

**KINNELOA IRRIGATION DISTRICT**  
**REGULAR MEETING – BOARD OF DIRECTORS**  
1999 KINCLAIR DRIVE, PASADENA, CA 91107  
TUESDAY – FEBRUARY 15, 2011  
7:30 P.M.

**AGENDA**

- 1. CALL TO ORDER**
  - A. Declaration of a Quorum
  - B. Review of Agenda
- 2. PUBLIC COMMENT**– Comments from the public regarding items on the Agenda or other items within the jurisdiction of the District.
- 3. AWARDING OF CONTRACT FOR WINDOVER ROAD-SIERRA MADRE VILLA WATER MAIN IMPROVEMENT PROJECT**
- 4. APPOINTMENT OF COMMITTEE TO REVIEW GENERAL MANAGER’S PERFORMANCE**
- 5. REVIEW OF GENERAL MANAGER’S REPORT**
- 6. REVIEW OF MINUTES --** January 18, 2011
- 7. REVIEW OF FINANCIAL REPORTS –** JANUARY 31, 2010
- 8. ITEMS FOR NEXT AGENDA**
- 9. CALENDAR –** March 15, 2011  
April 19, 2011  
May 17, 2011
- 10. ADJOURNMENT**

Each item on the Agenda, no matter how described, shall be deemed to include any appropriate motion, whether to adopt a minute motion, resolution, payment of any bill, approval of any matter or action, or any other action. Material related to an item on this agenda submitted after distribution of the Agenda Packet is available for public review at the District Office or online at the District’s website <http://www.kinneloairrigationdistrict.info>.



February 15, 2011

Melvin L. Matthews  
General Manager  
Kinneloa Irrigation District  
1999 Kinclair Drive  
Pasadena, CA 91107

Project: Windover Road and Sierra Madre Villa Water Main Replacement

Subject: Recommendation to Award Construction Contract

Gentlemen:

We have reviewed the bid documents submitted by the prospective contractors for the Windover Road and Sierra Madre Villa Water Main project and conclude the following:

Six bids were received and the bids ranged from \$516,785.50 to \$827,275.00 for Bid Schedules A and B work. Errors were found in the MNR bid and the Brkich bids, however, the errors did not affect the lowest bid results. The bids are tabulated in the attached Bid Comparison form. Our updated engineers estimate of probable construction cost is also attached and is reflected in the Bid Comparison form.

We recommend that the construction contract be awarded to the low bidder, Stephen Doreck Equipment Rentals, Inc. We have reviewed the Bid Schedules and found the calculations to be correct. Doreck's total bid for Bid Schedule A is \$346,797.50 and for Bid Schedule B is \$169,988.00, for a total of \$516,785.50 for both Schedules A and B. We note for your information, that the bid numbers from Doreck on Bid Items No. 3 and 8 appear to be lower than the value of the work required. We have discussed these items with Steven Doreck and he is satisfied with his bid and stands by his bid numbers.

We have confirmed that Stephen Doreck Equipment Rentals, Inc., has a valid Class A General Engineering Contractor's License issued by the State of California (confirmation of valid license enclosed with their bid documents). Stephen Doreck Equipment Rentals, Inc. has a current Contractor's Bond in the amount of 10% of the bid amount and a current Workers' Compensation Insurance policy.

Kinneloa Irrigation District has been involved with Doreck Equipment Rentals, Inc. on the Kinneloa Mesa Water Main Improvements project. To our knowledge, Doreck performed competently on the project.

Please call me if you have any questions.

Very truly yours,

A handwritten signature in black ink that reads 'Shahnawaz Ahmad'. The signature is written in a cursive, slightly slanted style.

