

KINNELOA IRRIGATION DISTRICT

Regular Meeting – Board of Directors
1999 Kinclair Drive, Pasadena, CA 91107
Tuesday, November 28, 2023
3:00 P.M.

AGENDA

This meeting will be conducted at the District office in accordance with the Brown Act and AB 2449. Public comment may be made in person or submitted via email to kinneloa@outlook.com prior to the meeting, any information submitted will become part of the official record. The public may participate at the office or via computer or telephone using the following information: <https://us02web.zoom.us/j/85061795151?pwd=QURaWGV5Lzg3dmEvcGx1Ujl6akRHdz09>

Meeting ID: 850 6179 5151

Passcode: 156331

Telephone: 669 900 9128

1. **CALL TO ORDER** – 3:00 P.M.
 - a. Declaration of a quorum
 - b. Review of agenda

2. **PUBLIC COMMENT** – Comments from the Public regarding items on the Agenda or other items within the jurisdiction of the District
In compliance with the Brown Act, the Board cannot discuss or act on items not on the Agenda. However, Board Members or District Staff may acknowledge Public comments, briefly respond to statements or questions posed by the Public, ask a question for clarification, or request Staff to place item on a future Agenda (Government Code section §54954.2)

3. **OATH OF OFFICE** – Division 1 Appointee, Gerrie Kilburn
Appointed by the County of Los Angeles Board of Supervisors for a term expiring December 3, 2027.

4. **OATH OF OFFICE** – Division 4 Appointee, Timothy Eldridge
Appointed by the County of Los Angeles Board of Supervisors for a term expiring December 3, 2027.

5. **REVIEW OF MINUTES** – October 17, 2023, Regular Meeting
Recommended Action: Review and approve motion to file.

6. **REVIEW OF MINUTES** – October 24, 2023, Special Meeting
Recommended Action: Review and approve motion to file.

7. **REVIEW OF FINANCIAL REPORTS** – October 31, 2023
Recommended Action: Review and approve motion to file.

8. **INFORMATION ITEMS**
 - a. Fluoride MCL Compliance and Revised System Operations
 - b. Election Update for Board Division 5
 - c. Customer Outreach/Newsletter (Fall 2023 recap and Winter 2024 topics)

9. AD HOC MASTER PLAN COMMITTEE REPORT – Information item presented by the Committee Chair.
Discuss development of Mission Statement to guide the Master Planning effort.

10. AD HOC 2024 BUDGET AND RATE SETTING COMMITTEE REPORT

Recommended Action: Dissolve committee

11. GENERAL MANAGERS REPORT – Information item presented by the General Manager.

Recommended Action: General Manager to summarize the report and respond to questions.

12. CLOSED SESSION – PUBLIC EMPLOYEE PERFORMANCE EVALUATION – Government Code §54954.5(e):

Title: General Manager

13. DIRECTOR REPORTS AND/OR COMMENTS –

In accordance with Government Code §54954.2 Directors may make brief announcements or brief reports on their own activities. Directors may ask a question for clarification, provide a reference to staff or other resources for information, request staff to report back to the Directors at a subsequent meeting, or act to direct staff to place a matter of business on a future agenda.

14. CALENDAR – Upcoming regular meetings: December 19, 2023; January 16, 2024; February 20, 2024

15. ADJOURNMENT

In compliance with the Americans with Disabilities Act, if you are a disabled person and need a disability-related modification or accommodation to participate in this meeting, please contact the District office 48 hours prior to the meeting at 626-797-6295. Each item on the agenda, no matter how described, shall be deemed to include any appropriate motion, whether to adopt a minute motion, resolution, payment of any bill, approval of any matter or action, or any other action. Material related to an item on this agenda submitted after distribution of the agenda packet is available for public review at the District office or online at the District's website <https://kinneloirrigationdistrict.info>.

EXECUTIVE OFFICE



BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

CELIA ZAVALA
EXECUTIVE OFFICER

COUNTY OF LOS ANGELES
EXECUTIVE OFFICE
BOARD OF SUPERVISORS

KENNETH HAHN HALL OF ADMINISTRATION
500 WEST TEMPLE STREET, ROOM 383
LOS ANGELES, CALIFORNIA 90012
(213) 974-1411 • www.bos.lacounty.gov

MEMBERS OF THE BOARD

HILDA L. SOLIS

HOLLY J. MITCHELL

LINDSEY P. HORVATH

JANICE HAHN

KATHRYN BARGER

October 26, 2023

Ms. Gerrie G. Kilburn
3250 Mesa Loa Lane
Pasadena, CA 91107

Dear Ms. Kilburn:

At its meeting held Tuesday, October 17, 2023, in lieu of election, the Los Angeles County Board of Supervisors reappointed you as a member of the Kinneloa Irrigation District, for a term of office expiring December 3, 2027.

Your term of office will become effective when the "Oath of Office" has been completed and mailed to: Committee Book, Kenneth Hahn Hall of Administration, 500 West Temple Street, Room B-50, Los Angeles, California 90012.

Sincerely,

A handwritten signature in black ink that reads 'Celia Zavala'. The signature is written in a cursive, flowing style.

Celia Zavala
Executive Officer

CZ:tpk

Enclosure

c: Supervisor Kathryn Barger
Dean C. Logan, Registrar-Recorder/County Clerk

EXECUTIVE OFFICE



BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

CELIA ZAVALA
EXECUTIVE OFFICER

COUNTY OF LOS ANGELES
EXECUTIVE OFFICE
BOARD OF SUPERVISORS

KENNETH HAHN HALL OF ADMINISTRATION
500 WEST TEMPLE STREET, ROOM 383
LOS ANGELES, CALIFORNIA 90012
(213) 974-1411 • www.bos.lacounty.gov

MEMBERS OF THE BOARD

HILDA L. SOLIS

HOLLY J. MITCHELL

LINDSEY P. HORVATH

JANICE HAHN

KATHRYN BARGER

October 26, 2023

Mr. Timothy Eldridge
1930 Pasadena Glen Road
Pasadena, CA 91107

Dear Mr. Eldridge:

At its meeting held Tuesday, October 17, 2023, in lieu of election, the Los Angeles County Board of Supervisors reappointed you as a member of the Kinneloa Irrigation District, for a term of office expiring December 3, 2027.

Your term of office will become effective when the "Oath of Office" has been completed and mailed to: Committee Book, Kenneth Hahn Hall of Administration, 500 West Temple Street, Room B-50, Los Angeles, California 90012.

Sincerely,

A handwritten signature in black ink that reads 'Celia Zavala'. The signature is fluid and cursive.

Celia Zavala
Executive Officer

CZ:tpk

Enclosure

c: Supervisor Kathryn Barger
Dean C. Logan, Registrar-Recorder/County Clerk

KINNELOA IRRIGATION DISTRICT

Regular Meeting – Board of Directors
1999 Kinclair Drive, Pasadena, CA 91107
Tuesday, October 17, 2023, 3:00 P.M.

MINUTES

The meeting was conducted in the District Board Room and by teleconference in accordance with the Brown Act and AB 2449. The District offered the public the option to attend the meeting by telephone, videoconference or in-person as stated in the agenda.

DIRECTORS PRESENT: (In-Person): Gordon Johnson, Gerrie Kilburn, Stephen Brown, Timothy Eldridge

DIRECTORS ABSENT: none

STAFF PRESENT: (In-Person): General Manager, Tom Majich; Martin Aragon, Chris Burt,

PUBLIC PRESENT: William Opel

1. CALL TO ORDER:

Chairman Johnson called the meeting to order at 3:00 P.M. and took roll call. A quorum of Board Members was present and reviewed the agenda.

