

KINNELOA IRRIGATION DISTRICT
REGULAR MEETING – BOARD OF DIRECTORS
1999 KINCLAIR DRIVE, PASADENA, CA 91107
TUESDAY – March 15, 2011
7:30 P.M.

AGENDA

- 1. CALL TO ORDER**
 - A. Declaration of a Quorum
 - B. Review of Agenda
 - C. Report of Special Board Meeting
- 2. PUBLIC COMMENT**– Comments from the public regarding items on the Agenda or other items within the jurisdiction of the District.
- 3. REPORT OF GENERAL MANAGER’S PERFORMANCE REVIEW**
- 4. REVIEW OF GENERAL MANAGER’S REPORT**
- 5. REVIEW OF MINUTES** -- February 15, 2011
- 6. REVIEW OF FINANCIAL REPORTS** – February 28, 2011
- 7. ITEMS FOR NEXT AGENDA**
- 8. CALENDAR** – April 19, 2011
May 17, 2011
June 21, 2011
- 9. ADJOURNMENT**

Each item on the Agenda, no matter how described, shall be deemed to include any appropriate motion, whether to adopt a minute motion, resolution, payment of any bill, approval of any matter or action, or any other action. Material related to an item on this agenda submitted after distribution of the Agenda Packet is available for public review at the District Office or online at the District’s website <http://www.kinneloairrigationdistrict.info>.

General Manager's Report

March 15, 2011

I. Capital Improvement, Preventative Maintenance and Repair Projects

A. Facility and System Repairs and Maintenance –

1. K-3 well pump modification project has been completed by General Pump Company.
2. Delores Tunnel pipeline – A 13 ft. section that was damaged by a fallen tree has been replaced.
3. Generators – Annual service on all four units has been completed.
4. Automatic Valves – Annual service has been completed on three valves. A two-inch valve at the K-3 well has been removed for service at the Cla-Val shop.
5. Trucks – Tires and camber kits were purchased and installed on both 2008 trucks. Because tread life on the factory-installed tires has not been satisfactory, we are trying higher-quality Michelin tires with the added camber kits for proper front-end alignment.
6. Portable Pumps – The unit at the Sage Tank has been removed to the shop for repair of the automatic priming system.

B. SMV/Windover Pipeline Project – Waiting for contract documents to be completed and returned by Doreck.

C. Doyme Road Tract – Project is on hold due to developer's issues.

D. SCADA – The 5 spare radios have been programmed and tested are now on the shelf for future use as needed.

E. East Tank to West Tank Pipeline – The preliminary design phase has been started. The objective is to have enough information to be able to estimate the construction cost and the feasibility of alternate alignments and any required easements. This project has been identified as a high-priority project by previous engineering studies to improve operational flexibility and emergency preparedness as well as to avoid the expense of upgrading or replacing the East Tank.

II. Customer Service and Office Operations

Delinquent Accounts –

- 31 accounts received termination letter
- 0 accounts received door hanger shut off notice
- 0 accounts were shut off for non-payment
- 2 account remains off for non-payment

III. General Manager's Highlights

- A. Audit – Gail Egan has completed the field work. No issues were raised. First draft of the report is expected shortly. I have started on the Management and Discussion section.
- B. FMWD – The final draft of the recycled water study is expected shortly. It will be incorporated into the FMWD Urban Water Management Plan. This document will be used for community education as well as for applying for grants. The Board will be considering all possible financing alternatives but will probably not pursue a parcel tax as was originally proposed to reduce the net cost to the agencies. Therefore it will be the responsibility of the agencies that benefit from any of the approved projects to pay for current and future construction and operating costs. The good news is that the cost of pre-packaged plants has been significantly reduced such that the ultimate cost of the recycled water is very competitive with the cost of imported water. I will forward a copy of the plan as soon as it is publicly available.

