

**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF DIRECTORS OF THE  
KINNELOA IRRIGATION DISTRICT  
JULY 16, 2013**

**MEMBERS PRESENT:** Directors Barkhurst, Eldridge, Griffith, Kilburn and Sorell

**STAFF PRESENT:** Melvin Matthews, General Manager  
Chris Burt, Facilities Supervisor  
Shirley Burt, Administrative Assistant

**CALL TO ORDER:** The Meeting was called to order by the President, Gerrie Kilburn, at 1932 hours. She noted that there was a quorum present. Director Griffith requested that the Brown Well Landscaping Project be added to the Agenda as an Information Item.

**PUBLIC COMMENT:** No persons wished to comment at this time.

**GENERAL MANAGER'S REPORT:**

The General Manager reviewed his report as included in the Board Packet.

**REVIEW OF MINUTES:**

The minutes of June 18, 2013, were approved for filing as presented.

**REVIEW OF FINANCIAL REPORTS:**

The reports for June 30, 2013, were reviewed and accepted for filing as presented. Director Eldridge noted that there may be future expense for the District regarding the trees that appear to be dying on District property down in the Pasadena Glen area.

**REVIEW OF BROWN WELL LANDSCAPING PROJECT**

**Director Griffith** presented a proposed landscaping plan for the Brown Well site that had been presented to him by the owner of the property on the west side of the site. After a brief review of the plan it was agreed that this item would be discussed at the next meeting. **Director Griffith** stated that he had also discussed the site with the new property owner on the east side of the site where vegetation had been planted by the prior owner on District property without permission from the District.

The **General Manager** stated that he was prepared to fence the property unless the new owner signed a Landscaping Agreement with the District and that he had provided the Real Estate Agent with a copy of the proposed Lease Agreement.

**ITEMS FOR NEXT AGENDA:**

Review Landscaping Plan for the Brown Well  
Set Date for Budget Meeting

**ADJOURNMENT:**

The meeting was adjourned at 2005 hours.  
The next meeting will be on August 20, 2013, at 7:30 P.M.

Respectfully submitted,

Shirley Burt  
Secretary to the Board