

KINNELOA IRRIGATION DISTRICT

Regular Meeting – Board of Directors
1999 Kinclair Drive, Pasadena, CA 91107
Tuesday, December 20, 2022, 2:00 P.M.

MINUTES

Meeting conducted by teleconference under the provisions of Executive Order N-29-20.

The meeting was conducted by teleconference pursuant to the Brown Act Waivers provided for under the Governor’s Executive Orders in response to COVID-19 State of Emergency as well as the District Board room. The District offered the public the option to attend the meeting by telephone, videoconference or in-person as stated in the agenda.

DIRECTORS PRESENT: (In-Person): Gordon Johnson, David Moritz, Gerrie Kilburn
(Arrived 2:10 P.M.) Tom Majich
(Virtual): Stephen Brown

DIRECTORS ABSENT: NONE

STAFF PRESENT: (In-Person): Acting Board Clerk, Melanie Timoteo; Field Staff; Chris Burt & Michele Ferrell

PUBLIC PRESENT: NONE

1. CALL TO ORDER:

Chairman Johnson called the meeting to order at 2:03 P.M. and took roll call. A quorum of Board Members was present and reviewed the agenda.

2. TELECONFERENCING OF BOARD MEETING:

Director Kilburn motioned to adopt Resolution 2022-12-20 and was seconded by Director Brown. It was motioned/seconded/carried unanimously – (Kilburn / Brown – 4 Aye/0 Nay /0 Abstain/1 Absent - Majich)

3. PUBLIC COMMENT: NONE

4. REVIEW OF MINUTES:

Director Moritz motioned to approve the **November 1, 2022** Minutes for filing and was seconded by Director Kilburn. It was motioned/seconded/carried unanimously – (Moritz / Kilburn – 5 Aye/ 0 Nay /0 Abstain)

Director Moritz motioned to approve the **November 15, 2022** Minutes for filing and was seconded by Director Majich. It was motioned/seconded/carried unanimously – (Moritz / Majich – 5 Aye/ 0 Nay /0 Abstain)

5. **CLOSED SESSION:** GM Recruitment Update
PUBLIC EMPLOYMENT
Pursuant to Government Code Section 54957
Title: General Manager

6. **REPORT ON CLOSED SESSION:**

Discussion Outcome: Chairman Johnson announced the closed session concluded and the Board took an action to authorize a formal conditional offer of employment for the position of General Manager.

7. **REVIEW OF FINANCIAL REPORTS:**

Director Moritz reviewed the November 2022 financial reports.

Director Kilburn motioned to approve the financial reports for filing and was seconded by Director Majich. It was motioned/seconded/carried unanimously – (Kilburn / Majich – 5 Aye/ 0 Nay /0 Abstain)

8. **ELECTION OF KINNELOA IRRIGATION BOARD OFFICERS FOR YEAR 2023:**

Director Kilburn nominated ***Gordon Johnson to Chairman for 2023*** and was seconded by David Moritz. Chairman Johnson conducted a roll call vote. It was motioned/seconded/carried unanimously – (Kilburn / Moritz – 4 Aye/0 Nay /1 Abstain-Johnson)

Director Kilburn nominated ***Tom Majich to Treasurer for 2023*** and was seconded by Director Moritz. Chairman Johnson conducted a roll call vote. It was motioned/seconded/carried unanimously – (Kilburn / Moritz – 4 Aye/0 Nay /1 Abstain-Majich)

Director Kilburn nominated ***Stephen Brown to Secretary for 2023*** and was seconded by Director Majich. Chairman Johnson conducted a roll call vote. It was motioned/seconded/carried unanimously – (Kilburn / Majich – 4 Aye/0 Nay /1 Abstain-Brown)

9. **DIRECTOR REQUESTS, REPORTS OR COMMENTS:**

Subeca – Training of the pilot group is expected to take place in January 2023. Five customers of the names provided by the Board members have accepted our invitation.

House Tunnel – There was a wash out in July 2022 on the hillside of 2147 Villa Heights. After investigation, field staff discovered a leak at the House Tunnel line located on the hillside behind the 2147 Villa Heights property. The House Tunnel leak was repaired immediately and is back in service. Staff is currently accepting quotes for slope remediation.

Alhambra Water Rights –The City of Alhambra water rights lease agreement was delivered to the office and will be reviewed, signed, and submitted with payment.

Engineering Solution Services – The revised Brown-Glen Pipeline Project Proposal was sent to Engineering Solution Services for a grant application submittal.

10. ADJOURNMENT:

Chairman Johnson adjourned the meeting at 3:18 P.M.

Prepared and submitted by,

Martin Aragon

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Office Manager/Board Clerk

In compliance with the Americans with Disabilities Act, if you are a disabled person and need a disability-related modification or accommodation to participate in this meeting, please contact the District office 48 hours prior to the meeting at 626-797-6295. Each item on the agenda, no matter how described, shall be deemed to include any appropriate motion, whether to adopt a minute motion, resolution, payment of any bill, approval of any matter or action, or any other action. Material related to an item on this agenda submitted after distribution of the agenda packet is available for public review at the District office or online at the District's website <https://kinneloairrigationdistrict.info>.