IV. General Manager's Special Projects

- A. Customer Account Access Via Internet – A beta version of our customer interface has been completed and is running in the office. A functional description is as follows:
 - 1. Clicking on a link from our website brings the customer to a login screen.
 - 2. If the customer does not have an Internet account set up, they are instructed to click on the “request” button to set up an Internet account.
 - 3. The request page requires the customer to choose a username and password and to enter their account number and the meter reading as shown on the latest billing statement for verification purposes.
 - 4. If any of the information is incorrect, the request is rejected and the customer is instructed to re-enter the correct information and/or call the office for assistance.
 - 5. Upon submittal of a successful request, the customer is informed that it will be 24-48 hours before the request is verified and the Internet account access is active.
 - 6. KID office staff completes a review of the request and approves it if everything is in order.
 - 7. Once approved, the customer will be able to log in and see the status of their account including current balance, last payment received and a complete history of charges and payments and water usage since inception of the account.

The following enhancements are being considered:

- 1. Ability to view/print billing statements.
 - 2. Make an online payment.
- B. Enhanced Computer/Internet Security – I have previously installed a secure firewall to prevent unauthorized outside access via the Internet. This was tested several years ago by an Internet security firm whose business it is to identify weaknesses in our system and make recommendations. None were found at that time and I have increased the level of hardware and software security since then. So there is very little risk from outside “hackers.”

However, the security inside the office has been relatively low-level as a convenience to KID staff and vendors. The practice has been to use simple usernames and easily-guessed common passwords to log on to any computer when accessed inside the office.

So as discussed with the Board I will be making it a priority to change our practices within the office. My initial thoughts are as follows:

1. Discontinue the use of common usernames and passwords.
2. Require each employee to self-select and use a high-level password to log on to any computer.
3. Enhance the security for the remote access to the SCADA computer and other KID computers via the Internet. Restrict vendor access without explicit permission.
4. Establish a username and password to be provided to at least two board members for business continuity purposes. This logon will have full administrative permissions. It will be used to log on to any of the KID computers as well as for security-protected software such as our Peachtree accounting system.

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
KINNELOA IRRIGATION DISTRICT
FEBRUARY 15, 2011**

MEMBERS PRESENT: Directors Barkhurst, Eldridge, Griffith, Kilburn and Sorell

STAFF PRESENT: Chris Burt, Facilities Supervisor
Shirley Burt, Administrative Assistant
Melvin Matthews, General Manager

CALL TO ORDER: The Meeting was called to order by the Chair, Director Sorell, at 1930 hours. He noted that there was a quorum present. The Agenda was unanimously approved as presented.

PUBLIC COMMENT:
No members of the public wished to comment at this time.

**AWARDING OF CONTRACT FOR WINDOVER ROAD-SIERRA MADRE VILLA
WATER MAIN IMPROVEMENT PROJECT:**

The board reviewed the Engineer's Estimate, the line item spread sheet of the six bids submitted, and the Engineer's recommendation.

Director Barkhurst noted that there were some serious differences between the individual line item submitted by the bidders and he questioned the General Manager as to whether he was satisfied that each of the bidders had sufficient knowledge about the project that they submitted an enlightened bid.

The **General Manager** replied that he thought they did and that Doreck had come up and reviewed the job.

Director Barkhurst noted that Doreck had done several other jobs for the District and that the General Manager had given the Contractor an overall superior report.

The **General Manager** replied that he has been satisfied in the past and that gives him more confidence that Doreck can indeed do the job.

Director Barkhurst stated that in exercising his fiduciary responsibility of selecting the lowest competent bidder he is recommending that the Board approve of hiring of Doreck to do the Windover Road Water Main Replacement Project.

It was M/S/C-(Barkhurst/Kilburn-5/0) - **“That Doreck be awarded the contract for the Windover Road & Sierra Madre Villa Water Main Replacement Project”**

**APPOINTMENT OF COMMITTEE TO PERFORM GENERAL MANAGER'S
PERFORMANCE REVIEW:**

Director Barkhurst recommended that the Board meet in Special Session specifically to do the General Manager's Performance Review. It was unanimously agreed that the Board would schedule this Special Session for March 4, 2011 at 9:00 A.M. and that the General Manager would submit his self-assessment to the Board prior to that meeting.

