

KINNELOA IRRIGATION DISTRICT
REGULAR MEETING – BOARD OF DIRECTORS
1999 KINCLAIR DRIVE, PASADENA, CA 91107
TUESDAY – NOVEMBER 16, 2010
7:30 P.M.

AGENDA

- 1. CALL TO ORDER**
 - A. Declaration of a Quorum
 - B. Review of Agenda

- 2. PUBLIC COMMENT**– Comments from the public regarding items on the Agenda or other items within the jurisdiction of the District.

- 3. PUBLIC HEARING – 2011 WATER RATES**

- 4. DISCUSSION AND APPROVAL OF 2011 WATER RATES**

- 5. DISCUSSION AND APPROVAL OF 2011 PROJECTS**
 - A. Rebuilding of Pasadena Glen Booster Pump
 - B. Lowering of K-3 Well Pump and Installation of Flexible Motor Coupling
 - C. Continuation of Tank Maintenance Agreement with Utility Services Company

- 6. REVIEW OF GENERAL MANAGER’S REPORT**

- 7. REVIEW OF MINUTES** -- October 19, 2010

- 8. REVIEW OF FINANCIAL REPORTS** – October 31, 2010

- 9. ITEMS FOR NEXT AGENDA**

- 10. CALENDAR** – December 21, 2010
January 18, 2011
February 15, 2011

- 11. ADJOURNMENT**

Each item on the Agenda, no matter how described, shall be deemed to include any appropriate motion, whether to adopt a minute motion, resolution, payment of any bill, approval of any matter or action, or any other action. Material related to an item on this agenda submitted after distribution of the Agenda Packet is available for public review at the District Office or online at the District’s website <http://www.kinneloairrigationdistrict.info>.



October 1, 2010

Meeting Notice

Dear Property Owners and Customers,

We are notifying you that the Board of Directors will consider and establish water rates for 2011 at its meeting at 7:30 p.m. on November 16, 2010 at the District's office at 1999 Kinclair Drive, Pasadena 91107. The Board will consider oral and written comments from the public at this meeting prior to adopting any change in the District's rates.

Since water sales revenue is the only source of income to the District, water rates need to be periodically raised to provide funding for system improvements and preventative maintenance projects as well for increases in general and operating costs. We review and refine the Master Plan as well as perform an annual review of operating expenses in preparation of the budget.

The Board of Directors of the Kinneloa Irrigation District approved the budget for the calendar year of 2011 at its regular meeting on September 21, 2010. The approved budget reflects a proposed increase in the District's commodity (water usage) charge from \$2.75 to \$2.95 per unit (one unit equals 100 CCF or 748 gallons). The District's fixed monthly service charge would remain the same at \$49.00 (\$1.61 per day). The increase if adopted would be approximately \$2.00 per month for the typical low usage customer (10 units) or approximately \$10.00 per month for the typical medium usage customer (50 units) or \$50.00 for the typical high usage customer (250 units).

The proposed rate for 2011 is necessary to meet the projected revenue requirements of the 2011 budget as well as to encourage continued water use efficiency by our customers. The effect of this rate increase on your monthly water bill can easily be offset by adoption of one or more of the water saving tips found at <http://www.kinneloairrigationdistrict.info> and <http://www.bewaterwise.com> and applying at <http://www.socalwatersmart.com> for rebates on appliances and weather-based irrigation controllers that are available from the Metropolitan Water District of Southern California and <http://www.fmwd.com> for rebates on high-efficiency toilets, rain barrels and turf removal that are available from Foothill Municipal Water District.



Memo

Date: November 12, 2010
To: Board of Directors
From: Mel Matthews
Subject: 2011 Projects

The updated project list including proposed 2011 projects was presented at the October 19, 2010 meeting for preliminary discussion. As I indicated, the projects generally fall into three areas of priority: Time critical projects that need immediate discussion and approval; projects awaiting cost estimates and/or further analysis by our staff and/or outside engineers and vendors; and projects that will be presented later in the year pending on the availability of funds.

