

KINNELOA IRRIGATION DISTRICT

Regular Meeting – Board of Directors
1999 Kinclair Drive, Pasadena, CA 91107
Tuesday, February 21, 2023
2:00 P.M.

AGENDA

This meeting will be conducted at the District office in accordance with the Brown Act and the Governor's Executive Orders N-25-20 (Mar. 12, 2020), N-29-20 (Mar. 17, 2020), N-08-21 (Jun. 11, 2021) and AB 361 which waive the Brown Act provisions found in Govt. Code section 54953(b)(3) which require the physical presence of the members, the clerk, or other personnel of the body, or the public, as a condition of participation in, or quorum for, a public meeting and allow teleconferencing. Face coverings are required for attendance at the office. Public comment may be made in person or submitted via email to kinneloa@outlook.com prior to the meeting and any information submitted will become part of the official record. The public may participate at the office or via computer or telephone using the following information:

<https://us02web.zoom.us/j/85061795151?pwd=QURaWGV5Lzg3dmEvcGx1Ujl6akRHdz09>

Meeting ID: 850 6179 5151

Passcode: 156331

Telephone: 669 900 9128

1. **CALL TO ORDER** – 2:00 P.M.
 - a. Declaration of a quorum
 - b. Review of agenda

2. **TELECONFERENCING OF BOARD MEETING**– Board to consider continuing to waive certain provisions of the Brown Act as permitted by AB 361 during the COVID-19 emergency.
Recommended Action: Board to decide whether to extend the provisions of Resolution 2020-1-18 for 30 days by adopting Resolution 2023-2-21.

3. **PUBLIC COMMENT** – Comments from the Public regarding items on the Agenda or other items within the jurisdiction of the District
In compliance with the Brown Act, the Board cannot discuss or act on items not on the Agenda. However, Board Members or District Staff may acknowledge Public comments, briefly respond to statements or questions posed by the Public, ask a question for clarification, or request Staff to place item on a future Agenda (Government Code section §54954.2)

4. **MEETING WITH SUBECA REPRESENTATIVES** – Discuss installation progress and contract agreement

5. **REVIEW OF MINUTES** – January 12, 2023, Special Meeting; January 17, 2023, Regular Meeting; January 24, 2023, Special Meeting
Recommended Action: Review and approve motion to file

6. **REVIEW OF FINANCIAL REPORTS** – December 31, 2022 and January 31, 2023
Recommended Action: Review and approve motion to file

7. INFORMATION ITEMS

- a. Announcement of new General Manager
- b. Announcement of Vacancy for Division 4 on Board of Directors and upcoming election
- c. Brian Fry retirement and posting for FTE position of Facilities Operator
- d. Customer Outreach – February Newsletter

8. PROJECT UPDATES – Staff to provide oral reports

- a. Fluoride Variance
- b. Brown/Glen Grant Application
- c. Holly Tanks/PWAG Grant Application
- d. Vosburg Rehabilitation
- e. Eucalyptus Station Booster 3 Repair
- f. 2147 Villa Heights Rd Erosion Mitigation
- g. 1850 Kinneloa Canyon Rd Extension
- h. Wilcox Reservoir Driveway Repair

9. DIRECTOR REPORTS AND/OR COMMENTS –

In accordance with Government Code §54954.2 Directors may make brief announcements or brief reports on their own activities. Directors may ask a question for clarification, provide a reference to staff or other resources for information, request staff to report back to the Directors at a subsequent meeting, or act to direct staff to place a matter of business on a future agenda.

10. CALENDAR – March 21, 2023 April 18, 2023 May 16, 2023

11. ADJOURNMENT

In compliance with the Americans with Disabilities Act, if you are a disabled person and need a disability-related modification or accommodation to participate in this meeting, please contact the District office 48 hours prior to the meeting at 626-797-6295. Each item on the agenda, no matter how described, shall be deemed to include any appropriate motion, whether to adopt a minute motion, resolution, payment of any bill, approval of any matter or action, or any other action. Material related to an item on this agenda submitted after distribution of the agenda packet is available for public review at the District office or online at the District's website <https://kinneloirrigationdistrict.info>.

RESOLUTION 2023-02-21

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE KINNELOA IRRIGATION DISTRICT EXTENDING THE TIME DURING WHICH THE DISTRICT MAY CONTINUE TO MEET IN ACCORDANCE WITH RESOLUTION 2022-01-18 AND WITHOUT COMPLIANCE WITH GOVERNMENT CODE SECTION 54953(B)(3)

WHEREAS this District has previously approved Resolution 2022-01-18 authorizing remote teleconference meetings; and

WHEREAS the COVID-19 state of emergency declared by the Governor is ongoing; and

WHEREAS the District wants to follow the health and safety recommendations of state and local health officials to reduce the spread of the COVID-19 virus.

NOW THEREFORE, IT IS RESOLVED that the Board extends the provisions of Resolution 2023-02-21 for thirty days in accordance with Government Code Section 54953(e).

PASSED, APPROVED AND ADOPTED THIS TWENTY-FIRST DAY OF FEBRUARY 2023.

SIGNED: _____
Chair

ATTEST: _____
Secretary

SUBECA PROJECT

			Invoice Totals	Running Balance	Notes
Date of Invoice	5/15/2021				25 - Pins, Links, Lids Engage Platform - 50 customers 2 Gateways
Invoice #	215100				
Invoice Total	\$33,770.25	Sales Tax Included	\$33,770.25	\$33,770.25	
Check Date	6/2/2021				
Approval Date (Minutes)	1/19/2021				
Date of Invoice	11/6/2021				Board authorized \$40,670.25 on 1/19/21 Exceeded authorized amount by \$180.50 (sales tax) Gateway Upgrage - no charge 25 - Pins, Links, Lids Engage Platform - 50 customers 1 Gateway
Invoice #	215100a				
Invoice Total	\$7,080.50	Sales Tax Included	\$7,080.50	\$40,850.75	
Check Date	11/19/2021				
Approval Date (Minutes)	1/19/2021				
Date of Invoice	5/25/2022				Board authorized \$194,370.00 on 1/18/22 300 - Pins, Links, Lids Engage Platform - 550 customers
Invoice #	20220201				
Invoice Total	\$103,500.00	Sales Tax Not Included	\$103,500.00	\$144,350.75	
1% ten days/net 30	-\$1,035.00	Discount	-\$1,035.00	\$143,315.75	
Check Date	5/31/2022				
Approval Date (Minutes)					
Date of Invoice	8/29/2022				184 - Pins, Links, Lids Installation Charge (\$24,000.00)
Invoice #	20220829				
Invoice Total	\$87,480.00	Sales Tax Not Included	\$87,480.00	\$230,795.75	
1% ten days/net 30	-\$874.80	Discount	-\$874.80	\$229,920.95	
Check Date	8/29/2022				
Approval Date (Minutes)					
Date of Invoice	10/1/2022				
Invoice #	20220201a				
Invoice Total	\$9,734.18	Sales Taxes from Invoice #20220201	\$9,734.18	\$239,655.13	
Check Date	10/7/2022				
Approval Date (Minutes)					
Date of Invoice	10/1/2022				
Invoice #	20220829a				
Invoice Total	\$8,227.49	Sales Taxes from Invoice #20220201a	\$8,227.49	\$247,882.62	
Check Date	10/7/2022				
Approval Date (Minutes)					
Date of Invoice	12/30/2022				66 - Pins, Links, Lids
Invoice #	215113C				
Invoice Total	\$24,683.82	Sales Tax Included	\$24,683.82	\$272,566.44	
1% ten days/net 30	-\$227.70	Discount	-\$227.70		
Check Date	PENDING PAYMENT				
Approval Date (Minutes)					

Authorized Amount w/o Taxes	Acutal Amount	Taxes	Discounts	Grand Total	Comments
\$40,670.25	\$40,850.75				Contributing Factors: Installation and Taxes Exceeded by \$37,526.19
\$194,370.00	\$103,500.00	9734.18	-\$1,035.00		
	\$87,480.00	8227.49	-\$874.80		
	\$22,770.00	2141.52	-\$227.70		
\$235,040.25	\$254,600.75	\$20,103.19	-\$2,137.50	\$272,566.44	

KINNELOA IRRIGATION DISTRICT

Special Meeting – Board of Directors
1999 Kinclair Drive, Pasadena, CA 91107
Thursday, January 12, 2023, 3:00 P.M.

MINUTES

Meeting conducted by teleconference under the provisions of Executive Order N-29-20.