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
KINNELOA IRRIGATION DISTRICT
FEBRUARY 15, 2011**

Page 2

REVIEW OF GENERAL MANAGER'S REPORT

Director Barkhurst requested further information on the Pasadena Glen Fire Safe Council and **Director Eldridge** explained that it is a statewide program to organize communities to do Fire safety improvement in their communities and that they started a new one in the Pasadena Glen. They are working on getting grants and they are receiving training.

REVIEW OF MINUTES

The minutes of January 18, 2011 were reviewed and unanimously approved as presented with the correction of the year in the heading.

REVIEW OF FINANCIAL REPORTS:

Director Barkhurst reviewed the Financial Report noting that water had been sold to Pasadena. He questioned as to why a check was written to FMWD and the **General Manager** explained that that was the payment for December and that now the District is receiving a refund from FMWD which will show up on next month's statement.

Director Barkhurst requested that, for the sake of full disclosure, the General Manager also submit with the financial report each month the breakdown of his credit card expenditures.

Director Sorell questioned as to when the Auditor would be coming and stated that he would like to work with her on the Inventory Item this year. He stated that he is concerned with actually knowing what is being pulled out of inventory and whether the net balance is increasing or decreasing.

Director Barkhurst stated that the Treasurer recognizes that it is the prerogative of any Board Member to meet with the outside Auditor and that the Chair has so requested and that request should be done.

ITEMS FOR NEXT AGENDA:

Review of Audit
Review of General Manager's Performance Review

ADJOURNMENT:

The meeting was adjourned at 2015 hours and the next meeting will be held on March 15, 2011.

Respectfully submitted,

Shirley Burt,
Secretary to the Board

Kinnelo Irrigation District
Income Statement
For the Two Months Ending February 28, 2011

	Current Month Actual	Current Month Budget	Year to Date Actual	Year to Date Budget
Revenues				
4000 Water Sales	\$ 61,705.42	\$ 62,400.00	\$ 130,309.01	\$ 124,800.00
4015 Wholesale Water Sales	5,848.68	0.00	8,244.70	0.00
4020 Service Charges	1,056.18	833.33	1,606.47	1,666.66
4035 Interest-Reserve Fund	407.20	600.00	993.97	1,200.00
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Total Revenues	69,017.48	63,833.33	141,154.15	127,666.66
Expenses				
5005 Electricity	6,809.57	5,500.00	12,912.72	11,000.00
5010 Maintenance Supplies	3,385.86	2,333.33	4,520.16	4,666.66
5012 Safety Equipment	1,098.90	200.00	1,098.90	400.00
5015 Operations & Maintenance Labor	13,340.30	13,000.00	27,395.69	26,000.00
5020 Stand-by Compensation	510.00	625.00	1,230.00	1,250.00
5022 Training/Certification	0.00	200.00	0.00	400.00
5025 Water Treatment/Analysis	1,167.63	1,833.33	2,241.68	3,666.66
5030 Maintenance Contractors	22,199.82	9,750.00	32,160.57	19,500.00
5034 Equipment Maintenance	1,738.28	500.00	1,738.28	1,000.00
5035 Vehicle Maintenance	3,035.59	300.00	3,094.43	600.00
5036 Fuel - All Equipment	959.71	1,000.00	1,711.02	2,000.00
5045 Insurance-Workers Compensation	(7,768.00)	0.00	(7,768.00)	0.00
5046 Insurance-Liability	4,542.08	1,833.33	6,373.16	3,666.66
5048 Insurance-Property	(149.00)	208.33	20.00	416.66
5049 Insurance-Medical	3,509.90	3,166.67	7,019.80	6,333.34
6000 Engineering Services	2,054.00	2,000.00	2,054.00	4,000.00
6005 Watermaster Services	882.25	1,000.00	1,764.50	2,000.00
6015 Administrative Salary	10,004.40	10,004.40	20,008.80	20,008.80
6017 Administrative Travel	270.82	416.67	577.57	833.34
6020 BofD Compensation	400.00	500.00	800.00	1,000.00
6021 Administrative & Board Expense	0.00	208.33	0.00	416.66
6024 Customer/Public Info. Prog.	198.79	333.33	198.79	666.66
6025 PERS - KID	885.88	1,000.00	1,792.48	2,000.00
6030 Social Security - KID	2,120.61	2,200.00	4,325.23	4,400.00
6035 Office Supplies	1,333.19	750.00	1,374.75	1,500.00
6036 Postage/Delivery	472.29	500.00	830.51	1,000.00
6040 Professional Dues	634.08	583.33	1,173.16	1,166.66
6045 Legal Services	184.50	1,250.00	184.50	2,500.00
6050 Telephone	417.93	333.33	833.89	666.66
6051 Mobile Telephone	137.29	150.00	272.33	300.00
6052 Pagers	18.93	20.00	37.86	40.00
6053 Internet Service	64.94	83.33	129.88	166.66
6059 Computer/Software Maintenance	420.16	833.33	500.15	1,666.66
6061 Office Equipment Maintenance	0.00	83.33	0.00	166.66
6065 Accounting Services	0.00	6,000.00	0.00	6,000.00
6070 Office Labor	3,465.60	4,000.00	7,104.48	8,000.00
6075 Outside Services	688.36	1,666.67	1,484.79	3,333.34
6080 Capital Improvement Fees	(51.40)	0.00	(51.40)	0.00
6081 Permits/Fees	0.00	208.33	0.00	416.66
6120 Bank Service Charges	141.92	250.00	297.09	500.00
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Total Expenses	79,125.18	74,824.37	139,441.77	143,648.74
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Net Income	(10,107.70)	(10,991.04)	1,712.38	(15,982.08)

