

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
KINNELOA IRRIGATION DISTRICT
MAY 20, 2014**

MEMBERS PRESENT: Chair-President Gerrie Kilburn
Directors-Frank Griffith, Steven Sorell, Tim Eldridge, Gordon Johnson

STAFF PRESENT: Melvin Matthews, General Manager
Chris Burt, Facilities Supervisor
Shirley Burt, Administrative Assistant & Secretary to the Board

CALL TO ORDER:

The meeting was called to order by the Chair, Gerrie Kilburn, at 1930 hours. She declared that there was a quorum present. The Agenda was approved as presented.

PUBLIC COMMENT: No persons wished to comment at this time.

DISCUSSION OF COST OF LIVING ADJUSTMENT:

Director Eldridge stated that he had checked with other Agencies and that most were giving 1% to 2% adjustments. He made a motion that all employees be given a 2% cost of living adjustment retroactive to January 1, 2014. The motion failed for want of a second.

It was M/S/C-(Griffith/Eldridge) - **“That all employees be given a 2% Cost of Living Adjustment to their Salary/Wage as of June 1, 2014.”**

Directors Kilburn, Eldridge, Griffith, Johnson and Sorell voted Aye.

REVIEW OF VOSBURG RESERVOIR PROJECT:

The Chair reviewed the meeting that she and Director Griffith had with the owner of the property on the south side of the Vosburg Reservoir. The owner had requested that the District share in the cost of landscaping the owner’s side of the property along the fence. Following discussion it was the unanimous decision of the Board that the Chair notify the owner that the Board had denied the request and that landscaping of the owner’s property was the owner’s responsibility.

REPORT ON THE METROPOLITAN WATER DISTRICT:

Director Johnson presented a comprehensive review of the activities of the MWD in coping with the current drought situation. He reviewed the current hydrologic conditions, the outlook for supplies, demands and storage, and the operational objectives of MWD. The Board thanked him for the excellent report.

REPORT OF WATER SUPPLY ALTERNATES:

The General Manager reviewed the water supply alternatives for the Kinneloa Irrigation District and emphasized that the lease of pumping rights from other agencies is currently the most economical. This recommended alternative is likely to be available for at least the next five years although the cost may increase in future years.

REVIEW AND APPROVAL OF REVISED MASTER PLAN:

The General Manager noted that there were no substantial changes in the plan and that it is always a work in progress. Director Johnson questioned whether there was a time frame for the projects shown in the plan and the General Manager replied that the timing of any of the projects is dependent upon the available capital reserves, financing alternatives and approval of the Board.

It was M/S/C-(Sorell/Johnson)-**“That the Board approve the revised Master Plan as presented with the understanding that it is a dynamic document.”**

Directors Kilburn, Eldridge, Griffith, Johnson and Sorell vote Aye.

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REVIEW AND APPROVAL OF RESOLUTION 2014-5-20 URGING HEIGHTENED WATER CONSERVATION BY CUSTOMERS IN RESPONSE TO THE DROUGHT:

Director Sorell noted that the Resolution as presented required just a few minor changes in format". It was M/S/C-(Sorell/Eldridge)-**"That Resolution 2013-5-20 be adopted."** Directors Kilburn, Eldridge, Griffith, Johnson and Sorell voted Aye.

BROWN WELL LANDSCAPING:

Director Griffith presented some cost estimates for the landscaping of the site for the Board's review. He also stated that the Developer of the adjacent property had requested permission to put his mailbox on the Brown Well site.

Director Kilburn stated that she had reviewed the site and was appalled by the trash and debris along the west side of the site that had been left by the Developer of the adjacent property and additionally she is concerned by the inability of the District to obtain a license agreement from the property owners on east side of the site. She directed:

- 1) The General Manager to obtain the signed Lease Agreement from the property owners on the east side by June 1, and that if they do not sign then the District will take other measures to protect the integrity of the Brown Well site.
- 2) Director Griffith and the Facilities Supervisor to obtain the cooperation of the Developer in cleaning up the debris, bringing in fill dirt and leveling the area as he promised.

At this time no permission should be given to put the mailbox on District property.

She stated that problems with the site had gone on too long and that by the next Board Meeting she expected the problems to be resolved.

GENERAL MANAGER'S REPORT:

The General Manager requested questions from the Board about the report and there were none.

REVIEW OF MINUTES:

The minutes of April 22, 2014, were reviewed and approved for filing as amended.

REVIEW OF FINANCIAL REPORTS:

Director Sorell reviewed the Reports for April 30, 2014, and they were accepted for filing as presented.

POSSIBLE ITEMS FOR NEXT AGENDA:

Brown Well Landscaping

ADJOURNMENT:

The meeting was adjourned at 2110 hours. The next meeting will be on June 17, 2014.

Respectfully submitted,

Shirley Burt
Secretary to the Board