The meeting was conducted by teleconference pursuant to the Brown Act Waivers provided for under the Governor’s Executive Orders in response to COVID-19 State of Emergency as well as the District Board room. The District offered the public the option to attend the meeting by telephone, videoconference or in-person as stated in the agenda.

DIRECTORS PRESENT: (In-Person): Gordon Johnson, Stephen Brown, David Moritz, & Gerrie Kilburn

DIRECTORS ABSENT: Tom Majich

STAFF PRESENT: (In-Person): Interim GM, Martin Aragon

PUBLIC PRESENT: (Virtual): Senior Executive Recruiter; Yasmin Beers from Bob Murray & Associates, Michael Assante

1. **CALL TO ORDER:**

Chairman Johnson called the meeting to order at 3:10PM and took roll call. A quorum of Board Members was present and reviewed the agenda.

2. **PUBLIC COMMENT:** None

3. **CLOSED SESSION – GM RECRUITMENT - Pursuant to Government Code Section § 54957(b)(1):**
Title: General Manager

4. **REPORT ON CLOSED SESSION:**

Discussion Outcome:

Chairman Johnson announced the closed session concluded and no action was taken.

5. **ADOURNMENT:**

Chairman Johnson adjourned the meeting at 4:27pm.

Prepared and submitted by,

Martin Aragon
Office Manager/Board Clerk

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KINNELOA IRRIGATION DISTRICT

Regular Meeting – Board of Directors
1999 Kinclair Drive, Pasadena, CA 91107
Tuesday, January 17, 2023, 3:00 P.M.

MINUTES

Meeting conducted by teleconference under the provisions of Executive Order N-29-20.

The meeting was conducted by teleconference pursuant to the Brown Act Waivers provided for under the Governor’s Executive Orders in response to COVID-19 State of Emergency as well as the District Board room. The District offered the public the option to attend the meeting by telephone, videoconference or in-person as stated in the agenda.

DIRECTORS PRESENT: (In-Person): Gordon Johnson, Stephen Brown, David Moritz, Gerrie Kilburn

DIRECTORS ABSENT: Tom Majich

STAFF PRESENT: (In-Person): Interim GM, Martin Aragon; Field Staff; Chris Burt & Michele Ferrell

PUBLIC PRESENT: NONE

1. CALL TO ORDER:

Chairman Johnson called the meeting to order at 3:02 P.M. and took roll call. A quorum of Board Members was present and reviewed the agenda.

2. TELECONFERENCING OF BOARD MEETING:

Director Kilburn motioned to adopt Resolution 2013-1-17 and was seconded by Director Brown. It was motioned/seconded/carried unanimously – (Kilburn / Brown – 4 Aye/0 Nay /0 Abstain/1 Absent - Majich)

3. PUBLIC COMMENT: NONE

4. RESOLUTION 2023-1-17 ENGINEERING SOLUTIONS SERVICES GRANT APPLICATION:

Director Brown motioned to adopt Resolution 2013-1-17 and was seconded by Director Kilburn. It was motioned/seconded/carried unanimously – (Brown / Kilburn – 4 Aye/0 Nay /0 Abstain/1 Absent - Majich)

5. REVIEW OF MINUTES:

Director Brown motioned to approve the **December 6, 2022** Minutes for filing and was seconded by Director Kilburn. It was motioned/seconded/carried unanimously – (Brown / Kilburn – 4 Aye/ 0 Nay /0 Abstain/1 Absent - Majich)

Director Kilburn motioned to approve the **December 8, 2022** Minutes for filing and was seconded by Director Brown. It was motioned/seconded/carried unanimously – (Kilburn / Brown – 4 Aye/ 0 Nay /0 Abstain/1 Absent - Majich)

Director Brown motioned to approve the **December 20, 2022** Minutes for filing and was seconded by Director Kilburn. It was motioned/seconded/carried unanimously – (Brown / Kilburn – 4 Aye/ 0 Nay /0 Abstain/1 Absent - Majich)

Director Brown motioned to approve the **December 30, 2022** Minutes for filing and was seconded by Director Kilburn. It was motioned/seconded/carried unanimously – (Brown / Kilburn – 4 Aye/ 0 Nay /0 Abstain/1 Absent - Majich)

6. CLOSED SESSION – GM RECRUITMENT: Pursuant to Government Code Section § 54957(b)(1):

Title: General Manager

7. REPORT ON CLOSED SESSION:

Discussion Outcome:

Chairman Johnson announced the closed session concluded and no action was taken.

8. REVIEW OF FINANCIAL REPORTS:

Director Moritz reviewed the December 2022 financial reports.

A motion to approve the Financial reports was deferred to the February Regular Meeting.

9. INFORMATION ITEMS:

City of Alhambra – The payment for the leased water rights will be made in late January.

The Board recommended the renewal of leased water rights with the City of Alhambra take place in October of each year. By doing so, the agreement will be reflected in the Raymond Basin Management Board annual report.

Fluoride Variance – Staff will continue to develop the schematic illustrating the tunnel water integration into the water system.

Vector Solutions – Target Solutions has updated the AB1234 Ethics course to meet the State of California compliance requirements.

10. INFORMATION ITEMS:

Advanced Meter Infrastructure (AMI Project)- The Subeca workshop is tentatively scheduled for 1/31/2023. The Board proposed that a quick set up guide be created and available to the pilot group and customers when rollout begins.

Customer Outreach – Fall Newsletter- Director Brown spoke with CV Strategies and recommended that the lead item reflect the introduction of the new General Manager and the second item would be the impact of our recent storms on the drought.

11. DIRECTOR REQUESTS, REPORTS OR COMMENTS:

Director Johnson requested that a Special Meeting be scheduled for 1/24/2023.

12. ADJOURNMENT:

Chairman Johnson adjourned the meeting at 5:45 P.M.

Prepared and submitted by,

Martin Aragon

Martin Aragon

Office Manager/Board Clerk

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KINNELOA IRRIGATION DISTRICT

Special Meeting – Board of Directors
1999 Kinclair Drive, Pasadena, CA 91107
Tuesday, January 24, 2023, 3:00 P.M.

MINUTES

Meeting conducted by teleconference under the provisions of Executive Order N-29-20.

The meeting was conducted by teleconference pursuant to the Brown Act Waivers provided for under the Governor’s Executive Orders in response to COVID-19 State of Emergency as well as the District Board room. The District offered the public the option to attend the meeting by telephone, videoconference or in-person as stated in the agenda.

DIRECTORS PRESENT: (In-Person): Gordon Johnson, Stephen Brown, David Moritz, & Gerrie Kilburn

DIRECTORS ABSENT: Tom Majich

STAFF PRESENT: (In-Person): Interim GM, Martin Aragon

PUBLIC PRESENT: None

1. CALL TO ORDER:

Chairman Johnson called the meeting to order at 3:12 P.M. and took roll call. A quorum of Board Members was present and reviewed the agenda.

2. PUBLIC COMMENT: None

3. CLOSED SESSION – GM Recruitment

PUBLIC EMPLOYMENT

Pursuant to Government Code Section §54957

Title: General Manager

4. REPORT ON CLOSED SESSION:

Discussion Outcome:

Board took a vote to authorize the GM Recruitment Ad Hoc Committee to issue a conditional offer letter of employment to the final candidate consistent with the terms discussed in the meeting. Upon acceptance of the terms, the Board will execute an employment contract with the candidate. The motion was passed unanimously.

5. DIRECTOR REPORTS AND/OR COMMENTS:

A tentative Subeca Workshop was confirmed for Tuesday 1/31/2023.

Subeca hardware installation is expected to be completed by March. The updated Subeca pins are being replaced at no additional charge.

Director Brown requested that the accounting of Subeca expenditures be presented at the next regular Meeting on 2/21/2023. The Board asked that a copy of the original contract be included as part of the conversation.

6. **ADOURNMENT:**

Chairman Johnson adjourned the meeting at 4:10pm.