Shahnawaz Ahmad, P.E.  
President

**Bid Comparisons  
Windover Road and Sierra Madre Villa  
Water Main Improvements**

				1		2		3		4		5		6			
				Engineers Estimate		Doreck		MNR		Salazaar		Thomas		Desigio		Brkich	
Bid Schedule A - Windover Rd. From Vosburg to Sierra Madre Villa																	
ITEM	DESCRIPTION	QTY	UNIT	PRICE	TOTAL	PRICE	TOTAL	PRICE	TOTAL	PRICE	TOTAL	PRICE	TOTAL	PRICE	TOTAL	PRICE	TOTAL
1	Mobilization/Demobilization	1	LS	\$15,000.00	\$15,000.00	\$11,685.00	\$11,685.00	\$13,000.00	\$13,000.00	\$25,000.00	\$25,000.00	\$13,500.00	\$13,500.00	\$5,000.00	\$5,000.00	\$29,850.00	\$29,850.00
2	Traffic Control	1	LS	\$5,000.00	\$5,000.00	\$2,500.00	\$2,500.00	\$4,000.00	\$4,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$2,300.00	\$2,300.00	\$1,000.00	\$1,000.00
3	Trenching & Excavation Safety Measures	1	LS	\$15,000.00	\$15,000.00	\$3,000.00	\$3,000.00	\$8,000.00	\$8,000.00	\$5,000.00	\$5,000.00	\$7,500.00	\$7,500.00	\$3,400.00	\$3,400.00	\$10,000.00	\$10,000.00
4	Furnish & Install 16" DIP CL 350	1095	LF	\$150.00	\$164,250.00	\$161.50	\$176,842.50	\$180.00	\$197,100.00	\$175.00	\$191,625.00	\$193.00	\$211,335.00	\$215.00	\$235,425.00	\$310.00	\$339,450.00
5	Furnish & Install 8" DIP CL 350	450	LF	\$100.00	\$45,000.00	\$113.50	\$51,075.00	\$89.00	\$40,050.00	\$120.00	\$54,000.00	\$65.00	\$29,250.00	\$177.00	\$79,650.00	\$160.00	\$72,000.00
6	Furnish & Install 16" Gate Valve and Box	3	EA	\$8,000.00	\$24,000.00	\$8,350.00	\$25,050.00	\$7,900.00	\$23,700.00	\$7,500.00	\$22,500.00	\$9,003.00	\$27,009.00	\$9,800.00	\$29,400.00	\$8,000.00	\$24,000.00
7	Furnish & Install 8" Gate Valve and Box	3	EA	\$2,000.00	\$6,000.00	\$1,350.00	\$4,050.00	\$1,200.00	\$3,600.00	\$1,200.00	\$3,600.00	\$1,616.00	\$4,848.00	\$1,600.00	\$4,800.00	\$1,500.00	\$4,500.00
8	Connection to Vosberg Reservoir	1	LS	\$36,000.00	\$36,000.00	\$3,000.00	\$3,000.00	\$36,000.00	\$36,000.00	\$86,000.00	\$86,000.00	\$64,438.00	\$64,438.00	\$81,000.00	\$81,000.00	\$79,000.00	\$79,000.00
9	Connections to East Tank System in Windover Rd.	1	LS	\$8,000.00	\$8,000.00	\$24,575.00	\$24,575.00	\$8,000.00	\$8,000.00	\$8,000.00	\$8,000.00	\$7,984.00	\$7,984.00	\$10,500.00	\$10,500.00	\$7,500.00	\$7,500.00
10	Connections at Windover Rd. & Sierra Madre Villa	1	LS	\$22,000.00	\$22,000.00	\$8,250.00	\$8,250.00	\$17,000.00	\$17,000.00	\$5,200.00	\$5,200.00	\$13,981.00	\$13,981.00	\$10,500.00	\$10,500.00	\$9,800.00	\$9,800.00
11	Furnish & Install 2" Blow Off Assembly	2	EA	\$2,500.00	\$5,000.00	\$4,285.00	\$8,570.00	\$2,500.00	\$5,000.00	\$3,900.00	\$7,800.00	\$2,286.00	\$4,572.00	\$3,600.00	\$7,200.00	\$2,800.00	\$5,600.00
12	Vosberg Reservoir Access Road Improvements	1	LS	\$10,000.00	\$10,000.00	\$25,350.00	\$25,350.00	\$9,000.00	\$9,000.00	\$12,000.00	\$12,000.00	\$6,144.00	\$6,144.00	\$24,800.00	\$24,800.00	\$12,000.00	\$12,000.00
13	Furnish & Install 1" Lateral Service	1	EA	\$2,500.00	\$2,500.00	\$2,850.00	\$2,850.00	\$3,000.00	\$3,000.00	\$6,300.00	\$6,300.00	\$2,050.00	\$2,050.00	\$2,900.00	\$2,900.00	\$2,200.00	\$2,200.00
Bid Schedule B - Sierra Madre Villa from Windover Rd. to Vosburg St.				<b>Subtotal:</b>	<b>\$357,750.00</b>	<b>Subtotal:</b>	<b>\$346,797.50</b>	<b>Subtotal:</b>	<b>\$367,450.00</b>	<b>Subtotal:</b>	<b>\$432,025.00</b>	<b>Subtotal:</b>	<b>\$397,611.00</b>	<b>Subtotal:</b>	<b>\$496,875.00</b>	<b>Subtotal:</b>	<b>\$596,900.00</b>
ITEM	DESCRIPTION	QTY	UNIT	PRICE	TOTAL	PRICE	TOTAL	PRICE	TOTAL	PRICE	TOTAL	PRICE	TOTAL	PRICE	TOTAL	PRICE	TOTAL