2. PUBLIC COMMENT: William Opel inquired about status of an updated hydraulic model to estimate fire flow throughout the District and asked for District Staff to develop a summary on how fire flow may be temporarily improved through system operation changes in the event of a fire in the District. Mr. Opel advised that a mailer was sent out to all voters in Division 5 as part of his campaign for the Board of Directors seat and that a copy will be sent to the District office.

3. REVIEW OF MINUTES:

Director Kilburn motioned to approve the **August 22, 2023** Minutes for filing with a correction on Item 4 changing “June” to “August” and a misspelling on Item 7 and was seconded by Director Eldridge. It was motioned/seconded/carried unanimously – (Kilburn / Eldridge– 4 Aye/0 Nay/0 Abstain/0 Absent)

4. REVIEW OF FINANCIAL REPORTS:

The General Manager presented the September 2023 financial reports. Director Brown motioned to approve the reports for filing and was seconded by Director Kilburn. It was motioned/seconded/carried unanimously – (Brown / Kilburn – 4 Aye/0 Nay /0 Abstain/0 Absent)

5. INFORMATION ITEMS:

The new customer billing system has been rolled out to all customers starting with the October bill. District Staff reports satisfaction with the new system so far and notes that various customers have called for support on account setup but response has generally been positive.

The Division 5 Board of Directors election is underway. Vote Centers will open on Saturday October 28th, Election Day and the Declaration of Elected Candidates shall be declared no later than Monday November 27th.

The next customer newsletter will be prepared late October. The General Manager will include information on how the District is successfully using Subeca for early leak detection and customer notification.

6. AD HOC MASTER PLAN COMMITTEE:

Chairman Johnson reported on the inaugural meeting of the committee and noted the desire to develop a Mission Statement for the District to guide the effort. The General Manager prepared a memo with example mission statements from peer agencies. Chairman Johnson requested that all board members email the General Manager by October 31st what themes they would like incorporated into a Mission Statement. The General Manager will draft a proposed mission statement for discussion at the next regular board meeting. The committee will work on a draft outline Master Plan for board review and comment by the end of the first quarter of 2024 with the intention that there is community outreach over the second and third quarters prior to formal adoption.

7. AD HOC PERSONNEL COMMITTEE REPORT:

Director Brown reports that the committee met and discussed various staffing changes that may be considered following the final determination on the 2024 operating budget.

8. AD HOC 2024 BUDGET AND RATE SETTING COMMITTEE REPORT:

The committee presented a memo with a recommended rate adjustment for 2024. After some discussion Director Eldridge motioned to table the recommendation for a rate adjustment to a Special Board Meeting to be held at 2:00 pm on Tuesday, October 24, 2023 and was seconded by Director Brown. It was motioned/seconded/carried unanimously – (Eldridge / Brown – 4 Aye/0 Nay /0 Abstain/0 Absent)

9. GENERAL MANAGER'S REPORT:

The General Manager presented the monthly report on District activities and water supply and production. A year-to-date summary of the Watermaster Year ending September 2023 was provided.

10. DIRECTOR REPORTS AND/OR COMMENTS:

NONE

11. CALENDAR: Upcoming regular meetings: Nov. 21, 2023; Dec. 19, 2023; January 16, 2024

12. ADJOURNMENT:

Chairman Johnson adjourned the meeting at 4:55 P.M.

Prepared and submitted by,

Martin Aragon

Martin Aragon

Office Manager/Board Clerk

DRAFT

KINNELOA IRRIGATION DISTRICT

Special Meeting – Board of Directors
1999 Kinclair Drive, Pasadena, CA 91107
Tuesday, October 24, 2023, 2:00 P.M.

MINUTES

The meeting was conducted in the District Board Room and by teleconference in accordance with the Brown Act and AB 2449. The District offered the public the option to attend the meeting by telephone, videoconference or in-person as stated in the agenda.

DIRECTORS PRESENT: (In-Person): Gerrie Kilburn, Stephen Brown, Timothy Eldridge

DIRECTORS ABSENT: Gordon Johnson

STAFF PRESENT: (In-Person): General Manager, Tom Majich; Martin Aragon, Chris Burt,

PUBLIC PRESENT: none

1. **CALL TO ORDER:**

Acting Chairman Brown called the meeting to order at 2:00 P.M. and took roll call. A quorum of Board Members was present and reviewed the agenda.

The General Manager requested that a report on water quality testing from the previous week be added to the agenda as an information item. Director Eldridge motioned to approve the addition to the agenda and was seconded by Director Kilburn. It was motioned/seconded/carried unanimously – (Eldridge / Kilburn– 3 Aye/0 Nay/0 Abstain/1 Absent)

2. **PUBLIC COMMENT:** none

3. **PROPOSED BUDGET AND WATER RATES FOR 2024:**

Director Eldridge motioned to adopt the revised 2024 Operating Budget and schedule a rate hearing for implementation of the 2024 rates as follows: Daily Service Charge of \$2.48 and usage charge of \$6.20 per hundred cubic feet and was seconded by Director Kilburn. After discussion It was motioned/seconded/carried unanimously – (Eldridge / Kilburn – 3 Aye/0 Nay /0 Abstain/1 Absent)

4. **WATER QUALITY TESTING UPDATE:**

The General Manager shared that a raw water sample for the Hi-Lo Tunnel source tested positive for coliforms and E. coli on the October 17th monthly sampling. Upon notification the following day the source was immediately taken offline. Special sampling was conducted on Friday October 20th and repeated on Saturday October 21st which consisted of sampling at the six (6) routine distribution sampling sites throughout the District, two samples each from Holly East Tank and Holly West Tank, two (2) samples each at the residences closest to the Holly Tanks and two (2) samples of raw H-Lo Pressure tunnel water. All distribution system samples and storage samples tested negative for total coliform and/or E.coli. The raw Hi-Lo Pressure Tunnel water samples tested positive, the tunnel remains offline pending further investigation by District staff.

5. DIRECTOR REPORTS AND/OR COMMENTS:

Director Johnson arrived at 3pm and provided the following comment regarding the proposed budget and rate increase:

This rate increase is important to stabilize the District's finances due to the increasing need for system upgrades and repairs, along with recent unprecedented sales fluctuations. Over the next year, the District plans to conduct a system master plan, develop multi-year rate projections, and explore long-term goals and financing options for needed upgrades. Customer's will be informed during this process and be engaged to provide input on the goals and implementation.

6. CALENDAR: Upcoming regular meetings: Nov. 28, 2023; Dec. 19, 2023; January 16, 2024

It was motioned by Director Kilburn and seconded by Director Eldridge that the regularly scheduled meeting of November 21, 2023 be adjourned to November 28, 2023. It was motioned/seconded/carried unanimously – (Kilburn / Eldridge – 3 Aye/0 Nay /0 Abstain/1 Absent)

7. ADJOURNMENT:

Chairman Brown adjourned the meeting at 3:15 P.M.