Prepared and submitted by,

Martin Aragon

Martin Aragon

Office Manager/Board Clerk

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Kinneloa Irrigation District
Income Statement for the Twelve Months Ending December 31, 2022

	Current Month Actual	Current Month Budget	Current Month Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance
Revenues						
4000 Water Sales	122,523.69	112,000.00	10,523.69	1,679,492.81	1,500,000.00	179,492.81
4015 Wholesale Water Sales	4,909.36	25,000.00	(20,090.64)	65,984.58	100,000.00	(34,015.42)
4020 Service/Installation Charges	272.43	833.37	(560.94)	24,465.45	10,000.00	14,465.45
4025 Asset Sale/Miscellaneous	0.00	0.00	0.00	2,000.00	0.00	2,000.00
4035 Interest-Reserve Fund	4,149.86	583.37	3,566.49	25,506.80	7,000.00	18,506.80
4036 Unrealized Gain(Loss)-CalTRU	1,285.37	2,083.37	(798.00)	(59,582.16)	25,000.00	(84,582.16)
Total Revenues	133,140.71	140,500.11	(7,359.40)	1,737,867.48	1,642,000.00	95,867.48
Expenses						
5000 Leased Water Rights	0.00	0.00	0.00	63,135.00	63,135.00	0.00
5005 Electricity	10,562.25	11,000.00	(437.75)	178,117.83	150,000.00	28,117.83
5010 Maintenance/Repair Supplies	9,474.22	2,500.00	6,974.22	41,129.13	30,000.00	11,129.13
5011 Material and Labor for Install	0.00	833.37	(833.37)	31,750.00	10,000.00	21,750.00
5012 Safety Equipment	0.00	166.63	(166.63)	667.96	2,000.00	(1,332.04)
5015 Operations Labor	26,768.80	25,133.37	1,635.43	299,814.27	301,600.00	(1,785.73)
5016 Operations OT	1,363.95	1,291.63	72.32	18,456.87	15,500.00	2,956.87
5017 Operations Bonus	4,111.44	0.00	4,111.44	4,111.44	0.00	4,111.44
5020 Stand-by Compensation	930.00	915.00	15.00	10,710.00	10,980.00	(270.00)
5022 Training/Certification	60.00	133.37	(73.37)	2,082.59	1,600.00	482.59
5025 Water Treatment/Analysis	1,519.00	2,083.37	(564.37)	30,874.94	25,000.00	5,874.94
5030 Maintenance/Repair Contractors	5,700.66	11,666.63	(5,965.97)	100,559.24	140,000.00	(39,440.76)
5034 Equipment Maintenance	0.00	1,666.63	(1,666.63)	37,814.14	20,000.00	17,814.14
5035 Vehicle Maintenance	0.00	1,333.37	(1,333.37)	3,813.53	16,000.00	(12,186.47)
5036 Fuel	1,388.57	1,666.63	(278.06)	23,317.13	20,000.00	3,317.13
5040 Equipment Rental	0.00	500.00	(500.00)	0.00	500.00	(500.00)
5045 Insurance-Workers Comp.	4,159.46	5,000.00	(840.54)	14,044.51	20,000.00	(5,955.49)
5046 Insurance-Liability	6,487.17	1,416.63	5,070.54	20,771.26	17,000.00	3,771.26
5048 Insurance-Property	312.56	208.37	104.19	3,407.04	2,500.00	907.04
5049 Insurance-Medical	4,964.46	8,604.13	(3,639.67)	73,136.40	103,250.00	(30,113.60)
6000 Engineering Services	0.00	2,958.37	(2,958.37)	41,175.15	47,500.00	(6,324.85)
6005 Watermaster Services	1,318.00	1,333.37	(15.37)	15,734.48	16,000.00	(265.52)
6015 Administrative Salary	0.00	13,216.63	(13,216.63)	153,798.40	158,600.00	(4,801.60)
6017 Administrative Travel	0.00	250.00	(250.00)	122.79	3,000.00	(2,877.21)
6020 Board Compensation	1,200.00	700.00	500.00	6,150.00	8,400.00	(2,250.00)
6021 Administrative & Board Exp.	0.00	83.37	(83.37)	6.65	1,000.00	(993.35)
6022 Board of Directors Election	0.00	12,500.00	(12,500.00)	344.22	12,500.00	(12,155.78)
6024 Customer/Public Info. Prog.	200.00	333.37	(133.37)	13,880.32	4,000.00	9,880.32
6025 PERS - KID	3,041.80	4,000.00	(958.20)	42,934.64	48,000.00	(5,065.36)
6030 Social Security - KID	3,153.14	3,000.00	153.14	38,151.69	36,000.00	2,151.69
6031 Medicare - KID	737.43	708.37	29.06	9,273.36	8,500.00	773.36
6035 Office/Computer Supplies	769.58	583.37	186.21	8,882.55	7,000.00	1,882.55
6036 Postage/Delivery	6.16	416.63	(410.47)	3,904.75	5,000.00	(1,095.25)
6040 Professional Dues	596.79	1,333.37	(736.58)	7,385.04	16,000.00	(8,614.96)
6045 Legal Services	934.08	1,250.00	(315.92)	35,917.96	15,000.00	20,917.96

Kinneloa Irrigation District
Income Statement for the Twelve Months Ending December 31, 2022

	Current Month Actual	Current Month Budget	Current Month Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance
6050 Telephone	239.94	375.00	(135.06)	3,704.28	4,500.00	(795.72)
6051 Mobile Communications	141.11	41.63	99.48	1,853.06	500.00	1,353.06
6052 Pagers	35.19	41.63	(6.44)	607.35	500.00	107.35
6053 Internet Service	109.98	133.37	(23.39)	1,327.73	1,600.00	(272.27)
6059 Computer Software Maintenance	540.66	1,000.00	(459.34)	8,740.33	12,000.00	(3,259.67)
6061 Office Equipment Maintenance	0.00	83.37	(83.37)	0.00	1,000.00	(1,000.00)
6065 Accounting Services	0.00	0.00	0.00	700.00	7,000.00	(6,300.00)
6070 Office & Accounting Labor	14,278.78	10,916.63	3,362.15	136,690.90	131,000.00	5,690.90
6071 Office & Accounting Bonus	2,433.65	0.00	2,433.65	2,433.65	0.00	2,433.65
6075 Professional/Contract Services	17,814.89	2,333.37	15,481.52	65,492.52	28,000.00	37,492.52
6080 Administrative Fees	836.48	1,036.63	(200.15)	10,271.40	12,440.00	(2,168.60)
6081 Permits/Fees	1,500.06	1,250.00	250.06	11,628.15	15,000.00	(3,371.85)
6086 Taxes - Sales/Use	0.00	291.63	(291.63)	0.00	3,500.00	(3,500.00)
6088 Interest Expense	0.00	0.00	0.00	54,109.42	51,405.78	2,703.64
6120 Bank Service Charges	784.22	833.37	(49.15)	11,238.46	10,000.00	1,238.46
Total Expenses	128,474.48	137,122.61	(8,648.13)	1,644,172.53	1,614,010.78	30,161.75
Net Income	4,666.23	3,377.50	1,288.73	93,694.95	27,989.22	65,705.73
Other Expenditures						
1504 Water Mains	0.00	700,000.00	(700,000.00)	0.00	700,000.00	(700,000.00)
1505 Water Tunnels	0.00	10,000.00	(10,000.00)	0.00	10,000.00	(10,000.00)
1511 Water Treatment Plant	0.00	500.00	(500.00)	3,115.51	6,000.00	(2,884.49)
1512 Water Meters	29,966.03	13,000.00	16,966.03	246,219.71	200,000.00	46,219.71
1513 Electrical/Electronic Equip.	0.00	5,000.00	(5,000.00)	0.00	5,000.00	(5,000.00)
1514 Computer/Office Equipment	0.00	300.00	(300.00)	1,325.64	5,000.00	(3,674.36)
1515 Vehicles & Portable Equipment	0.00	45,000.00	(45,000.00)	0.00	45,000.00	(45,000.00)
1516 Water Company Facilities	0.00	30,000.00	(30,000.00)	0.00	30,000.00	(30,000.00)
1527 SCADA Equipment	0.00	10,000.00	(10,000.00)	0.00	10,000.00	(10,000.00)
1530 Tools	0.00	3,000.00	(3,000.00)	0.00	3,000.00	(3,000.00)
2400 Installment Purchase Agreement	0.00	0.00	0.00	146,092.54	148,796.18	(2,703.64)
Total Other Expenditures	29,966.03	816,800.00	(786,833.97)	396,753.40	1,162,796.18	(766,042.78)
Total Increase or (Drawdown)	(25,299.80)	(813,422.50)	788,122.70	(303,058.45)	(1,134,806.96)	831,748.51

Kinneloa Irrigation District
Net Income Statement for Years Ending December 31, 2022 and December 31, 2021

	Year of 2022	Percentage	Year of 2021	Percentage
Revenues				
4000 Water Sales	\$ 1,679,492.81	96.64	\$ 1,817,624.69	95.60
4015 Wholesale Water Sales	65,984.58	3.80	58,033.60	3.05
4020 Service/Installation Charges	24,465.45	1.41	18,776.53	0.99
4025 Asset Sale/Miscellaneous	2,000.00	0.12	0.00	0.00
4035 Interest-Reserve Fund	25,506.80	1.47	6,372.59	0.34
4036 Unrealized Gain(Loss)-CalT	(59,582.16)	(3.43)	(13,546.59)	(0.71)
4050 Capacity Charge	0.00	0.00	6,000.00	0.32
4070 Misc. Income	0.00	0.00	7,955.08	0.42
Total Revenues	1,737,867.48	100.00	1,901,215.90	100.00