This month I am presenting three projects for discussion and approval:

- A. **The Rebuilding of the Pasadena Glen Booster Pump:** This vertical turbine pump was installed in 1984 and was overhauled in 1994. It pumps water from the Glen Reservoir to the Vosburg Reservoir. The best practice for this type of pump is to remove, inspect and overhaul as needed every 10-15 years in order to maintain reliability and efficiency. The number of hours of operation and periodic efficiency tests are also factors in determining the preventive maintenance interval. Since there is no redundant pump at this location, the idea time to do this work is during the winter when demand is low and we can move water more easily from other facilities. We are requesting approval of this project in the estimated amount of \$15,000.

- B. **The Lowering of the K-3 Well Pump:** Static bi-annual water level measurements have ranged from 208 feet to 242 feet below the surface over the past 25 years. The most recent measurement was 232.5 feet last month. Although a series of good rainfall years and the voluntary steps taken by the Raymond Basis agencies to reduce pumping could reverse the general downward trend, we have become increasingly uncomfortable with the possibility that we could reach a pumping level that would entrain air and lead to the premature failure of the well pump. Given the importance of the K-3 as our main production source, we think that the expenditure of approximately \$15-20,000 to lower the pump is a wise investment in prolonging the ability to pump at full capacity should the level continue to fall in spite of the effort to maintain and/or replenish the basin. We would also take advantage of this opportunity to install a new motor coupling which will relieve the stress and current misalignment of the pump drive shaft. This problem if not addressed could also lead to premature failure of the pump. The estimated amount includes possible incidental expenses such as permits, traffic control and waste water disposal if necessary. Our contractor, General Pump Company does not provide fixed cost contracts since each job is different and requires analysis of the pump components and motor condition after removal. We need to do this work in the winter time when the production demand is at minimum.

C. **Continuation of the Tank Maintenance Agreement with Utility Services Company:** We have now completed five years of this agreement. The monthly cost was “front-loaded” in the first five years to cover the work needed to completely rehabilitate the East Tank, install needed safety items and repairs at the Holy Tanks and do remedial work on all five steel tanks to bring them up to the equivalent of a near-new condition. Here in after, the agreement (at a current monthly cost of \$3,477.21) requires the company to continue to do any needed work on a preventative maintenance schedule or on an emergency basis if needed to maintain the tanks in good condition. This includes exterior painting, structural repairs and the interior coating. The company can exercise their option to increase the cost up to 3% annually. Although the contract could be terminated by either party with notice, it would be favorable to the District to maintain this agreement for as long as possible to maximize the long-term benefit. We are recommending continuation of the agreement.

We will continue to present other major projects for discussion and approval in 2011. The next major project is likely to be the Windover/Sierra Madre Villa Pipeline Replacement Project. We are still awaiting final corrections to the plans and specifications as well as the engineer’s cost estimate before we seek your approval to proceed with the bidding. That project has been divided into two phases to give us flexibility to do one or both of the phases depending on the bidding results and the availability of funds.

General Manager's Report

November 16, 2010

I. Capital Improvement, Preventative Maintenance and Repair Projects

- A. Facility and System Repairs – None
- B. SMV/Windover Pipeline – Tie-in Drawings are being prepared. Creating construction schedule for existing services, new tie-ins and water main installation.
- C. Doyne Road Tract – Project is on hold. We have not received any correspondence or payment of outstanding deposit invoices for engineering work. Unofficially we have heard that there is still a struggle among owners and creditors for control of the project. My opinion is still that there will be a resolution in the near future since there is too much money tied up in the project to date for the owners and creditors to abandon the project.
- D. Trevan Road Pipeline Relocation – Property owner requested relocation of our 4 inch main to facilitate construction of a retaining wall and new residence. Owner paid an advance deposit for the initial cost of engineering this relocation and providing plans and specifications. Terry Kerger of Civiltec Engineering did the engineering work and Perry Thomas Construction provided a bid to do the construction work. After receiving our cost estimates and plans, the owner decided to relocate the house and retaining wall rather than relocate our pipeline. We will provide a new 2 inch water service to the new residence. All costs will be paid by the property owner.

II. Customer Service – Office Operations

Shirley and I took the opportunity this past month to re-evaluate the effectiveness of our various methodologies to encourage payment of past-due balances, which in the past have included telephone calls, delinquency letters, termination notices and door hangers. Our goal was to streamline the process and eliminate any ineffective steps. Our conclusion was that the 10 day letters were the least successful in the effort and could be eliminated to save time and postage.