Prepared and submitted by,

Martin Aragon

Martin Aragon

Office Manager/Board Clerk

DRAFT

Kinneloa Irrigation District
Balance Sheet as of October 31, 2023

ASSETS

Current Assets

1010	Checking-Wells Fargo Bank	\$ 582,596.57
1012	Reserve Fund-LAIF	131,666.99
1014	Reserve Fund-CalTRUST	1,019,172.36
1016	Accrued Interest-LAIF	1,850.51
1100	Accts. Receivable-Water Sales	36,128.89
1101	Accts. Receiv.-Service Charges	692.87
1190	Allowance for Bad Debts	(3,199.39)
1200	Inventory	20,000.00
1340	Accrued Water Sales	144,978.71
1350	Prepaid Insurance	(381.86)
1360	Prepaid Expenses	17,555.92

Total Current Assets

1,951,061.57

Property and Equipment

1501	Water Rights	52,060.41
1503	Land Sites	96,700.08
1504	Water Mains	4,010,066.35
1505	Water Tunnels	742,983.95
1506	K-3 Well	89,543.06
1507	Improvement District #1	602,778.12
1508	Mountain Property	6,620.00
1509	Wilcox Well/Wilcox Booster	94,030.98
1510	Interconnections	14,203.27
1511	Water Treatment Plant	226,569.07
1512	Water Meters	416,372.33
1513	Electrical/Electronic Equip.	256,918.72
1514	Computer/Office Equipment	84,145.76
1515	Vehicles & Portable Equipment	308,656.75
1516	Water Company Facilities	133,120.34
1517	KID Office	64,899.78
1518	Shaw Ranch	280,789.92
1519	Dove Creek Project	487,383.87
1520	Glen Reservoir/Booster	24,190.86
1521	Kinneloa Ridge Project	690,492.58
1522	Eucalyptus Booster Station	532,342.43
1526	Vosburg Booster	1,647,215.66
1527	SCADA Equipment	376,977.90
1528	Tanks and Reservoirs	119,491.90
1529	Holly Tanks	181,113.76
1530	Tools	7,355.96
1600	Accum. Depreciation	(5,933,805.76)

Total Property and Equipment

5,613,218.05

Other Assets

1901	PERS-Deferred Outflows	64,858.00
------	------------------------	-----------

Total Assets

\$ 7,629,137.62

Kinneloa Irrigation District
Balance Sheet as of October 31, 2023

LIABILITIES AND CAPITAL

Current Liabilities

2000	Accounts Payable	\$	33,164.25
2005	Umpqua Visa Payable		4,182.25
2271	Deposits-Construction Meters		950.00
2272	Job Deposits		36,800.00
2275	Deposits-Water Customers		255.02
2290	Accrued Vacation		13,237.40
			13,237.40
	Total Current Liabilities		88,588.92

Long-Term Liabilities

2400	Installment Purchase Agreement		1,228,549.00
2801	PERS- Net Liability		72,401.50
2901	PERS- Deferred Inflows		160,498.00
			160,498.00
	Total Long-Term Liabilities		1,461,448.50
			1,461,448.50
	Total Liabilities		1,550,037.42

Capital

3040	Fund Balance		6,048,141.06
	Net Income		30,959.14
			30,959.14
	Total Capital		6,079,100.20
			6,079,100.20
	Total Liabilities & Capital	\$	7,629,137.62

Kinneloa Irrigation District
Income Statement Compared with Budget for the Ten Months Ending October 31, 2023

	Current Month Actual	Current Month Budget	Current Month Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance	Annual Budget
Revenues							
4000 Water Sales	146,111.70	125,000.00	21,111.70	1,239,832.96	1,356,000.00	(116,167.04)	1,600,000.00
4015 Wholesale Water Sales	0.00	0.00	0.00	187,081.40	50,000.00	137,081.40	50,000.00
4020 Service/Installation Charges	263.11	833.33	(570.22)	5,214.78	8,333.30	(3,118.52)	10,000.00
4035 Interest-Reserve Fund	3,945.19	833.33	3,111.86	42,933.08	8,333.30	34,599.78	10,000.00
4036 Unrealized Gain(Loss)-CalTRU	(1,054.81)	2,083.33	(3,138.14)	(8,859.27)	20,833.30	(29,692.57)	25,000.00
4050 Capacity Charge	3,000.00	0.00	3,000.00	3,000.00	0.00	3,000.00	0.00
Total Revenues	152,265.19	128,749.99	23,515.20	1,469,202.95	1,443,499.90	25,703.05	1,695,000.00
Expenses							
5000 Leased Water Rights	0.00	0.00	0.00	103,500.00	63,135.00	40,365.00	63,135.00
5005 Electricity	14,022.24	14,000.00	22.24	144,227.97	148,000.00	(3,772.03)	170,000.00
5010 Maintenance/Repair Supplies	823.07	3,500.00	(2,676.93)	17,742.00	33,000.00	(15,258.00)	40,000.00
5011 Material and Labor for Install	0.00	3,333.33	(3,333.33)	0.00	33,333.30	(33,333.30)	40,000.00
5012 Safety Equipment	36.12	166.67	(130.55)	2,412.80	1,666.70	746.10	2,000.00
5015 Operations Labor	26,327.37	27,646.67	(1,319.30)	274,137.08	276,466.70	(2,329.62)	331,760.00
5016 Operations OT	3,662.47	1,666.67	1,995.80	33,705.40	16,666.70	17,038.70	20,000.00
5020 Stand-by Compensation	1,197.24	915.00	282.24	9,818.10	9,150.00	668.10	10,980.00
5022 Training/Certification	225.00	133.33	91.67	1,649.37	1,333.30	316.07	1,600.00
5025 Water Treatment/Analysis	2,446.31	2,500.00	(53.69)	21,197.75	25,000.00	(3,802.25)	30,000.00
5026 Water Treatment/Analysis Equip	2,284.06	0.00	2,284.06	16,322.18	0.00	16,322.18	0.00
5030 Maintenance/Repair Contractors	12,144.86	11,666.67	478.19	122,382.30	116,666.70	5,715.60	140,000.00
5031 SCADA Operating/Maintenance	2,721.91	833.33	1,888.58	16,498.44	8,333.30	8,165.14	10,000.00
5034 Equipment Maintenance	100.00	2,083.33	(1,983.33)	2,336.38	20,833.30	(18,496.92)	25,000.00
5035 Vehicle Maintenance	79.00	1,333.33	(1,254.33)	10,594.86	13,333.30	(2,738.44)	16,000.00
5036 Fuel	1,524.03	1,833.33	(309.30)	20,368.30	18,333.30	2,035.00	22,000.00
5040 Equipment Rental	0.00	0.00	0.00	0.00	0.00	0.00	500.00
5045 Insurance-Workers Comp.	0.00	0.00	0.00	14,585.75	15,000.00	(414.25)	20,000.00
5046 Insurance-Liability	2,162.39	1,416.67	745.72	22,396.00	14,166.70	8,229.30	17,000.00
5048 Insurance-Property	415.89	208.33	207.56	3,123.03	2,083.30	1,039.73	2,500.00
5049 Insurance-Medical	6,096.72	7,744.58	(1,647.86)	61,000.54	77,445.80	(16,445.26)	92,935.00
6000 Engineering Services	9,900.00	3,958.33	5,941.67	14,658.25	39,583.30	(24,925.05)	47,500.00
6005 Watermaster Services	1,310.41	1,416.67	(106.26)	13,149.72	14,166.70	(1,016.98)	17,000.00
6015 Administrative Salary	14,241.68	14,500.00	(258.32)	115,241.12	145,000.00	(29,758.88)	174,000.00
6017 Administrative Travel	327.83	250.00	77.83	601.49	2,500.00	(1,898.51)	3,000.00
6020 Board Compensation	900.00	700.00	200.00	5,100.00	7,000.00	(1,900.00)	8,400.00
6021 Administrative & Board Exp.	0.00	83.33	(83.33)	227.85	833.30	(605.45)	1,000.00
6022 Board of Directors Election	0.00	0.00	0.00	0.00	0.00	0.00	12,500.00
6024 Customer/Public Info. Prog.	339.00	1,250.00	(911.00)	12,750.19	12,500.00	250.19	15,000.00
6025 PERS - KID	4,648.67	4,400.00	248.67	40,942.81	44,000.00	(3,057.19)	52,800.00
6030 Social Security - KID	3,809.06	3,300.00	509.06	35,487.41	33,000.00	2,487.41	39,600.00
6031 Medicare - KID	890.83	779.17	111.66	8,299.62	7,791.70	507.92	9,350.00
6035 Office/Computer Supplies	278.48	583.33	(304.85)	5,764.65	5,833.30	(68.65)	7,000.00
6036 Postage/Delivery	0.00	416.67	(416.67)	2,229.59	4,166.70	(1,937.11)	5,000.00