Expenses

5000 Leased Water Rights	63,135.00	3.63	63,135.00	3.32
5005 Electricity	167,555.58	9.64	174,346.32	9.17
5010 Maintenance/Repair Supplies	39,082.11	2.25	45,857.16	2.41
5011 Material and Labor for Install	31,750.00	1.83	75.79	0.00
5012 Safety Equipment	667.96	0.04	2,289.74	0.12
5015 Operations Labor	299,814.27	17.25	263,280.06	13.85
5016 Operations OT	18,456.87	1.06	17,210.46	0.91
5017 Operations Bonus	4,111.44	0.24	0.00	0.00
5020 Stand-by Compensation	10,710.00	0.62	10,890.00	0.57
5022 Training/Certification	2,082.59	0.12	3,439.44	0.18
5025 Water Treatment/Analysis	30,874.94	1.78	15,497.03	0.82
5030 Maintenance/Repair Contract	100,559.24	5.79	133,123.83	7.00
5034 Equipment Maintenance	37,814.14	2.18	16,693.05	0.88
5035 Vehicle Maintenance	3,813.53	0.22	14,236.66	0.75
5036 Fuel	23,317.13	1.34	16,732.37	0.88
5040 Equipment Rental	0.00	0.00	13,257.26	0.70
5045 Insurance-Workers Comp.	9,885.05	0.57	11,906.13	0.63
5046 Insurance-Liability	14,284.09	0.82	16,900.70	0.89
5048 Insurance-Property	3,407.04	0.20	2,707.92	0.14
5049 Insurance-Medical	73,136.40	4.21	84,948.45	4.47
6000 Engineering Services	41,175.15	2.37	33,647.00	1.77
6005 Watermaster Services	15,734.48	0.91	13,047.00	0.69
6015 Administrative Salary	153,798.40	8.85	145,485.58	7.65
6017 Administrative Travel	122.79	0.01	2,867.98	0.15
6020 Board Compensation	6,150.00	0.35	7,350.00	0.39
6021 Administrative & Board Exp.	6.65	0.00	2,449.36	0.13
6022 Board of Directors Election	344.22	0.02	0.00	0.00
6024 Customer/Public Info. Prog.	13,880.32	0.80	1,632.00	0.09
6025 PERS - KID	42,934.64	2.47	23,691.20	1.25
6030 Social Security - KID	38,151.69	2.20	34,529.68	1.82
6031 Medicare - KID	9,273.36	0.53	8,075.73	0.42
6035 Office/Computer Supplies	8,882.55	0.51	8,669.67	0.46
6036 Postage/Delivery	3,904.75	0.22	3,655.64	0.19
6040 Professional Dues	7,385.04	0.42	15,198.60	0.80
6045 Legal Services	35,917.96	2.07	18,181.46	0.96
6050 Telephone	3,704.28	0.21	3,847.23	0.20
6051 Mobile Communications	1,853.06	0.11	1,420.48	0.07
6052 Pagers	607.35	0.03	419.79	0.02
6053 Internet Service	1,327.73	0.08	2,364.26	0.12
6059 Computer Software Maintena	8,740.33	0.50	9,617.46	0.51
6061 Office Equipment Maintenan	0.00	0.00	2,161.54	0.11
6065 Accounting Services	700.00	0.04	7,100.00	0.37
6070 Office & Accounting Labor	136,690.90	7.87	122,776.34	6.46
6071 Office & Accounting Bonus	2,433.65	0.14	0.00	0.00
6075 Professional/Contract Servic	65,492.52	3.77	25,432.38	1.34
6080 Administrative Fees	10,271.40	0.59	13,393.65	0.70
6081 Permits/Fees	11,271.75	0.65	8,643.67	0.45
6086 Taxes - Sales/Use	0.00	0.00	180.50	0.01
6088 Interest Expense	54,109.42	3.11	56,663.52	2.98
6120 Bank Service Charges	11,238.46	0.65	10,914.39	0.57

Kinneloa Irrigation District
Net Income Statement for Years Ending December 31, 2022 and December 31, 2021

	Year of 2022	Percentage	Year of 2021	Percentage
Total Expenses	<u>1,620,560.23</u>	93.25	<u>1,489,943.48</u>	78.37
Net Income	<u><u>117,307.25</u></u>	6.75	<u><u>411,272.42</u></u>	21.63

Unaudited - For Management Purposes Only

Kinneloa Irrigation District
Balance Sheet as of December 31, 2022

ASSETS

Current Assets

1010	Checking-Wells Fargo Bank	\$ 105,466.68	
1012	Reserve Fund-LAIF	129,092.29	
1014	Reserve Fund-CalTRUST	1,621,037.55	
1016	Accrued Interest-LAIF	705.18	
1100	Accts. Receivable-Water Sales	24,557.63	
1190	Allowance for Bad Debts	(771.48)	
1200	Inventory	20,000.00	
1340	Accrued Water Sales	128,409.36	
1350	Prepaid Insurance	19,790.37	
1360	Prepaid Expenses	30,162.90	
	Total Current Assets		2,078,450.48

Property and Equipment

1501	Water Rights	52,060.41	
1503	Land Sites	96,700.08	
1504	Water Mains	4,010,066.35	
1505	Water Tunnels	737,474.60	
1506	K-3 Well	89,543.06	
1507	Improvement District #1	602,778.12	
1508	Mountain Property	6,620.00	
1509	Wilcox Well/Wilcox Booster	94,030.98	
1510	Interconnections	14,203.27	
1511	Water Treatment Plant	206,569.07	
1512	Water Meters	411,120.84	
1513	Electrical/Electronic Equip.	256,918.72	
1514	Computer/Office Equipment	75,658.84	
1515	Vehicles & Portable Equipment	308,656.75	
1516	Water Company Facilities	104,222.20	
1517	KID Office	64,899.78	
1518	Shaw Ranch	280,789.92	
1519	Dove Creek Project	487,383.87	
1520	Glen Reservoir/Booster	24,190.86	
1521	Kinneloa Ridge Project	690,492.58	
1522	Eucalyptus Booster Station	532,342.43	
1526	Vosburg Booster	1,647,215.66	
1527	SCADA Equipment	362,117.90	
1528	Tanks and Reservoirs	119,491.90	
1529	Holly Tanks	181,113.76	
1530	Tools	6,273.13	
1600	Accum. Depreciation	(5,933,805.76)	
	Total Property and Equipment		5,529,129.32

Other Assets

1901	PERS-Deferred Outflows	64,858.00	
	Total Assets		\$ 7,672,437.80

Kinneloa Irrigation District
Balance Sheet as of December 31, 2022

LIABILITIES AND CAPITAL

Current Liabilities

2000	Accounts Payable	\$	67,552.15
2271	Deposits-Construction Meters		850.00
2272	Job Deposits		2,700.00
2275	Deposits-Water Customers		255.02
2290	Accrued Vacation		13,237.40
			13,237.40
	Total Current Liabilities		84,594.57

Long-Term Liabilities

2400	Installment Purchase Agreement		1,304,978.65
2801	PERS- Net Liability		100,903.50
2901	PERS- Deferred Inflows		160,498.00
			160,498.00
	Total Long-Term Liabilities		1,566,380.15
	Total Liabilities		1,650,974.72

Capital

3040	Fund Balance		5,927,768.13
	Net Income		93,694.95
			93,694.95
	Total Capital		6,021,463.08
	Total Liabilities & Capital	\$	7,672,437.80

Kinneloa Irrigation District
Statement of Cash Flow
For the Twelve Months Ended December 31, 2022