The revised process now starts with the 5 day termination notice via U.S. mail and/or some phone calls when appropriate to the circumstance. The termination notice is the same as the one we have been using for the past five years and is more strongly worded than the 10 day delinquency notice. The difference is that now a greater number of people will be receiving this notice. For the most part these customers are our repeat offenders who know the system and generally delay payment until we schedule termination of water service. We will still use door hangers as a final 24-hour notice just in case the letter is not received.

The computer-generated list for possible 5 day letters is prepared during the last week of the month and selects those customers from which we have not received at least a partial payment for 45 days or more. This list is reviewed by us to eliminate those customers for which the letter would be inappropriate due to special circumstances or previous payment arrangements. Typically about half of the list is eliminated in the review process before letters are sent.

This revised procedure does not change the policies and procedures for the assessment of late-payment penalties and interest. Accounts with past due balances not paid within 45 days (or the next business day) after the original billing date are charged a \$15 penalty plus 10% interest on the past due amount. Although the earliest date for applying penalties is the 20th day of the month as stated on our billing statements, the more typical date is the 25th which gives the customers an additional 5-day grace period to allow for delays in mail delivery or other circumstances.

Listed below are the results for October:

Delinquent Accounts –

- 19 accounts received 5 day letters
- 0 accounts received 24 hour shut off door hanger notice
- 0 accounts were shut off for non-payment
- 2 accounts remain off for non-payment

Late-payment penalties and interest were charged in the amount of \$472.90.

The aged receivables report shows an increase in the month-end current period receivables. However please be advised that approximately \$30,000 in payments that were posted on October 28th are not reflected in this amount since they were not credited by the bank until November 1st. Taking this into account, the current period month-end balance would be comparable to previous months. Also be aware that the current period receivables are not due until November 5th. Typically another \$40,000 is received before the billing cut-off date. So when the billing is done for the previous month's water usage, the typical past due amount is even lower. Therefore you will find that the 30-60-90 day columns on the report are more useful in analyzing the payment patterns.

III. General Manager's Highlights

- A. ACWA JPIA Inspection – Lee Patton of the ACWA JPIA met with me to perform the annual inspection. All previous suggestions for safety improvements have been completed and there were no new action items identified with regard to our facilities or vehicles. We were complemented for our extensive use of the Target Safety Prevention Link online safety and continuing education courses which are provided at no charge to the District.
- B. Southern California Edison – I attended the 17th Annual Water Conference in Irwindale at which many of the issues regarding our use and the cost of electricity for pumping water. The “time of use” and other available cost saving programs were discussed.
- C. University of Wisconsin – I completed a continuing education class “Managing Energy in Water and Wastewater Systems” given by the University's College of Engineering and Professional Development Department.
- D. CSDA – I went to the Fiscal Committee meeting at which we discussed and approved the final recommended 2011 budget that will be present to the Board of Directors at their January meeting.

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
KINNELOA IRRIGATION DISTRICT
OCTOBER 19, 2010**

MEMBERS PRESENT: Directors Barkhurst, Eldridge, Griffith, and Sorell

MEMBERS ABSENT: Director Kilburn (Excused)

STAFF PRESENT: Chris Burt, Facilities Supervisor
Shirley Burt, Administrative Assistant
Melvin Matthews, General Manager

CALL TO ORDER: The Meeting was called to order by the Chair, Director Sorell, at 1935 hours. He noted that there was a quorum present. The Agenda was unanimously approved as presented.

PUBLIC COMMENT:

No members of the public wished to comment at this time.

REVIEW OF PROPOSED CAPITAL PROJECTS FOR YEAR 2011:

The **General Manager** reviewed the list of capital projects proposed for the 2011 year explaining the need for the project and the estimated cost.

Director Sorell noted that the estimated total cost was approximately \$200,000 and the **General Manager** stated that was the amount that he had indicated in the proposed budget.

Director Barkhurst recommended that the Tank Maintenance Agreement and the Reservoir Inspection Projects be reviewed and approved early in the year since these are projects that should be done. He further suggested that the projects be divided into group A (those that should be done) and B (those that could be done.) so that the projects in group A could be approved as a group and the projects in group B would be approved on an individual as needed basis.

SELECTION OF DIRECTORS FOR ACWA/HBA:

The Board reviewed the ballot of nominated directors for the ACWA/HBA Board and the resumes that had been submitted and agreed to nominate directors for the Southern Region only.