Kinneloa Irrigation District
Income Statement
For the Two Months Ending February 28, 2011

	Current Month Actual	Current Month Budget	Year to Date Actual	Year to Date Budget
Other Expenditures				
1504 Water Mains	0.00	21,250.00	0.00	42,500.00
1506 K-3 Well	0.00	0.00	0.00	15,000.00
1509 Wilcox Well/Wilcox Booster	0.00	0.00	0.00	15,000.00
1511 WaterTreatment Plant	0.00	0.00	0.00	5,400.00
1512 Trans. & Dist. Plant Meters	2,040.00	1,666.67	2,040.00	3,333.34
1513 Electrical/Electronic Equip.	0.00	2,083.33	0.00	4,166.66
1514 Computer/Office Equipment	0.00	416.67	1,911.11	833.34
1520 Glen Reservoir/Booster	24,190.86	0.00	24,190.86	0.00
1522 Eucalyptus Booster Station	0.00	2,500.00	0.00	5,000.00
1523 Construction in Progress	398.39	0.00	13,323.98	0.00
1527 SCADA Equipment	2,742.52	1,000.00	3,073.75	2,000.00
1530 Tools	1,980.57	200.00	1,980.57	400.00
Total Other Expenditures	31,352.34	29,116.67	46,520.27	93,633.34
Total Increase or (Drawdown)	\$ (41,460.04)	\$ (40,107.71)	\$ (44,807.89)	\$ (109,615.42)

Kinneloa Irrigation District
Balance Sheet
February 28, 2011

ASSETS

Current Assets

1010	Checking-Wells Fargo Bank	\$ 323,968.57
1012	Reserve Fund-LAIF	236,793.19
1014	Reserve Fund-CalTRUST	255,312.35
1015	Accr. Int./Price Adj.-CalTRUST	305.51
1016	Accrued Interest-LAIF	203.38
1100	Accts. Receivable-Water Sales	43,093.59
1101	Accts. Receiv.-Service Charges	450.00
1190	Allowance for Bad Debts	855.13
1200	Inventory	20,000.00
1340	Accrued Water Sales	71,517.43
1350	Prepaid Insurance	14,688.85
1360	Prepaid Expenses	8,919.98

Total Current Assets	976,107.98
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Property and Equipment