	Current Month	Year to Date
Cash Flows from Operating Activities		
Net Income	\$ 4,666.23	\$ 93,694.95
<i>Adjustments to reconcile net income to net cash provided by operating activities</i>		
1100 Accts. Receivable-Water Sales	4,571.66	295.57
1340 Accrued Water Sales	(15,879.04)	11,330.08
1350 Prepaid Insurance	6,799.73	(6,564.82)
1360 Prepaid Expenses	(2,475.29)	(7,122.96)
2000 Accounts Payable	29,980.13	22,573.27
2230 Special Payroll Deduction	(353.00)	0.00
2271 Deposits-Construction Meters	0.00	850.00
2272 Job Deposits	0.00	900.00
2290 Accrued Vacation	0.00	(12,787.20)
	22,644.19	9,473.94
Total Adjustments	22,644.19	9,473.94
Net Cash Provided by Operations	27,310.42	103,168.89
 Cash Flows from Investing Activities		
<i>Used for</i>		
1511 WaterTreatment Plant	0.00	(3,115.51)
1512 Water Meters	(29,966.03)	(248,129.51)
1514 Computer/Office Equipment	0.00	(1,325.64)
	(29,966.03)	(252,570.66)
Net Cash Used in Investing	(29,966.03)	(252,570.66)
 Cash Flows from Financing Activities		
<i>Proceeds from</i>		
<i>Used for</i>		
2400 Installment Purchase Agreement	0.00	(146,092.54)
2801 PERS- Net Liability	0.00	(43,551.48)
	0.00	(189,644.02)
Net Cash Used in Financing	0.00	(189,644.02)
Net Increase (Decrease) in Cash	\$ (2,655.61)	\$ (339,045.79)
 Summary		
Cash Balance at End of Period	\$ 1,856,301.70	\$ 1,856,301.70
Cash Balance at Beg. of Period	(1,858,957.31)	(2,193,437.69)
	(1,858,957.31)	(2,193,437.69)
Net Increase (Decrease) in Cash	\$ (2,655.61)	\$ (337,135.99)

Kinneloa Irrigation District
Check Register
For the Period from December 1, 2022 to December 31 , 2022

Date	Check #	Payee	Amount	Description
12/5/22	10410	WEI LI	0.40	Refund on Closed Account
12/12/22	EFT5501	CA Public Employees Ret. Sys.	5,583.94	KID & Employee Retirement Contributions
12/12/22	EFT5502	Spectrum	349.92	Internet Services
12/12/22	EFT5503	Streamline	200.00	Website Services
12/12/22	EFT5504	VeriCheck, Inc.	183.19	E-check Processing Fees
12/12/22	10411	ACWA-JPIA	5,193.86	KID & Employee Health Benefits Contributions
12/12/22	10412	Applied Technology Group, Inc.	120.00	Emergency Radio Communications
12/12/22	10413	BrightView Landscape Services	1,625.52	Landscape Maintenance
12/12/22	10414	Clinical Lab of San Bernardino	110.00	Water Treatment/Analysis
12/12/22	10415	Denram Products	769.58	KID Envelopes
12/12/22	10416	Underground Service Alert	18.75	Digalert
12/12/22	10417	Eurofins Eaton Analytical, Inc.	132.00	Water Treatment/Analysis
12/12/22	10418	Foothill Municipal Water District	836.48	Administrative Fee (O & M charge)
12/12/22	10419	Geotab USA, Inc	79.00	Vehicle Maintenance
12/12/22	10420	Hill Brothers Chemical Co.	785.20	Water Treatment/Analysis - Sodium Hypochlorite
12/12/22	10421	McMaster Carr	657.74	Maintenance Supplies
12/12/22	10422	Pasadena Municipal Services	2,003.42	Electricity - Wilcox Well Pumping
12/12/22	10423	Public Water Agencies Group	289.08	PWAG Monthly Assess. for Emergency Preparedness Program
12/12/22	10424	Utility Service Co., Inc.	5,700.66	Monthly Tank Maintenance
12/12/22	10425	Ware Disposal	243.62	Trash Pickup Services
12/12/22	10426	Weck Laboratories, Inc.	129.00	Water Treatment/Analysis
12/12/22	10427	McMaster Carr	262.57	Maintenance Supplies
12/12/22	10428	McMaster Carr	47.84	Maintenance Supplies
12/15/22	EFT5505	Bernadette C. Allen	732.97	Salary
12/15/22	EFT5506	Arthur M. Aragon	3,015.93	Salary
12/15/22	EFT5507	Stephen Brown	277.05	Salary
12/15/22	EFT5508	Christopher A. Burt	3,662.36	Salary
12/15/22	EFT5509	Michele M. Ferrell	3,604.90	Salary
12/15/22	EFT5510	Brian L. Fry	2,329.33	Salary
12/15/22	EFT5511	Gerrie G. Kilburn	277.05	Salary
12/15/22	EFT5512	Juan R. Tello	2,180.85	Salary
12/15/22	EFT5513	Melanie E. Timoteo	2,328.37	Salary
12/15/22	EFT5514	Christopher A. Burt	300.00	Salary
12/15/22	EFT5515	Juan R.Tello	353.00	Salary
12/15/22	EFT5516	Automatic Data Processing, Inc.	9,449.98	Payroll Taxes & Withholdings
12/19/22	EFT5517	Arco Gaspro Plus	1,388.57	Fleet Vehicle Fuel
12/19/22	EFT5518	Southern California Edison Co.	11,727.54	Electricity - District / K3 Pumping
12/19/22	10429	Aramark Uniform Services	92.76	Shop Rag Service
12/19/22	10430	Bob Murray & Associates	5,243.75	Professional Services - Executive Search
12/19/22	10431	Eurofins Eaton Analytical, Inc.	118.80	Water Treatment/Analysis
12/19/22	10432	Fyre Guard Company	595.00	Fire Extinguisher Annual Inspection
12/19/22	10433	McMaster Carr	232.28	Maintenance Supplies
12/19/22	10434	Ultimate Cleaning Solutions, Inc.	90.00	Monthly Janitorial Services

Kinneloa Irrigation District
Check Register
For the Period from December 1, 2022 to December 31 , 2022

Date	Check #	Payee	Amount	Description
12/19/22	10435	Western Water Works	447.30	Maintenance Supplies
12/19/22	10436	Western Water Works	5,686.71	Maintenance Supplies - Hydrant and Components
12/29/22	EFT5519	Automatic Data Processing, Inc.	105.12	Payroll Processing Fee
12/29/22	EFT5520	American Messaging Services	35.19	Pager Services
12/29/22	EFT5521	AT&T Mobility	125.99	Mobile Phones
12/29/22	EFT5522	Century Business Solutions	15.00	Credit Card Processing Fee
12/29/22	EFT5523	Pasadena Municipal Services	2,003.42	Electricity - Wilcox Well Pumping
12/29/22	EFT5524	Umpqua Bank	1,097.75	Credit Card Payment - See Attached Detail
12/29/22	10437	Juan R. Tello	353.00	Salary
12/29/22	10438	CARB/PERP	735.00	CARB - Portable Equipment Registration Program
12/29/22	10439	Martin Aragon	66.16	Water Certification Renewal and Postage
12/29/22	10440	Clinical Lab of San Bernardino	220.00	Water Treatment/Analysis
12/29/22	10441	Engineering Solutions Services	9,782.50	Grant Writing and Management Services
12/29/22	10442	Lagerlof, LLP	645.00	Legal Services
12/29/22	10443	SWRCB Accounting Office	5,616.80	Small Water System Annual Fees (7/1/22-6/30/23)
12/31/22	EFT5525	Automatic Data Processing, Inc.	110.63	Payroll Processing Fee
12/31/22	EFT5526	Bernadette C. Allen	1,200.73	Salary
12/31/22	EFT5527	Arthur M. Aragon	2,409.97	Salary
12/31/22	EFT5528	Stephen Brown	277.05	Salary
12/31/22	EFT5529	Christopher A. Burt	2,728.36	Salary
12/31/22	EFT5530	Michele M. Ferrell	2,710.09	Salary
12/31/22	EFT5531	Brian L. Fry	2,130.61	Salary
12/31/22	EFT5532	Gerrie G. Kilburn	277.05	Salary
12/31/22	EFT5533	Juan R. Tello	2,243.83	Salary
12/31/22	EFT5534	Melanie E. Timoteo	1,892.27	Salary
12/31/22	EFT5535	Christopher A. Burt	300.00	Salary
12/31/22	EFT5536	Juan R.Tello	353.00	Salary
12/31/22	EFT5537	Automatic Data Processing, Inc.	7,012.52	Payroll Taxes & Withholdings
12/31/22	EFT5538	Century Business Solutions	330.61	Credit Card Processing Fee
	Total		<u>124,233.92</u>	

Credit Card Detail Umpqua Bank
December 2022
(Expenses incurred/billed in November and due/paid in December)