It was M/S/C – (Barkhurst/Griffith-4/0) – **“That Merle Alexhire and Howard Williams are nominated for the ACWA/HBA Board of Directors”**.

REVIEW OF GENERAL MANAGER’S REPORT:

Doyne Road Project:

Director Barkhurst questioned the amount the Developer owes to the District and the **General Manager** replied that the balance due is approximately \$8,000 for engineering expenses already paid by the District in excess of the Developer’s advance deposit. An additional advance deposit will be required before the project is resumed. The District now has a set of plans and specifications for the project. All previous and future obligations will need to be met even if a new developer takes over the project.

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
KINNELOA IRRIGATION DISTRICT
OCTOBER 19, 2010**

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Trevan Road Project:

Director Griffith questioned who is supplying the water for the property and the **General Manager** stated that although the owner is attempting to obtain water for the fire sprinklers from the City of Pasadena that the District is not conceding any of its rights as regards to supplying water to the property and that we are providing plans and estimates for moving the pipeline as requested by the owner and his representatives.

MWD Tour:

Director Griffith questioned about an email that Director Barkhurst had sent to Board Members regarding the cost of tours and **Director Barkhurst** stated that he was uncertain as to the disclosure requirements of Board Members when they go on these tours.

The **General Manager** replied that Director Kilburn and he will need to disclose the estimated cost of the tour which is about \$635/person and the exact figure will be sent to him.

Director Sorell stated that they have to report these items as a gift to them.

Director Barkhurst stated that taxpayers are very concerned about these type of expenditures and he cautioned that everyone think through the real cost benefit analysis before they take these tours.

REVIEW OF MINUTES OF SEPTEMBER 30, 2010:

The minutes were reviewed and unanimously approved with one correction in sentence structure.

REVIEW OF FINANCIAL REPORTS:

Director Barkhurst reviewed the Financial Reports and noted that –

-Water Sales were a little higher than budget

-A refund of \$7000 was received from Los Angeles County for tax that had been illegally charged

-Interest income was decreased

-Engineering service expense was shifted to the expense of the project

The Financial Reports were approved for filing as presented.

ITEMS FOR NEXT AGENDA:

Public Hearing

Approval of Capital Projects

ADJOURNMENT:

The meeting was adjourned at 2020 hours and the next meeting will be held on November 16, 2010.

Respectfully submitted,

Shirley Burt,
Secretary to the Board

Kinneloa Irrigation District
Income Statement
For the Ten Months Ending October 31, 2010

