01	260,290.43	444,000.04
Total Increase or (Drawdown)	\$ 22,240.26	\$ (74,382.48)	\$ (212,268.38)	\$ (416,794.92)

Steven Sorell, Treasurer _____

Kinneloa Irrigation District
Balance Sheet
April 30, 2009

ASSETS

Current Assets

1010	Checking-Wells Fargo Bank	\$ 12,424.19
1012	Savings Account-LAIF	431,532.86
1013	Savings-LAIF Reserve Fund	250,000.00
1100	Accts. Receivable-Water Sales	43,593.95
1101	Accts. Receivable-Invoices	26,508.45
1190	Allowance for Bad Debts	(1,881.57)
1200	Inventory	19,999.95
1340	Accrued Water Sales	88,104.48
1350	Prepaid Insurance	14,050.95
1360	Prepaid Expenses	21,232.63
		<hr/>
	Total Current Assets	905,565.89

Property and Equipment

1501	Water Rights	52,060.41
1503	Land Sites	96,700.08
1504	Water Mains	1,188,444.80
1505	Water Tunnels	705,985.75
1506	K-3 Well	70,233.86
1507	Improvement District #1	602,778.12
1508	Mountain Property	6,620.00
1509	Wilcox Well	71,312.70
1510	Interconnections	14,203.27
1511	Water Treatment Plant	172,044.97
1512	Trans. & Dist. Plant Meters	68,015.96
1513	Electrical/Electronic Equip.	195,040.60
1514	Computer/Office Equipment	34,761.42
1515	Trucks and Portable Equipment	182,758.05
1516	Water Company Facilities	41,334.10
1517	Hidden Valley Office	51,362.92
1518	Shaw Ranch	280,789.92
1519	Dove Creek Project	487,383.87
1521	Kinneloa Ridge Project	690,492.58
1522	Eucalyptus Booster Station	471,817.81
1523	Construction in Progress	204,545.08
1526	Vosburg Booster	12,590.00
1527	SCADA Equipment	167,951.85
1528	Tanks and Reservoirs	94,022.25
1529	Holly Tanks	181,113.76
1600	Accum. Depreciation	(2,147,170.24)
		<hr/>
	Total Property and Equipment	3,997,193.89
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	Total Assets	\$ 4,902,759.78
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Kinneloa Irrigation District
Balance Sheet
April 30, 2009

LIABILITIES AND CAPITAL

Current Liabilities

2000	Accounts Payable	\$ 10,987.39	
2250	PERS Withholding-Employee	1,349.81	
2260	Med./Dental-Withhold-Employee	1,557.44	
2271	Deposits-Construction Meters	1,700.00	
2272	Job Deposits	650.00	
2273	Job Deposits-Doyne Rd.	20,000.00	
2290	Accrued Vacation	12,003.70	
	Total Current Liabilities		48,248.34

Long-Term Liabilities

2400	Truck Lease Payable	86,671.63	
	Total Long-Term Liabilities		86,671.63
	Total Liabilities		134,919.97

Capital

3040	Fund Balance	4,719,817.76	
	Net Income	48,022.05	
	Total Capital		4,767,839.81
	Total Liabilities & Capital		\$ 4,902,759.78

Steven Sorell, Treasurer _____

Kinneloa Irrigation District
Check Register
For the Period From April 1, 2009 to April 30, 2009

