

**AMENDED MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
KINNELOA IRRIGATION DISTRICT
AUGUST 18, 2015**

MEMBERS PRESENT: Chair–Sorell
Directors–Eldridge, Griffith, Johnson, Kilburn

STAFF PRESENT: Melvin Matthews, General Manager
Chris Burt, Facilities Supervisor
Shirley Burt, Administrative Assistant & Secretary to the Board

CALL TO ORDER: The meeting was called to order by the chair at 1940 hours. He declared a quorum was present and the Agenda was approved as presented.

PUBLIC COMMENT: No persons desired to speak.

RESOLUTION 2015-08-18: As only one person filed their Candidacy in each of Divisions One and Four, the Board of Directors of the Kinneloa Irrigation District is ordering that no election be held for these two Divisions and that the Los Angeles County Board of Supervisors appoint Gerrie G. Kilburn to Division One and Timothy J. Eldridge to Division Four.

It was M/S/C-(Griffith/Kilburn-5/0)-

“That the Board of the Kinneloa Irrigation District approves Resolution 2015-08-18 ordering that no election be held for Division One and Division Four and requesting that Gerrie G. Kilburn be appointed to Division One and Timothy J. Eldridge be appointed to Division Four by the Los Angeles County Board of Supervisors.”
(Aye-Eldridge, Griffith, Johnson, Kilburn, Sorell/No-0/Abstain-0)

PROPOSED DRAFT BUDGET FOR YEAR 2016: The **General Manager** reviewed the proposed budget and the supporting documents as presented in the Board Packet. He noted that the Revenue is down this year, that wholesale water sales are not included in the proposed income, and that a possible rate adjustment will need to be considered for year 2016.

Director Griffith requested that the General Manager obtain cost estimates from several agencies for a possible rate study. The General Manager stated that the study would probably be very expensive and require a considerable amount of staff time but that he would obtain estimates.

Director Griffith handed out a **schedule** that he had prepared showing the effect of increasing the Base Rates to cover the sales shortage.

Director Johnson inquired as to whether a document could be prepared showing the **units of Water Sales** over the past several years and the General Manager replied that he could provide that information at the next meeting.

Director Sorell requested clarification of the proposed \$50,000 expenditure for Water Company Facilities and the General Manager stated he would present a breakdown of that item at the next Board Meeting.

GENERAL MANAGER’S REPORT: The **General Manager** reviewed his report as submitted in the packet and the following items were discussed in detail.

Landscape Maintenance: ValleyCrest has started the landscape project and will be working at the facilities every Friday. The cost will be \$17,000 per year.

One Call Now Program: The Board approved the \$200 expenditure requested by the General Manager. The policies of use will be decided by the Board at a later date.

Booster Pump Station Project: Change order Number 10 in the amount of \$16,620.48 was reviewed by the Board. The order was requested due to the change in site conditions and the length extension of the wall.

East-West Pipeline Project: The **General Manager** reported that he had met with the Kinneloa Canyon Homeowners Association and that they were very supportive of the project. He also noted that no expense will be involved in obtaining the easements for the project.

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REVIEW OF MINUTES: The Minutes of July 16, 2015, were reviewed and approved as presented.

FINANCIAL REPORTS: Director Johnson reviewed the Financial Reports for July 31, 2015, and the reports were approved for filing.

ITEMS FOR NEXT AGENDA:

Update on Barhite Street Pipeline Project
Mutual Aide Agreement/Emergency Preparedness
2016 Draft Budget
Rate Structure for 2016
Annual Production Report
Rate Study Proposals
Update on Vosburg Booster Project
Update on East-West Pipeline Project
Update on One Call Now Program
Review of Water Sales Income for last two years
Breakdown of budgeted \$50,000 item for Water Company Facilities

ADJOURNMENT: The meeting was adjourned at 2056 hours. The next meeting will be on September 15, 2015.

Respectfully submitted,

Shirley Burt
Secretary to the Board