	Current Month Actual	Current Month Budget	Year to Date Actual	Year to Date Budget
Revenues				
4000 Water Sales	\$ 68,895.99	\$ 100,000.00	\$ 908,788.22	\$ 983,800.00
4015 Wholesale Water Sales	0.00	0.00	61,591.07	0.00
4020 Service Charges	760.73	833.33	6,325.65	8,333.30
4025 Asset Sale/Miscellaneous	0.00	0.00	9,105.43	0.00
4035 Interest-Reserve Fund	333.64	1,166.67	5,843.23	11,666.70
4050 Capacity Charge	0.00	0.00	0.00	9,000.00
Total Revenues	69,990.36	102,000.00	991,653.60	1,012,800.00
Expenses				
5000 Leased Water Rights	0.00	0.00	0.00	20,000.00
5005 Electricity	8,664.42	8,000.00	77,921.58	78,000.00
5010 Maintenance Supplies	5,338.13	2,000.00	23,956.28	20,000.00
5012 Safety Equipment	93.99	0.00	4,351.03	2,000.00
5015 Operations & Maintenance Labor	12,630.01	13,500.00	128,152.74	133,500.00
5020 Stand-by Compensation	510.00	625.00	6,030.00	6,250.00
5022 Training/Certification	0.00	200.00	403.00	2,000.00
5025 Water Treatment/Analysis	550.17	1,833.33	12,726.23	18,333.30
5030 Maintenance Contractors	6,620.84	10,500.00	88,024.77	105,000.00
5034 Equipment Maintenance	0.00	500.00	1,811.98	5,000.00
5035 Vehicle Maintenance	464.15	300.00	1,957.35	3,000.00
5036 Fuel - All Equipment	681.91	1,000.00	7,386.18	10,000.00
5045 Insurance-Workers Compensation	0.00	0.00	(806.00)	9,000.00
5046 Insurance-Liability	3,190.83	1,250.00	11,683.57	12,500.00
5048 Insurance-Property	169.00	208.33	1,281.22	2,083.30
5049 Insurance-Medical	3,158.13	3,166.67	30,963.30	31,666.70
6000 Engineering Services	5,220.00	2,000.00	16,305.70	20,000.00
6005 Watermaster Services	882.25	1,000.00	8,936.98	10,000.00
6015 Administrative Salary	10,004.40	10,609.64	100,044.00	104,280.68
6017 Administrative Travel	427.41	416.67	3,699.48	4,166.70
6020 BofD Compensation	300.00	500.00	5,200.00	5,600.00
6021 Administrative & Board Expense	0.00	208.33	1,684.07	2,083.30
6022 BofD-Election	0.00	0.00	32.96	0.00
6024 Customer/Public Info. Prog.	0.00	333.33	1,404.19	3,333.30
6025 PERS - KID	906.60	1,228.00	9,207.90	12,144.00
6030 Social Security - KID	2,071.87	2,300.00	21,179.43	22,800.00
6035 Office Supplies	52.59	750.00	5,014.47	7,500.00
6036 Postage/Delivery	301.03	500.00	3,250.20	5,000.00
6040 Professional Dues	328.75	416.67	4,226.50	4,166.70
6045 Legal Services	0.00	1,250.00	3,487.50	12,500.00
6050 Telephone	297.32	500.00	2,968.69	5,000.00
6051 Mobile Telephone	136.61	200.00	1,222.70	2,000.00
6052 Pagers	18.93	166.67	189.30	1,666.70
6053 Internet Service	64.94	83.33	644.45	833.30
6059 Computer/Software Maintenance	0.00	833.33	5,076.61	8,333.30
6061 Office Equipment Maintenance	0.00	83.33	0.00	833.30
6065 Accounting Services	0.00	0.00	6,200.00	7,000.00
6070 Office Labor	3,638.88	4,000.00	37,428.48	40,000.00
6075 Outside Services	689.34	1,666.67	7,834.66	16,666.70
6080 Capital Improvement Fees	562.17	0.00	5,621.70	0.00
6081 Permits/Fees	0.00	208.33	1,486.29	2,083.30
6120 Bank Service Charges	182.80	250.00	2,261.59	2,500.00
Total Expenses	68,157.47	72,587.63	650,451.08	758,824.58
Net Income	1,832.89	29,412.37	341,202.52	253,975.42

Kinneloa Irrigation District
Income Statement
For the Ten Months Ending October 31, 2010

	Current Month Actual	Current Month Budget	Year to Date Actual	Year to Date Budget
Other Expenditures				
1504 Water Mains	0.00	3,750.00	17,074.41	37,500.00
1509 Wilcox Well/Wilcox Booster	0.00	0.00	15,974.12	15,000.00
1511 WaterTreatment Plant	0.00	450.00	0.00	4,500.00
1512 Trans. & Dist. Plant Meters	1,662.76	0.00	35,462.24	21,000.00
1513 Electrical/Electronic Equip.	0.00	4,166.67	2,517.80	41,666.70
1514 Computer/Office Equipment	0.00	416.67	7,500.00	4,166.70
1515 Vehicles & Portable Equipment	0.00	0.00	41,531.67	62,200.00
1522 Eucalyptus Booster Station	0.00	0.00	28,470.95	15,000.00
1527 SCADA Equipment	0.00	1,250.00	3,845.47	12,500.00
1530 Tools	0.00	0.00	2,449.58	0.00
2400 Truck Loan Payable	0.00	0.00	19,880.82	19,881.00
Total Other Expenditures	1,662.76	10,033.34	174,707.06	233,414.40
Total Increase or (Drawdown)	\$ 170.13	\$ 19,379.03	\$ 166,495.46	\$ 20,561.02