1	Mobilization/Demobilization	1	LS	\$10,300.00	\$10,300.00	\$7,685.00	\$7,685.00	\$4,000.00	\$4,000.00	\$7,000.00	\$7,000.00	\$13,500.00	\$13,500.00	\$14,000.00	\$14,000.00	\$11,450.00	\$11,450.00
2	Traffic Control	1	LS	\$5,000.00	\$5,000.00	\$2,500.00	\$2,500.00	\$2,000.00	\$2,000.00	\$3,000.00	\$3,000.00	\$5,000.00	\$5,000.00	\$2,300.00	\$2,300.00	\$15,000.00	\$15,000.00
3	Trenching & Excavation Safety Measures	1	LS	\$8,000.00	\$8,000.00	\$3,000.00	\$3,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$7,500.00	\$7,500.00	\$2,400.00	\$2,400.00	\$4,000.00	\$4,000.00
4	Furnish & Install 10" DIP CL 350	740	LF	\$120.00	\$88,800.00	\$114.75	\$84,915.00	\$120.00	\$88,800.00	\$120.00	\$88,800.00	\$132.00	\$97,680.00	\$140.00	\$103,600.00	\$145.00	\$107,300.00
5	Furnish & Install 8" DIP CL 350	78	LF	\$100.00	\$7,800.00	\$113.50	\$8,853.00	\$100.00	\$7,800.00	\$115.00	\$8,970.00	\$170.00	\$13,260.00	\$119.00	\$9,282.00	\$250.00	\$19,500.00
6	Furnish & Install 4" DIP CL 350	15	LF	\$50.00	\$750.00	\$125.00	\$1,875.00	\$100.00	\$1,500.00	\$114.00	\$1,710.00	\$35.00	\$525.00	\$111.00	\$1,665.00	\$225.00	\$3,375.00
7	Furnish & Install 10" Gate Valve and Box	5	EA	\$3,000.00	\$15,000.00	\$2,130.00	\$10,650.00	\$2,200.00	\$11,000.00	\$2,000.00	\$10,000.00	\$2,180.00	\$10,900.00	\$2,600.00	\$13,000.00	\$2,200.00	\$11,000.00
8	Furnish & Install 8" Gate Valve and Box	2	EA	\$2,500.00	\$5,000.00	\$1,350.00	\$2,700.00	\$1,500.00	\$3,000.00	\$1,300.00	\$2,600.00	\$1,616.00	\$3,232.00	\$1,600.00	\$3,200.00	\$1,500.00	\$3,000.00
9	Furnish & Install 4" Gate Valve and Box	1	EA	\$2,000.00	\$2,000.00	\$750.00	\$750.00	\$900.00	\$900.00	\$800.00	\$800.00	\$776.00	\$776.00	\$850.00	\$850.00	\$950.00	\$950.00
10	Furnish & Install New Hydrant & Remove Exist. Hydrant	1	EA	\$4,500.00	\$4,500.00	\$6,450.00	\$6,450.00	\$5,500.00	\$5,500.00	\$5,500.00	\$5,500.00	\$7,075.00	\$7,075.00	\$7,400.00	\$7,400.00	\$6,500.00	\$6,500.00
11	Connections at Sierra Madre Villa and Vosburg St.	1	LS	\$12,000.00	\$12,000.00	\$4,410.00	\$4,410.00	\$5,500.00	\$5,500.00	\$4,000.00	\$4,000.00	\$7,473.00	\$7,473.00	\$5,900.00	\$5,900.00	\$12,000.00	\$12,000.00
12	Connecions at Sierra Madre Villa and Villa Mesa Rd.	1	LS	\$2,000.00	\$2,000.00	\$3,000.00	\$3,000.00	\$5,000.00	\$5,000.00	\$4,000.00	\$4,000.00	\$2,146.00	\$2,146.00	\$4,700.00	\$4,700.00	\$5,500.00	\$5,500.00
13	Furnish & install Air/Vacuum Release Valves	2	EA	\$2,700.00	\$5,400.00	\$6,250.00	\$12,500.00	\$2,000.00	\$4,000.00	\$3,500.00	\$7,000.00	\$4,894.00	\$9,788.00	\$6,200.00	\$12,400.00	\$3,500.00	\$7,000.00
14	Furnish & Install 3/4" Lateral Service	7	EA	\$2,500.00	\$17,500.00	\$2,225.00	\$15,575.00	\$1,500.00	\$10,500.00	\$1,200.00	\$8,400.00	\$2,050.00	\$14,350.00	\$2,900.00	\$20,300.00	\$3,000.00	\$21,000.00
15	Furnish & Install 2" Blow-Off Assembly	1	EA	\$2,500.00	\$2,500.00	\$5,125.00	\$5,125.00	\$3,500.00	\$3,500.00	\$3,900.00	\$3,900.00	\$2,286.00	\$2,286.00	\$4,600.00	\$4,600.00	\$2,800.00	\$2,800.00
				<b>Subtotal:</b>	<b>\$186,550.00</b>	<b>Subtotal:</b>	<b>\$169,988.00</b>	<b>Subtotal:</b>	<b>\$158,000.00</b>	<b>Subtotal:</b>	<b>\$160,680.00</b>	<b>Subtotal:</b>	<b>\$195,491.00</b>	<b>Subtotal:</b>	<b>\$205,597.00</b>	<b>Subtotal:</b>	<b>\$230,375.00</b>
<b>TOTAL BID (Schedules A &amp; B)</b>					<b>\$544,300.00</b>		<b>\$516,785.50</b>		<b>\$525,450.00</b>		<b>\$592,705.00</b>		<b>\$593,102.00</b>		<b>\$702,472.00</b>		<b>\$827,275.00</b>