Acct. No.	Account Description	Additional Description	MM	CB	BF	MA	MF	JT	TOTAL
1505	House Tunnel Project								\$0.00
1511	Water Treatment Plant								\$0.00
1514	Computer/Office Equip.								\$0.00
5010	Maintenance Supplies	BF:Sledge Hammer, Tarp, Utility Pump, "No Parking" Signs MF: K3 Chlorine Part			\$249.39		\$14.71		\$264.10
5011	Materials for Install								\$0.00
5012	Safety Equipment								\$0.00
5022	Training/Certification	MA: ACWA 2022 Fall Conference (G. Johnson)				\$370.00			\$370.00
5025	Water Treatment/Analysis								\$0.00
5035	Vehicle Maintenance	CB: Tire 2020 Ford #5					\$126.35		\$126.35
5036	Fuel								\$0.00
5030	Maintenance/Repair contractors								\$0.00
6021	Adm. & Bd. Exp.								\$0.00
6024	Customer/Public Info								\$0.00
6035	Office/Computer Supplies	MA: Harland Clark Checks/Envelopes (1000) JT: Office Supplies				\$214.77		\$116.54	\$214.77
6036	Postage/Delivery								\$0.00
6040	Professional Dues								\$0.00
6050	Telephone								\$0.00
6051	Mobile Phone								\$0.00
6053	Internet Service								\$0.00
6059	Computer/Software Maint.	MA: GoDaddy				\$5.99			\$5.99
6061	Office Equipment Maint.								\$0.00
6075	Outside Services								\$0.00
6081	Permits/Fees								\$0.00
TOTAL			\$0.00	\$0.00	\$249.39	\$590.76	\$141.06	\$116.54	\$1,097.75

Kinneloa Irrigation District
Income Statement for the One Month Ending January 31, 2023

	Current Month Actual	Current Month Budget	Current Month Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance
Revenues						
4000 Water Sales	78,280.24	112,000.00	(33,719.76)	78,280.24	112,000.00	(33,719.76)
4015 Wholesale Water Sales	36,194.41	0.00	36,194.41	36,194.41	0.00	36,194.41
4020 Service/Installation Charges	446.15	833.33	(387.18)	446.15	833.33	(387.18)
4035 Interest-Reserve Fund	4,821.72	583.33	4,238.39	4,821.72	583.33	4,238.39
4036 Unrealized Gain(Loss)-CalTRU	6,841.25	2,083.33	4,757.92	6,841.25	2,083.33	4,757.92
Total Revenues	126,583.77	115,499.99	11,083.78	126,583.77	115,499.99	11,083.78
Expenses						
5000 Leased Water Rights	103,500.00	0.00	103,500.00	103,500.00	0.00	103,500.00
5005 Electricity	11,339.16	10,000.00	1,339.16	11,339.16	10,000.00	1,339.16
5010 Maintenance/Repair Supplies	3,777.52	2,500.00	1,277.52	3,777.52	2,500.00	1,277.52
5011 Material and Labor for Install	0.00	833.33	(833.33)	0.00	833.33	(833.33)
5012 Safety Equipment	20.00	166.67	(146.67)	20.00	166.67	(146.67)
5015 Operations Labor	26,829.60	25,133.33	1,696.27	26,829.60	25,133.33	1,696.27
5016 Operations OT	787.17	1,291.67	(504.50)	787.17	1,291.67	(504.50)
5020 Stand-by Compensation	930.00	915.00	15.00	930.00	915.00	15.00
5022 Training/Certification	0.00	133.33	(133.33)	0.00	133.33	(133.33)
5025 Water Treatment/Analysis	4,310.39	2,083.33	2,227.06	4,310.39	2,083.33	2,227.06
5030 Maintenance/Repair Contractors	14,945.29	11,666.67	3,278.62	14,945.29	11,666.67	3,278.62
5034 Equipment Maintenance	0.00	1,666.67	(1,666.67)	0.00	1,666.67	(1,666.67)
5035 Vehicle Maintenance	1,561.20	1,333.33	227.87	1,561.20	1,333.33	227.87
5036 Fuel	3,787.76	1,666.67	2,121.09	3,787.76	1,666.67	2,121.09
5046 Insurance-Liability	2,162.39	1,416.67	745.72	2,162.39	1,416.67	745.72
5048 Insurance-Property	312.56	208.33	104.23	312.56	208.33	104.23
5049 Insurance-Medical	5,002.64	8,604.17	(3,601.53)	5,002.64	8,604.17	(3,601.53)
6000 Engineering Services	0.00	3,958.33	(3,958.33)	0.00	3,958.33	(3,958.33)
6005 Watermaster Services	1,318.00	1,333.33	(15.33)	1,318.00	1,333.33	(15.33)
6015 Administrative Salary	0.00	13,216.67	(13,216.67)	0.00	13,216.67	(13,216.67)
6017 Administrative Travel	0.00	250.00	(250.00)	0.00	250.00	(250.00)
6020 Board Compensation	900.00	700.00	200.00	900.00	700.00	200.00
6021 Administrative & Board Exp.	0.00	83.33	(83.33)	0.00	83.33	(83.33)
6022 Board of Directors Election	227.85	0.00	227.85	227.85	0.00	227.85
6024 Customer/Public Info. Prog.	290.00	333.33	(43.33)	290.00	333.33	(43.33)
6025 PERS - KID	3,043.34	4,000.00	(956.66)	3,043.34	4,000.00	(956.66)
6030 Social Security - KID	2,654.60	3,000.00	(345.40)	2,654.60	3,000.00	(345.40)
6031 Medicare - KID	620.85	708.33	(87.48)	620.85	708.33	(87.48)
6035 Office/Computer Supplies	606.78	583.33	23.45	606.78	583.33	23.45
6036 Postage/Delivery	360.00	416.67	(56.67)	360.00	416.67	(56.67)
6040 Professional Dues	638.49	1,333.33	(694.84)	638.49	1,333.33	(694.84)
6045 Legal Services	2,249.08	1,250.00	999.08	2,249.08	1,250.00	999.08
6050 Telephone	314.94	375.00	(60.06)	314.94	375.00	(60.06)
6051 Mobile Communications	141.30	41.67	99.63	141.30	41.67	99.63
6052 Pagers	35.33	41.67	(6.34)	35.33	41.67	(6.34)
6053 Internet Service	109.98	133.33	(23.35)	109.98	133.33	(23.35)

Kinneloa Irrigation District
Income Statement for the One Month Ending January 31, 2023

	Current Month Actual	Current Month Budget	Current Month Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance
6059 Computer Software Maintenance	546.65	1,000.00	(453.35)	546.65	1,000.00	(453.35)
6061 Office Equipment Maintenance	0.00	83.33	(83.33)	0.00	83.33	(83.33)
6065 Accounting Services	6,400.00	0.00	6,400.00	6,400.00	0.00	6,400.00
6070 Office & Accounting Labor	13,599.80	10,916.67	2,683.13	13,599.80	10,916.67	2,683.13
6075 Professional/Contract Services	6,013.25	2,333.33	3,679.92	6,013.25	2,333.33	3,679.92
6080 Administrative Fees	836.48	1,036.67	(200.19)	836.48	1,036.67	(200.19)
6081 Permits/Fees	468.06	1,250.00	(781.94)	468.06	1,250.00	(781.94)
6086 Taxes - Sales/Use	0.00	291.67	(291.67)	0.00	291.67	(291.67)
6120 Bank Service Charges	316.88	833.33	(516.45)	316.88	833.33	(516.45)
Total Expenses	220,957.34	119,122.49	101,834.85	220,957.34	119,122.49	101,834.85
Net Income	(94,373.57)	(3,622.50)	(90,751.07)	(94,373.57)	(3,622.50)	(90,751.07)
Other Expenditures						
1511 WaterTreatment Plant	0.00	500.00	(500.00)	0.00	500.00	(500.00)
1514 Computer/Office Equipment	0.00	1,400.00	(1,400.00)	0.00	1,400.00	(1,400.00)
Total Other Expenditures	0.00	1,900.00	(1,900.00)	0.00	1,900.00	(1,900.00)
Total Increase or (Drawdown)	(94,373.57)	(5,522.50)	(88,851.07)	(94,373.57)	(5,522.50)	(88,851.07)

Kinneloa Irrigation District
Balance Sheet as of January 31, 2023

ASSETS

Current Assets

1010	Checking-Wells Fargo Bank	\$ 22,590.42
1012	Reserve Fund-LAIF	129,766.66
1014	Reserve Fund-CalTRUST	1,632,239.12
1016	Accrued Interest-LAIF	492.21
1100	Accts. Receivable-Water Sales	25,032.93
1190	Allowance for Bad Debts	(771.48)
1200	Inventory	20,000.00
1340	Accrued Water Sales	115,261.76
1350	Prepaid Insurance	17,315.42
1360	Prepaid Expenses	27,276.69