Kinneloa Irrigation District
Balance Sheet
October 31, 2010

ASSETS

Current Assets

1010	Checking-Wells Fargo Bank	\$ 293,876.37
1012	Reserve Fund-LAIF	236,521.52
1014	Reserve Fund-CalTRUST	255,792.45
1015	Share Price Adjust - CalTRUST	(1,508.63)
1016	Accrued Interest - LAIF	101.69
1100	Accts. Receivable-Water Sales	99,871.98
1101	Accts. Receiv.-Service Charges	29,672.01
1190	Allowance for Bad Debts	(8,128.32)
1200	Inventory	20,000.00
1340	Accrued Water Sales	72,091.83
1350	Prepaid Insurance	23,891.37
1360	Prepaid Expenses	10,921.32
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	Total Current Assets	1,033,103.59

Property and Equipment

1501	Water Rights	52,060.41
1503	Land Sites	96,700.08
1504	Water Mains	1,664,086.44
1505	Water Tunnels	705,985.75
1506	K-3 Well	70,233.86
1507	Improvement District #1	602,778.12
1508	Mountain Property	6,620.00
1509	Wilcox Well/Wilcox Booster	87,286.82
1510	Interconnections	14,203.27
1511	Water Treatment Plant	172,044.97
1512	Trans. & Dist. Plant Meters	96,132.71
1513	Electrical/Electronic Equip.	200,660.53
1514	Computer/Office Equipment	42,261.42
1515	Vehicles & Portable Equipment	222,084.16
1516	Water Company Facilities	60,079.20
1517	KID Office	51,362.92
1518	Shaw Ranch	280,789.92
1519	Dove Creek Project	487,383.87
1521	Kinneloa Ridge Project	690,492.58
1522	Eucalyptus Booster Station	500,288.76
1526	Vosburg Booster	12,590.00
1527	SCADA Equipment	178,246.70
1528	Tanks and Reservoirs	97,944.39
1529	Holly Tanks	181,113.76
1530	Tools	2,449.58
1600	Accum. Depreciation	(2,444,905.00)
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	Total Property and Equipment	4,130,975.22
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	Total Assets	\$ 5,164,078.81
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Kinneloa Irrigation District
Balance Sheet
October 31, 2010

LIABILITIES AND CAPITAL

Current Liabilities

2000	Accounts Payable	\$ 15,495.16	
2271	Deposits-Construction Meters	850.00	
2272	Job Deposits	2,500.00	
2273	Job Deposits-Doyne Rd.	20,000.00	
2290	Accrued Vacation	14,349.70	
	Total Current Liabilities		53,194.86

Long-Term Liabilities

2400	Truck Loan Payable	51,026.99	
	Total Long-Term Liabilities		51,026.99
	Total Liabilities		104,221.85

Capital

3040	Fund Balance	4,718,654.44	
	Net Income	341,202.52	
	Total Capital		5,059,856.96
	Total Liabilities & Capital		\$ 5,164,078.81

Kinneloa Irrigation District
Statement of Cash Flow
For the ten Months Ended October 31, 2010

	Current Month	Year to Date
Cash Flows from operating activities		
Net Income	\$ 1,832.89	\$ 341,202.52
<i>Adjustments to reconcile net income to net cash provided by operating activities</i>		
1100 Accts. Receivable-Water Sales	(37,556.20)	(45,114.48)
1101 Accts. Receiv.-Service Charges	(1,306.00)	(1,224.54)
1190 Allowance for Bad Debts	0.00	(960.61)
1350 Prepaid Insurance	3,359.83	(6,809.42)
1360 Prepaid Expenses	(3,054.00)	(1,098.10)
2000 Accounts Payable	504.53	(1,421.90)
2271 Deposits-Construction Meters	0.00	(850.00)
2272 Job Deposits	0.00	1,200.00
2273 Job Deposits-Doyme Rd.	0.00	902.88
	(38,051.84)	(55,376.17)
Total Adjustments	(38,051.84)	(55,376.17)
Net Cash provided by Operations	(36,218.95)	285,826.35
 Cash Flows from investing activities		
<i>Used For</i>		
1504 Water Mains	0.00	(17,074.41)
1509 Wilcox Well/Wilcox Booster	0.00	(15,974.12)
1512 Trans. & Dist. Plant Meters	(1,662.76)	(37,826.64)
1513 Electrical/Electronic Equip.	0.00	(2,517.80)
1514 Computer/Office Equipment	0.00	(7,500.00)
1515 Vehicles & Portable Equipment	0.00	(41,543.04)
1522 Eucalyptus Booster Station	0.00	(28,470.95)
1527 SCADA Equipment	0.00	(3,845.47)
1530 Tools	0.00	(2,449.58)
	(1,662.76)	(157,202.01)
Net cash used in investing	(1,662.76)	(157,202.01)
 Cash Flows from financing activities		
<i>Proceeds From</i>		
<i>Used For</i>		
2400 Truck Loan Payable	0.00	(19,880.82)
	0.00	(19,880.82)
Net cash used in financing	0.00	(19,880.82)
Net increase (decrease) in cash	\$ (37,881.71)	\$ 108,743.52
 Summary		
Cash Balance at End of Period	\$ 856,875.23	\$ 856,875.23
Cash Balance at Beg. of Period	(894,756.94)	(745,755.94)
Net Increase (Decrease) in Cash	\$ (37,881.71)	\$ 111,119.29