1501	Water Rights	52,060.41
1503	Land Sites	96,700.08
1504	Water Mains	1,647,012.03
1505	Water Tunnels	705,985.75
1506	K-3 Well	70,233.86
1507	Improvement District #1	602,778.12
1508	Mountain Property	6,620.00
1509	Wilcox Well/Wilcox Booster	83,486.82
1510	Interconnections	14,203.27
1511	Water Treatment Plant	172,044.97
1512	Trans. & Dist. Plant Meters	62,710.47
1513	Electrical/Electronic Equip.	202,574.97
1514	Computer/Office Equipment	44,172.53
1515	Vehicles & Portable Equipment	222,084.16
1516	Water Company Facilities	60,079.20
1517	KID Office	51,362.92
1518	Shaw Ranch	280,789.92
1519	Dove Creek Project	487,383.87
1520	Glen Reservoir/Booster	24,190.86
1521	Kinneloa Ridge Project	690,492.58
1522	Eucalyptus Booster Station	500,288.76
1523	Construction in Progress	30,398.39
1526	Vosburg Booster	12,590.00
1527	SCADA Equipment	191,642.37
1528	Tanks and Reservoirs	97,944.39
1529	Holly Tanks	181,113.76
1530	Tools	4,430.15
1600	Accum. Depreciation	(2,693,534.12)

Total Property and Equipment	3,901,840.49
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Total Assets	\$ 4,877,948.47
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Kinneloa Irrigation District
Balance Sheet
February 28, 2011

LIABILITIES AND CAPITAL

Current Liabilities

2000	Accounts Payable	\$ 30,026.57	
2250	PERS Withholding-Employee	(7.00)	
2271	Deposits-Construction Meters	850.00	
2272	Job Deposits	2,500.00	
2290	Accrued Vacation	10,817.70	
	Total Current Liabilities		44,187.27

Long-Term Liabilities

2400	Truck Loan Payable	54,395.11	
	Total Long-Term Liabilities		54,395.11
	Total Liabilities		98,582.38

Capital

3040	Fund Balance	4,777,653.71	
	Net Income	1,712.38	
	Total Capital		4,779,366.09
	Total Liabilities & Capital		\$ 4,877,948.47

Kinneloa Irrigation District
Statement of Cash Flow
For the Two Months Ended February 28, 2011

	Current Month	Year to Date
Cash Flows from operating activities		
Net Income	\$ (10,107.70)	\$ 1,712.38
<i>Adjustments to reconcile net income to net cash provided by operating activities</i>		
1100 Accts. Receivable-Water Sales	(10,981.95)	(5,072.65)
1101 Accts. Receiv.-Service Charges	28,422.01	28,422.01
1190 Allowance for Bad Debts	(8,983.45)	(8,983.45)
1350 Prepaid Insurance	279.28	2,279.36
1360 Prepaid Expenses	1,421.33	2,842.66
2000 Accounts Payable	5,838.45	7,135.46
2250 PERS Withholding-Employee	(7.00)	(7.00)
2273 Job Deposits-Doyme Rd.	(20,000.00)	(20,000.00)
	(4,011.33)	6,616.39
Total Adjustments	(4,011.33)	6,616.39
Net Cash provided by Operations	(14,119.03)	8,328.77
 Cash Flows from investing activities		
<i>Used For</i>		
1512 Trans. & Dist. Plant Meters	(2,040.00)	(2,040.00)
1514 Computer/Office Equipment	0.00	(1,911.11)
1520 Glen Reservoir/Booster	(24,190.86)	(24,190.86)
1523 Construction in Progress	(398.39)	(13,323.98)
1527 SCADA Equipment	(2,742.52)	(3,073.75)
1530 Tools	(1,980.57)	(1,980.57)
	(31,352.34)	(46,520.27)
Net cash used in investing	(31,352.34)	(46,520.27)
 Cash Flows from financing activities		
<i>Proceeds From</i>		
<i>Used For</i>		
	0.00	0.00
Net cash used in financing	0.00	0.00
Net increase (decrease) in cash	\$ (45,471.37)	\$ (38,191.50)
 Summary		
Cash Balance at End of Period	\$ 888,100.43	\$ 888,100.43
Cash Balance at Beg. of Period	(933,571.80)	(926,291.93)
Net Increase (Decrease) in Cash	\$ (45,471.37)	\$ (38,191.50)