Total Current Assets		1,989,203.73
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Property and Equipment

1501	Water Rights	52,060.41
1503	Land Sites	96,700.08
1504	Water Mains	4,010,066.35
1505	Water Tunnels	737,474.60
1506	K-3 Well	89,543.06
1507	Improvement District #1	602,778.12
1508	Mountain Property	6,620.00
1509	Wilcox Well/Wilcox Booster	94,030.98
1510	Interconnections	14,203.27
1511	Water Treatment Plant	206,569.07
1512	Water Meters	405,838.63
1513	Electrical/Electronic Equip.	256,918.72
1514	Computer/Office Equipment	75,658.84
1515	Vehicles & Portable Equipment	308,656.75
1516	Water Company Facilities	104,222.20
1517	KID Office	64,899.78
1518	Shaw Ranch	280,789.92
1519	Dove Creek Project	487,383.87
1520	Glen Reservoir/Booster	24,190.86
1521	Kinneloa Ridge Project	690,492.58
1522	Eucalyptus Booster Station	532,342.43
1526	Vosburg Booster	1,647,215.66
1527	SCADA Equipment	362,117.90
1528	Tanks and Reservoirs	119,491.90
1529	Holly Tanks	181,113.76
1530	Tools	6,273.13
1600	Accum. Depreciation	(5,933,805.76)

Total Property and Equipment		5,523,847.11
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Other Assets

1901	PERS-Deferred Outflows	64,858.00
	Total Assets	\$ <u>7,577,908.84</u>

Kinneloa Irrigation District
Balance Sheet as of January 31, 2023

LIABILITIES AND CAPITAL

Current Liabilities

2000	Accounts Payable	\$ 71,647.62	
2250	PERS Withholding-Employee	(19.96)	
2260	Med./Dental-Withhold-Employee	1.12	
2271	Deposits-Construction Meters	850.00	
2272	Job Deposits	3,600.00	
2275	Deposits-Water Customers	255.02	
2290	Accrued Vacation	13,237.40	
	Total Current Liabilities		89,571.20

Long-Term Liabilities

2400	Installment Purchase Agreement	1,304,978.65	
2801	PERS- Net Liability	100,903.50	
2901	PERS- Deferred Inflows	160,498.00	
	Total Long-Term Liabilities		1,566,380.15
	Total Liabilities		1,655,951.35

Capital

3040	Fund Balance	6,016,331.06	
	Net Income	(94,373.57)	
	Total Capital		5,921,957.49
	Total Liabilities & Capital		\$ 7,577,908.84

Kinneloa Irrigation District
Statement of Cash Flow
For the One Month Ended January 31, 2023

	Current Month	Year to Date
Cash Flows from Operating Activities		
Net Income	\$ (94,373.57)	\$ (94,373.57)
<i>Adjustments to reconcile net income to net cash provided by operating activities</i>		
1100 Accts. Receivable-Water Sales	(475.30)	(475.30)
1340 Accrued Water Sales	13,147.60	13,147.60
1350 Prepaid Insurance	2,474.95	2,474.95
1360 Prepaid Expenses	2,886.21	2,886.21
2000 Accounts Payable	4,245.66	4,245.66
2250 PERS Withholding-Employee	(19.96)	(19.96)
2260 Med./Dental-Withhold-Employee	1.12	1.12
2272 Job Deposits	900.00	900.00
	23,160.28	23,160.28
Net Cash Provided by Operations	(71,213.29)	(71,213.29)
 Cash Flows from Investing Activities		
<i>Used for</i>		
Net Cash Used in Investing	0.00	0.00
 Cash Flows from Financing Activities		
<i>Proceeds from</i>		
<i>Used for</i>		
Net Cash Used in Financing	0.00	0.00
Net Increase (Decrease) in Cash	\$ (71,213.29)	\$ (71,213.29)
 Summary		
Cash Balance at End of Period	\$ 1,785,088.41	\$ 1,785,088.41
Cash Balance at Beg. of Period	(1,856,301.70)	(1,856,301.70)
Net Increase (Decrease) in Cash	\$ (71,213.29)	\$ (71,213.29)

Kinneloa Irrigation District
Check Register
January 1, 2023 to January 31, 2023

Date	Check #	Payee	Amount	Description
1/5/23	EFT5539	Spectrum	349.92	Internet Services
1/5/23	EFT5540	Streamline	200.00	Website Services
1/5/23	EFT5541	VeriCheck, Inc.	124.23	E-check Processing Fees
1/5/23	10444	ACWA-JPIA	5,232.04	KID & Employee Health Benefits Contributions
1/5/23	10445	BrightView Landscape Services	1,625.52	Landscape Maintenance
1/5/23	10446	Underground Service Alert	17.00	Digalert
1/5/23	10447	Foothill Municipal Water District	836.48	Administrative Fee (O & M charge)
1/5/23	10448	Geotab USA, Inc	79.00	Vehicle Maintenance
1/5/23	10449	Ultimate Cleaning Solutions, Inc.	90.00	Monthly Janitorial Services
1/5/23	10450	Ware Disposal	243.62	Trash Pickup Services
1/15/23	EFT5542	Bernadette C. Allen	1,226.00	Salary
1/15/23	EFT5543	Arthur M. Aragon	2,021.16	Salary
1/15/23	EFT5544	Stephen Brown	138.52	Salary
1/15/23	EFT5545	Christopher A. Burt	2,773.58	Salary
1/15/23	EFT5546	Michele M. Ferrell	2,577.71	Salary
1/15/23	EFT5547	Brian L. Fry	1,928.51	Salary
1/15/23	EFT5548	Gerrie G. Kilburn	138.52	Salary
1/15/23	EFT5549	Juan R. Tello	1,201.07	Salary
1/15/23	EFT5550	Melanie E. Timoteo	1,547.81	Salary
1/15/23	EFT5551	Christopher A. Burt	300.00	Salary
1/15/23	EFT5552	Juan R.Tello	353.00	Salary
1/15/23	EFT5553	Automatic Data Processing, Inc.	5,723.02	Payroll Taxes & Withholdings
1/18/23	10451	ACWA-JPIA	4,159.46	KID & Employee Health Benefits Contributions
1/18/23	10452	Applied Technology Group, Inc.	120.00	Emergency Radio Communications
1/18/23	10453	Aramark Uniform Services	92.76	Shop Rag Service
1/18/23	10454	Clinical Lab of San Bernardino	134.00	Water Treatment/Analysis
1/18/23	10455*	Cricket Consulting	1,854.64	SCADA Maintenance
1/18/23	10457	Greyline Instruments Inc.	2,047.02	Maintenance Supplies - K3 Well Transducer Replacement
1/18/23	10458	Public Water Agencies Group	1,164.08	PWAG Monthly Assessment for Emergency Preparedness
1/18/23	10459	Utility Service Co., Inc.	5,700.66	Monthly Tank Maintenance
1/18/23	10460	Weck Laboratories, Inc.	372.00	Water Treatment/Analysis
1/18/23	10461	Raymond Basin Management Board	911.00	Title 22 Monitoring Lab Fees
1/18/23	EFT5554	Arco Gaspro Plus	1,542.15	Fleet Vehicle Fuel
1/18/23	EFT5555	CA Public Employees Ret. Sys.	5,637.44	KID & Employee Retirement Contributions
1/18/23	EFT5556	Century Business Solutions	445.52	Credit Card Processing Fee (12/1/22-12/31/22)
1/18/23	EFT5557	Southern California Edison Co.	10,681.63	Electricity - District / K3 Pumping
1/18/23	EFT5558	Umpqua Bank	5,132.02	Credit Card Payment - See Attached Detail
1/18/23	EFT5559	Century Business Solutions	15.00	Credit Card Processing Fee
1/30/23	10462	Bob Murray & Associates	205.97	Professional Services - Executive Search
1/30/23	10463	Clinical Lab of San Bernardino	110.00	Water Treatment/Analysis