# General Manager's Report

## February 15, 2011

### I. Capital Improvement, Preventative Maintenance and Repair Projects

#### A. Facility and System Repairs and Maintenance –

1. Glen booster has been reinstalled and is operational.
2. K-3 well pump modification project is scheduled for this week to be done by General Pump Company.
3. All five steel tank reservoirs were drained, cleaned and inspected by Utility Services Company as part of the regular tank maintenance agreement.
4. Eucalyptus boosters #2 and #3 which were previously scheduled for overhaul will be postponed since the recent pump efficiency tests indicated comparable results to booster #1 which was overhauled last year.
5. Edgecliff Alley Pipeline Repair – As a follow up to the emergency repair of the 6 inch A/C main on January 13 that was caused by the root of an adjacent oak tree, the 3 inch steel service line that was also threatened by the same oak tree was relocated on January 20 as a scheduled repair.
6. East Barhite Street – A scheduled repair was completed by installing a new service line and removing an old 4 inch steel line

B. SMV/Windover Pipeline Project – Bids were opened on February 10 and a recommendation for award of the contract is on the agenda.

C. Doyne Road Tract – Project is on hold due to developer's issues.

D. SCADA – The 5 spare radios have been received and will now be programmed and tested in the field before they are put on the shelf for future use as needed.

### II. Customer Service and Office Operations

#### Delinquent Accounts –

- 26 accounts received termination letter
- 3 accounts received door hanger shut off notice
- 0 accounts were shut off for non-payment
- 1 account remains off for non-payment

1. Windover Road – Customer reported leak at meter box. Chris tightened up packing gland nut on gate valve to stop the leak which was on our side of the meter.
2. Mesaloea Road – Customer requested assistance in locating shut off valve and also requested replacement of broken meter box lid and possible relocation of meter to facilitate construction of a retaining wall. Since wall is only going to be 18 inches high and decorative, no relocation will be necessary.

### III. General Manager's Highlights

- A. Year-end Accounting and Audit – I completed my internal review and prepared all documents required for the audit by Egan & Egan which is scheduled for February 17 and 18.
- B. Raymond Basin Management Board – I attended committee meetings and the 1<sup>st</sup> quarter board meeting.
- C. FMWD – I attended the General Managers' meeting and the monthly board meeting.
- D. Pasadena Glen – I attended two meetings of the newly-formed Pasadena Glen Fire Safe Council and discussed possible fuel reduction projects as well as considering locations and methodologies for controlling the arundo grass and castor bean infestations. The KID has considerable property in the project area and I have agreed to serve as the sponsoring agency on grant applications. On a separate day we took a hike to several areas in the Glen where the possible projects are located. Many of the possible fuel reduction projects would be on our property. There are arundo grass infestations near the Far Mesa tunnel and at the Glen Reservoir as well as in the Glen Wash.

**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF DIRECTORS OF THE  
KINNELOA IRRIGATION DISTRICT  
JANUARY 18, 2010**

**MEMBERS PRESENT:** Directors Barkhurst, Eldridge, Griffith, Kilburn and Sorell

**STAFF PRESENT:** Chris Burt, Facilities Supervisor  
Shirley Burt, Administrative Assistant  
Melvin Matthews, General Manager

**CALL TO ORDER:** The Meeting was called to order by the Chair, Director Sorell, at 930 hours. He noted that there was a quorum present. The Agenda was unanimously approved as presented.

**PUBLIC COMMENT:**  
No members of the public wished to comment at this time.

**REVIEW OF GENERAL MANAGER'S REPORT**  
The **General Manager** reviewed his report as presented in the Board Packet.

**REVIEW OF MINUTES**  
The minutes of December 21, 2010 were reviewed and unanimously approved as presented.

**REVIEW OF FINANCIAL REPORTS:**  
**Director Sorell** requested that the minutes indicate that an independent review of the Financial Reports as presented by the General Manager is conducted monthly by the Treasurer.  
**Director Barkhurst** reviewed the Financial Reports noting that since the year has ended a comparison can be made between the budget and the actual income and expenditures for the year. He noted that Maintenance Contractors, Engineering Services, Legal Services and Outside Services were considerably below budget for the year resulting in \$108,000 below budget for expenditures..  
**Director Sorell** noted that water sales were \$80,000 below budget for the year.  
The Financial Reports were unanimously approved for filing.

