

KINNELOA IRRIGATION DISTRICT

Special Meeting – Board of Directors
1999 Kinclair Drive, Pasadena, CA 91107
Tuesday, September 28, 2021, 3:00 P.M.

MINUTES

Meeting was conducted by teleconference under the provisions of Executive Order N-29-20. The meeting was available by teleconference pursuant to the Brown Act Waivers provided for under the Governor’s Executive Orders in response to COVID-19 State of Emergency as well as in the District’s Board Room. The District offered the public to attend the meeting by telephone, videoconference or in-person as stated in the agenda.

DIRECTORS PRESENT: Zoom teleconference/videoconference
(In-Person): Stephen Brown, Tim Eldridge, Gordon Johnson & Gerrie Kilburn & David Moritz

DIRECTORS ABSENT: None

STAFF PRESENT: (In-Person): General Manager, Melvin Matthews; Office Manager, Martin Aragon; Field Staff, Michele Ferrell; Attorney, William Kruse

PUBLIC PRESENT: (In -Person): Donna Matthews

1. CALL TO ORDER:

Director/Chair Gordon Johnson called the meeting to order at 3:00 P.M. and called the roll. A quorum of Board Members was present and reviewed the agenda.

2. PUBLIC COMMENT: None

3. REVIEW OF MINUTES:

August 24, 2021 – Stephen Brown motioned to accept the minutes as presented for filing and seconded by Tim Eldridge. The Board conducted a roll call vote. Directors Stephen Brown, Tim Eldridge, Gordon Johnson, Gerrie Kilburn and David Moritz all voted *Aye*.

August 31, 2021 – Tim Eldridge motioned to accept the minutes as presented for filing and seconded by Gerrie Kilburn. The Board conducted a roll call vote. Directors Stephen Brown, Tim Eldridge, Gordon Johnson, Gerrie Kilburn and David Moritz all voted *Aye*.

September 14, 2021 – Tim Eldridge motioned to accept the minutes as presented for filing and seconded by Stephen Brown. The Board conducted a roll call vote. Directors Stephen Brown, Tim Eldridge, Gordon Johnson, Gerrie Kilburn and David Moritz all voted *Aye*.

4. REVIEW OF FINANCIAL REPORTS:

Director Dave Moritz reviewed the Financial Reports. Gerrie Kilburn motioned to approve Financial Reports for filing and seconded by Tim Eldridge. The Board conducted a roll call vote. Directors Stephen Brown, Tim Eldridge, Gordon Johnson, Gerrie Kilburn and Dave Moritz all voted *Aye*.

5. GENERAL MANAGER'S REPORT:

The General Manager presented the report, and the Board recommended no action.

6. PRODUCTION AND SALES REPORT FOR 2020 -2021:

General Manager Mel Matthews presented the Production and Sales Report, and the Board recommended no action.

7. PROPOSED BUDGET FOR 2022:

General Manager Mel Matthews presented the Proposed Budget for 2022, and the Board recommended no action.

8. CUSTOMER AND PUBLIC OUTREACH:

Director Stephen Brown presented an enhanced approach to Public Outreach. The Board agreed to place a formalized Public Outreach Resolution on the agenda for the October 19th Regular Meeting. The Board would then review the Resolution for consideration.

9. INFORMATION ITEMS:

General Manager, Mel Matthews announced that the L.A. County Registrar-Recorder/County Clerk had delivered a Certificate stating that there would be no election in November, since only two persons had been nominated for the two offices of Director representing Divisions 2 and 3. As a result, the Board of Supervisors will appoint Stephen Brown and Gordon Johnson to the position of Director for the respective Divisions 2 and 3. The appointment will be a full four-year term ending December 5, 2025.

The Board discussed how a water shortage could impact development in the Kinneloa District Service area and how the District might mitigate such concerns.

Mel Matthews announced that the Public Water Agencies Group is working with the AQMD to ease the rules allowing us to operate our Generators during a Public Safety Power Shutoff event.

10. DIRECTOR REPORTS AND/OR COMMENTS:

The Board did not present any reports or comments

11. TELECONFERENCING PROCEDURES AND REQUIREMENTS:

If the Board continues to meet in person, then The Board would adhere to Brown Act rules. If there are Board members that would like to participate in the meeting via teleconference, then the AB 361 rules would apply.

KINNELOA IRRIGATION DISTRICT

Special Meeting – Board of Directors
1999 Kinclair Drive, Pasadena, CA 91107
Tuesday, September 28, 2021, 3:00 P.M.

MINUTES

Meeting was conducted by teleconference under the provisions of Executive Order N-29-20. The meeting was available by teleconference pursuant to the Brown Act Waivers provided for under the Governor’s Executive Orders in response to COVID-19 State of Emergency as well as in the District’s Board Room. The District offered the public to attend the meeting by telephone, videoconference or in-person as stated in the agenda.

12. EMERGENCY PREPARATION AD-HOC COMMITTEE REPORT:

Director Eldridge requested that the Board provide a commitment to updating the system maps to enhance emergency preparation. Tim Eldridge motioned to provide Mel Matthews with the approval to start updating the systems maps with the as-built plans and was seconded by Gerrie Kilburn. The Board Conducted a roll call vote. Directors Stephen Brown, Tim Eldridge, Gordon Johnson, Gerrie Kilburn and Dave Moritz all voted Aye.

13. ADJOURNMENT

Director Johnson adjourned the meeting at 5:54 pm.

Prepared and submitted by,



Martin Aragon
Office Manager/Board Clerk

In compliance with the Americans with Disabilities Act, if you are a disabled person and need a disability-related modification or accommodation to participate in this meeting, please contact the District office 48 hours prior to the meeting at 626-797-6295. Each item on the agenda, no matter how described, shall be deemed to include any appropriate motion, whether to adopt a minute motion, resolution, payment of any bill, approval of any matter or action, or any other action. Material related to an item on this agenda submitted after distribution of the agenda packet is available for public review at the District office or online at the District’s website <https://kinneloairrigationdistrict.info>.