Kinneloa Irrigation District
Income Statement Compared with Budget for the Ten Months Ending October 31, 2023

	Current Month Actual	Current Month Budget	Current Month Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance	Annual Budget
6040 Professional Dues	1,802.57	1,333.33	469.24	12,325.04	13,333.30	(1,008.26)	16,000.00
6045 Legal Services	0.00	1,250.00	(1,250.00)	5,742.24	12,500.00	(6,757.76)	15,000.00
6050 Telephone	234.96	375.00	(140.04)	2,709.54	3,750.00	(1,040.46)	4,500.00
6051 Mobile Communications	142.05	166.67	(24.62)	1,454.96	1,666.70	(211.74)	2,000.00
6052 Pagers	36.39	41.67	(5.28)	414.99	416.70	(1.71)	500.00
6053 Internet Service	114.98	133.33	(18.35)	1,139.80	1,333.30	(193.50)	1,600.00
6059 Computer Software Maintenance	11,071.00	2,000.00	9,071.00	20,479.76	20,000.00	479.76	24,000.00
6061 Office Equipment Maintenance	0.00	83.33	(83.33)	2,115.13	833.30	1,281.83	1,000.00
6065 Accounting Services	0.00	0.00	0.00	13,700.00	7,000.00	6,700.00	7,000.00
6070 Office & Accounting Labor	15,770.70	12,008.33	3,762.37	139,037.03	120,083.30	18,953.73	144,100.00
6075 Professional Services	12,216.82	7,916.67	4,300.15	34,179.75	79,166.70	(44,986.95)	95,000.00
6076 Contract Services	0.00	0.00	0.00	1,371.84	0.00	1,371.84	0.00
6080 Administrative Fees	969.28	1,036.67	(67.39)	9,560.00	10,366.70	(806.70)	12,440.00
6081 Permits/Fees	468.06	1,250.00	(781.94)	11,889.37	12,500.00	(610.63)	15,000.00
6086 Taxes - Sales/Use	0.00	41.67	(41.67)	0.00	416.70	(416.70)	500.00
6088 Interest Expense	0.00	0.00	0.00	23,671.33	24,500.00	(828.67)	49,000.00
6090 Customer Requested Expense	0.00	0.00	0.00	370.00	0.00	370.00	0.00
6120 Bank Service Charges	775.95	1,000.00	(224.05)	5,632.08	10,000.00	(4,367.92)	12,000.00
Total Expenses	156,517.40	141,255.41	15,261.99	1,438,243.81	1,528,189.10	(89,945.29)	1,847,200.00
Net Income	(4,252.21)	(12,505.42)	8,253.21	30,959.14	(84,689.20)	115,648.34	(152,200.00)
Other Expenditures							
1505 Water Tunnels	0.00	0.00	0.00	5,509.35	1,000.00	4,509.35	10,000.00
1511 Water Treatment Plant	20,000.00	0.00	20,000.00	20,000.00	0.00	20,000.00	10,000.00
1512 Water Meters	7,564.30	0.00	7,564.30	10,533.70	0.00	10,533.70	20,000.00
1513 Electrical/Electronic Equip.	0.00	0.00	0.00	0.00	0.00	0.00	5,000.00
1514 Computer/Office Equipment	0.00	0.00	0.00	8,486.92	0.00	8,486.92	5,000.00
1515 Vehicles & Portable Equipment	0.00	0.00	0.00	0.00	0.00	0.00	45,000.00
1516 Water Company Facilities	0.00	0.00	0.00	28,898.14	0.00	28,898.14	35,000.00
1522 Eucalyptus Booster Station	0.00	0.00	0.00	0.00	0.00	0.00	45,000.00
1527 SCADA Equipment	0.00	0.00	0.00	14,860.00	0.00	14,860.00	0.00
1530 Tools	720.51	0.00	720.51	1,082.83	0.00	1,082.83	3,000.00
2400 Installment Purchase Agreement	0.00	0.00	0.00	76,429.65	75,601.00	828.65	151,202.00
Total Other Expenditures	28,284.81	0.00	28,284.81	165,800.59	76,601.00	89,199.59	329,202.00
Total Increase or (Drawdown)	(32,537.02)	(12,505.42)	(20,031.60)	(134,841.45)	(161,290.20)	26,448.75	(481,402.00)