**ITEMS FOR NEXT AGENDA:**  
Windover Road-Sierra Madre Villa Pipeline Project

**ADJOURNMENT:**  
The meeting was adjourned at 2005 hours and the next meeting will be held on February 15, 2011.

Respectfully submitted,

Shirley Burt,  
Secretary to the Board

**Kinneloa Irrigation District**  
**Income Statement**  
**For the One Month Ending January 31, 2011**

	Current Month Actual	Current Month Budget	Year to Date Actual	Year to Date Budget
<b>Revenues</b>				
4000 Water Sales	\$ 68,603.59	\$ 62,400.00	\$ 68,603.59	\$ 62,400.00
4015 Wholesale Water Sales	2,396.02	0.00	2,396.02	0.00
4020 Service Charges	550.29	833.33	550.29	833.33
4035 Interest-Reserve Fund	586.77	600.00	586.77	600.00
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<b>Total Revenues</b>	<b>72,136.67</b>	<b>63,833.33</b>	<b>72,136.67</b>	<b>63,833.33</b>
<b>Expenses</b>				
5005 Electricity	6,103.15	5,500.00	6,103.15	5,500.00
5010 Maintenance Supplies	1,134.30	2,333.33	1,134.30	2,333.33
5012 Safety Equipment	0.00	200.00	0.00	200.00
5015 Operations & Maintenance Labor	14,055.39	13,000.00	14,055.39	13,000.00
5020 Stand-by Compensation	720.00	625.00	720.00	625.00
5022 Training/Certification	0.00	200.00	0.00	200.00
5025 Water Treatment/Analysis	1,074.05	1,833.33	1,074.05	1,833.33
5030 Maintenance Contractors	9,960.75	9,750.00	9,960.75	9,750.00
5034 Equipment Maintenance	0.00	500.00	0.00	500.00
5035 Vehicle Maintenance	58.84	300.00	58.84	300.00
5036 Fuel - All Equipment	751.31	1,000.00	751.31	1,000.00
5046 Insurance-Liability	1,831.08	1,833.33	1,831.08	1,833.33
5048 Insurance-Property	169.00	208.33	169.00	208.33
5049 Insurance-Medical	3,509.90	3,166.67	3,509.90	3,166.67
6000 Engineering Services	0.00	2,000.00	0.00	2,000.00
6005 Watermaster Services	882.25	1,000.00	882.25	1,000.00
6015 Administrative Salary	10,004.40	10,004.40	10,004.40	10,004.40
6017 Administrative Travel	306.75	416.67	306.75	416.67
6020 BofD Compensation	400.00	500.00	400.00	500.00
6021 Administrative & Board Expense	0.00	208.33	0.00	208.33
6024 Customer/Public Info. Prog.	0.00	333.33	0.00	333.33
6025 PERS - KID	906.60	1,000.00	906.60	1,000.00
6030 Social Security - KID	2,204.62	2,200.00	2,204.62	2,200.00
6035 Office Supplies	41.56	750.00	41.56	750.00
6036 Postage/Delivery	358.22	500.00	358.22	500.00
6040 Professional Dues	539.08	583.33	539.08	583.33
6045 Legal Services	0.00	1,250.00	0.00	1,250.00
6050 Telephone	415.96	333.33	415.96	333.33
6051 Mobile Telephone	135.04	150.00	135.04	150.00
6052 Pagers	18.93	20.00	18.93	20.00
6053 Internet Service	64.94	83.33	64.94	83.33
6059 Computer/Software Maintenance	79.99	833.33	79.99	833.33
6061 Office Equipment Maintenance	0.00	83.33	0.00	83.33
6070 Office Labor	3,638.88	4,000.00	3,638.88	4,000.00
6075 Outside Services	796.43	1,666.67	796.43	1,666.67
6081 Permits/Fees	0.00	208.33	0.00	208.33
6120 Bank Service Charges	155.17	250.00	155.17	250.00
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<b>Total Expenses</b>	<b>60,316.59</b>	<b>68,824.37</b>	<b>60,316.59</b>	<b>68,824.37</b>
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<b>Net Income</b>	<b>11,820.08</b>	<b>(4,991.04)</b>	<b>11,820.08</b>	<b>(4,991.04)</b>