Aged Receivables Report -- Previous 12 Months

ACCOUNTING PERIOD	CURRENT PERIOD	OVER 30 DAYS	OVER 60 DAYS	OVER 90 DAYS	TOTAL BALANCE	LATE PAYMENT CHARGES
MARCH 2010	\$22,986 259	\$4,532 120	\$6,680 79	\$2,894 13	\$37,093	\$695.72 43 Accts
APRIL 2010	\$34,652 312	\$2,631 122	\$1,469 49	\$4,848 19	\$43,599	\$433.27 26 Accts.
MAY 2010	\$58,922 355	\$1,870 56	\$1,432 28	\$1,621 17	\$63,845	\$432.87 26 Accts.
JUNE 2010	\$51,011 278	\$5,128 68	\$324 24	\$1,518 13	\$57,981	\$646.46 39 Accts.
JULY 2010	\$60,040 275	\$1,464 72	-\$9 18	\$1,386 8	\$62,882	\$337.87 20 Accts
AUGUST 2010	\$57,320 296	\$6,836 48	-\$2,408 26	\$848 7	\$62,596	\$470.25 28 Accts.
SEPTEMBER 2010	\$53,563 296	\$6,842 58	\$2,559 19	-\$648 15	\$62,316	\$648.73 38 Accts
OCTOBER 2010	\$86,747 395	\$9,160 86	\$2,182 17	\$1,783 11	\$99,872	\$472.90 27 Accts
NOVEMBER 2010	\$27,813 251	\$3,922 60	\$2,993 22	\$3,486 12	\$38,213	\$659.51 38 Accts
DECEMBER 2010	\$31,464 276	\$3,003 61	\$66 23	\$3,488 13	\$38,021	\$372.05 22 Accts
JANUARY 2011	\$28,163 281	\$2,537 63	\$754 22	\$838 16	\$32,293	\$480.29 29 Accts.
FEBRUARY 2011	\$38,168 323	\$3,153 77	\$557 19	\$1,218 13	\$43,096	\$536.18 33 Accts.

Kinneloa Irrigation District
Check Register
For the Period From February 1, 2011 to February 28, 2011

Date	Check #	Payee	Amount	Description
2/2/11	EFT1013	AT&T	63.81	telephone
2/2/11	EFT1014	Southern California Edison	5,007.32	electricity
2/2/11	EFT1015	Verizon Wireless	135.04	mobile phones
2/2/11	6511	A&B Electric	1,642.85	exhaust fan at K-3 and SCADA at West Tank
2/2/11	6512	Ameripride Uniform Servic	77.14	rag service
2/2/11	6513	FL Products International	380.00	flo-loc repair at Vosburg
2/2/11	6514	McMaster Carr	560.78	maintenance supplies
2/2/11	6515	MWH Laboratories	171.60	water testing
2/2/11	6516	SA Associates	12,925.59	Windover/SMV pipeline plans and specs
2/2/11	6517	Shirley Burt	92.55	mileage reimbursement
2/2/11	6518	Specialty Services	275.00	janitorial service
2/2/11	6519	Underground Service Alert	4.50	dig alerts
2/2/11	6520	MWH Laboratories	118.80	water testing
2/15/11	EFT1026	Arco Gaspro Plus	959.71	truck gas
2/15/11	EFT1027	Bank of America Business	7,304.58	see attached schedule
2/15/11	EFT1028	Charter Communications	59.99	Internet
2/15/11	EFT1029	Pasadena Municipal Servic	1,095.83	electricity
2/15/11	EFT1030	Calif. Public Employees Re	2,225.71	PERS- KID and employee
2/15/11	6521	ACWA Health Benefits Au	4,043.72	health- KID and employee
2/15/11	6522	Alert Communications, Inc	78.00	answering service
2/15/11	6523	Athens Services	129.38	trash pickkup
2/15/11	6524	American Water Works As	95.00	membership
2/15/11	6525	Byrd Industrial Electronics	1,150.84	Vosburg, Sage and West SCADA work
2/15/11	6526	Christopher A. Burt	24.00	expense reimbursement for weighing trucks
2/15/11	6527	Clinical Laboratory, San B	329.00	water testing
2/15/11	6528	Cook Paging, Inc.	18.93	paggers
2/15/11	6529	General Pump Company	24,190.86	Glen booster rebuild - motor and pump
2/15/11	6530	Lagerlof, Senecal, Bradley, C	184.50	audit response
2/15/11	6531	Melvin L. Matthews	74.90	mileage reimbursement
2/15/11	6532	McMaster Carr	642.80	maintenance supplies
2/15/11	6533	Monrovia Mailing Compan	366.92	statements and postage
2/15/11	6534	MWH Laboratories	158.40	water testing
2/15/11	6535	Perry Thomas Constructior	10,596.75	repairs on Edgecliff, Barhite and Pasadena Glen Roa
2/15/11	6536	Utility Service Co., Inc.	3,477.21	tank maintenance
2/15/11	6537	Guy L. Warden & Sons	1,055.82	SCADA level probes
2/15/11	6538	Western Water Works	958.12	maintenance supplies
2/15/11	6539	M. Hollis	2.62	customer refund
2/17/11	EFT1031	Richard L. Barkhurst	94.35	salary
2/17/11	EFT1032	Christopher A. Burt	2,894.13	salary
2/17/11	EFT1033	Shirley L. Burt	1,428.03	salary