Aged Receivables Report -- Previous 12 Months

ACCOUNTING PERIOD	CURRENT PERIOD	OVER 30 DAYS	OVER 60 DAYS	OVER 90 DAYS	TOTAL BALANCE	LATE PAYMENT CHARGES
NOVEMBER 2009	\$67,749 405	\$9,659 83	\$1,950 12	\$1,632 8	\$80,990	\$568.31 33 Accts.
DECEMBER 2009	\$43,397 322	\$6,175 55	\$3,964 32	\$2,222 12	\$55,758	\$695.19 40 Accts.
JANUARY 2010	\$38,196 329	\$2,721 57	\$213 15	\$2,139 14	\$43,268	\$440.86 26 Accts.
FEBRUARY 2010	\$27,015 360	\$8,461 140	\$1,207 35	\$1,636 14	\$38,320	\$767.92 46 Accts.
MARCH 2010	\$22,986 259	\$4,532 120	\$6,680 79	\$2,894 13	\$37,093	\$695.72 43 Accts
APRIL 2010	\$34,652 312	\$2,631 122	\$1,469 49	\$4,848 19	\$43,599	\$433.27 26 Accts.
MAY 2010	\$58,922 355	\$1,870 56	\$1,432 28	\$1,621 17	\$63,845	\$432.87 26 Accts.
JUNE 2010	\$51,011 278	\$5,128 68	\$324 24	\$1,518 13	\$57,981	\$646.46 39 Accts.
JULY 2010	\$60,040 275	\$1,464 72	-\$9 18	\$1,386 8	\$62,882	\$337.87 20 Accts
AUGUST 2010	\$57,320 296	\$6,836 48	-\$2,408 26	\$848 7	\$62,596	\$470.25 28 Accts.
SEPTEMBER 2010	\$53,563 296	\$6,842 58	\$2,559 19	-\$648 15	\$62,316	\$648.73 38 Accts
OCTOBER 2010	\$86,747 395	\$9,160 86	\$2,182 17	\$1,783 11	\$99,872	\$472.90 27 Accts

Kinneloa Irrigation District
Check Register
For the Period From October 1, 2010 to October 31, 2010