**Kinneloa Irrigation District**  
**Income Statement**  
**For the One Month Ending January 31, 2011**

	Current Month Actual	Current Month Budget	Year to Date Actual	Year to Date Budget
<b>Other Expenditures</b>				
1504 Water Mains	12,925.59	21,250.00	12,925.59	21,250.00
1506 K-3 Well	0.00	15,000.00	0.00	15,000.00
1509 Wilcox Well/Wilcox Booster	0.00	15,000.00	0.00	15,000.00
1511 Water Treatment Plant	0.00	5,400.00	0.00	5,400.00
1512 Trans. & Dist. Plant Meters	0.00	1,666.67	0.00	1,666.67
1513 Electrical/Electronic Equip.	0.00	2,083.33	0.00	2,083.33
1514 Computer/Office Equipment	1,911.11	416.67	1,911.11	416.67
1522 Eucalyptus Booster Station	0.00	2,500.00	0.00	2,500.00
1527 SCADA Equipment	331.23	1,000.00	331.23	1,000.00
1530 Tools	0.00	200.00	0.00	200.00
	<u>15,167.93</u>	<u>64,516.67</u>	<u>15,167.93</u>	<u>64,516.67</u>
<b>Total Other Expenditures</b>	<b>15,167.93</b>	<b>64,516.67</b>	<b>15,167.93</b>	<b>64,516.67</b>
<b>Total Increase or (Drawdown)</b>	<b>\$ (3,347.85)</b>	<b>\$ (69,507.71)</b>	<b>\$ (3,347.85)</b>	<b>\$ (69,507.71)</b>

**Kinneloa Irrigation District**  
**Balance Sheet**  
**January 31, 2011**

**ASSETS**

**Current Assets**

1010	Checking-Wells Fargo Bank	\$ 366,031.31
1012	Reserve Fund-LAIF	236,793.19
1014	Reserve Fund-CalTRUST	255,040.80
1015	Accr. Int./Price Adj.-CalTRUST	271.55
1016	Accrued Interest-LAIF	101.69
1100	Accts. Receivable-Water Sales	32,292.62
1101	Accts. Receiv.-Service Charges	28,872.01
1190	Allowance for Bad Debts	(8,128.32)
1200	Inventory	20,000.00
1340	Accrued Water Sales	75,152.28
1350	Prepaid Insurance	15,171.63
1360	Prepaid Expenses	(916.19)
		<hr/>
	Total Current Assets	1,020,682.57

**Property and Equipment**

1501	Water Rights	52,060.41
1503	Land Sites	96,700.08
1504	Water Mains	1,677,012.03
1505	Water Tunnels	705,985.75
1506	K-3 Well	70,233.86
1507	Improvement District #1	602,778.12
1508	Mountain Property	6,620.00
1509	Wilcox Well/Wilcox Booster	87,286.82
1510	Interconnections	14,203.27
1511	Water Treatment Plant	172,044.97
1512	Trans. & Dist. Plant Meters	101,256.63
1513	Electrical/Electronic Equip.	202,574.97
1514	Computer/Office Equipment	44,172.53
1515	Vehicles & Portable Equipment	222,084.16
1516	Water Company Facilities	60,079.20
1517	KID Office	51,362.92
1518	Shaw Ranch	280,789.92
1519	Dove Creek Project	487,383.87
1521	Kinneloa Ridge Project	690,492.58
1522	Eucalyptus Booster Station	500,288.76
1526	Vosburg Booster	12,590.00
1527	SCADA Equipment	188,899.85
1528	Tanks and Reservoirs	97,944.39
1529	Holly Tanks	181,113.76
1530	Tools	2,449.58
1600	Accum. Depreciation	(2,444,905.00)
		<hr/>
	Total Property and Equipment	4,163,503.43
		<hr/>
	Total Assets	\$ 5,184,186.00
		<hr/> <hr/>

**Kinneloa Irrigation District**  
**Balance Sheet**  
**January 31, 2011**

**LIABILITIES AND CAPITAL**

**Current Liabilities**

2000	Accounts Payable	\$ 24,188.12	
2271	Deposits-Construction Meters	850.00	
2272	Job Deposits	2,500.00	
2273	Job Deposits-Doyne Rd.	20,000.00	
2290	Accrued Vacation	14,349.70	
		<hr/>	
	Total Current Liabilities		61,887.82

**Long-Term Liabilities**

2400	Truck Loan Payable	51,026.99	
		<hr/>	
	Total Long-Term Liabilities		51,026.99
			<hr/>
	Total Liabilities		112,914.81

**Capital**

3040	Fund Balance	5,059,451.11	
	Net Income	11,820.08	
		<hr/>	
	Total Capital		5,071,271.19
			<hr/>
	Total Liabilities & Capital		\$ 5,184,186.00
			<hr/> <hr/>