Kinneloa Irrigation District
Check Register
October 1, 2023 to October 31, 2023

Date	Check #	Payee	Amount	Description
10/3/23	10764	AMPSTUN Corporation	12,262.50	Billing Software
10/3/23	10765	CRICKET CONSULTING	1,684.00	Emergency 4 Ch. Auto dialer - Office / Euc. Level Sensor
10/3/23	10766	Underground Service Alert	13.50	Digalert
10/3/23	10767	Marvel Landscapes, Inc	5,000.00	Clear Brush around West Tank / Office
10/3/23	10769	SA Associates	1,538.25	System Map Upgrade Project
10/3/23	10770	Ultimate Cleaning Solutions, Inc.	90.00	Janitorial Service
10/3/23	10771	SA Associates	20,000.00	Fluoride Blending Study
10/3/23	10772	SWRCB Accounting Office	2,490.00	State Water Board Fees
10/3/23	10773	Ware Disposal	466.12	Trash Pickup Services
10/6/23	10774	Ramon Ascencio	133.62	Standby Mileage Reimbursement
10/9/23	10775	Geotab USA, Inc	79.00	Vehicle Maintenance
10/9/23	10776	Public Water Agencies Group	875.00	Quarterly PWAG Assessment
10/9/23	10777	R.E. Miller Tree Service	2,986.00	Tree Trimming - Office, N.Y. & Villa Heights
10/9/23	10778	Rubio Canon Land and Water Assoc.	1,950.00	Valve Exercising
10/9/23	10779	Public Water Agencies Group	289.08	PWAG Monthly Assessment for Emergency Preparedness Program
10/9/23	10780	Utility Service Co., Inc.	5,941.03	Tank Maintenance
10/9/23	10781	Utility Service Co., Inc.	131.38	West Tank Maintenance
10/9/23	10782	Oxygen Funding Inc.	2,027.21	Magnetic Flow Meter / Enclosure Assy
10/15/23	EFT5902	Bernadette C. Allen	1,043.41	Payroll
10/15/23	EFT5903	Arthur M. Aragon	2,000.29	Payroll
10/15/23	EFT5904	Ramon Jr. Ascencio	2,484.35	Payroll
10/15/23	EFT5905	Christopher A. Burt	3,912.91	Payroll
10/15/23	EFT5907	Thomas L. Majich	4,720.56	Payroll
10/15/23	EFT5908	Juan R. Tello	1,619.44	Payroll
10/15/23	EFT5909	Melanie E. Timoteo	1,936.32	Payroll
10/15/23	EFT5910	Christopher A. Burt	300.00	Payroll
10/15/23	EFT5911	Michele Ferrell	696.92	Payroll
10/15/23	EFT5912	Juan R.Tello	353.00	Payroll
10/15/23	EFT5913	Automatic Data Processing, Inc.	7,512.33	Payroll Taxes & Withholdings
10/17/23	10783	Alert Communications, Inc.	75.00	Telephone
10/17/23	10784	Applied Technology Group, Inc.	120.00	PWAG Emergency Radio Comm.
10/17/23	10785	E Engineers	500.00	Office Electrical Assessment
10/17/23	10786	Foothill Municipal Water District	969.28	Administrative Fee (O & M charge)
10/17/23	10787	Hill Brothers Chemical Co.	260.49	Sodium Hypochlorite
10/17/23	10788	John Robinson Consulting, Inc.	1,980.00	Consultant Services
10/17/23	10789	Thomas Majich	327.83	Mileage Reimbursement
10/17/23	10790	McMaster Carr	431.31	CL2 Maint. Supplies - Holly / K3
10/17/23	10791	National Construction Rentals	196.03	Portable Restroom
10/17/23	10792	ACWA-JPIA	4,955.71	3rd Quarter (JPIA Q1) Worker's Comp 7/1/23 - 9/30/23
10/17/23	10793	Badger Meter Inc	3,856.10	Four Badger Meters
10/17/23	10794	Utility Service Co., Inc.	6,072.45	Tank Maintenance
10/23/23	10795	ChemPack & Environmental LLC	7,450.00	Hazardous Waste Disposal
10/23/23	10796	Clinical Lab of San Bernardino	605.00	Water Treatment/Analysis
10/23/23	10797	CRICKET CONSULTING	911.09	Acculevel transmitter
10/23/23	10798	McMaster Carr	548.49	Holly CL2 Generator Maint
10/23/23	10799	Pump Check	3,708.20	Delores Tunnel Production Meter
10/26/23	10800	WYNN MOORE LLC	320.01	Net Refund on Deposit
10/26/23	10801	GASSIA DINGIZIAN	736.60	Net Refund on Deposit
10/31/23	10802	McMaster Carr	244.00	Aluminum U Channel House / Holly Site
10/31/23	10803	ACWA-JPIA	6,492.28	KID & Employee Health Benefits Contributions

Kinneloa Irrigation District
Check Register
October 1, 2023 to October 31, 2023

Date	Check #	Payee	Amount	Description
10/31/23	10804	McMaster Carr	237.35	Chlorine Pump parts K3
10/31/23	10805	Raymond Basin Management Board	695.45	Title 22 Monitoring
10/31/23	10806	OnSolve, LLC	90.00	Customer Communication
10/31/23	EFT5915	Bernadette C. Allen	1,311.37	Payroll
10/31/23	EFT5916	Arthur M. Aragon	2,346.64	Payroll
10/31/23	EFT5917	Ramon Jr. Ascencio	2,881.88	Payroll
10/31/23	EFT5918	Stephen Brown	277.05	Payroll
10/31/23	EFT5919	Christopher A. Burt	3,702.82	Payroll
10/31/23	EFT5920	Timothy J. Eldridge	277.05	Payroll
10/31/23	EFT5921	Michele M. Ferrell	3,105.44	Payroll
10/31/23	EFT5922	Gerrie G. Kilburn	277.05	Payroll
10/31/23	EFT5923	Thomas L. Majich	4,720.57	Payroll
10/31/23	EFT5924	Juan R. Tello	1,805.23	Payroll
10/31/23	EFT5925	Melanie E. Timoteo	2250.11	Payroll
10/31/23	EFT5926	Christopher A. Burt	300.00	Payroll
10/31/23	EFT5927	Michele Ferrell	750.00	Payroll
10/31/23	EFT5928	Juan R.Tello	353.00	Payroll
11/1/23	EFT5929	Automatic Data Processing, Inc.	10,862.84	Payroll Taxes & Withholdings
10/31/23	10807	Ramon Ascencio	133.62	Standby Mileage Reimbursement
10/31/23	EFT5930	Streamline	249.00	Website Service
10/31/23	EFT5931	AT&T - SCADA	125.43	SCADA Communication
10/31/23	EFT5932	VeriCheck, Inc.	215.27	Electronic Check Processing
10/31/23	EFT5933	CA Public Employees Ret. Sys.	8,754.29	KID & Employee Retirement Contributions
10/31/23	EFT5934	Southern California Edison Co.	8,504.69	Electricity - 12 Sites
10/31/23	EFT5935	Century Business Solutions	15.00	Bank Services
10/31/23	EFT5936	Arco Gaspro Plus	1,524.03	Vehicle Fuel
10/31/23	EFT5937	Southern California Edison Co.	2,174.04	Electricity - 1 Site
10/31/23	EFT5938	Umpqua Bank	4,483.82	Staff Credit Card
10/31/23	EFT5939	Automatic Data Processing, Inc.	115.45	Payroll Processing Fee
10/31/23	EFT5940	Nexbillpay	25.80	Bank Services
10/31/23	EFT5941	Pasadena Municipal Services	5,152.04	Electricity - Wilcox
10/31/23	EFT5942	AT&T Mobility	44.10	FirstNet Wireless Service
10/31/23	EFT5943	Spectrum	274.94	Internet / Telephone Services
10/31/23	EFT5944	Automatic Data Processing, Inc.	107.22	Payroll Processing Fee
10/31/23	EFT5945	Century Business Solutions	500.29	Bank Services
10/31/23	EFT5946	Nexbillpay	19.59	Bank Services
10/31/23	EFT5947	Sage 50	4,354.86	Computer Software
		TOTAL	198,313.42	

Void

Ck# 10768 Misprint

Kinneloa Irrigation District
Cash Disbursements Journal
For the Period From Oct 1, 2023 to Oct 31, 2023