Kinneloa Irrigation District
Check Register
January 1, 2023 to January 31, 2023

Date	Check #	Payee	Amount	Description
1/30/23	10464	Cricket Consulting	3,775.57	SCADA Maintenance
1/30/23	10465	Egan & Egan	6,400.00	Audit Services - 2021 Financials
1/30/23	10466	Eurofins Eaton Analytical, Inc.	118.80	Water Treatment/Analysis
1/30/23	10467	Lagerlof, LLP	1,085.00	Legal Services
1/30/23	10468*	Perry Thomas Construction Co.	3,614.42	New Hydrant Installation at 3223 Barhite St
1/30/23	10470	Gordon Johnson	227.85	Board Director Reimbursement
1/30/23	EFT5560	Automatic Data Processing, Inc.	110.63	Payroll Processing Fee
1/30/23	EFT5561	American Messaging Services	35.33	Pager Services
1/30/23	EFT5562	AT&T Mobility	159.41	Mobile Phones
1/31/23	EFT5563	Bernadette C. Allen	591.23	Salary
1/31/23	EFT5564	Arthur M. Aragon	2,402.32	Salary
1/31/23	EFT5565	Stephen Brown	277.05	Salary
1/31/23	EFT5566	Christopher A. Burt	2,830.17	Salary
1/31/23	EFT5567	Michele M. Ferrell	3,070.95	Salary
1/31/23	EFT5568	Brian L. Fry	2,283.25	Salary
1/31/23	EFT5569	Gerrie G. Kilburn	277.05	Salary
1/31/23	EFT5570	Juan R. Tello	2,002.05	Salary
1/31/23	EFT5571	Melanie E. Timoteo	1,910.92	Salary
1/31/23	EFT5572	Christopher A. Burt	300.00	Salary
1/31/23	EFT5573	Juan R.Tello	353.00	Salary
1/31/23	EFT5574	Automatic Data Processing, Inc.	7,149.54	Payroll Taxes & Withholdings
1/31/23	EFT5575	Automatic Data Processing, Inc.	110.63	Payroll Processing Fee
1/31/23	EFT5586	Umpqua Bank	-477.83	Umpqua Visa Credit Card Rebate
			107,659.40	

* Gap in check sequence:

Voided check #10456 - Misprint

Voided check #10469 - No Positive Pay

Credit Card Detail Umpqua Bank

January 2023

(Expenses incurred/billed in December 2022 and due/paid in January 2023)

Acct. No.	Account Description	Additional Description	MM	CB	BF	MA	MF	JT	TOTAL
1505	House Tunnel Project								\$0.00
1511	Water Treatment Plant								\$0.00
1514	Computer/Office Equip.								\$0.00
5010	Maintenance Supplies	CB: Fasteners, K-3 Well Transducer BF: Hooks, Tarp		\$2,059.25	\$98.32	\$49.58			\$2,207.15
5011	Materials for Install								\$0.00
5012	Safety Equipment								\$0.00
5022	Training/Certification								\$0.00
5025	Water Treatment/Analysis	BF: Water Softener Salt			\$1,167.68				\$1,167.68
5035	Vehicle Maintenance								\$0.00
5036	Fuel								\$0.00
5030	Maintenance/Repair contractors								\$0.00
6021	Adm. & Bd. Exp.								\$0.00
6024	Customer/Public Info								\$0.00
6035	Office/Computer Supplies	MA: Paper, Snacks, Lunch: recruitment Interviews, Ink Cartridges, External Backup Drive			\$11.01	\$1,005.21			\$1,016.22
6036	Postage/Delivery	MA: Stamps				\$420.00			\$420.00
6040	Professional Dues								\$0.00
6050	Telephone	MM: Alert Communications	\$75.00						\$75.00
6051	Mobile Phone								\$0.00
6053	Internet Service								\$0.00
6059	Computer/Software Maint.	MM: McAfee, Microsoft, GoDaddy	\$239.98			\$5.99			\$245.97
6061	Office Equipment Maint.								\$0.00
6075	Outside Services								\$0.00
6081	Permits/Fees								\$0.00
TOTAL			\$314.98	\$2,059.25	\$1,277.01	\$1,480.78	\$0.00	\$0.00	\$5,132.02



February 15, 2023

To: Property Owners in Division 4
From: Kinneloa Irrigation District Board of Directors

NOTICE OF VACANCY

The Board of Directors of the Kinneloa Irrigation District hereby gives notice that there exists a vacancy in the office of Director of Division 4 of the Kinneloa Irrigation District.

The Board of Directors intends to fill this vacancy by appointment pursuant to Government Code Section 1780. Interested candidates should submit a letter of interest and resume to the Kinneloa Irrigation District office located at: 1999 Kinclair Drive, Pasadena, CA 91107.

The deadline for submittals is 5:00pm, Friday, March 10, 2023.

Qualified candidates must be a registered voter and a landowner in the district and a resident of the division that he or she represents at the time of his or her nomination or appointment and through his or her entire term (California Water Code 21100 (a) and California Elections Code 201).

The Division number is shown on a customer's water service statement, below the service address on the upper right-hand side. The map of the division boundaries is on the District's website at [Kinneloa Irrigation District Division Boundaries](#).

For additional information, please contact the District office by email customerservice@kinneloairrigationdistrict.info or by phone 626-797-6295.

Notice of Vacancy posted locations:

1. Kinneloa Irrigation District office board: 1999 Kinclair Dr.
2. Community Bulletin Board: Intersection Kinneloa Canyon Rd. and Kinneloa Mesa Rd.
3. Community Bulletin Board: North of intersection Sierra Madre Villa Ave. and Mesita Rd.
4. Kinneloa Irrigation District Website www.kinneloairrigationdistrict.info



159 N. ACACIA STREET · SAN DIMAS, CA 91773
PHONE: (909) 599-9606 · FAX: (909) 599-6238

WELL & PUMP SERVICE SINCE 1952

Lic. #496765

January 18, 2023

Via Email

Kinneloa Irrigating District
1999 Kinclair Drive
Pasadena, California 91107
Attn: Mr. Chris Burt

Subject: Eucalyptus Station Booster 3 Repair

Chris,

Per our recent conversation regarding this booster pump, General Pump Company is pleased to provide a quote for the replacement of the pump assembly to include a new motor. The existing pump is better than 11 years old and, as reported, shows approximately 25% loss in production. The booster is designed with a fabricated head requiring us to rebuild and reuse the old unit. The following is a breakdown of cost for the required replacement and repairs.

Cost

Shop Labor

- Receive, inspect, prep for install new column pipe.
- Receive, inspect, prep for install new motor & pump bowl assembly.
- Machine packing box, install new sleeve bearing.
- Machine pump head parallel & concentric to centerline.
- Deliver/Pick up components for sand blast & coating.
- Finish assemble complete pump.
- Load out all equipment for transport to site.

Shop Labor – *Est.* 65 Hrs. @ \$118/Hr.

\$ 7,670.00

Field Labor - Pull

- Load tools and equipment; mobilize to site.
- Set up crane & equipment. Ensure customer has can valve closed & secured.
- Lock out/Tag out electrical panel.
- Discon all discharge piping & electrical.
- Rig, lift & remove pump assembly, load on truck and secure for transport to GPC shop.



Field Labor (Cont.)

- Load tools and equipment; Demob to GPC; unload.

Rotary crane & operator, Electrician & service truck	Est. 8 Hrs. @ \$494/Hr.	\$ 3,952.00
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Install

- Load tools and equipment; mobilize to site.
- Set up crane & equipment.
- Install new pump assembly & secure.
- Install motor to pump head & secure.
- Tie in discharge piping & all peripherals.
- Wire motor, check rotation, couple to pump.
- Perform start up.

Rotary crane & operator, Electrician & service truck	Est. 10Hrs. @ \$494/Hr.	4,940.00
Over Time	Est. 4Hrs. @ \$ 65/Hr.	260.00

Materials

- | | | |
|--|-----------------|------------------|
| • New USEM 50HP Motor | \$ 7,060.00 | |
| • New Byron Jackson pump assembly | 28,609.00 | |
| • 316 stainless head shaft round bar | 1,326.00 | |
| • Packing box repair material | 237.00 | |
| • New 6" Column pipe & coupling | 2,864.00 | |
| • Misc. gaskets, motor oil & grease, bolting,
electrical splice components, assembly supplies | 481.00 | |
| • 316ss Basket strainer with splitter | 912.00 | |
| • Sales Tax @ 7.75% | <u>3,215.40</u> | 44,704.40 |

Outside Services

- | | |
|---|----------|
| • Scotchkote 134 - 13 stage pump bowl assembly. | 2,333.00 |
| • ScotchKote 134 - 6" Column pipe and coupling assembly | 1,336.00 |

10% Discount per agreement Mark to Chris - Field & Shop Labor **<1,682.20>**

Total Labor & Materials **\$ 63,513.20**



Mr. Chris Burt
Kinneloa Irrigating District
January 18, 2023
Page -2-

Should you have any questions or need additional information regarding the above summary and associated cost, please do not hesitate to contact us.

Thank you.

GENERAL PUMP COMPANY, INC.

Mark Haas

Mark Haas
Project Manager