**Kinneloa Irrigation District**  
**Statement of Cash Flow**  
**For the one Month Ended January 31, 2011**

	Current Month	Year to Date
<b>Cash Flows from operating activities</b>		
Net Income	\$ 11,820.08	\$ 11,820.08
<i>Adjustments to reconcile net income to net cash provided by operating activities</i>		
1100 Accts. Receivable-Water Sales	5,728.32	5,728.32
1350 Prepaid Insurance	2,000.08	2,000.08
1360 Prepaid Expenses	1,421.33	1,421.33
2000 Accounts Payable	1,297.01	1,297.01
	10,446.74	10,446.74
<b>Net Cash provided by Operations</b>	<b>22,266.82</b>	<b>22,266.82</b>
 <b>Cash Flows from investing activities</b>		
<i>Used For</i>		
1504 Water Mains	(12,925.59)	(12,925.59)
1514 Computer/Office Equipment	(1,911.11)	(1,911.11)
1527 SCADA Equipment	(331.23)	(331.23)
	(15,167.93)	(15,167.93)
Net cash used in investing	(15,167.93)	(15,167.93)
 <b>Cash Flows from financing activities</b>		
<i>Proceeds From</i>		
<i>Used For</i>		
	0.00	0.00
Net cash used in financing	0.00	0.00
<b>Net increase (decrease) in cash</b>	<b>\$ 7,098.89</b>	<b>\$ 7,098.89</b>
 <b>Summary</b>		
Cash Balance at End of Period	\$ 933,390.82	\$ 933,390.82
Cash Balance at Beg. of Period	(926,291.93)	(926,291.93)
	7,098.89	7,098.89
<b>Net Increase (Decrease) in Cash</b>	<b>\$ 7,098.89</b>	<b>\$ 7,098.89</b>

## Aged Receivables Report -- Previous 12 Months

ACCOUNTING PERIOD	CURRENT PERIOD	OVER 30 DAYS	OVER 60 DAYS	OVER 90 DAYS	TOTAL BALANCE	LATE PAYMENT CHARGES
FEBRUARY 2010	\$27,015 360	\$8,461 140	\$1,207 35	\$1,636 14	\$38,320	\$767.92 46 Accts.
MARCH 2010	\$22,986 259	\$4,532 120	\$6,680 79	\$2,894 13	\$37,093	\$695.72 43 Accts
APRIL 2010	\$34,652 312	\$2,631 122	\$1,469 49	\$4,848 19	\$43,599	\$433.27 26 Accts.
MAY 2010	\$58,922 355	\$1,870 56	\$1,432 28	\$1,621 17	\$63,845	\$432.87 26 Accts.
JUNE 2010	\$51,011 278	\$5,128 68	\$324 24	\$1,518 13	\$57,981	\$646.46 39 Accts.
JULY 2010	\$60,040 275	\$1,464 72	-\$9 18	\$1,386 8	\$62,882	\$337.87 20 Accts
AUGUST 2010	\$57,320 296	\$6,836 48	-\$2,408 26	\$848 7	\$62,596	\$470.25 28 Accts.
SEPTEMBER 2010	\$53,563 296	\$6,842 58	\$2,559 19	-\$648 15	\$62,316	\$648.73 38 Accts
OCTOBER 2010	\$86,747 395	\$9,160 86	\$2,182 17	\$1,783 11	\$99,872	\$472.90 27 Accts
NOVEMBER 2010	\$27,813 251	\$3,922 60	\$2,993 22	\$3,486 12	\$38,213	\$659.51 38 Accts
DECEMBER 2010	\$31,464 276	\$3,003 61	\$66 23	\$3,488 13	\$38,021	\$372.05 22 Accts
JANUARY 2011	\$28,163 281	\$2,537 63	\$754 22	\$838 16	\$32,293	\$480.29 29 Accts.