Date	Check #	Name	Line Description	Debit Amount	Account ID	Account Description	Column2
10/1/23	20231001MA-1	Google LLC	Computer Software	158.40	6059	Computer Software Maintenance	
10/1/23	20231001RA-1	Arco - Pasadena	Safety Items	4.04	5012	Safety Equipment	
10/1/23	20231001TM-1	Home Depot	Batteries / Tote	72.43	5010	Maintenance/Repair Supplies	
10/1/23	20231001TM-2	Ebay	Fan Vent Motor	76.32	5010	Maintenance/Repair Supplies	
10/4/23	20231004RA-1	Arco - Pasadena	Safety Item	4.04	5012	Safety Equipment	
10/6/23	20231006RA-1	Arco - Pasadena	Safety Item	4.04	5012	Safety Equipment	
10/6/23	20231006TM-1	Home Depot	Storage Shed (2)	584.30	5026	Water Treatment/Analysis Equip	
10/9/23	20231009MA-1	Amazon.com Inc	Office Supplies	56.02	6035	Office/Computer Supplies	
10/10/23	20231010CB-1	Swimcon Pool Company	CL2 Maintenance	40.69	5025	Water Treatment/Analysis	
10/10/23	20231018CB-1	RS Americas Inc.	CL2 Gen(Relays): Holly and Vosburg	160.88	5026	Water Treatment/Analysis Equip	
10/11/23	20231011RA-1	Arco - Pasadena	Safety Item	4.04	5012	Safety Equipment	
10/12/23	20231012RA-1	Arco - Pasadena	Safety Item	4.04	5012	Safety Equipment	
10/12/23	20231012TM-1	Amazon.com Inc	Fan Vent Frame	15.23	6035	Office/Computer Supplies	
10/17/23	20231017MA-1	American Messaging Services	Pager Service	36.39	6052	Pagers	
10/17/23	20231017RA-1	Home Depot	Material for Signs: Pas. Glen	26.96	5010	Maintenance/Repair Supplies	
10/18/23	20231018TM-1	Best Buy	APC Backup UPS	181.90	6035	Office/Computer Supplies	
10/20/23	20231020MT-1	PDFfiller, Inc	Computer Software	96.00	6059	Computer Software Maintenance	
10/24/23	20231024JT-1	Lawn Mower Corner	Landscaping Supplies	255.78	5010	Maintenance/Repair Supplies	
10/24/23	20231024RA-1	Landscape Warehouse Inc.	Water Pump Tune Up	100.00	5034	Equipment Maintenance	
10/24/23	20231024TM-1	Home Depot	Salt	1,105.17	5025	Water Treatment/Analysis	
10/24/23	20231024TM-2	Amazon.com Inc	Mini Drone	720.51	1530	Tools	
10/25/23	20231025CB-1	RS Americas Inc.	Chlorine Generators (vosburg) - Relays	61.24	5026	Water Treatment/Analysis Equip	
10/27/23	20231027RA-1	Home Depot	Gloves	15.92	5012	Safety Equipment	
10/27/23	20231027TM-1	Best Buy	Sandisk	25.33	6035	Office/Computer Supplies	
10/27/23	20231027TM-2	DJI	DJI Warranty Plan	89.00	5010	Maintenance/Repair Supplies	
10/29/23	20231029TM-1	LabelValue	Kinneloa 2.5" X 1.5" Labels	58.58	5010	Maintenance/Repair Supplies	
	20231003TM-1	BluePay - ACWA JPIA	Training	-225.00	5022	Training	
Total				3,732.25			



**LOS ANGELES COUNTY
REGISTRAR-RECORDER/COUNTY CLERK**

DEAN C. LOGAN

Registrar-Recorder/County Clerk

November 17, 2023

Thomas L. Majich, General Manager
Kinneloa Irrigation District
1999 Kinclair Drive
Pasadena, California 91107

KINNELOA IRRIGATION DISTRICT ELECTION

Dear General Manager:

Enclosed are the Official Canvass Certificate and the Official Statement of Votes Cast by precinct for the Kinneloa Irrigation District Election consolidated with the Local and Municipal Elections held on November 7, 2023.

Please call the Election Planning Section at (562) 462-2317 if you have any questions.

Sincerely,

SONIA CORONA, Head
Election Planning Section

Attachment:
Canvass Certificate
Final Official Election Returns



Los Angeles County Registrar-Recorder/County Clerk

CERTIFICATE OF THE CANVASS OF THE ELECTION RETURNS

I, **DEAN C. LOGAN**, Registrar-Recorder/County Clerk of the County of Los Angeles, of the State of California, DO HEREBY CERTIFY that pursuant to the provisions of Section 15300 et seq. of the California Elections Code, I canvassed the returns of the votes cast for each elective office and/or measure(s) for

Kinneloa Irrigation District

at the Local and Municipal Elections, held on
the 7th day of November, 2023.

I FURTHER CERTIFY that the Statement of Votes Cast, to which this certificate is attached, shows the total number of ballots cast in said jurisdiction, and that the whole number of votes cast for each candidate and/or measure(s) in said jurisdiction in each of the respective precincts therein, and the totals of the respective columns and the totals as shown for each candidate and/or measure(s) are full, true and correct.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 17th day of November, 2023.

DEAN C. LOGAN
Registrar-Recorder/County Clerk
County of Los Angeles

COUNTY OF LOS ANGELES
 DEPARTMENT OF REGISTRAR-RECORDER/COUNTY CLERK
 FINAL OFFICIAL CANVASS ELECTION RETURNS
 LOCAL AND MUNICIPAL ELECTIONS, November 07, 2023

TOTAL PRECINCTS . 19 TOTAL REGISTRATION 31,742 TOTAL BALLOTS CAST 5,719 18.02% VOTE AT POLL 775 13.55% VOTE BY MAIL 4,944 86.45% BOARD OF SUPERVISORS JANICE HAHN, CHAIR 4TH DISTRICT HILDA L. SOLIS, 1ST DISTRICT HOLLY J. MITCHELL, 2ND DISTRICT LINDSEY P. HORVATH, 3RD DISTRICT KATHRYN BARGER, 5TH DISTRICT DEAN C. LOGAN REGISTRAR-RECORDER/COUNTY CLERK	CITY OF DOWNEY MEMBER, CITY COUNCIL, 1ST DISTRICT (TERM ENDS 12/10/2024) VOTE FOR: 1 ELVIRA MERAZ 797 39.30% RAMON CASAS JR 168 8.28% HORACIO ORTIZ 1,063 52.42% WRITE-INS 5 ** TOTAL BALLOTS CAST 2,037 ... OVER VOTED 2 ... UN-VOTED 2 ** TOTAL PRECINCTS 7 CITY OF DOWNEY MEMBER, CITY COUNCIL, 3RD DISTRICT (TERM ENDS 12/10/2024) VOTE FOR: 1 G CONTRERAS LEGASPI 1,340 37.25% DOROTHY PEMBERTON 1,926 53.54% ERNESTO VALLE 331 9.20% WRITE-INS 10 ** TOTAL BALLOTS CAST 3,612 ... OVER VOTED 0 ... UN-VOTED 5 ** TOTAL PRECINCTS 9 KINNELOA IRRIGATION DISTRICT MEMBER, BOARD OF DIRECTORS DIVISION 5 VOTE FOR: 1 ROBERT G CRUZ 19 27.14% WILLIAM OPEL 51 72.86% WRITE-INS 0 ** TOTAL BALLOTS CAST 70 ... OVER VOTED 0 ... UN-VOTED 0 ** TOTAL PRECINCTS 3
---	--

[View this email in your browser](#)



Autumn 2023

Fires, Fluoride and the Future

On Friday, October 27th, we solemnly recognized the 30th anniversary of the Kinneloa Fire, which was devastating for our community. Many of you were living here at the time and remember it vividly. Several of you lost your homes, which you have since rebuilt in a commitment to remaining in this community. Although I did not reside in the District then, I lived just a mile down the hill and assisted my grandparents with evacuating their home so they could come and stay with us for a few days. Fortunately, their home was not damaged, and they were able to return safely.

In the subsequent 30 years, the impact of that fire has had many ramifications on how local agencies deal with fire suppression and how water systems can be better prepared for a "fire of the future," as Cal Fire and other officials referred to it. For KID in particular, it highlighted our shortcomings concerning electrical system resiliency and storage and pipeline capacity for delivering water for fire suppression purposes. Resiliency goals were established following the fire. Although great strides have been made, many of those goals have not yet been achieved due to funding constraints. For our customers who were not living locally at the time of the fire or are not aware of its significance, I encourage you to visit the Wikipedia page for the [Kinneloa Fire](#), as it was recently updated by an editor who has written extensively about wildfires in California.