Date	Check #	Payee	Amount	Description
4/9/09	EFT451a	Southern California Edison	4,066.45	power
4/9/09	5874	J. Leonard/N. Jaramillo	59.60	customer refund
4/9/09	5876	Ameripride Uniform Servic	130.56	shop rag service
4/9/09	5877	Athens Services	129.38	trash pickup
4/9/09	5878	Berg Hardware	48.94	cable clamps, glue, batteries
4/9/09	5879	Byrd Industrial Electronics	2,741.85	replacement level transducers
4/9/09	5880	Stephen Doreck Equipment	196,124.49	Kinneloa Mesa project
4/9/09	5881	Orchard Supply Hardware	73.92	marking paint and saw blades
4/9/09	5882	Pasadena Municipal Servic	1,034.40	Wilcox Well power
4/9/09	5883	TRG Customer Solutions	78.00	answering service
4/9/09	5884	Underground Service Alert	6.00	dig alerts
4/9/09	5885	Utility Service Co., Inc.	6,048.71	tank maintenance agreement
4/9/09	5886	Western Water Works	463.33	valves and couplings
4/9/09	5890	ACWA Health Benefits Au	3,733.09	medical/dental insurance
4/9/09	5891	Specialty Services	275.00	janitorial service for office
4/14/09	EFT452	Calif. Public Employees Re	2,228.60	CalPERS
4/24/09	5892	ACWA/JPIA	2,680.00	workes' comp insurance
4/24/09	5893	Bank of America Business	1,907.35	see attached breakdown
4/24/09	5894	Charter Communications	59.99	Internet service
4/24/09	5895	Clinical Laboratory, San B	376.00	water analysis
4/24/09	5896	Coastline Equipment	1,868.66	service on 2 PACO pumps
4/24/09	5897	Lagerlof,Senecal,Bradley,C	2,943.50	Clarmeya fire hydrant matter
4/24/09	5898	Monrovia Mailing Compan	309.61	March water bills and flouride letters
4/24/09	5899	MWH Laboratories	118.80	water analysis
4/24/09	5900	Pump Check	760.00	pump efficiency and production meter tests
4/24/09	5901	Raymond Basin Managemen	640.15	Title 22 water analysis
4/24/09	5902	SA Associates	7,544.00	system drawing updates and CAD work
4/24/09	5903	Shirley Burt	144.26	mileage reimbursement
4/24/09	5904	Western Water Works	207.58	gaskets
4/24/09	EFT453	Arco Gaspro Plus	608.72	truck gas
4/24/09	EFT454	AT&T	65.69	telemetry line
4/24/09	EFT455	Earthlink Network	4.95	Internet service
4/24/09	EFT456	AT&T	344.15	phone
4/24/09	EFT457	AT&T	29.12	phone
4/24/09	EFT458	AT&T	84.77	phone
4/24/09	EFT459	AT&T	4.53	phone
4/28/09	EFT460	Christopher A. Burt	2,303.85	salary
4/28/09	EFT461	Shirley L. Burt	1,416.51	salary
4/28/09	EFT462	Melvin L. Matthews	3,247.46	salary
4/28/09	63796654	Brian Fry	1,385.10	salary

Kinneloa Irrigation District
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4/28/09	63796655	Felix Galindo	455.73	salary
4/28/09	63796656	Chris Mellinger	375.08	salary
4/28/09	EFT463	ADP	74.00	payroll processing
4/28/09	EFT464	Christopher A. Burt	125.00	salary
4/28/09	EFT465	ADP	4,150.60	payroll taxes
4/30/09	EFT466	Richard L. Barkhurst	92.35	salary
4/30/09	EFT467	Christopher A. Burt	2,384.37	salary
4/30/09	EFT468	Shirley L. Burt	1,416.52	salary
4/30/09	EFT469	Francis J. Griffith	92.35	salary
4/30/09	EFT470	Gerrie G. Kilburn	92.35	salary
4/30/09	EFT471	Melvin L. Matthews	3,247.46	salary
4/30/09	EFT472	Maurice Pickard	92.35	salary
4/30/09	EFT473	Steve Sorell	57.35	salary
4/30/09	63820907	Brian Fry	1,632.77	salary
4/30/09	63820908	Felix Galindo	443.24	salary
4/30/09	63820909	Chris Mellinger	440.58	salary
4/30/09	EFT474	ADP	83.68	payroll processing
4/30/09	EFT475	Christopher A. Burt	125.00	salary
4/30/09	EFT476	ADP	4,552.22	payroll taxes
4/30/09	EFT477	Kinneloa Irrigation District	<u>60,000.00</u>	transfer from LAIF to Wells Fargo

Total

326,230.07

CREDIT CARD DISBURSEMENT
March 2009

Category	Shirley	Mel	Brian	Chris B	Chris M	TOTAL
Maint. Supply			\$15.56	\$17.70		\$33.26
Maint. Tools						\$0.00
Maint. Exp.						\$0.00
Postage	\$190.67					\$190.67
Computer Supplies	\$132.00	\$500.76				\$632.76
Computer Program						\$0.00
Scada						\$0.00
Kinn. Mesa Pipeline						\$0.00
Emp. Cert.						\$0.00
Truck Exp.						\$0.00
Truck Fuel						\$0.00
Office Supplies	\$255.66					\$255.66
Safety						\$0.00
Water Quality						\$0.00
Adm. Exp.		\$795.00				\$795.00
Cell Phone						\$0.00
Office equip.						\$0.00
Finance Chg.						\$0.00
TOTAL	\$578.33	\$1,295.76	\$15.56	\$17.70	\$0.00	\$1,907.35