

KINNELOA IRRIGATION DISTRICT

Regular Meeting – Board of Directors
1999 Kinclair Drive, Pasadena, CA 91107
Tuesday, November 15, 2022, 3:00 P.M.

MINUTES

Meeting conducted by teleconference under the provisions of Executive Order N-29-20.

The meeting was conducted by teleconference pursuant to the Brown Act Waivers provided for under the Governor’s Executive Orders in response to COVID-19 State of Emergency as well as the District Board room. The District offered the public the option to attend the meeting by telephone, videoconference or in-person as stated in the agenda.

DIRECTORS PRESENT: (In-Person): Stephen Brown, Gerrie Kilburn, & David Moritz,
(Virtual): Gordon Johnson, Tom Majich

DIRECTORS ABSENT: None

STAFF PRESENT: (In-Person): Interim General Manager, Martin Aragon, Field Staff; Chris Burt & Michele Ferrell

PUBLIC PRESENT: None

1. CALL TO ORDER:

Director Brown called the meeting to order at 3:00 pm and took roll call. A quorum of Board Members was present and reviewed the agenda.

2. TELECONFERENCING FOR BOARD MEETING:

Director Kilburn motioned to adopt Resolution 2020-1-18 and was seconded by Director Moritz. It was motioned/seconded/carried unanimously – (Kilburn / Moritz – 5 Aye/ 0 Nay /0 Abstain)

3. PUBLIC COMMENT: None

4. PUBLIC HEARING REGARDING PROPOSED 2023 WATER RATES:

There was no public comment on the proposed increase of water rates.

5. WATER RATES: Discussion and adoption of 2023 water rates – Resolution 2022-11-15

Director Kilburn motioned to approve the Resolution on the proposed water rates for 2023 and was seconded by Director Moritz. It was motioned/seconded/carried unanimously – (Kilburn / Moritz – 5 Aye/ 0 Nay /0 Abstain)

6. REVIEW OF MINUTES:

Director Moritz motioned to approve the **September 20, 2022** Regular Meeting Minutes for filing and was seconded by Director Kilburn. It was motioned/seconded/carried unanimously – (Moritz / Kilburn – 5 Aye/ 0 Nay /0 Abstain)

Director Kilburn motioned to approve the **October 18, 2022** Regular Meeting Minutes for filing and was seconded by Director Johnson. It was motioned/seconded/carried unanimously – (Kilburn / Johnson – 5 Aye/ 0 Nay /0 Abstain)

7. REVIEW OF FINANCIAL REPORTS:

Director Moritz reviewed the Oct 2022 financial reports.

Director Majich motioned to approve the financial reports for filing and was seconded by Director Kilburn. It was motioned/seconded/carried unanimously – (Majich / Kilburn – 5 Aye/ 0 Nay /0 Abstain)

8. INFORMATION ITEMS:

A. Engineering Solutions Services Grant Application

During a recent conversation with Sudi Shoja, the District staff agreed to meet via zoom in the next week.

B. Fluoride Variance

All parties participating have been notified of the agreed upon meeting date of December 7, 2022 at 10:30am.

9. PROJECT UPDATES:

A. Advanced Meter Infrastructure (AMI) Project

AMI Firmware was updated and 200 newly improved devices have replaced.

B. Brown/Glen Pipeline Project

The Project has been postponed until a General Manager has been appointed.

C. Customer Outreach

The fall newsletter was sent out in early November. The next newsletter will be sent out in January 2023

D. PWAG Activities

Staff met with the PWAG representative to review our Hazard Mitigation list of items.

There were a couple modifications that were recommended, and we were reassured of our progress.

E. OSHA Hearing

Payment was sent to Depart. of Industrial relations.

10. DIRECTOR REQUESTS, REPORTS OR COMMENTS

In the next week, Chairman Johnson and Director Brown will review the applications submitted for the General Manager position.

11. ADOURNMENT:

Director Brown adjourned the meeting at 4:25 pm.

Prepared and submitted by,

Martin Aragon

Martin Aragon

Interim General Manager/Board Clerk

In compliance with the Americans with Disabilities Act, if you are a disabled person and need a disability-related modification or accommodation to participate in this meeting, please contact the District office 48 hours prior to the meeting at 626-797-6295. Each item on the agenda, no matter how described, shall be deemed to include any appropriate motion, whether to adopt a minute motion, resolution, payment of any bill, approval of any matter or action, or any other action. Material related to an item on this agenda submitted after distribution of the agenda packet is available for public review at the District office or online at the District's website <https://kinneloairrigationdistrict.info>.