This year marks another significant 30th anniversary of an event that impacts District operations in a different way. Under authority provided by state legislation, the State Water Resources Control Board Division of Drinking Water (DDW) granted a handful of water districts, including KID, a variance from California's fluoride drinking water standard. This variance expires at the end of calendar year 2023. Fluoride in our water naturally occurs from eroding mineral deposits in the earth. Some water agencies add fluoride to their water, but our water supply, which is exclusively from groundwater, has naturally occurring higher levels. Our tunnel wells have elevated fluoride levels and have been blended with pumped groundwater from the Raymond Basin to meet the variance requirements over the past few decades. With the expiration of the variance, KID will be required to use less tunnel well water in our system and will instead divert more of it to groundwater recharge. The tunnel well water has been a source of lower-cost water as we do not incur the cost associated with pumping it out of the aquifer and then pumping it uphill to the various storage sites. The Board of Directors and District staff, working with an outside consultant and DDW, have crafted a system-wide plan to implement compliance in meeting California's fluoride requirements while providing for concurrent monitoring. This plan will be paid for out of our 2024 budget but will not be an insignificant cost.

By the end of June 2024, the Board of Directors and District staff are committed to the creation of a new Master Plan, the establishment of 10-year budgeting priorities, the exploration of financing options and the development of multi-year rate projections to meet these goals. This type of long-range comprehensive planning has never been done at the KID but provides the basis for ongoing fiscal discipline and wise investment through 2035. I will keep our customers informed on this process and hold regular community meetings as materials are prepared. In the meantime, I encourage you all to stop me on the street if you see me out walking or call me at the office to share any concerns or priorities that deserve our focus.

Tom Majich
General Manager



New Customer Billing Portal

Beginning with the October water bills, KID transitioned to a new customer billing system and portal hosted by Ampstun. Customers who receive a paper bill only may have noticed that the format of the bill was changed slightly. For customers previously enrolled in our legacy billing portal, you should have received an email notifying you of the change and inviting you to establish a new account. All customers wishing to have online account access must establish a new account in this portal since the legacy portal is deactivated. The District considered various options for our needed upgrade and chose Ampstun based on its ease of use for customers and staff, affordability, United States-based engineering and support staff and, most importantly, being a web-based software solution. Detailed instructions for setting up your account are available via a prominent link on our homepage. Many customers have successfully established their accounts, and others are in progress. If we can support you in any way, please don't hesitate to call or email the office.

[Subscribe](#)

[Past Issues](#)

[Translate](#) ▼



Your Water Operators at Work

Although KID is one of the smallest water agencies in Los Angeles County, we belong to several organizations created to support each other through mutual aid when needed. That could be during an emergency situation, but also by sharing resources for routine maintenance or extra labor when needed. KID has over 500 valves in our system that need to be operated regularly to ensure they are in good working order so that they open and close as expected when we need them to. Manually operating valves is labor intensive and has proven to be a leading cause of injury to operators in the waterworks field. KID investigated options for purchasing or leasing specialty equipment to support the effort, but the most cost-effective solution was right next door. Rubio Cañon Land and Water Association purchased a valve-operating truck a few years ago but does not require daily use. Under a mutual aid agreement, they provide their truck and a qualified operator to support KID staff with this effort at a very cost-effective rate. We are working our way through the District and scheduling this effort for two days per month to complete the exercising District-wide by the end of 2024. When you see the Rubio truck in your neighborhood, don't worry that you made a wrong turn coming home. It's just an example of mutual aid support that we intend to pursue more often in the future to best leverage our limited resources.

General Manager's Report for the Board of Directors Meeting on November 28, 2023

I. Customer Account Information

A. Customer Accounts –

Active accounts: 591
 Delinquent accounts receiving late charges: 28.
 Accounts shut off for non-payment: 0

Aged Receivables –

Month	Current	30 days	60 days	90 days or greater	Total
October 2022	\$26,598.27	\$5,782.60	\$523.20	\$102.42	\$33,006.49
November 2022	\$20,997.03	\$5,621.74	\$2,148.38	\$362.14	\$29,129.29
December 2022	\$21,306.67	\$2,502.76	\$330.18	\$418.02	\$24,557.63
January 2023	\$22,653.06	\$2,307.71	\$72.16	\$0.00	\$25,032.93
February 2023	\$18,189.83	\$4,318.89	\$75.79	\$0.00	\$22,584.51
March 2023	\$35,127.70	\$1,920.64	\$879.11	\$0.00	\$37,927.45
April 2023	\$66,896.69	\$2,115.94	\$442.92	\$746.62	\$70,202.17
May 2023	\$12,468.11	\$1,150.61	\$0.00	\$0.00	\$70,202.17
June 2023	\$3,814.55	\$2,532.17	\$0.00	\$0.00	\$6,674.75
July 2023	\$19,782.26	\$4,981.87	\$0.00	\$0.00	\$24,764.13
August 2023	\$28,384.80	\$2,329.14	\$79.36	\$0.00	\$30,793.30
September 2023	\$22,157.30	\$1,983.49	\$78.91	\$0.00	\$30,793.30
October 2023	\$26,703.85	\$1,809.97	\$116.35	\$0.00	\$28,630.17

II. General Manager's Projects and Activities

A. Meetings/Outreach/Key Contacts

1. RBMB Board Meeting on 10/18/23 and Pumping & Storage Committee on 11/21/23.
2. RCAC Revised Total Coliform Rule Webinar on 11/7/23.
3. FMWD Tabletop Emergency Exercise in Altadena on 11/8/23
4. Cla-Val University 2-day course on 12/1/23 and 12/2/23
5. PWAG Apprenticeship Program Meeting 12/9/23

B. Grant Funding Opportunities

1. Small Community Drought Relief Program: Application for the Brown-Glen Fire Flow Project Phase I was submitted on 1/13/23, there are 69 applications ahead of KID's and funding is exhausted presently for this program.
2. SB-470: "This bill codifies the Urban Water Community Drought Relief program and the Small Community Drought Relief program at the Department of Water Resources (DWR). Further, this bill authorizes these programs, upon appropriation, to fund projects that provide benefits in addition to drought relief, including projects that reduce the risk of wildfires for communities through water delivery system improvements for fire suppression purposes in high- and very high-fire hazard severity zones, among other things." – This bill was amended in the assembly, passed, and ordered to the Senate as of 9/7/23 but vetoed by Governor Newsom on 10/8/23.
3. ACWA-JPIA Risk Control Grant: Grant opportunity for up to \$10,000. Submittal period is between 10/2/23 and 12/1/23, work to be complete between 10/2/23 and 9/30/24, JPIA approval by

3/1/24. JPIA noted that Arc-Flash Hazard Study not acceptable due to being a regulatory requirement. KID will submit for a \$5,000 grant to purchase a valve exercising tool.

4. Hazard Mitigation Grants: KID staff is monitoring EPA BRIC (Building Resilient Infrastructure and Communities) grant opportunities to apply once the PWAG Multi-Agency Hazard Mitigation Plan is complete and approved.
5. FEMA Grants: FEMA and CalOES have approved KID grants requests for East Tank Earthwork Removal and Wilcox Reservoir Road site improvements in association with DR-4699 CA "California Severe Winter Storms" disaster.