Kinneloa Irrigation District
Check Register
For the Period From February 1, 2011 to February 28, 2011

2/17/11	EFT1034	Francis J. Griffith	94.35 salary
2/17/11	EFT1035	Gerrie G. Kilburn	94.35 salary
2/17/11	EFT1036	Melvin L. Matthews	3,315.68 salary
2/17/11	EFT1037	Steven G. Sorell	59.35 salary
2/17/11	64730241	Brian L. Fry	1,404.98 salary
2/17/11	64730242	Felix Galindo	306.14 salary
2/17/11	64730243	Chris J. Mellinger	435.27 salary
2/17/11	EFT1039	Christopher A. Burt	150.00 salary
2/17/11	EFT1040	ADP	4,523.88 payroll taxes and withholding
2/17/11	EFT1038	ADP	69.78 payroll processing
2/28/11	EFT1041	Earthlink Network	4.95 Internet
2/28/11	EFT1042	Christopher A. Burt	2,300.87 salary
2/28/11	EFT1043	Shirley L. Burt	1,215.20 salary
2/28/11	EFT1044	Melvin L. Matthews	3,315.68 salary
2/28/11	64742964	Brian L. Fry	1,598.43 salary
2/28/11	64742965	Felix Galindo	293.40 salary
2/28/11	64742966	Chris J. Mellinger	355.57 salary
2/28/11	EFT1045	ADP	64.68 payroll processing
2/28/11	EFT1046	Christopher A. Burt	150.00 salary
2/28/11	EFT1047	ADP	<u>3,996.12</u> payroll taxes and withholding
	Total		<u><u>108,843.76</u></u>

**CREDIT CARD CHARGES
JANUARY 2011**

Category	Shirley	Mel	Brian	Chris B	Chris M	TOTAL
Maint. Supply			\$27.85	\$416.09		\$443.94
Maint. Tools				\$1,980.57		\$1,980.57
Maint. Exp.						\$0.00
Postage	\$47.60	\$94.44				\$142.04
Computer Supplies		\$411.54				\$411.54
Computer Program		\$420.16				\$420.16
Computer						
Scada						\$0.00
Windover Rd. Project	\$398.39					\$398.39
Emp. Cert.						\$0.00
Truck Exp.				\$3,011.59		\$3,011.59
Truck Fuel						\$0.00
Generator/Pump Fuel						\$0.00
Office Supplies	\$197.56	\$27.97				\$225.53
Safety						\$0.00
Water Quality						\$0.00
Adm. Exp.		\$270.82				\$270.82
Doyne Road Project						\$0.00
Telephone						\$0.00
Office equip.						\$0.00
Finance Chg.						\$0.00
Finance Credit						\$0.00
TOTAL	\$643.55	\$1,224.93	\$27.85	\$5,408.25	\$0.00	\$7,304.58