**Kinneloa Irrigation District**  
**Check Register**  
For the Period From January 1, 2011 to January 31, 2011

<b>Date</b>	<b>Check #</b>	<b>Payee</b>	<b>Amount</b>	<b>Description</b>
1/6/11	EFT0997	Pasadena Municipal Servic	1,037.33	electricity
1/6/11	EFT0998	Calif. Public Employees Re	2,328.77	CalPERS- KID and employee withholding
1/6/11	EFT0999	Southern California Edison	4,330.24	electricity
1/6/11	6487	ACWA/JPIA	2,651.00	4th quarter 2010 workers' comp insurance
1/6/11	6488	Consolidated Electrical Dis	60.75	replacement lamps for Vosburg
1/6/11	6489	Cook Paging, Inc.	18.93	paggers
1/6/11	6490	McMaster Carr	110.34	maintenance supplies
1/6/11	6491	Pump Check	630.00	pump efficiency tests
1/6/11	6492	Smith-Anderson	925.00	billing software licensing/support
1/6/11	6493	Specialty Services	275.00	janitorial services
1/6/11	6494	Underground Service Alert	7.50	dig alerts
1/6/11	6495	Utility Service Co., Inc.	3,477.21	tank maintenance
1/6/11	EFT1000	AT&T	65.54	telephone
1/6/11	EFT1001	Verizon Wireless	133.05	mobile phones
1/7/11	6496	Foothill Municipal Water I	562.17	capital improvement fee
1/18/11	6497	ACWA Health Benefits Au	4,043.72	medical/dental- KID and employee withholding
1/18/11	6498	Alert Communications, Inc	78.00	answering service
1/18/11	6499	Applied Techology Group,	8,719.59	spare SCADA radios
1/18/11	6500	Athens Services	129.38	trash pickup
1/18/11	6501	Byrd Industrial Electronics	1,647.33	upgrade SCADA firmware at Vosburg
1/18/11	6502	Clinical Laboratory, San B	24.00	water analysis
1/18/11	6503	Melvin L. Matthews	2,053.64	expense reimbursement
1/18/11	6504	McMaster Carr	252.71	maintenance supplies
1/18/11	6505	Monrovia Mailing Compan	367.92	bills and postage
1/18/11	6506	MWH Laboratories	282.00	water analysis
1/18/11	6507	Perry Thomas Constructior	4,791.92	leak repairs and paving
1/18/11	6508	Raymond Basin Managemen	482.50	water analysis
1/18/11	6509	Red Supply	274.38	meter keys
1/18/11	6510	Shirley Burt	78.20	mileage reimbursement
1/18/11	EFT1002	Arco Gaspro Plus	751.31	truck gas
1/18/11	EFT1003	Bank of America Business	272.69	credit card - see attached schedule
1/18/11	EFT1004	Charter Communications	59.99	Internet service
1/19/11	EFT1005	Christopher A. Burt	2,436.42	salary
1/19/11	EFT1006	Shirley L. Burt	1,323.09	salary
1/19/11	EFT1007	Melvin L. Matthews	3,315.68	salary
1/19/11	64693406	Brian L. Fry	1,483.56	salary
1/19/11	64693407	Felix Galindo	350.79	salary
1/19/11	64693408	Chris J. Mellinger	459.79	salary
1/19/11	EFT1008	ADP	64.68	payroll processing
1/19/11	EFT1009	Christopher A. Burt	150.00	salary

**Kinneloa Irrigation District**  
**Check Register**  
For the Period From January 1, 2011 to January 31, 2011

1/19/11	EFT1010	ADP	4,135.80	payroll taxes and employee withholding
1/19/11	EFT1010a	ADP	104.90	year end processing
1/31/11	EFT1011	AT&T	274.15	telephone
1/31/11	EFT1012	Earthlink Network	4.95	Internet service
1/31/11	EFT1016	Richard L. Barkhurst	94.35	salary
1/31/11	EFT1017	Christopher A. Burt	3,092.78	salary
1/31/11	EFT1018	Shirley L. Burt	1,428.03	salary
1/31/11	EFT1019	Francis J. Griffith	94.35	salary
1/31/11	EFT1020	Gerrie G. Kilburn	94.35	salary
1/31/11	EFT1021	Melvin L. Matthews	3,315.68	salary
1/31/11	EFT1022	Steven G. Sorell	59.35	salary
1/31/11	64711151	Brian L. Fry	1,577.24	salary
1/31/11	64711152	Felix Galindo	344.42	salary
1/31/11	64711153	Chris J. Mellinger	429.14	salary
1/31/11	EFT1023	ADP	69.78	payroll processing
1/31/11	EFT1024	Christopher A. Burt	150.00	salary
1/31/11	EFT1025	ADP	4,835.54	payroll taxes and employee withholding
	<b>Total</b>		<b>70,610.93</b>	

**CREDIT CARD CHARGES  
DECEMBER 2010**

Category	Shirley	Mel	Brian	Chris B	Chris M	TOTAL
Maint. Supply			\$48.19			\$48.19
Maint. Tools			\$35.05			\$35.05
Maint. Exp.						\$0.00
Postage	\$89.05					\$89.05
Computer Supplies						\$0.00
Computer Program						\$0.00
Computer						
Scada						\$0.00
Kinn. Mesa Pipeline						\$0.00
Emp. Cert.						\$0.00
Truck Exp.			14.26	\$44.58		\$58.84
Truck Fuel						\$0.00
Generator/Pump Fuel						\$0.00
Office Supplies	\$41.56					\$41.56
Safety						\$0.00
Water Quality						\$0.00
Adm. Exp.						\$0.00
Doyne Road Project						\$0.00
Telephone						\$0.00
Office equip.						\$0.00
Finance Chg.						\$0.00
Finance Credit						\$0.00
<b>TOTAL</b>	\$130.61	\$0.00	\$97.50	\$44.58	\$0.00	<b>\$272.69</b>