C. Office Staff Updates

1. Ampstun billing system went live on 10/6/23. Training of all KID office staff is underway.
2. IT Upgrade Project: All work including new Fire Wall Complete. Larger UPS installed in server closet to solve network down issues due to power surges.

D. System Project Updates

1. Hazardous Material Removal has been completed with stored materials removed from Vosburg Reservoir site and Wilcox Well site.
2. Eucalyptus Booster Pump3 was pulled by General Pump on 11/21, new pump and motor to be installed week of 11/27.
3. K-3 Well VFD Air-Conditioner replacement was completed.
4. Holly Booster Station Electrical decommissioning has begun to remove electrical components and safe-off site for future Holly Transfer Valve project.
5. Dedicated electrical circuit has been installed at main office for printer room, power surging is still an issue, staff continues to troubleshoot.
6. Tree Trimming District Wide/Brush Clearance is underway. All brush/tree remediation is expected to be complete by the end of the year.
7. Various meters that have been removed from service have been sent out to Golden Meter for testing, results are pending.
8. Valve Exercising has begun under a Mutual Aid Agreement with Rubio Canyon Land and Water Company whereby they furnish a valve operating truck and operator one day per week, for supporting KID staff in a system wide valve exercising initiative. This was last done system wide in 2014 and at the time the intent was to subsequently exercise 50% of system valves each year. At the current rate it is expected that we should be complete with a system wide exercising in about 6 months. After that we anticipate one day per month of regular valve exercising which would put all system valves on a 3-year exercising schedule.
9. Seismic Valve Operation and Training: Quarterly testing of the seismic valves and system operations was done the first week of September. The Vosburg Reservoir seismic valve is non-operational, initial cost estimate to replace is ~\$50,000. KID staff is researching other options. In the interim field staff are aware of the issue and if there is a seismic event the valve may need to be closed manually.
10. Hi-Lo Tunnel Pipeline at canyon exit fused and ready for final installation using HDPE on canyon bottom.
11. Completed Holly Tanks site earthwork and retaining wall project, exterior painting of both tanks to be scheduled by Utility Services Group when weather cools.
12. Brown-Glen Fire Flow Project Phase I – Project design is complete. Current cost estimate for the project based on updated engineers estimate and contractor opinion is \$1.75m as of August 2023. No funding is currently allocated for this project in 2023.
13. Brown-Glen Fire Flow Improvement Project Phase II – This would extend the project from the corner of Sierra Madre Villa/Villa Knolls out to Hartwood Point. This project is not designed. This

project would serve 7 customers and improve fire flow to 3 hydrants on a private street. Estimated project cost is \$1m-1.25m.

14. Vosburg Reservoir Rehab – scope of work to be developed and budgeted following dive inspection.
15. Wilcox Reservoir Road – Road is passable, no immediate work is planned. FEMA Request for Public Assistance submitted.

E. Regulatory Compliance and Reporting

1. Monthly Water Quality Reporting – Monthly reporting due by the 10th of each month.
2. Water Quality Emergency Notification Plan – annual requirement, filed timely in April 2023
3. Electronic Annual Report for 2022 (eAR) – released 3/13/23, due by 5/13/23. Draft submittal made to DWR staff for their review on 4/24/23. DDW staff reviewed and approved for final filing on 6/28/23.
4. Drought and Conservation Report – required per Order No. DDW_HQ_Drought2023-001 issued on 1/1/23. New requirement for monthly data due quarterly. Q2 report was filed timely on 7/5/23. Q3 report is due by the end of October.
5. 2022 Consumer Confidence Report was issued to all customers on 6/19/23 and included final public notice for Citation 22C_007 and Citation 23C-003.
6. Fluoride Variance – KID fluoride variance expires on 12/13/23. Compliance Plan submitted to DDW on 7/10/23.
7. Federal Lead and Copper Rule Revisions: Notice received from SWRCB on 2/14/23. All public water systems to develop and submit a service line material inventory to the SWRCB, DDW by 10/16/24. This inventory includes service line material on both District side of meter, and customer side of meter.
8. PFOA, PFOS and PFAS Chemicals: Impacts of regulations are being monitored through trade groups that KID is affiliated with and Raymond Basin monitoring.
9. SB 552 – status of compliance, must meet Fire Flow requirements by January 2032. Costs to be considered in Master Planning.
10. SB 1020 – Clean Energy, Jobs, and Affordability Act of 2022 – requires 100% of all state agency electricity consumption to be from renewable and carbon neutral sources by 2035.

* Organization Acronyms:

ACWA – Association of California Water Agencies

ACWA JPIA – Association of California Water Agencies Joint Powers Insurance Authority

CSDA – California Special Districts Association

CUEA – California Utilities Emergency Association

DDW – Dept. of Drinking Water

DWR – Dept. of Water Resources

FMWD – Foothill Municipal Water District

KID – Kinneloa Irrigation District

LAFCO – Local Agency Formation Commission of Los Angeles County

PWAG – Public Water Agencies Group

RBMB – Raymond Basin Management Board

SWRCB – State Water Resources Control Board

LCRR – Lead and Copper Rule Revisions

III. Incident Reports

Customer Leaks	System Leaks	Water Waste	Water Quality	Customer Service*	Comments
2	1	0	0	30	none

* Customer service includes requests for water shutoff to facilitate customer plumbing repairs, inquiries about water bills, requests for leak checks and general questions.

IV. Water Supply Summary as of October for the Watermaster Year 2023-2024

Raymond Basin Groundwater (Acre Feet)		Kinneloa Irrigation District Water Tunnels (Acre Feet)	
Water Rights	516	Holly High-Low	34.0
Less Temporary 30% Reduction in Water Rights	-154.8	Eucalyptus	0.0
Net Decreed Right	361.2		
Prior Year Carryover	51.6	Far Mesa	16.7
Leases/Exchanges	0	House	7.7
Prior Year Spreading	133.7	Delores	58.9
Short Term Storage	183.4		
Total Allowable Extractions	729.9		
Less Water Extracted YTD This Watermaster Year	-124.7	Year to Date Tunnel Production	117.3
Remaining Allowable Groundwater Extractions through June 2024	605.2	Remaining Estimated Tunnel Production through July 2023*	40.0
Total Available Water Supply (Remaining Allowable Groundwater + Remaining Estimated Tunnel Production through June 2024)		645.2 Acre Feet	
Less Remaining Forecasted Retail Water Sales through June 2024		-331.0 Acre Feet	
Estimated Surplus Water through July 2024**		314.2 Acre Feet	

Total Retail Water Sales for Watermaster Year 2022-2023 = 492.8 Acre Feet

* Assumes 50% of total Tunnel Production will be diverted to spreading due to Fluoride Blending program implementation

** This is the forecasted surplus water available for sale in the current year and/or carryover to the next Watermaster year which starts on July 1 subject to the carryover limits established by the Raymond Basin Management Board. Regarding the available surplus water, we will maximize the carryover to the next year and deliver the balance of the forecasted surplus water (if any) to the City of Pasadena. *Current Agreement with City of Pasadena for sale of excess groundwater expires June 30, 2025.*

In the 2022-2023 year, 238.5 Acre-Feet were sold to the City of Pasadena, 51.6 Acre-Feet were carried over to 2022-2023 and 183.4 Acre-Feet were put into our short-term storage account. Although we may lease additional pumping rights from another agency with surplus pumping rights, this is not considered a guaranteed source of supply since it is subject to negotiation from another Raymond Basin member.