Date	Check #	Payee	Amount	Description
10/1/10	EFT914a	AT&T	-143.15	credit for incorrect charges
10/14/10	6403	ACWA/JPIA	2,658.00	3rd quarter workers comp. insurance
10/14/10	6404	ACWA Health Benefits Au	3,636.85	health/dental -- KID and employee deduction
10/14/10	6405	Ameripride Uniform Servic	68.58	shop rag service
10/14/10	6406	Athens Services	129.38	trash pickup
10/14/10	6407	Civiltec Engineering, Inc.	5,220.00	Trevan Road pipeline relocation (to be paid by cust.)
10/14/10	6408	Cook Paging, Inc.	18.93	pager service
10/14/10	6409	Foothill Municipal Water I	562.17	capital improvement fee
10/14/10	6410	Melvin L. Matthews	223.85	mileage/expense reimbursement
10/14/10	6411	McMaster Carr	414.39	brass fittings
10/14/10	6412	MWH Laboratories	118.80	water analysis
10/14/10	6413	National Meter & Automat	1,662.76	water meters
10/14/10	6414	Shirley Burt	91.90	mileage/expense reimbursement
10/14/10	6415	Specialty Services	275.00	janitorial service
10/14/10	6416	Underground Service Alert	7.50	dig alerts
10/14/10	6417	Utility Service Co., Inc.	3,477.21	tank maintenance
10/14/10	6418	Western Water Works	2,085.80	maintenance fittings
10/14/10	EFT928	Arco Gaspro Plus	681.91	truck gas
10/14/10	EFT929	AT&T	65.61	telephone
10/14/10	EFT930	Bank of America Business	940.28	see attached schedule
10/14/10	EFT931	Charter Communications	59.99	Internet service
10/14/10	EFT932	Pasadena Municipal Servic	1,124.37	electricity
10/14/10	EFT933	Calif. Public Employees Re	2,277.24	CalPERS -- KID and employee deduction
10/14/10	EFT934	Southern California Edison	8,814.66	electricity
10/19/10	EFT928	Christopher A. Burt	2,421.87	salary
10/19/10	EFT929	Shirley L. Burt	1,398.08	salary
10/19/10	EFT930	Melvin L. Matthews	3,219.52	salary
10/19/10	64580212	Brian L. Fry	1,347.26	salary
10/19/10	64580213	Felix Galindo	443.25	salary
10/19/10	64580214	Chris J. Mellinger	458.44	salary
10/19/10	EFT931	ADP	64.68	payroll processing
10/19/10	EFT933	Christopher A. Burt	150.00	salary
10/19/10	EFT934	ADP	4,447.96	payroll taxes and employee deductions
10/27/10	6421	Assoc. of Calif. Water Age	4,265.00	membership dues
10/27/10	6422	Alert Communications, Inc	78.00	answering service
10/27/10	6423	Byrd Industrial Electronics	1,165.55	replacement level transducer
10/27/10	6424	Consolidated Electrical Dis	258.11	supplies for generator hookup
10/27/10	6425	Clinical Laboratory, San B	24.00	water analysis
10/27/10	6426	McMaster Carr	91.06	maintenance supplies
10/27/10	6427	Monrovia Mailing Compan	362.45	statement processing and postage

Kinneloa Irrigation District
Check Register
For the Period From October 1, 2010 to October 31, 2010

10/27/10 6428	MWH Laboratories	400.80	water analysis
10/27/10 6429	Western Water Works	343.30	emergency repair parts
10/27/10 EFT935	AT&T	296.86	telephone
10/27/10 EFT936	Earthlink Network	4.95	Internet service
10/27/10 EFT937	Verizon Wireless	136.61	mobile phones
10/31/10 EFT938	Richard L. Barkhurst	92.35	salary
10/31/10 EFT939	Christopher A. Burt	2,180.68	salary
10/31/10 EFT940	Shirley L. Burt	1,297.10	salary
10/31/10 EFT941	Francis J. Griffith	92.35	salary
10/31/10 EFT942	Melvin L. Matthews	3,219.52	salary
10/31/10 EFT943	Steven G. Sorell	57.35	salary
10/31/10 64597638	Brian L. Fry	1,429.47	salary
10/31/10 64597639	Felix Galindo	268.44	salary
10/31/10 64597640	Chris J. Mellinger	392.94	salary
10/31/10 EFT944	ADP	68.51	payroll processing
10/31/10 EFT945	Christopher A. Burt	150.00	salary
10/31/10 EFT946	ADP	<u>4,290.75</u>	payroll taxes and employee deductions
Total		<u><u>69,389.24</u></u>	

**CREDIT CARD CHARGES
SEPTEMBER 2010**

Category	Shirley	Mel	Brian	Chris B	Chris M	TOTAL
Maint. Supply			\$64.20		\$14.26	\$78.46
Maint. Tools						\$0.00
Maint. Exp.						\$0.00
Postage	\$82.85					\$82.85
Computer Supplies						\$0.00
Computer Program						\$0.00
Computer						
Scada						\$0.00
Kinn. Mesa Pipeline						\$0.00
Emp. Cert.						\$0.00
Truck Exp.		\$464.15				\$464.15
Truck Fuel						\$0.00
Generator/Pump Fuel						\$0.00
Office Supplies		\$52.59				\$52.59
Safety						\$0.00
Water Quality			\$6.57			\$6.57
Adm. Exp.		\$255.66				\$255.66
Doyne Road Project						\$0.00
Telephone						\$0.00
Office equip.						\$0.00
Finance Chg.						\$0.00
Finance Credit						\$0.00
TOTAL	\$82.85	\$772.40	\$70.77	\$0.00	\$14.26	\$940.28